

Te Awamutu and Kihikihi Community Board Public Agenda 12 November 2024

Council Chambers, Waipā District Council, 101 Bank Street, Te Awamutu



Members:

AM Holt (Chairperson); J Taylor; KG Titchener; SJ Whitaker; JS Wood; Councillor LE Brown;
Councillor BS Thomas

12 November 2024 09:00 AM

| Agenda Topic | Page |
|--|-------------|
| <u>About Te Awamutu & Kihikihi Community Board</u> | 2 |
| 1. <u>Apologies</u> | 5 |
| 2. <u>Disclosure of Members' Interests</u> | 6 |
| 3. <u>Public Forum</u> | 7 |
| 4. <u>Confirmation of the Minutes of the Previous Meeting</u> | 8 |
| 4.1 <u>Minutes of the Previous Meeting</u> | 9 |
| 5. <u>Treasury Report</u> | 15 |
| 6. <u>Allocation of Discretionary Funding Applications November 2024</u> | 18 |
| 6.1 <u>Appendix 1: Summary of Discretionary Fund Applications and Criteria Eligibility</u> | 23 |
| 6.2 <u>Appendix 2: Discretionary Fund Applications November 2024</u> | 25 |
| 7. <u>Resolution to Exclude the Public</u> | 107 |
| 8. <u>Board Members' Reports from Meetings Attended on Behalf of the Te Awamutu and Kihikihi Community Board</u> | 109 |
| 9. <u>Date of Next Meeting</u> | 110 |

Who are we?

The Te Awamutu and Kihikihi Community Board is made up of members who were elected onto the board in the local government elections in 2022. The community board is made up of five elected members and two appointed Waipā district councillors.

- Chairperson** Ange Holt
- Deputy Chair** Kane Titchener
- Members** Jill Taylor
- Sally Whitaker
- John Wood
- Councillor Lou Brown
- Councillor Bruce Thomas

Contact TACommunityBoard@waipadc.govt.nz

What do we do?

We are a link between residents in the Te Awamutu, Kihikihi and Kakepuku communities and Waipā District Council. We believe that we are an important step in the process to achieve council’s vision to build connected communities.

We are advocates for and representatives of the Te Awamutu, Kihikihi and Kakepuku communities to ensure council and other agencies have a clear understanding of our local needs and aspirations.

We will consider matters raised by members of our communities.

We will maintain an overview of the services council delivers to its communities and assess the extent to which these services meet our community needs.

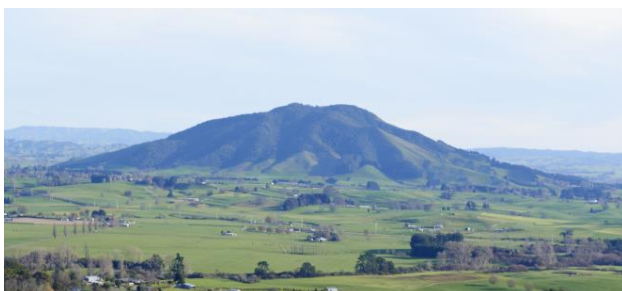
We are decisions-makers on issues that are delegated to the community board by council.

We will consider matters referred to the community board by council or council staff including reports relating to the provision of council services within the board’s areas and make submissions or recommendations in response to those matters as appropriate.

Delegated Functions

Aside from statutory functions as set out in the Local Government Act 2002, the Te Awamutu and Kihikihi Community Board has also been delegated the following from Waipā District Council:

- Support community activities and, where necessary, allocate funding within the approved Waipā Community Discretionary Fund budget
- Organise our own projects for works or services, or supporting council projects, and allocate appropriate funding within the approved budget



Vision
“We are a trusted, respected and well utilised board that represents our people to influence the shape of their communities”



Purpose
“To partner with our communities, advocating and governing on their behalf to the Waipā District Council. Promoting their views and opinions and providing feedback to get the best chance of achieving the outcomes they desire”



**TE AWAMUTU
and KIHIKIHI
COMMUNITY
BOARD**



Who to Contact

We are keen to further develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community. We have allocated portfolios to make it easier for people to contact a community board member who shares the same interest as you.

| | |
|--|----------------------------|
| Sports sector | Kane Titchener |
| Environment/Waste Management sector | Lou Brown & Sally Whitaker |
| Youth sector | Jill Taylor |
| Service group sector | John Wood |
| Music/Arts sector | John Wood |
| Aged sector | Jill Taylor |
| Social Services sector | Ange Holt |
| Rural sector | Kane Titchener |

Meetings, Agendas and Public Forum

We meet every fourth Wednesday of the month (excluding January & July), and usually meet in the Council Chambers of the Waipā District Council, 101 Bank Street, Te Awamutu. The meetings start at 6.00pm.

You can find our agendas here: <https://www.waipadc.govt.nz/our-council/agendas-and-minutes> or you can pick up a copy from any Waipā District Council office or library.

Our meetings are open to the public and they start with opportunity for residents to express an opinion or an idea in the public forum. Please let the governance team know if you want to speak in the public forum (governance.support@waipadc.govt.nz).

Putting our Strategic Priorities into Action

We will endeavour to achieve our strategic priorities by regularly reviewing them and tracking their progress by:

- Promoting the profile of the community board
- Maintaining contact with community groups and stakeholders with an increased presence in Kihikihi and Kakepuku
- Building relationships with mana whenua
- Improving the quality of recommendations, submissions and feedback
- Enhancing relationships with councillors and staff
- Aligning with Community Boards 2.0
- Advocating for prudent council spending
- Providing submissions and feedback to the Long Term Plan, Annual Plans and various projects
- Reviewing council levels of services
- Oversight of implementation of the concept plan at Te Awamutu War Memorial Park
- Who are we Te Awamutu branding and main street upgrade
- Promoting and extending safe cycleways and walkways
- Community gardens
- Continuing to support Urban Miners recycling, household battery recycling and establish a DIY garage sale

Our Strategic Priorities

Our mission is to be a conduit for our communities to actively participate in local democracy. To achieve this, the following goals are our priority:

1. ENHANCE CONNECTION TO OUR COMMUNITIES
2. IMPROVE INTERNAL PROCESSES
3. IMPROVE GOVERNANCE AND ADVOCACY
4. SUPPORT PROJECTS IN THE COMMUNITY
5. PROMOTE WASTE MINIMISATION



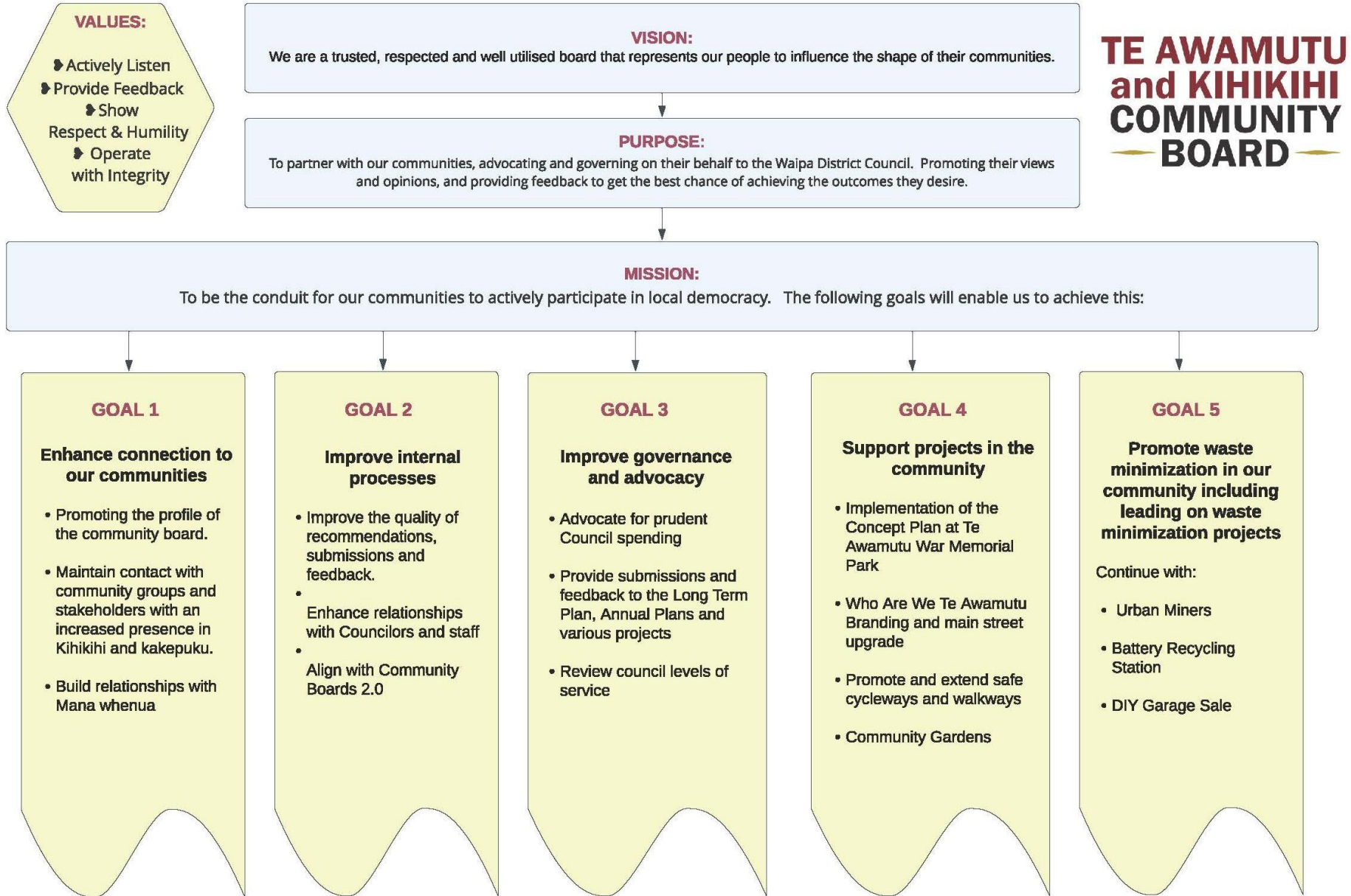
Our Values

Actively Listen

Provide Feedback

Show Respect and Humility

Operate with Integrity





To: The Chairperson and Members of the Te Awamutu and Kihikihi Community Board

From: Governance

Subject: **Apologies**

1 PURPOSE - TAKE

A member who does not have leave of absence may tender an apology should they be absent from all or part of a meeting. The Chairperson (or acting chair) must invite apologies at the beginning of each meeting, including apologies for lateness and early departure. The meeting may accept or decline any apologies. Members may be recorded as absent on community board business where their absence is a result of a commitment made on behalf of the community board.

The acceptance of a member's apology constitutes a grant of 'leave of absence' for that specific meeting.



To: The Chairperson and Members of the Te Awamutu and Kihikihi Community Board

From: Governance

Subject: **Disclosure of members' interests**

1 PURPOSE - TAKE

Members are reminded to stand aside from decision making when a conflict arises between their role as an elected members and any private or external interest they may have.

COMMUNITY BOARD AGENDA



To: The Chairperson and Members of the Te Awamutu and Kihikihi
Community Board

From: Governance

Subject: **Public forum**

1 PURPOSE - TAKE

Public forums are designed to enable members of the public to bring matters, not necessarily on the meeting's agenda, to the attention of the local authority. In the case of a community board, any issue, idea or matter raised in a public forum must fall within the terms of reference of that body.

Requests to attend the public forum must be made to the Governance Team (Governance.Support@waipadc.govt.nz) at least one clear day before the meeting. Requests should outline the matter that will be addressed by the speaker.

Speakers can speak for up to five (5) minutes. No more than two speakers can speak on behalf of an organisation during a public forum. At the conclusion of the presentation elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by the speaker.

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

COMMUNITY BOARD AGENDA



To: The Chairperson and Members of the Te Awamutu and Kihikihi Community Board

From: Governance

Subject: **Minutes of the Previous Meeting**

Meeting Date: 12 November 2024

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The local authority, its committees, subcommittees and any local and community boards must keep minutes of their proceedings. These minutes must be kept in hard or electronic copy, authorised by a chairperson’s manual or electronic signature once confirmed by resolution at a subsequent meeting. Once authorised the minutes are the *prima facie* evidence of the proceedings they relate to.

The only topic that may be discussed at a subsequent meeting, with respect to the minutes, is their correctness.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Te Awamutu and Kihikihi Community Board confirms the open minutes of the meeting held 23 October 2024, as circulated with the agenda, as a true and correct record of proceedings.

3 ATTACHMENT - ĀPITITANGA

Unconfirmed Open minutes of the Te Awamutu and Kihikihi Community Board meeting 23 October 2024.



Te Awamutu and Kihikihi Community Board

Time: 6.00pm

Date: Wednesday 23 October 2024

Location: Council Chambers, Waipā District Council, 101 Bank Street, Te Awamutu

PRESENT

Chairperson
AM Holt

Members
SJ Whitaker (via Zoom); JS Wood; K Titchener; Councillor BS Thomas; Councillor LE Brown

Chairperson Holt started the meeting with a karakia timatanga.

1 APOLOGIES

RESOLVED
6/24/48

That the apologies of Board Member Taylor be received

Wood/Thomas

2 DISCLOSURES OF MEMBERS' INTERESTS

Councillor BS Thomas and Councillor LE Brown – Item 5 and Item 8

3 PUBLIC FORUM

Bernard Westerbaan updated the community board on his concerns with a settlement in Kihikihi and rates increases.

4 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

RESOLVED

6/24/49

That the Te Awamutu and Kihikihi Community Board confirms the open minutes of the meeting held 25 September 2024, as circulated with the agenda, as a true and correct record of proceedings.

Brown/Titchener

5 AHU AKE, WAIPA COMMUNITY SPATIAL PLAN CONSULTATION UPDATE

This report informed the Community Board of the current Ahu Ake consultation. Vanessa Honore, Principle Strategic Planner, highlighted key points including explaining the community engagement undertaken to date, timeframes, the flexibility of the plan, and legislation around Spatial Plans.

RESOLVED

6/24/50

That the Te Awamutu and Kihikihi Community Board

a) Receives the report of Vanessa Honore, Principal Strategic Planner, titled 'Ahu Ake, Waipā Community Spatial Plan Consultation - Submission' (Document number 11313017), and

b) Notes the following Draft Ahu Ake, Waipā Community Spatial Plan suite of documents for information:

i. Ahu Ake, Waipā Community Spatial Plan - Statement of Proposal attached as Appendix 1 (ECM 11306966); and

ii. Ahu Ake, Waipā Community Spatial Plan - Draft Executive Summary attached as Appendix 2 of this report (ECM 11305557); and

iii. Ahu Ake, Waipā Community Spatial Plan - Draft Plan attached as Appendix 3 of this report (ECM 11305559); and

iv. Ahu Ake, Waipā Community Spatial Plan - Draft Implementation Plan: Guidance Note attached as Appendix 4 of this report (ECM 11305558); and

v. Ahu Ake, Waipā Community Spatial Plan - Scenario Development Report attached as Appendix 5 of this report (ECM 11312314); and

vi. Ahu Ake, Waipā Community Spatial Plan - Scenario Refinement Report attached as Appendix 6 of this report (ECM 11312323); and

vii. Ahu Ake, Waipā Community Spatial Plan - Engagement Summary Report attached as Appendix 7 of this report (ECM 11148962), and

c) Makes a submission to the 'Ahu Ake, Waipā Community Spatial Plan' public consultation process on the following basis:

I. Future Development and Housing Package –

a. supports the activities included in the Future Development and Housing Package and considers this to be the right way to address the strategic opportunities,

b. unsure whether support the proposed timing for the short-term and medium-term activities

- II. *Placemaking Package –*
 - a. *supports the activities included in the Placemaking Package and considers this to be the right way to address the strategic opportunities,*
 - b. *agrees with the proposed timing for the medium-term activities, except where short term activities can be achieved with strong community support,*
 - III. *Strategic Framework Package –*
 - a. *supports the activities included in the Strategic Framework Package and considers this to be the right way to address the strategic opportunities, and propose that the health of the community is also included as a strategic opportunity*
 - b. *agrees with the proposed timing for the short-term and medium-term activities, and recommends a focus on severe weather resilience protection*
 - IV. *Community Places Package –*
 - a. *supports the activities included in the Community Places Package and considers this to be the right way to address the strategic opportunities, but would rather these are community group driven,*
 - b. *agrees with the proposed timing for the medium-term activities*
 - V. *Karapiro Programme Package*
 - a. *unsure whether we support the activities included in the Karapiro Programme Package on the basis that Karapiro village has been specifically singled out,*
 - b. *agrees with the proposed timing for the medium-term activities*
- d) *Delegates authority to Chair of the Te Awamutu and Kihikihi Community Board, Angela Holt, to finalise the community board’s submission to the Ahu Ake, Waipa Community Spatial Plan’ Consultation, including any outstanding matters, in consultation with the community board members and ensure the submission is received by Council by 5pm Monday 4 November 2024.*

Titchener/Wood

6 2025-34 LONG TERM PLAN UPDATE

Melissa Russo, Manager Strategy, provided an overview on progress of the LTP. This included highlighting for the Community Board that there have been 2 workshops since their last meeting, which have covered topics such as the Financial Strategy, debt levels, and potential rates increases.

RESOLVED

6/24/51

That the Te Awamutu and Kihikihi Community Board receives the report of Melissa Russo, Manager Strategy, titled ‘2025-34 Long Term Plan Progress Report’ (ECM 11316370)

Wood/Whitaker

7 SIX MONTHLY COMMUNITY BOARD REPORTING – SERVICE DELIVERY AND BUSINESS SUPPORT

The purpose of this report is to receive a six-monthly report from the Service Delivery and Business Support Groups on key projects and activities in the Te Awamutu and Kihikihi areas.

Discussion included, the purpose of the CCTV cameras, Church Street intersection resealing and the development at Sherwin Village.

RESOLVED

5/24/52

That the Te Awamutu and Kihikihi Community Board receives the report of Jo Gread, Governance Manager, titled Six-Monthly Community Board Reporting – Service Delivery and Business Support Groups (ECM 11306625)

Titchener/Wood

8 NOTICE OF MOTION

Board member Titchener submitted a Notice of Motion on fluoridation.

RESOLVED

6/24/53

That the Te Awamutu and Kihikihi Community Board request that the Waipa District Council seek an Interim Order, or some other appropriate legal remedy, so that fluoridation would be put on hold until the end of the New Health New Zealand Court Case.

That the Te Awamutu and Kihikihi Community Board request that Waipa District Council liaise and work together with one or more of the 13 other directed Councils to push back against the Director General of Health's directives to add fluoride chemicals to the public water supply.

That the Te Awamutu and Kihikihi Community Board request that the Waipa District Council acknowledge to the Waipa community that the US Federal Court has ruled that adding fluoride to the water supply at 0.7 to 1ppm is an unreasonable risk relating to neurotoxicity.

Titchener/Whitaker

Board Member Titchener left the meeting at 8.02pm

9 TREASURY REPORT

The treasury report for the period ended 30 September 2024 was included in the Agenda.

RESOLVED

6/24/54

That the Te Awamutu and Kihikihi Community Board receives the report of Nada Milne, Financial Accountant, titled Treasury Report for the Period Ended 30 September 2024 (ECM 11319927)

Wood/Thomas

10 CHAIRPERSONS REPORT

Bryan Hudson, Transportation Manager, provided feedback on the process for changing parking limit times in the Te Awamutu main shopping area. Community Board members will work with staff on a proposal to present back to the board which considers in more detail potential time limits for parking in town.

There was a discussion on the installation of the refreshed Ohaupo Road Welcome sign and budget constraints for road maintenance.

A site visit to the Te Awamutu War Memorial Park was undertaken by Member Wood and Councillor Brown. Member Wood had gathered quotes for the Memorial Park fence and seats maintenance and will liaise with staff.

RESOLVED

6/24/55

That the Te Awamutu and Kihikihi Community Board

a) Receives the report of Angela Holt, Chairperson Te Awamutu and Kihikihi Community Board, titled Chairperson's Report – October 2024 (ECM 11317787)

b) Receives the Staff Response to chairperson's report (ECM 11318094)

Holt/Brown

11 BOARD MEMBERS' REPORTS FROM MEETINGS ATTENDED ON BEHALF OF THE TE AWAMUTU AND KIHIKIHI COMMUNITY BOARD

Member Wood advised that the front window is now installed in the Alpha front wall for the office.

Councillor Thomas advised that he attended the Commsafe meeting to thank volunteers, the Strategic Planning & Policy Committee where Ahu Ake was approved for consultation, 2 workshops on the LTP and the Ahu Ake drop-in sessions. He advised that the Waipa Communities Facilities Trust presented their End of Year Report to the Service Delivery Committee.

Councillor Brown attended an Aged Concern meeting and Ahu Ake drop-in sessions. Member Whitaker responded to emails about fluoride, participated in the Town Clean-up Day and commended Member Taylor for the new park outdoor gym equipment.

14 DATE OF NEXT MEETING

The next Te Awamutu and Kihikihi Community Board meeting is to be held at 6.00pm on Tuesday 12 November 2024.

Chairperson Holt closed the meeting with a karakia whakamutunga.

That being all the business the meeting closed at 9pm

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS

CHAIRPERSON

DATE

COMMUNITY BOARD REPORT



INFORMATION ONLY

To: The Chairperson and Members of Te Awamutu and Kihikihi Community Board

From: Financial Accountant

Subject: **Treasury Report for the period ended 31 October 2024**

Meeting Date: 12 November 2024

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The report details the funds available to the Te Awamutu Community Board for the allocation of discretionary grants.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Te Awamutu and Kihikihi Community Board receives the report of Nada Milne, Financial Accountant, titled Treasury Report for the Period Ended 31 October 2024 (ECM 11332039).

3 COMMENTARY - KŌRERO

Discretionary Grants – funds of \$9,121.51 have been committed from the prior year, with \$0 of expenditure paid to date. Funds of \$6,000.00 have been committed from the current year with \$0 being paid to date. There is a balance of \$22,095.65 in uncommitted funds.

A handwritten signature in black ink, appearing to be 'Nada Milne'.

Nada Milne
FINANCIAL ACCOUNTANT

A handwritten signature in black ink, appearing to be 'Jolanda Hechter'.

Reviewed by Jolanda Hechter
MANAGER FINANCE

**TE AWAMUTU AND KIHIKIHI COMMUNITY BOARD
DISCRETIONARY GRANTS**

| | | |
|-------------------------------------|-----------|-------------------------|
| Balance as at 1 July 2024 | 11,231.43 | |
| 2024/25 Allocation from Council | 25,500.00 | |
| | | 36,731.43 |
| Revenue | | |
| Kihikihi Residents and Ratepayers | 485.73 | |
| | | 37,217.16 |
| Less Committed Projects | 15,121.51 | |
| | | 15,121.51 |
| Uncommitted funds | | <u><u>22,095.65</u></u> |
| | | |
| Summary of Uncommitted Funds | | |
| Annual Grants | | <u>22,095.65</u> |
| | | <u><u>22,095.65</u></u> |

TE AWAMUTU AND KIHIKIHI COMMUNITY BOARD

Summary of Committed Funds

| Current Year Commitments | Committed | Expenditure | Balance |
|---------------------------------------|------------------|--------------------|------------------|
| Commitments 2024/25 | 6,000.00 | - | 6,000.00 |
| Current Year Commitments Total | 6,000.00 | - | 6,000.00 |
| | | | |
| Prior Year Commitments | Committed | Expenditure | Balance |
| Prior Year Commitments | 9,121.51 | - | 9,121.51 |
| Prior Year Commitments Total | 9,121.51 | - | 9,121.51 |
| | | | |
| Total Commitments | 15,121.51 | - | 15,121.51 |

| Commitments 2024/25 | Resolution No | Committed | Expenditure | Balance |
|--------------------------------------|----------------------|------------------|--------------------|-----------------|
| Town Clean up Day | 6/23/56 | 500.00 | - | 500.00 |
| Battery Recycling | 6/23/77 | 2,000.00 | - | 2,000.00 |
| Te Awamutu Entrance Sign | 6/23/83 | 1,500.00 | - | 1,500.00 |
| Future projects yet to be determined | 6/23/84 | 2,000.00 | - | 2,000.00 |
| Total | | 6,000.00 | - | 6,000.00 |

| Prior Year Commitments | Resolution No | Committed | Expenditure | Balance |
|---|----------------------|------------------|--------------------|-----------------|
| Rangiaowhia Historic Trust | 6/16/10 - Feb 16 | 7,300.00 | - | 7,300.00 |
| Hospice Waikato Trust | 6/23/76 | 1,000.00 | - | 1,000.00 |
| Te Awamutu Community Health Transport Trust | 6/23/76 | 100.21 | - | 100.21 |
| Project Battery | 6/24/07 | 491.30 | - | 491.30 |
| Te Awamutu Community Health Transport Trust | 6/24/20 | 230.00 | - | 230.00 |
| Total | | 9,121.51 | - | 9,121.51 |

Returned to Uncommitted:

| | | | | |
|---------------|---------|--------|--|--|
| Town Clean Up | 6/23/96 | 836.71 | | |
|---------------|---------|--------|--|--|



To: The Chairperson and Members of the Te Awamutu and Kihikihi Community Board

From: Governance

Subject: Discretionary Fund Allocations November 2024

Meeting Date: 12 November 2024

1 PURPOSE - TAKE

The purpose of this report is to allocate grants to discretionary fund applications.

2 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

Waipā District Council has delegated the Te Awamutu and Kihikihi Community Board the authority to allocate discretionary funding, within its allocated budget, providing that any decision to allocate any of those funds must be made in accordance with the requirements of section 10 of the Local Government Act 2002 to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

The community board has received 14 applications which meet the grant criteria, requesting \$25,421.25.

The confidential financial records of discretionary fund applicants, which have been supplied as part of the application process, are included in Appendix 3. This is a confidential attachment to this report.

| Public Excluded Attachment | Grounds for excluding the public |
|--|---|
| Item 6, Appendix 3 – Confidential financial records of discretionary fund requests | To protect information which is subject to an obligation of confidence where the making available of the information would be likely to: <ul style="list-style-type: none"> i. prejudice the supply of similar information, or information from the same source, where it is in the public interest that such information should continue to be supplied; or ii. would be likely otherwise to damage the public interest (s 7(2)(c)). |

3 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Te Awamutu and Kihikihi Community Board

- a) *Receives the report of Jo Gread, Governance Manager, titled Discretionary Fund Allocations November 2024 (ECM 11331482);*
- b) *Allocate grants from the Community Board Discretionary Fund as stated in the following schedule:*

| Organisation | Amount Allocated (plus GST) |
|--|-----------------------------|
| Citizens Advice Bureau Te Awamutu Incorporated | \$999.13 |
| Don't Burn Waipa | \$2,000.00 |
| Enrich+ Trust | \$2,000.00 |
| Kainga Aroha Community House | \$2,000.00 |
| Loving Arms Charitable Trust | \$1,974.77 |
| Operation Christmas Hampers | \$2,000.00 |
| Rotary Club of Te Awamutu | \$2,000.00 |
| Te Awamutu Baptist Church Little Sparrows Playgroup | \$1,797.00 |
| Te Awamutu BMX Club | \$2,000.00 |
| Te Awamutu Community Cadet Unit | \$2,000.00 |
| Te Awamutu Community Toy Library | \$2,000.00 |
| Te Awamutu Volunteer Fire Brigade | \$2,000.00 |
| Te Awamutu Youth Development | \$650.35 |
| The Girl Guide Association New Zealand Incorporated | \$2,000.00 |

4 BACKGROUND – KŌRERO WHAIMĀRAMA

Each financial year the Te Awamutu and Kihikihi Community Board receives a discretionary grant allocation from Council. The Community Board has delegated authority from Council to allocate funding from that budget providing that any decision to allocate any of those funds must be made in accordance with the promotion of the social, economic, environmental and cultural well-being of communities in the present and for the future.

In the 2024/2025 financial year the Te Awamutu and Kihikihi Community Board discretionary grant allocation was \$25,500. After allocating funding for its own projects, the Community Board has \$22,095.65 in its uncommitted funds to allocate funding from.

At its meeting on 28 August 2024 the Community Board decided it would allocate the discretionary grant funding via one funding round for the 2024/2025 financial year. It also agreed the following criteria for determining applications:

Application Criteria

- Only not-for-profit groups, clubs or organisations can apply for funding and must be providing a local community or welfare service for the benefit of the community in the boundaries of the Te Awamutu and Kihikihi Community Board area, i.e. not a private club or business,
- Applications will not be considered for expenses or events that have already happened (retrospective),
- Failure to return an Accountability Form may jeopardise any future funding your organisation applies for,
- Only funding groups, clubs or organisations that have a base in Te Awamutu and Kihikihi or Kakepuku,
- Capital or operational projects/expenses will be considered,
- Maximum level of funding that can be applied for is \$2000 plus GST
- If grants are not spent within twelve months, this funding must be returned.

Appendix 1 summarises whether all applications meet the above criteria.

Applications Received

Fourteen applications have been received which meet the criteria from the following community organisations requesting a total \$25,421.25.

| Organisation | Purpose of Grant | Amount requested (+GST) |
|---|---|-------------------------|
| Citizens Advice Bureau Te Awamutu Incorporated | Financial support to purchase a laptop for volunteers to use with helping | \$999.13 |
| Don't Burn Waipa | Funding for two activities - Keeping our Community Informed information flyer | \$2,000.00 |
| Enrich+ Trust | Support for funding with vehicle lease. | \$2,000.00 |
| Kainga Aroha Community House | Assist with Summer Camp for 40 children from families who struggle to | \$2,000.00 |
| Loving Arms Charitable Trust | Purchase of car seats and strollers for families in need. | \$1,974.77 |
| Operation Christmas Hampers | Assembling Christmas Hampers to distribute donated food. | \$2,000.00 |
| Rotary Club of Te Awamutu | Contribute to running costs for the Rotary Christmas Parade. | \$2,000.00 |
| Te Awamutu Baptist Church Little Sparrows Playgroup | Outdoor playground, replacement toys, morning tea costs. | \$1,797.00 |
| Te Awamutu BMX Club | Financial support to host the Annual BMX Grand Prix Event | \$2,000.00 |
| Te Awamutu Community Cadet Unit | Use the Council owned Camp Ruatuna for 16 nights for 2025. | \$2,000.00 |
| Te Awamutu Community Toy Library | Assist with funding to cover 13 weeks wages for second librarian. | \$2,000.00 |
| Te Awamutu Volunteer Fire Brigade | Building improvements to Council building housing 1934 Fordson Fire | \$2,000.00 |

| | | |
|---|--|------------|
| | Appliance and in the future, other memorabilia that is currently in storage. | |
| Te Awamutu Youth Development | Financial assistance for end of year prizegiving costs | \$650.35 |
| The Girl Guide Association New Zealand Incorporated | Assistance with funding for hall hire costs in Te Awamutu. | \$2,000.00 |

Applications were also received from Children 1st Charitable Trust and Kids in Need Waikato, however, they did not meet the criteria of having a base in Te Awamutu and Kihikihi or Kakepuku.

Appendix 2 of this report includes all applications received for this round of discretionary funding which meet the criteria. Appendix 3 contains the confidential financial information required as part of the application process.

5 SIGNIFICANCE & ENGAGEMENT – KAUPAPA WHAI MANA ME NGĀ MATAPAKINGA

Staff have considered the key considerations under the Significance and Engagement Policy, in particular sections 7 and 8 and have assessed that the matter in this report has a low level of significance.

6 OPTIONS – NGĀ KŌWHIRINGA

| Option | Advantages | Disadvantages |
|---|--|---|
| Option 1: Do nothing | <ul style="list-style-type: none"> No staff or other Council resources required | <ul style="list-style-type: none"> Not-for-profit groups, clubs or organisations may not be able to continue with their projects Not meeting a delegation by Waipā District Council |
| Option 2: Allocate some funding to some or all applications | <ul style="list-style-type: none"> Not-for-profit groups, clubs or organisations allocated funding will be able to continue with their projects | <ul style="list-style-type: none"> Nil |

The recommended option is Option 2. The reason for this is that there is limited funding available and not all requests will be able to be allocated funding.

7 OTHER CONSIDERATIONS – HEI WHAIWHAKAARO

Council’s Vision and Strategic Priorities

The Te Awamutu and Kihikihi Community Board Discretionary Funding meets the Waipā District Council’s strategic priority to be connected with its community and meets the socially responsible outcome by ensuring sectors of its community are encouraged to increase their profiles and continue with projects that ensure their continuance.

Legal and Policy Considerations – Whaiwhakaaro ā-Ture

Staff confirm that the Option 2 complies with Council’s legal and policy requirements.

Financial Considerations – Whaiwhakaaro ā-Pūtea

The discretionary grant funds for the Te Awamutu and Kihikihi Community Board are budgeted for in the 2024/2025 year when the discretionary grant allocations will be made.

Risks - Tūraru

There are no known significant risks associated with the decisions required for this matter.

8 NEXT ACTIONS

| Action | Responsibility | By When |
|---|-----------------|---------------|
| Allocate discretionary funding | Community Board | November 2024 |
| Inform applicants if funding was allocated to their application | Governance | November 2024 |

9 APPENDICES - ĀPITITANGA

| No: | Appendix Title |
|-----|---|
| 1 | Summary of Discretionary Fund Applications and Criteria Eligibility |
| 2 | Discretionary Fund Applications for November 2024 |
| 3 | Confidential financial records of discretionary fund applications |



Jo Gread
MANAGER GOVERNANCE

APPENDIX 1

Summary of Discretionary Fund Applications and Criteria Eligibility
ECM11331909

| No. | Organisation | Meets Criteria | Other | Purpose of Grant | Cap. Exp. | Op. Exp. | 2022 Grant Allocated | 2022 Acc. | 2023 Grant Allocated | 2023 Acc. | Amount requested (+GST) |
|-----|---|-------------------------------------|-------|--|-----------|----------|----------------------|-----------|----------------------|-----------|-------------------------|
| 1 | Children 1st Charitable Trust | <input checked="" type="checkbox"/> | | Contribution to the cost of running a Being my Best Resilience Programme at Paterangi School. | ✓ | | | | | | |
| 2 | Citizens Advice Bureau Te Awamutu Incorporated | ✓ | | Financial support to purchase a laptop for volunteers to use with helping clients and training new volunteers. | ✓ | | \$2,325.16 | Yes | \$2,500.00 | Yes | \$999.13 |
| 3 | Don't Burn Waipa | ✓ | | Funding for two activities - Keeping our Community Informed information flyer drops and oral submission workshops. | ✓ | | | | | | \$2,000.00 |
| 4 | Enrich+ Trust | ✓ | | Support for funding with vehicle lease. | | ✓ | | | | | \$2,000.00 |
| 5 | Kainga Aroha Community House | ✓ | | Assist with Summer Camp for 40 children from families who struggle to go on holiday to Sea Esta Camp in Waihi. | ✓ | | | | \$2,000.00 | No | \$2,000.00 |
| 6 | Kids in Need Waikato | <input checked="" type="checkbox"/> | | Contribution to care packs provided to children in care. | ✓ | | \$1,250.00 | Yes | \$1,000.00 | Yes | |
| 7 | Loving Arms Charitable Trust | ✓ | | Purchase of carseats and strollers for families in need. | ✓ | | \$1,700.00 | No | | | \$1,974.77 |
| 8 | Operation Christmas Hampers | ✓ | | Assembling Christmas Hampers to distribute donated food. | ✓ | | | | \$1,700.00 | Yes | \$2,000.00 |
| 9 | Rotary Club of Te Awamutu | ✓ | | Contribute to running costs for the Rotary Christmas Parade. | ✓ | | \$4,150.00 | Yes | \$5,000.00 | No | \$2,000.00 |
| 10 | Te Awamutu Baptist Church Little Sparrows Playgroup | ✓ | | Outdoor playground, replacement toys, morning tea costs. | ✓ | | | | | | \$1,797.00 |
| 11 | Te Awamutu BMX Club | ✓ | | Financial support to host the Annual BMX Grand Prix Event | ✓ | | | | | | \$2,000.00 |
| 12 | Te Awamutu Community Cadet Unit | ✓ | | Use the Council owned Camp Ruatuna for 16 nights for 2025. | ✓ | | \$954.35 | Yes | \$750.00 | No | \$2,000.00 |
| 13 | Te Awamutu Community Toy Library | ✓ | | Assist with funding to cover 13 weeks wages for 2nd librarian. | | ✓ | \$2,000.00 | Yes | \$850.00 | Yes | \$2,000.00 |
| 14 | Te Awamutu Volunteer Fire Brigade | ✓ | | Building improvements to Council building housing 1934 Fordson Fire Appliance and in the future, other memorabilia that is currently in storage. | ✓ | | | | | | \$2,000.00 |
| 15 | Te Awamutu Youth Development | ✓ | | Financial assistance for end of year prizegiving costs. | ✓ | | | | | | \$650.35 |
| 16 | The Girl Guide Association New Zealand Incorporated | ✓ | | Assistance with funding for hall hire costs in Te Awamutu. | | ✓ | \$2,250.00 | Yes | \$3,300.00 | Yes | \$2,000.00 |
| | | | | | | | | | | | \$25,421.25 |

APPENDIX 2

Discretionary Fund Applications for November 2024 ECM11332131

About Your Group/Organisation

Full Legal Name (as on the bank account): *Citizens Advice Bureau Te Awamutu Incorporated*

Common Use Name (if different): *Citizens Advice Bureau Te Awamutu or CAB Te Awamutu*

Website: www.cab.org.nz and <https://www.facebook.com/CABTeAwamutu>

Postal Address: *2/213 Alexandra Street, Te Awamutu 3800*

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

- *Grants / Funding*
- *Donations*
- *Fundraising*

List all financial assistance your organisation has received over the last three years from Waipā District Council only

| Organisation | Purpose | Amount (\$) | Year |
|-------------------------------|---------------------------------|--------------------|--------------|
| <i>Waipa District Council</i> | <i>Rent</i> | <i>\$13000.00</i> | <i>23/24</i> |
| <i>Waipa District Council</i> | <i>Operational Costs</i> | <i>\$13500.00</i> | <i>23/24</i> |
| <i>Waipa District Council</i> | <i>Advertising</i> | <i>\$2500.00</i> | <i>23/24</i> |
| <i>Waipa District Council</i> | <i>Rent</i> | <i>\$13000.00</i> | <i>22/23</i> |
| <i>Waipa District Council</i> | <i>Operational Costs</i> | <i>\$13500.00</i> | <i>22/23</i> |
| <i>Waipa District Council</i> | <i>Advertising</i> | <i>\$2325.16</i> | <i>22/23</i> |
| <i>Waipa District Council</i> | <i>Learning and Development</i> | <i>\$6899.00</i> | <i>22/23</i> |
| <i>Waipa District Council</i> | <i>Rent</i> | <i>\$13000.00</i> | <i>21/22</i> |
| <i>Waipa District Council</i> | <i>Operational Costs</i> | <i>\$13500.00</i> | <i>21/22</i> |
| <i>Waipa District Council</i> | <i>Printer</i> | <i>\$200.00</i> | <i>21/22</i> |

How long has your organisation been active in the Waipā district?

The Te Awamutu Citizens Advice Bureau was first established in 1976, gaining full affiliation with CABNZ in 1982.

Where is your group/club based?

Te Awamutu – 2/213 Alexandra Street, Te Awamutu

Where are the people based that will benefit from your services/activity?

Most of the people who will benefit from our services are located in the Te Awamutu and surrounding areas, but we also help people via our 0800 number throughout the wider Waikato region including Otorohanga, Waitomo, and Hamilton. At times we also get enquiries from further afield.

| |
|--|
| <p>How many members in your organisation (including volunteers)?</p> <p><i>1 part-time paid Manager and 25 volunteers</i></p> |
| <p>What is your group's core purpose and vision?</p> <p><i>At the Citizens Advice Bureau Te Awamutu, we try to help people to know and understand their rights and obligations and how to use this information to get the best outcomes, provide people with the confidence and support they need to take action, and work for positive social change within communities and wider society. We provide a free and independent service to all.</i></p> <p><i>The aims of Citizens Advice Bureau New Zealand are to:</i></p> <ul style="list-style-type: none"> <i>ensure that individuals do not suffer through ignorance of their rights and responsibilities, or of the services available, or through an inability to express their needs effectively.</i> <p><i>Me noho matāra kia kaua te tangata e mate i tāna kore mōhio ki ngā āhuatanga e āhei atu ana ia, ki ngā mahi rānei e tika ana kia mahia e ia, ki ngā ratonga rānei e āhei atu ana ia; i te kore rānei āna e āhei ki te whakaputu i āna hiahia kia mārama mai ai te tangata.</i></p> <ul style="list-style-type: none"> <i>exert a responsible influence on the development of social policies and services, both locally and nationally.</i> <p><i>Kia tino whai wāhi atu ki te auahatanga o ngā kaupapa-ā-iwi me ngā ratonga-ā-rohe, puta noa hoki i te motu.</i></p> <p><i>We provide a free service of information, advice, and support.</i></p> <p><i>We also have an online Community Database of local service providers which may be of benefit to our community, this database can be accessed by anyone, clients, and volunteers. Our local business database can only be accessed by our volunteers but is used to help clients find local businesses and services that they are looking for.</i></p> |

Proposal for Financial Assistance

| |
|--|
| <p>How much funding assistance are you applying for (GST Exclusive)? \$999.13</p> |
| <p>What is the proposed activity/project that you are applying for funding?</p> <p><i>We are currently seeking help with purchasing a new laptop for our volunteers to use with both helping clients as well as for training new volunteers.</i></p> <p><i>We were donated a second-hand laptop about 4 months ago, unfortunately this laptop has developed a fault and the screen no longer works.</i></p> |

How many people will your project benefit, and how will it benefit them?

In 2023/24, year ending 30th June, our bureau handled 6,575 enquiries. This continues to demonstrate the need in our community for our service.

With adequate support the Citizens Advice Bureau Te Awamutu will be able to service the most vulnerable members of our community with the provision of information, support, and advice ensuring the people of our communities can navigate the many different paths individuals and families are continuing to face.

We are continuing to help people with all sorts of complex issues including employment, housing, family, health, and finance.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Citizens Advice Bureau is a trusted place in the community for people to access reliable and accurate information that is relevant to issues in their lives. Our service is delivered by highly trained volunteers.

Some of the issues we are helping people to navigate include:

- *Employment Issues*
- *Emergency Housing*
- *Tenancy Issues*
- *Financial Difficulties*
- *Food Assistance*
- *Care of Children*
- *Finding a JP*
- *Wills, Power of Attorney, and End of Life Plans*

We believe that the CAB supports our communities to be socially resilient, from the opportunities that our volunteers have to give back and help other community members to the information, advice and support received by the many people that come to the Citizens Advice Bureau each year seeking assistance.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants

We have not yet applied to anyone else to help with this project, however, we do continue to apply to a range of funders and organisations to help fund the Te Awamutu Citizens Advice Bureau to continue its valuable service to the community.

- Attach a copy of the **budget** for your proposal and any quotes obtained
- Please **tick the box if you wish to Speak to your Application** at the 12 November meeting of the Te Awamutu and Kihikihi Community Board

Checklist...

- Have you completed the correct form for the Board/Committee you are applying to
- Have you completed every question contained in the application form?
- Attached your most recent Bank Statement, Profit & Loss Statement and Balance Sheet

Citizens Advice Bureau



Te Pou Whakawhirinaki o Aotearoa

**Citizens Advice Bureau Te Awamutu
Laptop Budget
01 July 2024 - 30 June 2025**

Income/Funding

Waipa District Council - Community Discretionary Fund \$ 1,149.00
(Apply for in October 2024)

Subtotal:- \$ 1,149.00

Funding still to find \$ -

Less

Noel Leeming - Dell Inspiron 3535 15.6 inch FHD AMD Ryzen 7-7730U \$ 1,149.00
16GB RAM 512GB SSD Windows 11 Notebook

Subtotal:- \$ 1,149.00



Acer Aspire 3 15.6" FHD i5 20GB 500 SSD 1TB Windows 11

NX.K6TSA.001^20500 4.5 [\(7 reviews\)](#)

\$1,399 Ex-Display Stock

afterpay 4 payments from \$349.75

In Stock

Extend Warranty ?

No warranty extension

Product Protection

No product prot



Enter your post code to see a shipping estimate for this product



Acer Aspire 3 15.6" FHD i5 20GB 500 SSD 1TB Windows 11

NX.K6TSA.001^20500

Whether you're at home, school, or work, get all the performance you need with the latest Intel Processors; maintaining order and keeping your apps running consistently and smoothly.

- 15.6" Full HD Display
- Intel i5-1235U, 20GB DDR4 RAM
- 500GB M.2 SSD, 1TB HDD
- Intel UHD Graphics
- 3x Type-A USB 3.2 Gen1, 1x RJ45, 1x HDMI 2.1, 1x 3.5mm headphone/speaker
- Weight: 1.78kg (Approx.)
- Windows 11 Home 64-bit

Reviews



I'm looking for...

Popular: Smartphones Televisions Fridges Laptops Tablets & eReaders

Get in quick! Long Weekend Price Smash ends in 01 Day 06 Hours 02 Mins 57 Secs

< Laptops

Dell Inspiron 3535 15.6 inch FHD AMD Ryzen 7-7730U 16GB RAM 512GB SSD Windows 11 Notebook

★★★★★ 3.7 (3) Write a review
240+ people viewed this in the last week



NOW
\$1,149⁰⁰ Offer ends 30/10/2024
Or 4 payments of \$287.25 with **ZIP**

Chat with us

ASUS Vivobook X1504VA 15.6" FHD Laptop Intel Core i5-1335U - 16GB RAM - 512GB SSD - AC WiFi 5 + BT4.1 - Webcam - HDMI1.4 - Win 11 Home - 1Y Warranty

Quiet Blue

Brand: ASUS MPN: X1504VA-BQ035W Part #: NBKASU1504035 UPC:197105150607



PB Tech price

\$1,103.48

Excluding GST

PB Tech price

\$1,269.00

Including GST

Date Created: 17:49, 29-10-2024

Product URL: <https://www.pbtech.co.nz/product/NBKASU1504035/ASUS-Vivobook-X1504VA-156-FHD-Laptop-Intel-Core-i5>

| Branch | New Stock | On Display |
|--------------|-----------|------------|
| Albany | 0 | × |
| Glenfield | 0 | × |
| Queen Street | 0 | × |



Citizens Advice Bureau



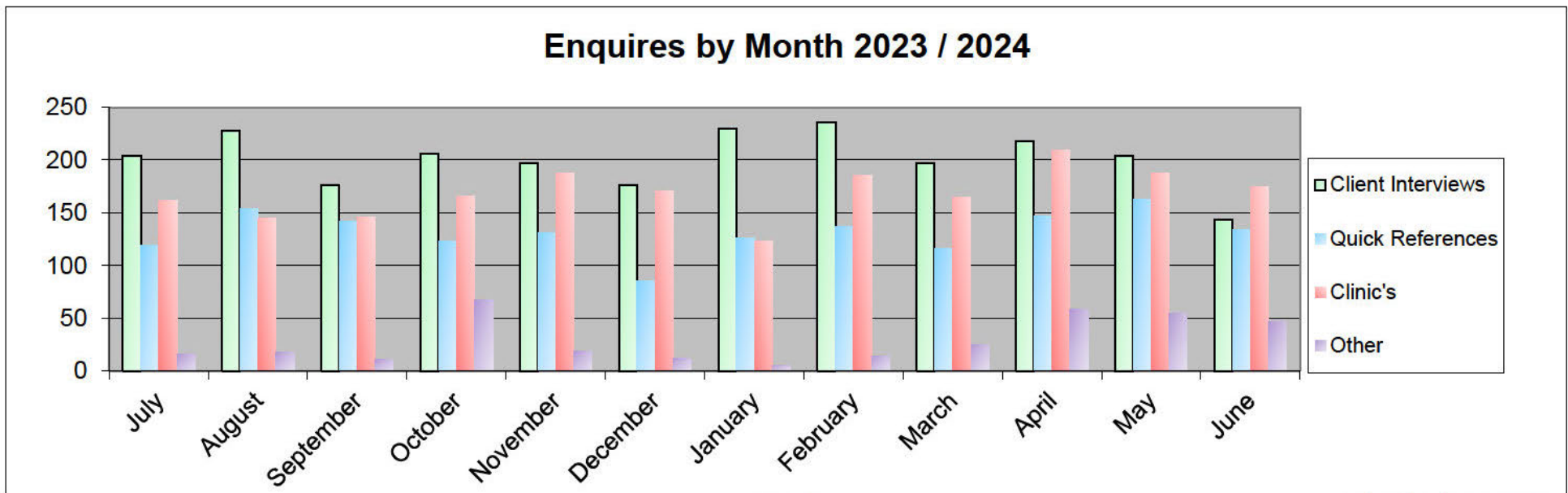
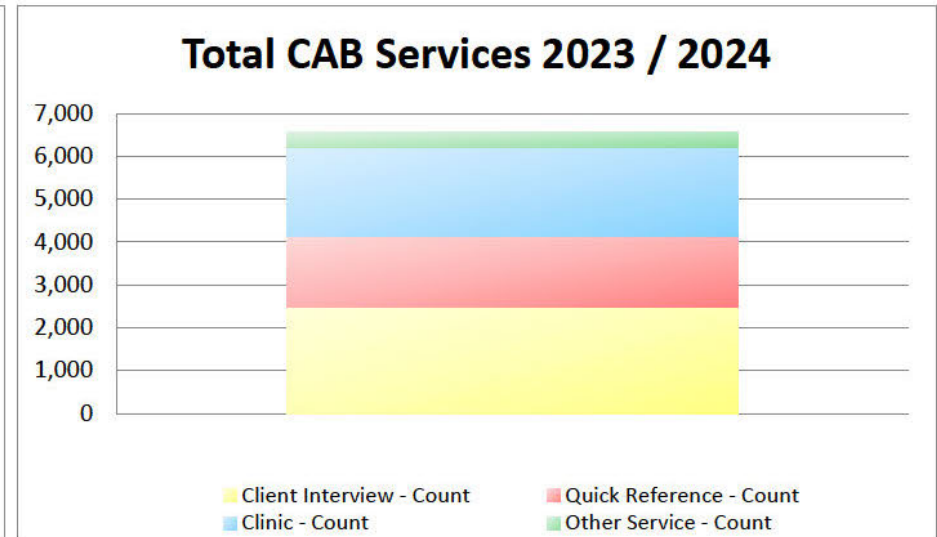
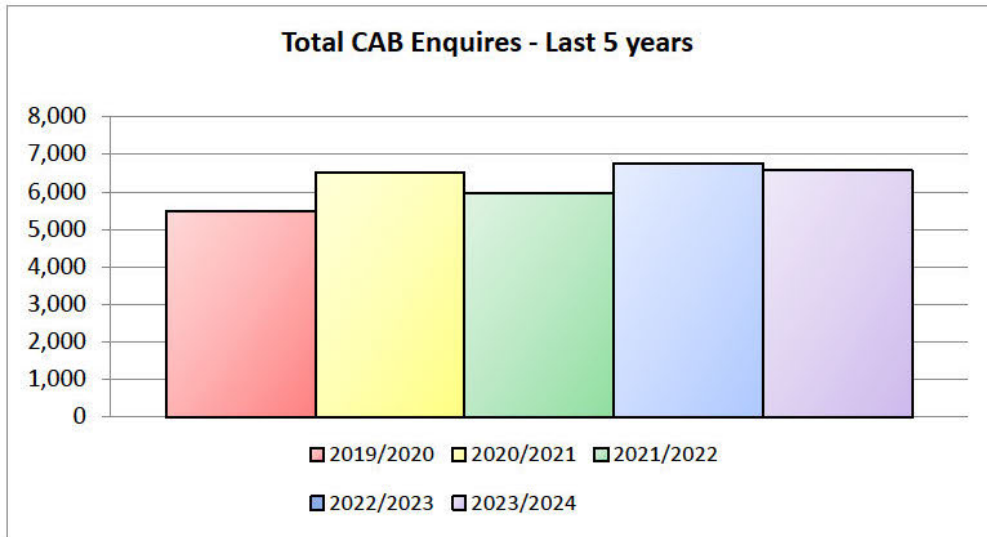
Te Pou Whakawhirinaki o Aotearoa

Citizens Advice Bureau Te Awamutu

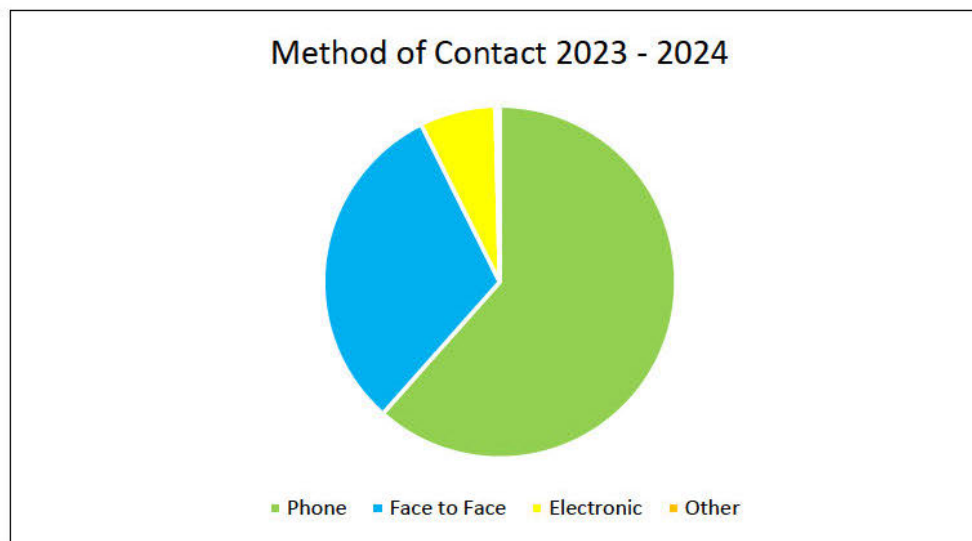
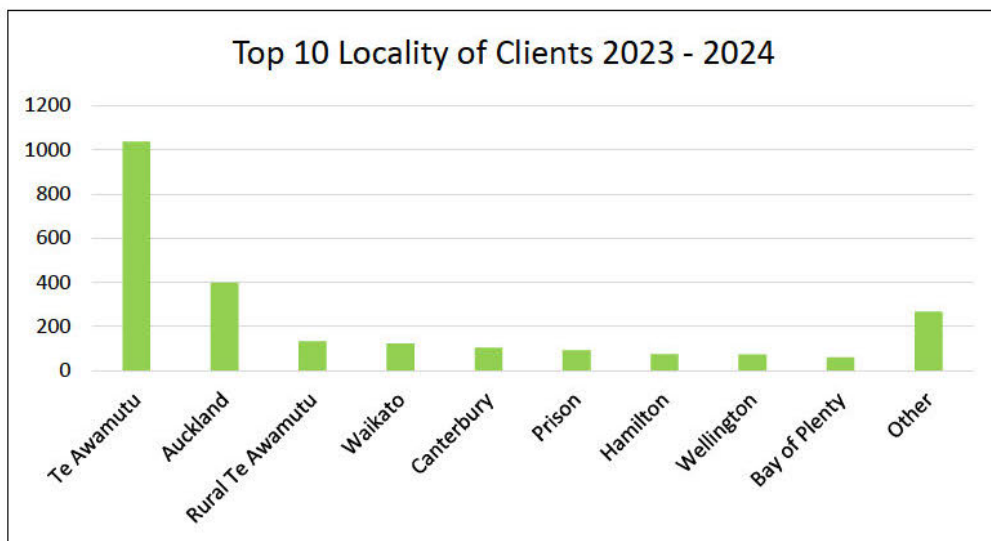
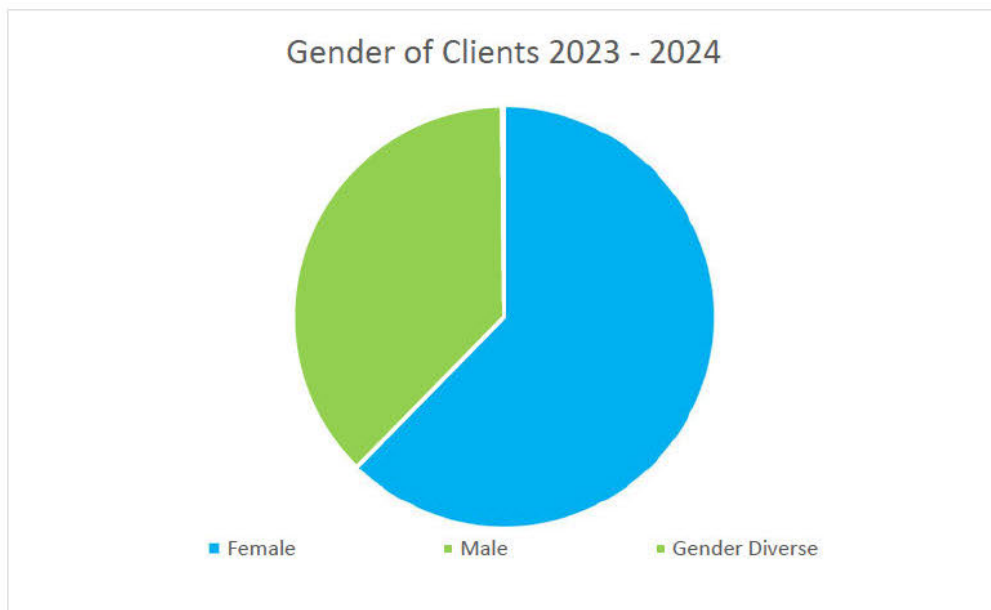
Statistics 2023 - 2024

1 July 2023 to 30 June 2024

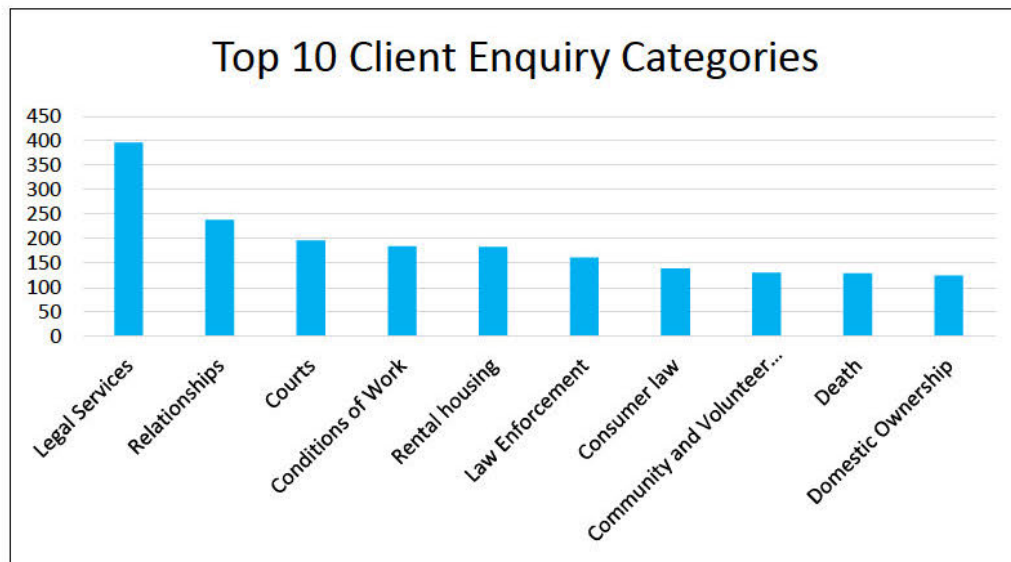
Summary of Total Enquiry Statistics 1 July 2023 – 30 June 2024



Summary of Client Statistics 1 July 2023 – 30 June 2024



Summary of Client Statistics 1 July 2023 – 30 June 2024



| About Your Group/Organisation |
|--|
| Full Legal Name <i>(as on the bank account)</i> : Don't Burn Waipa |
| Common Use Name <i>(if different)</i> : Don't Burn Waipa |
| Website: www.dontburnwaipa.org.nz |
| Postal Address: c/-8 Jary Road, RD3, Ohaupo 3883 |

| What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)? Fundraising / Donations | | | |
|---|---------|-------------|------|
| List all financial assistance your organisation has received over the last three years from Waipā District Council only | | | |
| Organisation | Purpose | Amount (\$) | Year |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| How long has your organisation been active in the Waipā district? 12 months. | | | |
| Where is your group/club based? We have monthly meetings based at the Te Awamutu Bridge Club. | | | |
| Where are the people based that will benefit from your services/activity? Te Awamutu and Kihikihi. | | | |
| How many members in your organisation (including volunteers)? 14 Members on the Committee (all volunteers) | | | |
| What is your group's core purpose and vision? Core purpose: Don't Burn Waipa (DBW) is a community based advocacy group established that shares evidence-based information with the communities of Te Awamutu, Kihikihi and surrounding residential areas of the impacts of the proposed Incinerator. Our purpose is to stop the proposed incinerator being built at the Racecourse Road site. | | | |

Vision: To provide evidence-based information and assist the Te Awamutu, Kihikihi and surrounding residential areas to be informed, mobilise and stop the incinerator from being built on Racecourse Road in Te Awamutu.

Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)? \$2000 (excl GST)

What is the proposed activity/project that you are applying for funding?

The proposed project that we wish to apply for funding for is about 'Keeping our Community Informed.' This consists of two activities 'Information Flyer Drops' and 'Written / Oral Submission Workshop/s.'

Information Flyer Drops

Information flyer drops will keep the local community informed about the current status of the Incinerator application is in the Environment Protection Agency and the Board of Inquiry Hearing process. These flyers will also explain to the community how the DBW Committee can assist in preparing for community voice to be heard during the Board of Inquiry Hearing process. We anticipate printing 7000 flyers for distribution.

Written / Oral Submission Workshops

At the time of the Incinerator application being called in by the Waipa District Council and the Waikato Regional Council over 500 people from our community had expressed interest in speaking to their original submission opposed to the Incinerator application (859 submissions were opposed).

It is likely that during the Board of Inquiry Hearing process people who made submissions will be grouped to provide oral submissions due to time limitations. This funding will support DBW to hire a more appropriate venue for the Written / Oral Submission Workshop/s, where we can help the groups of people can identify and present key points of information from submissions.

These workshops will be drawing on the expertise from volunteer DBW members.

How many people will your project benefit, and how will it benefit them?

The project will benefit the Te Awamutu, Kihikihi and surrounding residential areas. We anticipate printing and delivering 7000 flyers, with information that will keep the community informed as described above. The workshops will benefit at a minimum 500 people who have selected being able to make an oral submission based on their original submission to the Waipa District and Waikato Regional Councils. This number is likely to increase if the submission process needs to be repeated in preparation for the Board of Inquiry Hearing process.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

By providing evidence-based information the project proposed will ensure that DBW keeps the community informed about where the Incinerator proposal is in relation to the Environmental Protection Agency and the upcoming Board of Inquiry Hearing process. Likewise the support DBW will provide in preparing community members to give oral submissions will support the wellbeing of the community by enabling community voices to be heard.

Providing Oral Submissions will contribute to the social, environmental and cultural wellbeing of the community because we want to stop the proposed Incinerator from even being built on Racecourse Road, which is within the town boundary.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants

We have some funds from donations / fundraising and sponsorship (e.g. donation of sausages for sausage sizzle).

- Attach a copy of the **budget** for your proposal and any quotes obtained
- Please **tick the box if you wish to Speak to your Application** at the 12 November meeting of the Te Awamutu and Kihikihi Community Board

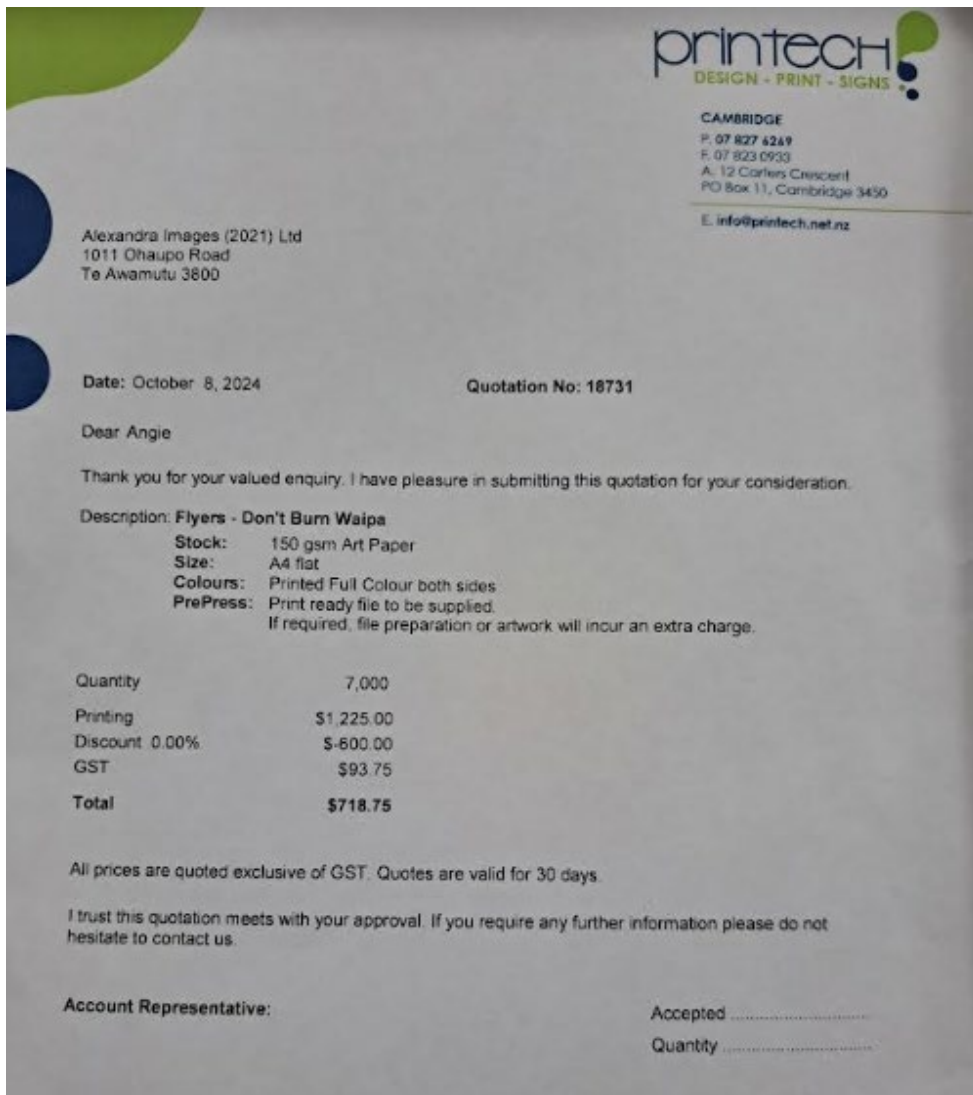
- Checklist...**
- Have you completed the correct form for the Board/Committee you are applying to
 - Have you completed every question contained in the application form?
 - Attached your most recent Bank Statement, Profit & Loss Statement and Balance Sheet
 - Attached a copy of Deposit Slip
 - Attached a copy of a budget for your proposal and any quotes
 - Supplied the names of two people and their contact details
 - Had this form signed by those two contact people

Please Note: We are a new charitable organisation and do not have Profit and Loss / Balance Sheets. Our most recent bank statement is attached.

Budget

| | |
|--|-------------------|
| Flyers: A4 Printing without discount (7,000) | \$1,408.75 |
| (quote below – will not include a discount as outside timeframe) | |
| Workshops: Venue Hire (suitable large venue) | <u>\$ 591.25</u> |
| (Verbal estimate large venue \$550) | |
| Total Funds Applying for | \$2,000.00 |

Quote for Printing Flyers



| About Your Group/Organisation |
|--|
| Full Legal Name (as on the bank account): Enrich+ Trust |
| Common Use Name (if different): ENRICH+ |
| Website: https://enrichplus.org.nz/ |
| Postal Address: PO Box 413, Te Awamutu 3840 |

| What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)? Government contracts – Community funding support - Donations | | | |
|---|---------|-------------|------|
| List all financial assistance your organisation has received over the last three years from Waipā District Council only | | | |
| Organisation | Purpose | Amount (\$) | Year |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| How long has your organisation been active in the Waipā district? 34 years | | | |
| Where is your group/club based? 48 Teasdale St, Te Awamutu | | | |
| Where are the people based that will benefit from your services/activity? Te Awamutu & Kihikihi | | | |
| How many members in your organisation (including volunteers)? 102 | | | |
| What is your group’s core purpose and vision? Enrich+ works alongside individuals to develop their skills and abilities and enhance inclusion in the communities of their choice. A life like any other <i>He oranga pērā tonu ki ētahi</i> | | | |

Proposal for Financial Assistance

| |
|--|
| <p>How much funding assistance are you applying for (GST Exclusive)? \$ 2,000</p> |
| <p>What is the proposed activity/project that you are applying for funding?</p> <p>We request support for a vehicle lease. The leasing of vehicles has been essential in supporting the local community and working with people with disabilities. Having a lease vehicle enables us to provide care for people living in the Te Awamutu & Kihikihi region supporting our free services.</p> |
| <p>How many people will your project benefit, and how will it benefit them?</p> <p>We work in partnership creating inclusive environments built on trust, respect and equity where people with disability, autism and neurodiversity live the life they choose. Our unique, personalised programmes ensure individuals gain the skills needed to achieve their goals. From navigating social situations, building meaningful relationships, transitioning from school, adjusting to independent living, or gaining employment, our team works alongside individuals and their whānau to give them the tools to realise their potential and achieve their goals.</p> <p>From one-on-one sessions to group activities, we ensure we are working to meet the needs of anyone accessing our services.</p> <p>At Enrich+, we believe everyone should have the opportunity to live <i>a life like any other</i>. This is achieved through community connection, instilling confidence, seeking out equal opportunities and aroha.</p> |
| <p>How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?</p> <p>By receiving support for programme / service costs, sustainability will be improved whilst allowing us to continue working alongside individuals to develop their skills and abilities and enhance inclusion in the communities of the Waikato.</p> <p>People with disability, autism and neurodiversity live the life they choose</p> <p>Educate and support people with the central purpose of enriching their lives</p> <p>Enhance inclusion in the communities</p> <p>Gain the skills needed to achieve their goals</p> <p>Community connection, instilling confidence, seeking out equal opportunities</p> <p>Providing pathways to meaningful employment</p> <p>Help with finding suitable housing</p> <p>Develop social and communication skills</p> <p>Building friendships</p> <p>Increasing independence</p> <p>Confidence building</p> <p>Learning through fun and play.</p> <p>Develop life skills (shopping, budgeting, cooking etc.)</p> <p>Help when dealing with agencies such as WINZ or the bank</p> |

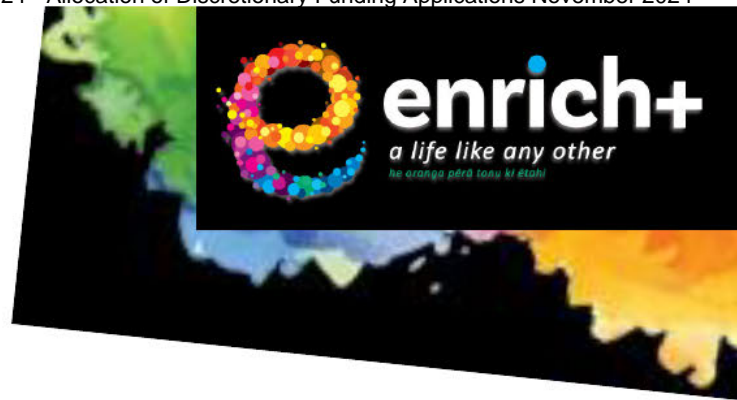
What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants

We will apply to other community funders for support of this purpose

- Attach a copy of the **budget** for your proposal and any quotes obtained
- Please **tick the box if you wish to Speak to your Application** at the 12 November meeting of the Te Awamutu and Kihikihi Community Board

Checklist...

- Have you completed the correct form for the Board/Committee you are applying to
- Have you completed every question contained in the application form?
- Attached your most recent Bank Statement, Profit & Loss Statement and Balance Sheet
- Attached a copy of Deposit Slip
- Attached a copy of a budget for your proposal and any quotes
- Supplied the names of two people and their contact details
- Had this form signed by those two contact people



29th October 2024

Waipa District Council
Community Discretionary Fund

Enrich+ Trust Application

Thank you for the opportunity to apply to the Waipa District Council, Community Discretionary Fund. We are seeking assistance of \$2,000 towards our vehicle lease in Te Awamutu and Kihikihi.

The leasing of vehicles has been essential in supporting the local community and working with people with disabilities. Having a lease vehicle enables us to provide care for people living in the Te Awamutu and Kihikihi areas supporting disabled persons.

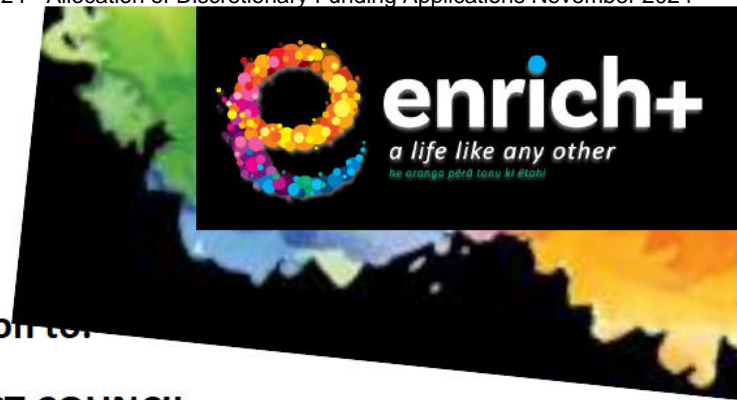
Please see attached our funding proposal request along with the required application documents, however should there be any further information you require please do not hesitate to call me on 027 4405533, or email at Rebecca.baldwin@enrichgroup.org.nz

We look forward to hearing from you in due course.

Yours sincerely

Rebecca Baldwin
Executive Lead – Finance & Business





Application to:

WAIPA DISTRICT COUNCIL

COMMUNITY DISCRETIONARY FUND

29 / 10 / 2024

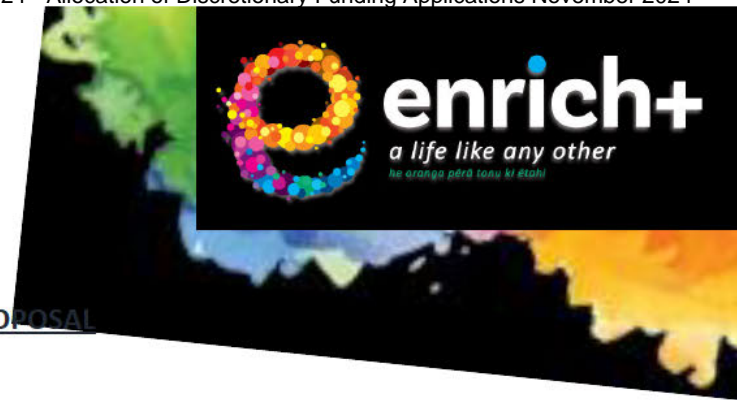
Purpose of Application:

VEHICLE LEASE

INDEX

- Covering Letter
- Organisation Overview
- Application
- Deposit Slip
- Project Proposal
- Lease Information
- 2023 Financials
- Bank Statement
- P & L & Balance Sheet





PROJECT PROPOSAL

Purpose

We request support for a vehicle lease.

Project

The leasing of vehicles has been essential in supporting the local community and working with people with disabilities. Having a lease vehicle enables us to provide care for people living in the Te Awamutu & Kihikihi region supporting our free services.

We work in partnership creating inclusive environments built on trust, respect and equity where people with disability, autism and neurodiversity live the life they choose.

Our unique, personalised programmes ensure individuals gain the skills needed to achieve their goals. From navigating social situations, building meaningful relationships, transitioning from school, adjusting to independent living, or gaining employment, our team works alongside individuals and their whānau to give them the tools to realise their potential and achieve their goals.

From one-on-one sessions to group activities, we ensure we are working to meet the needs of anyone accessing our services.

At Enrich+, we believe everyone should have the opportunity to live *a life like any other*. This is achieved through community connection, instilling confidence, seeking out equal opportunities and aroha.

Enrich+ is reliant on a mix of community funding, Government contracts and donations to provide our services free to local communities.

By receiving support for programme / service costs, sustainability will be improved whilst allowing us to continue working alongside individuals to develop their skills and abilities and enhance inclusion in the communities of the Waikato.

Aim

Our aim is to work in partnership creating inclusive environments built on trust, respect and equity where people with disability, autism and neurodiversity live the life they choose.

Timeframe

The grant would be expended within a six month period from receiving the grant in 2024/25.

Management

The grant will be managed by the Executive Lead Finance & Business who reports to the CEO who reports to the Governance Board.



Geographical Area

Enrich+ is based in Te Awamutu and provides its services to the Waikato & BOP regions.

Objectives

- People with disability, autism and neurodiversity live the life they choose
- Educate and support people with the central purpose of enriching their lives
- Enhance inclusion in the communities
- Gain the skills needed to achieve their goals
- Community connection, instilling confidence, seeking out equal opportunities
- Providing pathways to meaningful employment
- Help with finding suitable housing
- Develop social and communication skills
- Building friendships
- Increasing independence
- Confidence building
- Learning through fun and play.
- Develop life skills (shopping, budgeting, cooking etc.)
- Help when dealing with agencies such as WINZ or the bank

Budget

Annual vehicle lease in the Te Awamutu & Kihikihi area \$11,196

Total amount of request **\$2,000**





OUR PURPOSE

Enrich+ works alongside individuals to develop their skills and abilities and enhance inclusion in the communities of their choice.

OUR VISION

A life like any other | *He oranga pērā tonu ki ētahi*

OUR VALUES

Enriching lives : Whakahōhonu tauoranga

Enrich+ educate and support people with the central purpose of enriching their lives. How we are of service is guided and influenced by their dreams and goals, and the choices they make.

Generosity of spirit : Oha wairua

Enrich+ endorse a culture of cooperation and helpfulness with each other, the people we serve, their whānau and the wider community.

Model the way : Whakatauirā i te ara

Enrich+ employees conduct themselves with integrity and commitment to their work; role modelling positive behaviours through continued professional development and reflective practices.

Appreciating diversity : Whakamiha kanorau

Like the weaving of harakeke, bi-cultural practices are woven into the fabric of Enrich+ to continually reinforce the principles of the Treaty of Waitangi – Partnership, Protection, and Participation. We embrace a culturally diverse community and welcome diversity in all its forms.

Raising the bar : Te Whakatairanga i te pae

Enrich+ takes pride in being a leader of excellence and innovative practices. We strive to continually excel.

OUR SERVICES

We work in partnership creating inclusive environments built on trust, respect and equity where people with disability, autism and neurodiversity live the life they choose.

Our unique, personalised programmes ensure individuals gain the skills needed to achieve their goals. From navigating social situations, building meaningful relationships, transitioning from school, adjusting to independent living, or gaining employment, our team works alongside individuals and their whānau to give them the tools to realise their potential and achieve their goals. From one-on-one sessions to group activities, we ensure we are working to meet the needs of anyone accessing our services. At Enrich+, we believe everyone should have the opportunity to live *a life like any other*. This is achieved through community connection, instilling confidence, seeking out equal opportunities and aroha.

OUR LOCATIONS – WAIKATO & BAY OF PLENTY

Supported Employment – Papamoa, Mt Maunganui, Waihi, Katikati, Tauranga, Hamilton, Te Kuiti, Otorohanga, Morrinsville, Matamata, Te Aroha, Paeroa, Taupiri, Huntly, Te Kauwhata, Cambridge and Te Awamutu.

Supported Independent Living – Papamoa, Mt Maunganui, Waihi, Te Puke, Hamilton, Te Kuiti, Otorohanga, Huntly, Cambridge, Tokoroa, Taumarunui, Ngaruawahia and Te Awamutu.

Autism Groups – Hamilton, Cambridge and Te Awamutu.

Supported Activities – Early Childhood Intervention - Empowerment Services - Holiday Programmes - Psychological Services -

Transition from School - Hamilton, Ohaupo, Te Kuiti, Otorohanga, Putaruru, Hangatiki, Whatawhata, Paeroa, Ngaruawahia, Pirongia, Cambridge, Tamahere, Taumarunui and Te Awamutu.



Supported Activities

At Enrich+ we support people with intellectual, physical or sensory disabilities to develop their talents, connections and the everyday skills needed to have ‘a life like any other’.

We work alongside you to build natural supports in the community through volunteering, leisure activities and socialising – whatever takes your fancy!

Increase your self-esteem and confidence in a one-to-one setting, a group situation or a mix of both. You’ll enjoy access to a range of activities that suit your strengths.

We’re here for you whether you need just a little bit of extra assistance or have high and complex needs. With our flexible, tailored supports, you will have choices and be in control – you choose, we deliver.

We currently run services in Te Awamutu, Hamilton and Taumarunui.

The Enrich+ Art Centre & Gallery in Te Awamutu is a place to come together to develop your artistic skills and techniques as well as mixing with like-minded people. Many of our artists have been successful in achieving finalist spots in the annual IHC Art Awards.

Supported Employment

At Enrich+, we work with people aged 16 and older who have intellectual and physical disabilities, mental health, autism, neurodiversity. We pride ourselves on supporting many to gain sustainable employment and to reach their career goals. Our dedicated team of Employment Coordinators are experienced, knowledgeable and very focused to support anyone within the disability sector to gain employment and are very committed to the values and principles of the National Supported Employment Practice Guidelines. Our Supported Employment Service is flexible to suit everyone’s needs and goals.

We work with clients one-on-one, to mentor and produce professional CV’s and Cover letters. We work together to develop a plan to prepare the each individual for the workplace within a practical timeframe. The process is more than just finding a job for a person. Supported Employment means meeting a person’s individual needs for fulfilling employment and providing ongoing support in the workplace.

Our dedicated Supported Employment Coordinators will set up a meeting with the client and discuss their goals and aspirations for gaining paid employment. They look at what skills that person has, the training they may need, the areas in which they would like to work, and any challenges that they might face along the way. Our support does not end when client begins work. They will also receive post-placement support, including on-the-job coaching and training throughout their employment. We maintain contact with the employee and employer establishing that great employment relationship throughout the year.

Transition from School

All teenagers within their last year of school or tertiary education we will closely with them so they will experience a smooth transition into the next phase of their life.

We support teens (aged between 16 and 21 years) with physical and intellectual disabilities, mental health & autism to explore their options regarding gaining volunteer work or employment during the last two years of school.

Whether it’s:

- Further employment education
- Employment
- Living and future flatting arrangements
- Contributing towards their community
- Accessing community services
- CV and Cover Letter writing

We will work together with you, and your whanau, your school; we’ll create a transition plan designed around your personal goals and ambitions.

Enrich+ Autism Groups

Enrich+ offers seven small group sessions a week during the school terms for ages five to 25 years catering for autistics or those with general social difficulties.

We run online and in person Dungeons and Dragons (DnD).

Through game, activities and discussions during sessions, we assist with important life skills such as:

- Social and communication skills
- Building friendships
- Increasing independence
- Confidence building
- Learning through fun and play.



We offer **Dungeons and Dragons** groups with dungeon masters. These dungeon masters are also facilitators experienced in supporting people with disabilities, autism, neurodiversity and general social difficulties. We aim to provide support to transfer the skills gained playing into real life and help those playing develop the confidence to access their own role-playing games within their local community.

Research is growing on the positive benefits with participating in role-playing games, such as developing an individual's theory of mind, teamwork, cooperation skills, communication and problem-solving skills, to name a few.

Kids+ is developed mainly for autistic children aged between five and 10 years old, or children who have general social difficulties. Participants are usually attending mainstream schooling and must be able to toilet independently.

This group is not suitable for those who require 1 on 1 support due to staff availability.

Through games, activities, play and discussion, we assist children to develop their social and communication skills, increase independence, make friends and support them with emotional understanding and regulation.

Working in groups, we strive to offer a personalised and quality service.

Teens+ is for 11 – 15-year-olds with autism, or general social difficulties. These teens are usually attending mainstream schooling and must be able to toilet independently.

This group is not suitable or for those who require one on one support.

Our facilitators focus on increasing social and communication skills through activities, games and discussions.

We aim to develop life skills, as well as skills needed for school (such as transitioning into high school), making friends, navigating through relationship challenges and teambuilding.

We work in groups and encourage teens to manage their own behaviours and independence within the group.

Youth+ accommodates 16 – 25-year-olds with autism or general social difficulties who are able to manage their own behaviours and have a reasonable level of independence and communication.

We work in groups to develop independence, extend social circles, build friendships, and gain a sense of belonging. Essential personal and life skills, such as effective communication, working with others, and increasing cooking and other independence skills are developed through activities, games and discussions.

We offer sessions designed to develop social and life skills within a safe environment, as well as spending time in the local community, visiting places such as restaurants, shops and game centres.

Supported Living

Our Supported Living service is designed for individuals over the age of 17, living with permanent physical, intellectual disabilities and/or autism. We provide both practical and emotional support for Individuals to attain or retain their independence by living outside of the family home and within their local communities.

Our Supported Living team focusses on providing an individualised, flexible, and person-centred service. We strongly believe that 'we don't do things for people, we help them do it for themselves'.

Areas where support may be needed include:

- Accessing the community
- Help with finding suitable housing
- Life skills (shopping, budgeting, cooking etc.)
- Help when dealing with agencies such as WINZ or the bank
- Accessing public transport
- Providing pathways to meaningful employment

We ensure that we understand and really get to know the individuals that come into our service. We meet each person to discuss their needs and goals – what they would like to accomplish, what they can already do, where they need support – and develop a personalised plan. Individuals review these and provide feedback before the plans are put into action.

We take the time to very carefully match our support staff with the people we support. We believe it is vital that the people we support, and their support staff have a strong rapport with each other.

We provide the option of a monthly review session to ensure each individual is happy and achieving their goals and ambitions. Services are provided in the Waikato and Bay of Plenty regions.



About Your Group/Organisation

Full Legal Name (as on the bank account): **Kainga Aroha Community House Inc**

Common Use Name (if different): **Kainga Aroha Community House**

Website: **ka.org.nz**

Postal Address: **301 Bank Street, Te Awamutu**

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

We hold paid contracts for specific work for Ministry of Social Development and Oranga Tamariki

List all financial assistance your organisation has received over the last three years from Waipā District Council only

| Organisation | Purpose | Amount (\$) | Year |
|--------------|----------------------------|-------------|------|
| WDC | Kids Holiday Camp Expenses | 2000 | 2023 |
| WDC | Administration costs | 2000 | 2022 |
| WDC | Administration | 1000 | 2021 |
| | | | |
| | | | |
| | | | |
| | | | |

How long has your organisation been active in the Waipā district?

35 + years

Where is your group/club based?

At 301 Bank Street, Te Awamutu

Where are the people based that will benefit from your services/activity?

They are local children, primarily those from families who experience on going difficulties through social adversity, historical and generational trauma, family harm and general depravation. They are the children who often do not get a fun holiday at the beach or due to financial difficulty do not get to go on school camp.

How many members in your organisation (including volunteers)?

20

What is your group's core purpose and vision?

Kainga Aroha is a not for profit non-government social service organisation. We provide support to people in Waipa on this side of the district predominantly. This includes Family

Support, Counselling, Financial Mentoring, Family Harm Support and an Annual Summer Camp for our at risk Children/Tamariki.

We have supported hundreds of Waipa families and whanau over the past 35 years and continue to do so.

Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)? \$ 2000

What is the proposed activity/project that you are applying for funding?

We wish to take up to 40 children to Sea Esta Camp in Wihi Beach for a summer holiday, starting on Mon 20th Jan and returning Fri 24th Jan 2024.

Every year for the past 20 + we have provided a Summer Camp for Kihikihi and Te Awamutu tamariki aged 7 to 14 years, whose families struggle to go on holiday, for those who need a break from the home environment, to provide parents from a disadvantaged background to also have a break from their children.

We are returning to Wihi Beach, where there are lots of fun outdoor activities for the children to participate in. We go swimming, kayaking, walks and so much more. We provide a volunteer team of leaders (young adults) who interact and “hang out” with the kids to insure the best chance of them having a great experience.

With costs increasing and the need to have a paid bus driver, in addition to the limited funds most of our families have access to we try to fund this week away through donations, fundraising and some small grants.

How many people will your project benefit, and how will it benefit them?

40 Children and 15 leaders

Benefits are outlined above



Leaders get training, learn new skills and responsibilities, that they can put into their CV’s to assist getting first jobs. We have had a number of leaders go on to become child care workers, social workers and currently have two who work at After School Care and Teacher Aid.

| | |
|-------------------------------------|--|
| | <p>How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?</p> <p>Over the years this camp has influenced many of our Te Awamutu people. They have fond memories of their time at KA Camps. Many return as leaders to give back to the next generation, to have some leadership experience and community work to put on their CV's.</p> <p>A KA Camp provides a safe environment for kids to play and have fun with their peers. It provides them with the foundation to develop and make better decisions. This is an opportunity for us to get to know kids and build ongoing relationships where they know they can trust this person. We often continue working with some of the children who attend.</p> <p>It also provides some children with a "camp" experience as their parents cannot afford a school camp.</p> <p>In the short term it provides kids with a positive experience that many do not get on a regular basis.</p> <p>In addition it also provides our leaders with new skills and responsibilities to add to their CV, to help with their first jobs.</p> |
| | <p>What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants</p> <p>We will be applying to local service groups who usually support camp through small donations of approximately \$500, We will apply to Gallaghers and hopefully will receive some ongoing support from Waipa Networks as we received last year.</p> |
| <input checked="" type="checkbox"/> | Attach a copy of the budget for your proposal and any quotes obtained |
| <input type="checkbox"/> | Please tick the box if you wish to Speak to your Application at the 12 November meeting of the Te Awamutu and Kihikihi Community Board |

Quote 64673

| CUSTOMER |
|---|
| Ange Holt wr@ka.org.nz 0212471042 |

| COMPANY |
|--|
| BusHire.co.nz 6 Clayton Street NEWMARKET 1023 NEW ZEALAND 0800 661 236 info@bushire.co.nz |

| Order summary | | |
|---|---|---------------------------|
| DESCRIPTION | GST | PRICE |
|  <p>From: 301 Bank St, Te Awamutu, New Zealand (\$3,217.39 NZD)</p> <p>To: 48 Seaforth Road, Waihi Beach, New Zealand + 2 Via stops</p> <p>Mon, 20 Jan 2025 10:00 AM -> 14:00 PM - Vehicle Type: 45 Seat Coach Passengers (45), Suitcase (45), Hand luggage (45)</p> <p>Notes: 4 HOUR CHARTER - VEHICLE REQUIRED TO STAY FINAL DESTINATION - SEAFORTH ROAD **NOTED NO CONSUMPTION OF ALCOHOL ON THE VEHICLE**</p> <p>SEPARATE DAY RETURN</p> | <p>\$482.61 NZD</p> | <p>\$3,700 NZD</p> |
|  <p>From: 48 Seaforth Road, Waihi Beach, New Zealand</p> <p>To: 301 Bank St, Te Awamutu, New Zealand + 2 Via stops</p> <p>Fri, 24 Jan 2025 10:30 AM -> 14:30 PM - Vehicle Type: 45 Seat Coach Passengers (45), Suitcase (45), Hand luggage (45)</p> <p>Notes: 4 HOUR CHARTER - VEHICLE REQUIRED TO STAY FINAL DESTINATION - 301 BANKS ST FINAL ITINERARY STOPS TBC</p> | <p>N/A</p> | |
| | <p>GST \$482.61 NZD</p> | |
| | <p>TOTAL (inc GST) \$3,700 NZD</p> | |

| DESCRIPTION | GST | PRICE |
|-------------------|-----|--------------------|
| BALANCE (inc GST) | | \$3,700 NZD |

KAINGA AROHA
COMMUNITY HOUSE

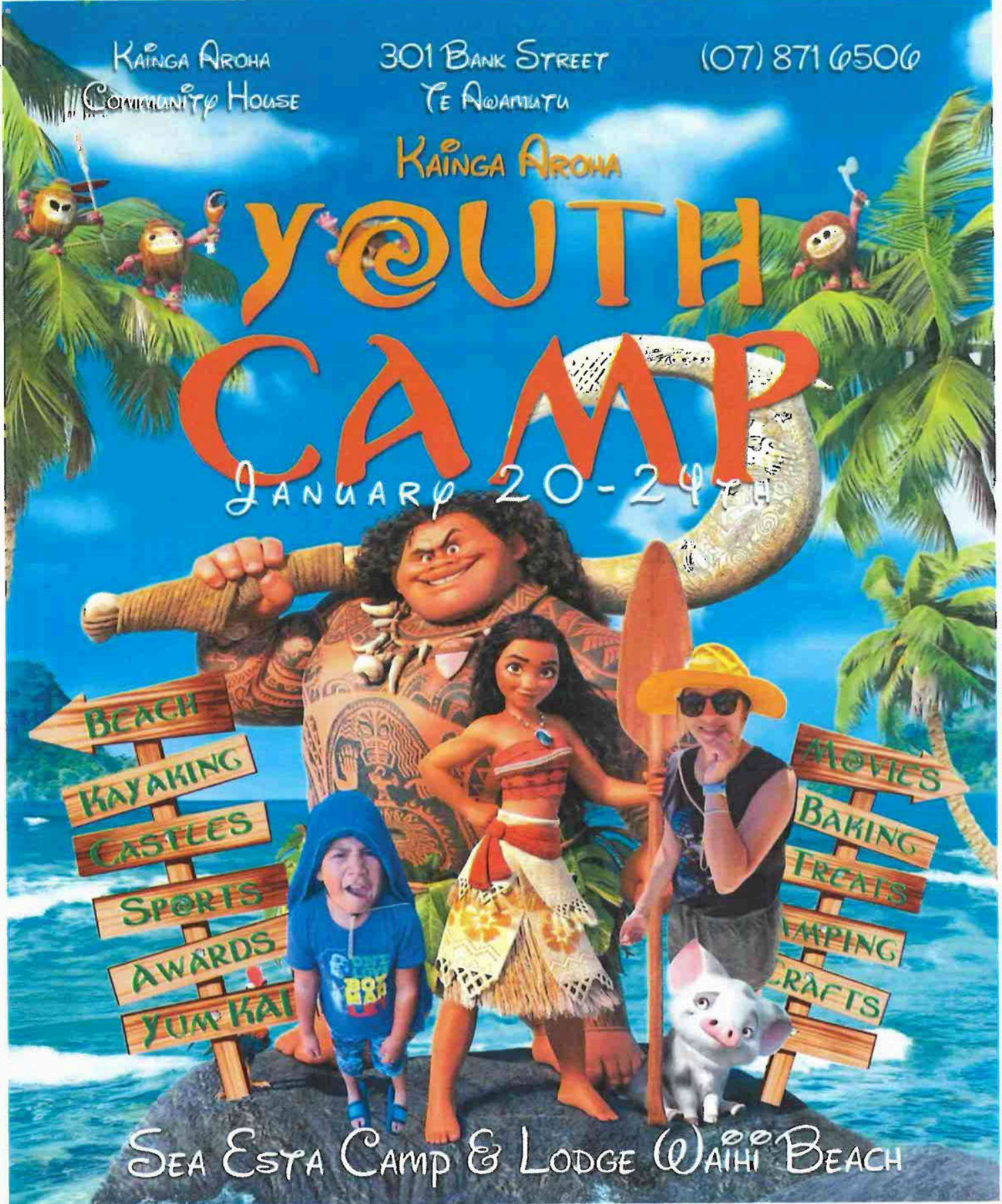
301 BANK STREET
TE AWAMUTU

(07) 871 6506

KAINGA AROHA

YOUTH CAMP

JANUARY 20-24TH



SEA ESTA CAMP & LODGE WAIHI BEACH



About Your Group/Organisation

| |
|--|
| Full Legal Name <i>(as on the bank account)</i> : Loving Arms Charitable Trust |
| Common Use Name <i>(if different)</i> : Loving Arms |
| Website: www.lovingarms.org.nz |
| Postal Address: 6 Macky Road, RD 6, Te Awamutu 3876 |

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?
 Donations and grants.

List all financial assistance your organisation has received over the last three years from Waipā District Council only

| Organisation | Purpose | Amount (\$) | Year |
|--------------|--------------------|-------------|------|
| Loving Arms | Operating expenses | 3,200 | 2021 |
| Loving Arms | Operating expenses | 3,200 | 2022 |
| | | | |
| | | | |
| | | | |
| | | | |

How long has your organisation been active in the Waipā district?
 Ten years.

Where is your group/club based?
 Te Awamutu

Where are the people based that will benefit from your services/activity?
 Te Awamutu and Kihikihi

How many members in your organisation (including volunteers)?
 30

What is your group's core purpose and vision?
 To see every baby born in the community adequately clothed and provided for and every new mother in need adequately cared for and practically and emotionally supported.

Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)?

\$ 1974.77

What is the proposed activity/project that you are applying for funding?

To purchase carseats and strollers for babies and toddlers whose families can't afford to purchase one themselves.

How many people will your project benefit, and how will it benefit them?

Nineteen families initially, and then subsequent families as carseats and strollers are passed on, either through us or privately. Our preferred carseats last for ten years (before expiry) and can be used for up to four-year-olds, meaning that the seats can each benefit at least two sets of children (18 children), and the strollers have no expiry, so will help an even greater number of children.

For many of the families that register with us for help, a carseat is simply beyond their means to purchase. We receive very few as donations to pass on, because families who can buy them are now choosing to sell them, rather than donating them to us.

Having a carseat allows babies and toddlers to travel in a vehicle safely and legally. The alternative is often unsafe travel for them, or no travel at all, leading to the family not being able to access services such as medical care, education, and social experiences that are not within walking distance.

We also receive very few strollers to pass on (for the same reason), but they provide a family with preschoolers a way to access their community safely and with less stress than trying to carry a baby or toddler.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Being securely restrained in appropriate carseats protects babies and toddlers in traffic accidents. Their safety not only supports them and the wellbeing of the family, but also has a positive flow-on effect, as we know that it is traumatic for emergency personnel to attend accidents involving unrestrained children. There is also a significant economical cost to both families and society from traffic accidents.

A stroller can mean freedom and healthy exercise for a parent with young children.

As a caring community, we have a social responsibility to help the infants and toddlers who, through no fault of their own, are in a family who can't meet their needs. It makes economical sense to support young children and young families to become active members of our community by providing them with the means to access that community. In addition, when mothers feel valued, there is a positive effect on the wellbeing of the baby, which becomes an investment for the future wellbeing of our community.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants

No other funding. On occasion, we are given carseats or strollers to gift to families, but we do not receive them often enough to meet the need.



Purchase of car seats x 9 @ \$146.96 each (GST excl) Total cost \$1322.60 (GST excl)

Purchase of strollers x 10 @ \$65.22 each (GST excl) Total cost: \$652.17 (GST excl)

Request \$1974.77 (excl GST) from Waipa District Council Discretionary Fund

Kmart Find products, categories & more

Stores Bag Wishlist Sign In/Up

Christmas Halloween Home & Living Women Men Kids & Baby Toys Beauty Sports & Outdoor Tech Latest Arrivals

Home / Kids & Baby / Baby & Nursery / Travel & Transport / Car Seats & Boosters / Safe-n-Sound Guardian II Convertible Car Seat

Safe-n-Sound Guardian II Convertible Car Seat
\$169
 ★★★★★ 4.9 (93) SKU: P_42985969

Add to bag

Ensure delivery* before Halloween.
 Order by midnight 24 October for metro areas and by midnight 22 October for regional areas *T&Cs apply

afterpay On orders up to \$2000 [Learn more](#)

Kmart Find products, categories & more

Stores Bag Wishlist Sign In/Up

Christmas Halloween Home & Living Women Men Kids & Baby Toys Beauty Sports & Outdoor Tech Latest Arrivals

Home / Kids & Baby / Baby & Nursery / Travel & Transport / Strollers & Carriers / Layback Umbrella Stroller

Layback Umbrella Stroller
\$75
 ★★★★★ 4.5 (47) SKU: P_43197781

Add to bag

Ensure delivery* before Halloween.
 Order by midnight 24 October for metro areas and by midnight 22 October for regional areas *T&Cs apply

afterpay On orders up to \$2000 [Learn more](#)

How to get it New

Loving Arms Charitable Trust, 6 Macky Road, RD 6, Te Awamutu 3876
 P: 027 2549059 E: info@lovingarms.org.nz W: www.lovingarms.org.nz

About Your Group/Organisation

Full Legal Name (as on the bank account): *operation Christmas Hamper*

Common Use Name (if different):

Website: *NIA*

Postal Address: *CI- PO Box 470 Te Awamutu*

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?
Fundraising and Sponsorship

List all financial assistance your organisation has received over the last three years from Waipā District Council only

| Organisation | Purpose | Amount (\$) | Year |
|-----------------------------------|---|----------------|-------------|
| <i>operation Christmas Hamper</i> | <i>To purchase christmas gifts for 600 children</i> | <i>\$2,000</i> | <i>2023</i> |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

How long has your organisation been active in the Waipā district?
15 years

Where is your group/club based? *Kainga Aroha*

Where are the people based that will benefit from your services/activity?
Te Awamutu & Kihikihi Families

How many members in your organisation (including volunteers)?
15

What is your group's core purpose and vision? *To provide 200 families with a food hamper at Christmas and 600 plus children with a gift. To uplift these families in challenging times. We hope this will give these families emotional community support at this special time of year*

Proposal for Financial Assistance

What is the proposed activity/project that you are applying for funding?

Assembling thoughtful hampers at Christmas to uplift families who have had a challenging year.
The food is donated & we will have 5 street drives to collect food.
So monetary donations cover gifts for the children.

How many people will your project benefit, and how will it benefit them?

200 families & 600 plus children. Without this support they would not have nice food for Christmas & the children may not receive a gift

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community? 100 percent.

The adults will be blessed to be able to have a nice Christmas dinner & that the family can enjoy the day together. In turn they will be so thankful to the community for the support.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants

Carwashes x2 & 3 sausage sizzles
Waiting to hear about food grant from Itaperi funding for \$1,000.
We hope local businesses may supply vouchers for gifts

Attach a copy of the **budget** for your proposal and any quotes obtained

Please **tick the box if you wish to Speak to your Application** at the meeting of the Te Awamutu and Kihikihi Community Board on 12 November.

DRAFT BUDGET
OPERATION CHRISTMAS HAMPER
2024

200 Families

200 Food hampers

600 Plus children

Nominations close 30 November 2024 Then we know how many children to purchase for

First week of November there will be fluted boxes in eleven businesses so locals can drop off new gifts for the children This will be advertised by media

We rely on donations and do not know what amounts we will get each year

Local groups may give between \$2,000 and \$3,000 towards gifts

Street drives will give treats for Christmas and Paknsave and Fresh choice are donating some food So the families can cook a roast dinner on Christmas day

So basically we have to rely on donations then we know how much to spend on gifts

Fonterra application asked for long life cream and milk and cheese

So if The Te Awamutu/Kihikihi Community Board can donate \$2,000 we will have enough funds to make sure these families all receive gifts and food for Christmas

About Your Group/Organisation

Full Legal Name (as on the bank account): **Rotary Club of Te Awamutu**

Common Use Name (if different): **Rotary Club of Te Awamutu**

Website: **www.rotaryteawamutu.org.nz**

Postal Address: **P O Box 99, Te Awamutu 3800**

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Fundraising

List all financial assistance your organisation has received over the last three years from Waipā District Council only

| Organisation | Purpose | Amount (\$) | Year |
|-----------------|----------------------------------|-------------|------|
| Community Board | 2021 Christmas mailbox promotion | 1,000 | 2021 |
| Community Board | 2022 Christmas Parade | 4,150 | 2022 |
| Community Board | 2023 Christmas Parade | 5,000 | 2023 |
| | | | |
| | | | |
| | | | |
| | | | |

How long has your organisation been active in the Waipā district?

79 Years

Where is your group/club based?

Rotary Te Awamutu meets at Te Awamutu Club

Where are the people based that will benefit from your services/activity?

Te Awamutu, Waipa, New Zealand and Globally

How many members in your organisation (including volunteers)?

35

What is your group's core purpose and vision?

Rotary is a service organization whose stated purpose is to bring together business and professional leaders in order to provide humanitarian services, encourage high ethical standards in all vocations, and to advance goodwill and peace.

Proposal for Financial Assistance

What is the proposed activity/project that you are applying for funding?

Organising and running the Rotary Christmas Parade. This involves Publicity, Registrations, Volunteer management, and crowd & traffic management.

We are applying for \$2,000 please.

Kind Regards
Chris Kay



Christmas Parade

How many people will your project benefit, and how will it benefit them?

We estimate 500 people will have the fun of participating in the parade. They will experience what community spirit & community pride is like.

5,000 spectators will benefit watching Waipa display and promote peace, goodwill and tolerance.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Rotary's commitment to Service above Self through the promotion of Truth, Fairness, Goodwill, and Friendship in our community. To promote Waipa as being an honest, kind, caring and friendly community.

To promote peace, goodwill and tolerance in the Waipa community by holding a Christmas Parade. "Locals Helping Locals"

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants

Business sponsorship

- Attach a copy of the **budget** for your proposal and any quotes obtained
- Please **tick the box if you wish to Speak to your Application** at the meeting of the Te Awamutu and Kihikihi Community Board on 12 November.

2024 Budget**Rotary Christmas Parade****Expenses**

| | Budget 2024 |
|------------------------------|--------------------|
| Advertising - Promotion | 3500.00 |
| Insurance | 100.00 |
| Certificates | 100.00 |
| Communication | 120.00 |
| Prizes | 500.00 |
| Food - for volunteers | 180.00 |
| Volunteer Management | 0.00 |
| Santa's Float | 100.00 |
| Online Registration & Survey | 100.00 |
| Safety Equipment - | 200.00 |
| Entertainment | 100.00 |
| Signage | 700.00 |
| Costumes | 100.00 |
| Total | 5800.00 |
| | |
| <u>Income</u> | |
| Coresteel | 2500.00 |
| Other Sponsorship | 1000.00 |
| Donations/Entry fees | 200.00 |
| Te Awamutu Community Board | |
| Total | 3700.00 |
| | |
| Surplus/Loss | -2100.00 |



For information about how Waipā District Council collects, uses and stores personal information, please refer to our Privacy Statement on our website.

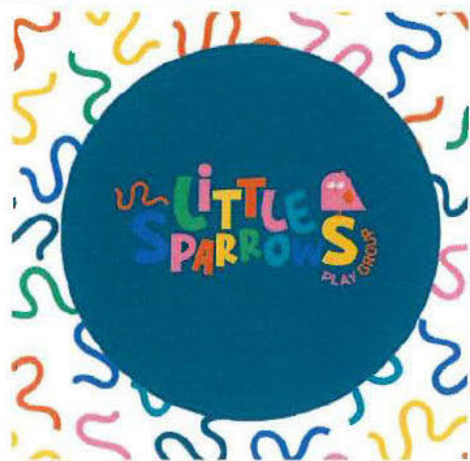
About Your Group/Organisation

Full Legal Name (as on the bank account): Te Awamutu Baptist Church

Common Use Name (if different): Little Sparrows Playgroup

Website: <https://www.facebook.com/profile.php?id=100087886402143>

Postal Address: 106 Teasdale Street, Te Awamutu.



What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Currently the church designates some of its income from donations towards running the playgroup for the community.

List all financial assistance your organisation has received over the last three years from Waipā District Council only

| Organisation | Purpose | Amount (\$) | Year |
|--------------|---------|-------------|------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

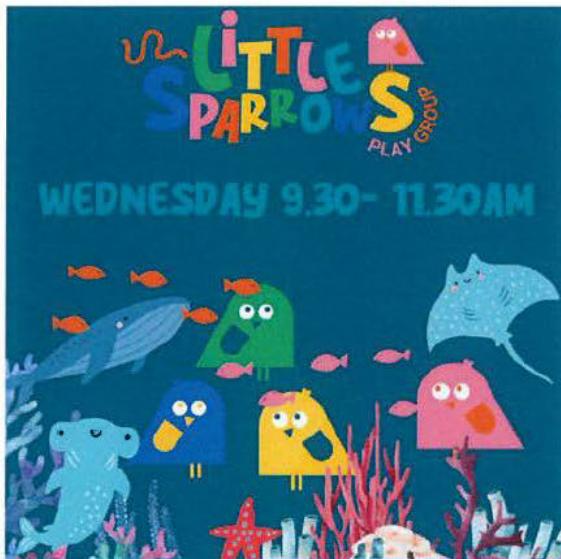
How long has your organisation been active in the Waipā district?

6 years

Where is your group/club based?

Te Awamutu Baptist Church- Main Hall and Garden Lounge

| |
|--|
| Where are the people based that will benefit from your services/activity? Te Awamutu, Kihikihi and surrounding areas |
| How many members in your organisation (including volunteers)? 2 Volunteers |
| What is your group's core purpose and vision? The core purpose of Little Sparrows Playgroup is to provide a welcoming and nurturing space for children aged 0-5 and their caregivers. Our vision is to create an inclusive, supportive environment where families can connect, children can thrive, and volunteers can contribute meaningfully. |

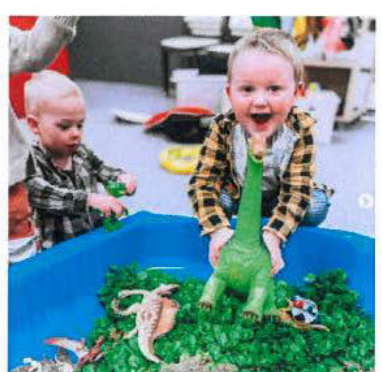
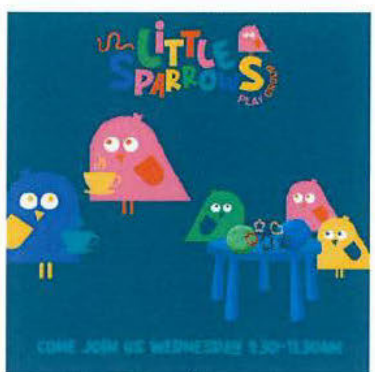


Proposal for Financial Assistance

| |
|--|
| How much funding assistance are you applying for (GST Exclusive)? \$999 – Outdoor Playground to help provide a safe outdoor space for the children. \$398- Replacement of older toys and purchase of extra toys to help cater for the growing number attending. \$400- This covers 6 Months (20 Play groups) morning tea cost- \$20 per session spent on Tea, Coffee, Milk & Biscuits). |
| What is the proposed activity/project that you are applying for funding? We are applying for funding to create an outdoor play area, upgrade frequently used toys, and support the cost of groceries for our free weekly morning tea |
| How many people will your project benefit, and how will it benefit them? Our project will benefit approximately 50 people weekly, including around 20 adults (parents, caregivers, nannies, grandparents) and up to 30 children. The creation of an outdoor play area and upgraded toys will provide children with enhanced opportunities for physical activity, social interaction. The free weekly morning tea will foster a sense of community, offering adults a supportive environment to connect, share experiences, and build relationships. |

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Our project to create an outdoor play area to use for the playgroup will enhance the social wellbeing of the community by providing a safe, engaging outdoor play area for children, encouraging physical activity and social interaction. Secondly upgrading our current toys will ensure all children have access to quality play experiences, fostering cognitive and emotional development. By supporting the free weekly morning tea, we strengthen community bonds and provide a space for caregivers to connect and support each other. Our project will contribute to the overall wellbeing of our community, making it a more vibrant and connected place to live.



What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants




Currently, we do not have any other funding sources for this project. We are relying on the generosity of support to bring this initiative to life.

- Attach a copy of the **budget** for your proposal and any quotes obtained
- Please **tick the box if you wish to Speak to your Application** at the 12 November meeting of the Te Awamutu and Kihikihi Community Board

Checklist...

- Have you completed the correct form for the Board/Committee you are applying to
- Have you completed every question contained in the application form?
- Attached your most recent Bank Statement, Profit & Loss Statement and Balance Sheet
- Attached a copy of Deposit Slip
- Attached a copy of a budget for your proposal and any quotes
- Supplied the names of two people and their contact details
- Had this form signed by those two contact people

Little Sparrows Playgroup Outdoor Project Budget

| Item | Price | Image | Link |
|--|---------------|--|---|
| Kids outdoor playground | \$999 |  | https://forestandfrolic.co.nz/collections/play-centres/products/poppet-park-play-centre |
| Replacement and purchase of new toys + Shipping | \$179 |  | https://www.mightyape.co.nz/mn/buy/mighty-ape-little-tikes-cozy-coupe-redyellow-37938601/?ref=googleadsnz_shopping&gad_source=1&gclid=Cj0KCQjwj4K5BhDYARIsAD1Ly2oF63T21RSMbVNVKvXaoCm2CHLeT-yQ8IAvxZEE6ynB5BAUboMsRFvcaAI_ZEALw_wcB |
| New little tikes car and outdoor cubby house. | \$219 |  | https://www.kmart.co.nz/product/activo-lets-go-play-wooden-cubby-house-with-kitchen-43271481/ |
| Morning tea covered for 6 months- 20 playgroups @ \$20 per session | \$400 | | This could be purchased as vouchers at a supermarket to help cover the costs. |
| Total | \$1797 | | |

| About Your Group/Organisation |
|--|
| Full Legal Name (as on the bank account): Te Awamutu BMX Club |
| Common Use Name (if different): TA BMX Club |
| Website: https://www.tabmxclub.co.nz |
| Postal Address: 612 Pirongia Road RD6 Te Awamutu 3876 |

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?
 Combination of membership subs and entry fees from events. We are in the process of fundraising and applying for grants and sponsorship.

List all financial assistance your organisation has received over the last three years from Waipā District Council only - NA, no financial assistance applied for

| Organisation | Purpose | Amount (\$) | Year |
|--------------|---------|-------------|------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

How long has your organisation been active in the Waipā district?
 Te Awamutu BMX track initially was located on Rewi Street. In 2011 a new track was built at Castleton Park and to this day continues to be adjusted to meet the needs of the riders. The dedicated Committee members put in hours of physical effort to keep the track and surrounding areas in great condition so that Club nights and events can be held.
 Te Awamutu BMX Club proudly continues to have support from Olympian Rebecca Petch #308 as a member of our club committee, and is a great ambassador for our sport, encouraging more kids in our community to get involved.

Where is your group/club based?
 Te Awamutu BMX Club is located at Castleton Park in Te Awamutu.

Where are the people based that will benefit from your services/activity?
 Te Awamutu BMX Club benefits a wide area as we have members from as far as Hamilton travel to join our club nights. Most club members are local to Te Awamutu and riders from a variety of the schools in the Waipa District

How many members in your organisation (including volunteers)?
 We have approximately 70 active members ages between 3 and 60 years old.

13 Committee Members spend hours of time maintaining the track and surrounding areas as well as planning and facilitating Club nights and events

What is your group’s core purpose and vision?

The Purpose of our Club is to help riders have access to facilities, bikes and gear, training and guidance for this sport.

Our Vision is to help riders grow in skill and confidence to participate in competition events and represent Te Awamutu BMX Club

We are a community sporting organisation, and our goal is to encourage everyone to ride and give BMX a go. All skill level and abilities are welcome to try BMX and we make it possible for new riders to try BMX before committing to join the Club.

We are a family-friendly club and run weekly club nights during daylight savings. It is very common for the entire family to come out for the evening, so we cap our club night fees at \$10 per family to encourage as many riders to get out as possible.

Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)? \$2000

What is the proposed activity/project that you are applying for funding?

Te Awamutu BMX Club hosts the Annual Grand Prix Event each year in February

During the Grand Prix Event, Te Awamutu BMX Club has the opportunity to showcase its well-maintained track and surrounding areas and all the members of the Club are proud hosts and Ambassadors for Te Awamutu BMX Club.

The date for the Grand Prix is 22nd February 2025

How many people will your project benefit, and how will it benefit them?

We expect to have approx. 200 riders participate in this event

Upon completion of this event, riders receive a NQM point. A rider needs to earn a minimum of 4 NQM points to be able to compete in the Nationals Event.

Riders at this event will benefit by giving opportunities of riding a different track to their home track.

| |
|--|
| <p>Te Awamutu BMX Club will host Nationals BMX Event in 2026 so competitive riders will be enjoy having opportunities to ride our track as much as possible prior to this event.</p> |
| <p>How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?</p> <p>New club members of Te Awamutu BMX Club will benefit from this event as it will be at their 'home track' where they feel most confident and comfortable. The event is a big social occasion where many Clubs gather and enjoy each other's company.</p> <p>For the Grand Prix Event, Te Awamutu BMX Club invites local coffee vendors and food trucks to join and offer their services.</p> <p>Often riders and their families choose to stay overnight and ride the following day or plan activities in the Waipa area.</p> |
| <p>What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants</p> <p>We are in the process of fundraising and discussing with some local businesses about sponsorship.</p> |
| <p><input checked="" type="checkbox"/> Attach a copy of the budget for your proposal and any quotes obtained</p> |
| <p><input checked="" type="checkbox"/> Please tick the box if you wish to Speak to your Application at the 12 November meeting of the Te Awamutu and Kihikihi Community Board</p> |

| |
|--|
| <p>Checklist...</p> <p><input checked="" type="checkbox"/> Have you completed the correct form for the Board/Committee you are applying to</p> <p><input checked="" type="checkbox"/> Have you completed every question contained in the application form?</p> <p><input checked="" type="checkbox"/> Attached your most recent Bank Statement, Profit & Loss Statement and Balance Sheet</p> <p><input type="checkbox"/> Attached a copy of Deposit Slip – we don't have this – <u>please see bank account for details</u></p> <p><input checked="" type="checkbox"/> Attached a copy of a budget for your proposal and any quotes</p> <p><input checked="" type="checkbox"/> Supplied the names of two people and their contact details</p> <p><input type="checkbox"/> Had this form signed by those two contact people</p> |
|--|

BMX New Zealand Incorporated

PO Box 1073
 Waikato Mail Centre
 Hamilton 3240



admin@bmxnewzealand.co.nz
<https://www.bmxnz.co.nz>
 GST Reg No: 011121730

Quote

Quote number
 SP8482525

Issue date
 11/08/2024

Expiry date
 08/01/2025

Bill to

Te Awamutu BMX Club

| Description | GST | Amount (\$) <i>excluding GST</i> |
|--|-----|-------------------------------------|
| St John Staff Required - 1 x EMT + 1 FR + ambulance Day - Saturday Category 8 Meet NQM Riding Start Time 11am Racing start 1pm Estimated Required Time 10.45am - 5pm Ref: E290453 22nd February 2025 Te Awamutu Meeting | S15 | 1,426.25 |

Notes

This quote indicates the confirmed booking date & time.
 Pricing is based on a set meeting time noted above. Time spent at event over the base cover time will be an additional charge per hour, for standard services 1 x EMT = 1 FR + ambulance.
 ALL CALENDAR MEETINGS WILL BE ALLOCATED Medical Cover by BMXNZ.
 No alternate medical service will be accepted for calendar meeting.

Subtotal (*exc. GST*)

\$1,426.25

GST

\$213.94

Total amount
including GST

\$1,640.19



Proposed Budget for Te Awamutu Grand Prix Event

22nd February 2025

- Ambulance Service \$1640 (see attached quote)
- Portaloo/Toilet Hire \$1,050 (see attached quote)
- Prizes for all riders \$850 total cost

Each rider receives a framed 5x7 photograph of themselves on the day.

Frames cost \$2 per frame 200 x \$2 = \$400

Cost of Printing Photos - \$50

Cost for Photographer - \$200

WrapHaus – Decal for Photo frames \$200

- Sqorz \$500
this is the timing system which records the riders times

- Food and drinks \$800

We offer cold drinks (water, soda and Powerades)

Juicies and Iceblocks

Food – burgers and Chips and Lollies

- Petrol for Generator to run the Start Gate \$100

Total cost for this event \$ 4850

GOOD GUYS HIRE CENTRE LTD

26 PROGRESS DRIVE

OTOROHANGA, 3900

Phone **078738766** info@goodguyshire.co.nz

Estimate

| Date | Estimate |
|------------|----------|
| 29/10/2024 | 354 |

| Name / Address |
|--|
| TE AWAMUTU BMX CLUB P O BOX TE AWAMUTU |

| | | | Event Date |
|---------------------------------|-----|--------|------------|
| | | | 22/2 |
| Description | Qty | Rate | Total |
| FRESH FLUSH PORT-A-LOO - STATIC | 6 | 110.00 | 660.00 |
| PORTALOO SERVICE | 6 | 40.00 | 240.00 |
| DELIVERY / COLLECTION FEE | 2 | 75.00 | 150.00 |

Thank you for choosing Good Guys Hire Centre.
We look forward to working with you.

Signature _____

| | |
|-----------------|-------------------|
| Subtotal | \$913.04 |
| Tax | \$136.96 |
| Total | \$1,050.00 |

| | |
|------------|------------|
| [REDACTED] | |
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |

[REDACTED]

| About Your Group/Organisation | |
|---|--|
| Full Legal Name <i>(as on the bank account)</i> : Te Awamutu Community Cadet Unit | |
| Common Use Name <i>(if different)</i> : TACCU | |
| Website: taccu.org.nz | |
| Postal Address: 644 Teasdale st, Te Awamutu [REDACTED] [REDACTED] | |

| What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)? Membership subs | | | |
|---|---|-------------|------|
| List all financial assistance your organisation has received over the last three years from Waipā District Council only | | | |
| Organisation | Purpose | Amount (\$) | Year |
| | To be real honest, i can't tell you. Our treasurer must be out of the country. I have not heard from her for over two weeks. There is no record on our staff website. | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| How long has your organisation been active in the Waipā district? TACCU will have been active for 30 years as of 11th Nov 2024 | | | |
| Where is your group/club based? | | | |

| |
|---|
| <p>We are now based in Bryant Hall, Te Awamutu Methodist Church, 261 Bank St, Te Awamutu as of Monday 14th October 2024.</p> |
| <p>Where are the people based that will benefit from your services/activity?</p> <p>Waipa businesses such as the RSA and Church will benefit from our Cadets via way of cleaning. We have recently volunteered help for Operation Christmas Hamper with Jill Taylor. Our Cadets come from Te Awamutu, Otorohanga and Cambridge.</p> |
| <p>How many members in your organisation (including volunteers)? 12 volunteer staff, 20 Cadets</p> |
| <p>What is your group's core purpose and vision?</p> <p>The core purpose of our Unit is firstly, to be ready for a natural disaster. We are ready to be hands on with Police, Fire and Emergency staff to help the residents of Te Awamutu either evacuate or hunker down if there was a natural disaster. Our Cadets know survival skills, food prep, and are taught to focus on the whole team: being who ever needs assistance.</p> <p>Secondly, our purpose is to give teens, aged 14 to 17, a 4 year training course that teaches them discipline, outdoor skills, leadership and a sense of community in a friendly environment. Many of our Cadets have moved on to army and leadership positions.</p> |

Proposal for Financial Assistance

| |
|---|
| <p>What is the proposed activity/project that you are applying for funding?</p> <p>We are applying for funding to use the Council owned Camp Ruatuna as our field base for up to 16 nights for the year of 2025. It is close to our parade base here in Te Awamutu and very accesable to other surrounding Units that we could invite to share skills.</p> <p>These Cadets are dedicated. They truly enjoy skills camps.</p> |
| <p>How many people will your project benefit, and how will it benefit them?</p> <p>If we were able to use Camp Ruatuna on a regular basis not only would it benefit our 20 cadets and 5 staff (chaperones) we could also invite surrounding units totaling 45 people for each camp. I have outlined calculations in my budget.</p> <p>The Cadets would not have to travel to many different areas because Ruatuna has it all. We are teaching the Cadets essential life skills wherever they choose to go, whether it be corporate or Army or even McDonalds. They will continue to learn self discipline, teamwork</p> |

and leadership with the help of this camp and the Waipa District Council.

The Cadets could also give back to the WDC via tree planting and wetland revival when your team is out doing maintenance.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Socially, we are taking in teens that may otherwise end up in gangs, on the streets etc and showing them that they're not victims or poorly treated by society. They are society and they can choose to make it a better place.

Economically, you will technically be paying yourself if you grant us the funds. You'll get your own money back. There doesn't even need to be a transfer of funds at all. You could just give us access to X amount of days.

Environmentally, Cadets will be learning bushcraft, caring for the environment by collecting theirs and anyone else's rubbish, being aware of the flora and fauna, helping maintain the lake area, and regularly alerting the Council to any damage that may have been done.

Culturally, the majority of our Cadets are Maori. They're learning every day, new skills to help the next generation. These Cadets will become leaders of the next generation. So I fight hard for them to have these opportunities.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants

As the newly appointed Grants Officer, I have not yet been successful in finding any funds for the Cadet Unit to cover camps, or anything for that matter. I have sent quite a few applications in asking for grants for gear like sleeping bags, food ration packs and operational costs. I have not had any positive replies.

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Attach a copy of the budget for your proposal and any quotes obtained |
| <input type="checkbox"/> | Please tick the box if you wish to Speak to your Application at the meeting of the Te Awamutu and Kihikihi Community Board on 12 November. |

| Checklist... | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Have you completed the correct form for the Board/Committee you are applying to |
| <input checked="" type="checkbox"/> | Have you completed every question contained in the application form? |

Te Awamutu Community Cadet Unit Budget for Camp Ruatuna Te Awamutu Kihikihi Discretionary Fund application

TACCU would like to apply for the discretionary fund to cover our time out at Camp Ruatuna in 2025.

WDC currently charges us \$5 per person per night.

One camp with our current 20 Cadets and 5 staff would cost \$125, we would do 16 day/night stays a year and that comes out to \$2000.

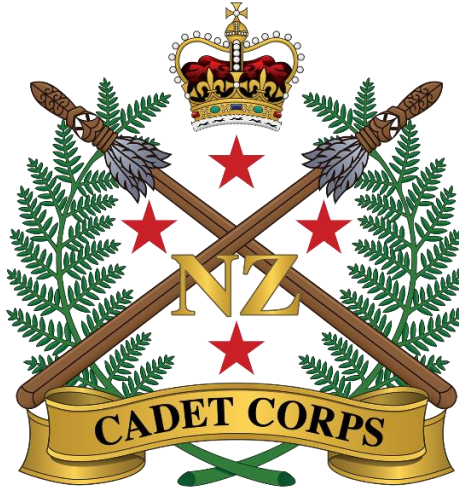
We would love this area to be our base camp where we teach Cadets many outdoor skills, how to look after the area and also how to rejuvenate it when you're ready for planting to be done. We want to be involved.

We would also like to invite surrounding Cadet units to stay over also. So, if we said there would be 45 people staying, 9 day/night stays a year that brings us to \$2025.

This would be beneficial for us both. We would be able to bring down the Cadets camp price, and you would technically be paying yourself.

Please and thank you, Amy.

New Zealand Cadet Forces
Te Awamutu Community Cadet Unit



Strategic Plan

2024/25

Prepared by:

LT Coad NZCF
a/Cadet Unit Commander

Mission

Provide a safe, supportive, friendly unit, delivering quality training and experiences in order to develop skills and produce leaders.

Strategic Goals

Strategic Goal One: **Deliver Quality Training and Experiences**

Strategic Goal Two: **Produce future Leaders**

Strategic Goal Three: **Provide Stability**

Strategic Goal Four: **Attain Grade 2 status**

SWOT Analysis

Our Strengths

- Cadets x16(+1), Staff x5(-1) 2x Officers, 4x Supplementary Staff, 1x Adult under recruitment
- 2LT Van der Drift appointed as Officer Commanding, in charge on a Parade Nights
- ITC infrastructure – Website, Domain Name
- Strong USC, Good support from existing Adult Volunteers
- Quality Senior NCOs
- Small group of quality Junior NCOs emerging
- Field Kit Modernisation project progressing well
- Small group of enthusiastic staff to step up to instruct and lead

Our Weakness

- No Armoury and no access to NZCF firearms
- No options available with other units to conduct FAS Training and Range Shoots.
- Inadequate storage for our kit
- No permanent home location / Cadet Hall
- No suitable Outdoor equipment for Small Cadets
- No suitable equipment for Tramping
- No female chaperones available for Tramping activities.
- Only Two Cadet Officer's at TACCU
- Low Recruitment and retention
- The Training Program will need to change again back to Adult Instructors

Our Opportunities

- Recruiting for 12-Year-old Cadets.
- Adult staff joining, 3x staff likely to become Officer Cadets by March 2025
- An enthusiastic and willing USC prepared to confront challenges

Our Threats

- LT Coad away for 6 Months – Sep 2024 to April 2025
- H&S – not all staff have First Aid certificate
- NZCF Moodle, and CadetNet Business Rules do not match Cadet Force Orders
- Marist Clubrooms have been assessed as unfit for our needs
- Senior Cadets releasing. Low JNCO numbers introduces a gap we cannot immediately fill
- We will need to change from Cadet Led back to Adult Staff led for the foreseeable future
- Increasing costs due to inflation and cost of living
- ITC and systems management

Operational Objectives.

| Ref. | Operational Objectives | Responsibility | Timing | Cost per person |
|--------------|--|----------------|--------------------|-----------------|
| 1 | Strategic Goal One: Deliver Quality Training and Experiences, by: | | | |
| 1.1 | Adopt a Skills-centric training schedule | | | |
| 1.1.1 | 40x Parade nights to incl; drill, x1 theory lesson and x1 practical lesson | TO | Ongoing | |
| 1.1.2 | Conduct subject based assessments and complete Moodle early | STAFF/SNCO | End of each Term | |
| 1.1.3 | Scheduled weekend activities to practice skills and knowledge | | | |
| 1.1.3.1 | Recruit Camp x2 | TO | Term 2 and 4 | \$100 |
| 1.1.3.2 | Skills Training Camps x4 | TO | Term 1, 2, 3 and 4 | \$100 |
| 1.1.3.3 | Tramping x6 | TO | Spring / Summer | \$80 - 280 |
| 1.1.3.4 | Field Craft x4 | TO | Term 1, 2, 3 and 4 | \$100 |
| 1.1.3.4 | Firearm Safety Training x 2 and Range Shoots x4 | RCO/TO | Term 1, 2, 3 and 4 | \$100 |
| 1.2 | Ceremonial Community Duties | | | |
| 1.2.1 | Poppy Day / ANZAC Day / Pukeatua and Tokanui | CUCDR | Term 1 | |
| 1.2.2 | Armistice Day | CUCDR | Term 4 | |
| | | | | |

| Ref. | Operational Objectives | Responsibility | Timing | Cost |
|------------|--|----------------|--------------|------|
| 2 | Strategic Goal Two: Produce future Leaders, by: | | | |
| 2.1 | Operate a disciplined Chain of Command | | | |
| 2.1.1 | Compliments and Reporting to an Officer training | TO | Ongoing | |
| 2.1.2 | O/NCO briefings, empower SNCOs, follow 1UP concept | OC/XO | Ongoing | |
| 2.2 | Promote NZCF training | XO | Term 1, 2, 3 | |
| 2.2.1 | Junior NCO Course, EO Term 1, 2 and 3 | XO | Term 1, 2 | |
| 2.2.2 | Senior NCO Course, EO Term 1 and 2 | CUCDR | Term 1,2 | |
| 2.2.3 | SNCO and Staff trained as Shooting Coaches | CUCDR | As required | |
| 2.2.4 | Officer development courses (SCC, RCO, IT&TM, Fieldcraft) | CUCDR | Ongoing | |
| 2.2.5 | OFFCDT development (SCC, Commissioning) | OC/XO | Term 1, 2, 3 | |
| 2.3 | Build and implement a Leadership development program | | | |
| 2.3.1 | Implement PDRs for SGTs and above | CUCDR | | |
| 2.3.2 | Measure achievable mini-goals regularly by 1-UP for Section leaders | PLTCMDR | | |
| 2.3.3 | Ex and Op debriefs | PLTCMDR | | |
| 2.4 | Operate a Company Structure | | | |
| 2.4.1 | One Company comprising Three Platoons | OC/XO | | |
| 2.4.2 | Each Platoon to have three Sections | OC/XO | | |
| 2.4.3 | Sections, Platoons can be in recess as per numbers | OC/XO | | |
| 2.4.4 | The following appointments are to be available to promote leadership experience– x1 CSM, x3 Platoon Commanders (Officers) x3 Platoon Sergeants, 9x Section Commanders, 9x 2IC of Sections. | OC/XO | | |
| | | | | |

| Ref. | Operational Objectives | Responsibility | Timing | Cost |
|------------|--|----------------|-------------------|-----------|
| 3 | Strategic Goal Three: Provide Stability, by: | | | |
| 3.1 | Provide suitable locations to conduct weeknight Parade | USC | Always | |
| 3.1.1 | Parade ground, and three Classrooms to support 40 Cadets in Training approx. x10 per classroom | USC | Always | |
| 3.1.2 | Facilities – Toilets, lighting, heating, storage for training team incl seating and tables as req. | USC | Always | |
| 3.1.3 | White boards, Projectors or Large screens for each classroom | USC | Always | \$5,500 |
| 3.1.4 | Consumables always available | TO/ADJ/USC | As req | |
| 3.2 | Provide storage | USC | Always | |
| 3.2.1 | Storage and transport as required of Uniform and Parade night Training equipment | USC | Always | |
| 3.2.2 | Outdoor and field equipment store | USC | Always | |
| 3.2.3 | Armoury | USC | Always | |
| 3.3 | Provide consumables and modernise our equipment | USC | Always | |
| 3.3.1 | Printer, x2 sets of toners, printing paper, laminating pockets, poster books | TO/ADJ/USC | Always | \$2,000 |
| 3.3.2 | Stationary, whiteboard markers and cleaners, | TO/ADJ/USC | Per year & as req | \$400 |
| 3.3.2 | Modernisation project – Tramping kit - Sleeping Bags, Packs, etc – for 10 Cadets and 3 Staff, | USC | | \$19,500 |
| 3.3.3 | Radios, Field tablets, Handheld GPS, Maps, Emergency Beacon, | USC | | \$7,000 |
| 3.3.4 | Transport – 12 Seat Van and Trailer | USC | | \$100,000 |
| | | | | |
| | | | | |

| Ref. | Operational Objectives | Responsibility | Timing | Cost |
|------------|---|-----------------|--------------|-------|
| 4 | Strategic Goal Four: Attain Grade 2* status, by: | | | |
| 4.1 | Embracing our families, caregivers, and supporters | | | |
| 4.1.1 | Promote a whanau-inclusive environment | Everyone | Ongoing | |
| 4.1.2 | Work with USC to develop Comms, Transport, Catering | CUCDR | Ongoing | |
| 4.1.3 | Develop Roles for whanau to get involved in | CUCDR, USC | Ongoing | |
| 4.2 | Cadet Recruitment | | | |
| 4.2.1 | Social Media promotion as per 4.2.3 | Recruiter / ADJ | Ongoing | |
| 4.2.2 | Word of mouth (Cadets and whanau) | Everyone | Ongoing | |
| 4.2.3 | Recruitment presentations at Schools – Term 1 and Term 3 | XO | Term 1 and 3 | |
| 4.2.4 | Dedicated Recruit training – Term 2 and Term 4 | TO | Term 2 and 4 | |
| 4.3 | Adult Recruitment | | | |
| 4.3.1 | Social Media promotion | Recruiter / ADJ | Term 1 and 3 | \$200 |
| 4.3.2 | Community relationship building via stakeholders | XO | Ongoing | |
| 4.3.3 | Word of mouth | Everyone | Ongoing | |

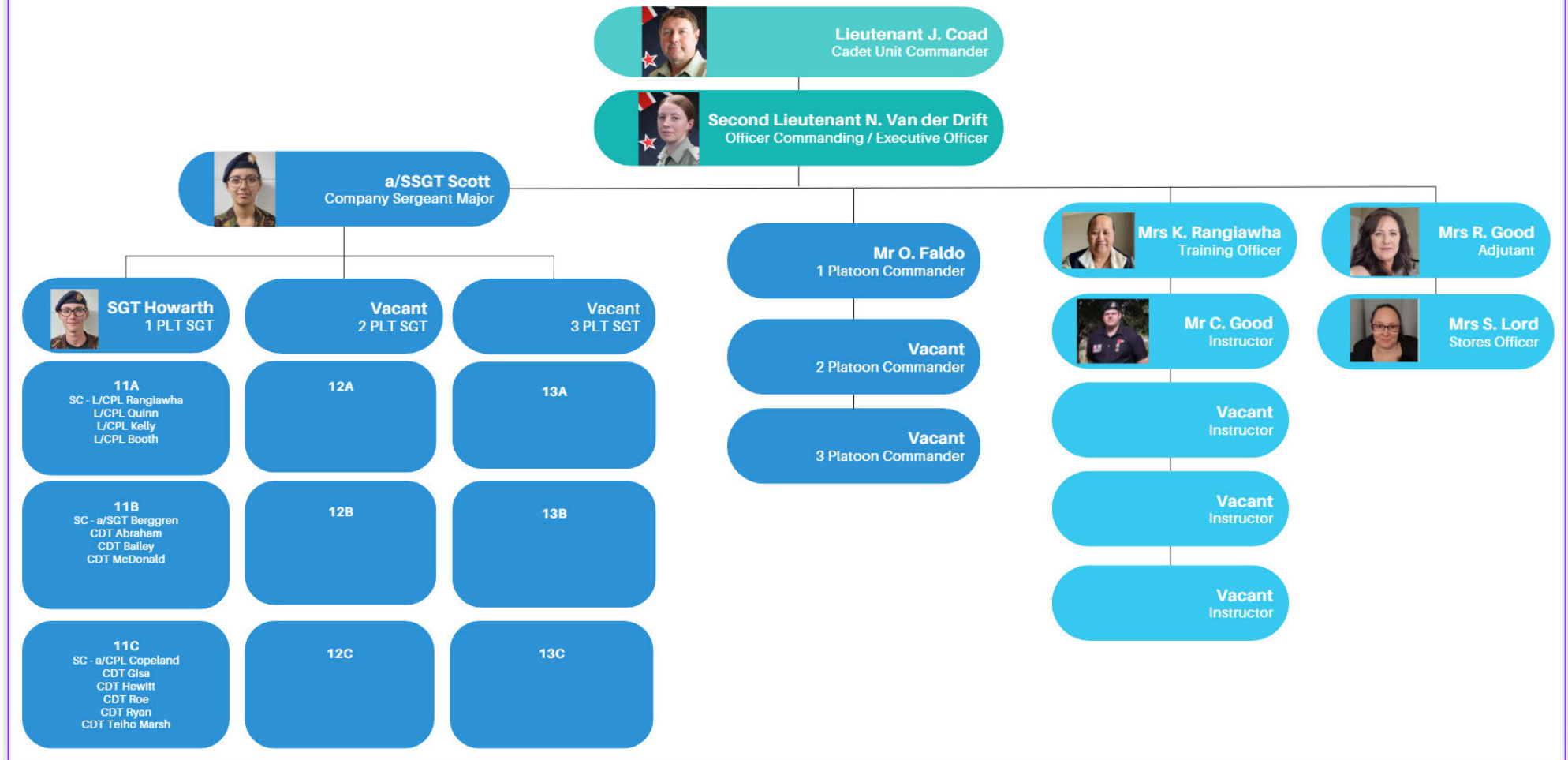
0.119 NZCF Supplementary Staff are not included in Unit Grade calculations.

| Unit Grade | Officers | Supp Staff (not calculated) | OFFCDT | WOCDT CDTWO2 CDT W/O | CPOCDT CDTSSGT CDTF/S | POCDT CDTSGT | LCDT CDT CPL | ACDT CDTL CPL LAC OCDT CDT | Total Cadets |
|------------|----------|-----------------------------|--------|----------------------|-----------------------|--------------|--------------|----------------------------|--------------|
| 1 | 5 | 1-5 | 3 | 1 | 1 | 2 | 4 | 22 | 30 |
| 2 | 6 | 1-5 | 4 | 1 | 2 | 3 | 6 | 33 | 45 |
| 3 | 7 | 1-5 | 5 | 1 | 3 | 4 | 8 | 44 | 60 |
| 4 | 8 | 1-5 | 5 | 1 | 3 | 5 | 10 | 56 | 75 |
| 5 | 9 | 1-5 | 6 | 1 | 4 | 6 | 12 | 67 | 90 |
| 6 | 10 | 1-5 | 7 | 1 | 5 | 7 | 14 | 78 | 105 |

Table 4.1 Grading System

TE AWAMUTU COMMUNITY CADET UNIT

TACCU Company Organizational Chart



| Ref. | TACCU Budget 2024/2025 | Requested Budget \$156,540 | Approved Budget \$ _____ |
|------------|---|--------------------------------------|------------------------------------|
| 5.1 | Leased Facilities | | |
| 5.1.1 | Community Building comprising Parade Ground, Three Classrooms, Toilets, Lighting, Heating (\$150 per week x 40 Parade Nights) | \$6,000 | |
| 5.1.2 | 24/7 Sole Tenancy Offsite Storage (3x6m \$60/week), Armoury (Strong room 3x3m \$60/week) HQ Administration Centre (5x Desks and a meeting room \$100/week) | \$11,440 | |
| 5.2 | Consumables / One-time costs | | |
| 5.2.1 | Printing, Stationary, Social Media Ads, Shooting Range Membership, Staff First aid Training | \$3,100 | |
| 5.3 | Weekend activities | | |
| 5.3.1 | Staffing Costs for 22 activities - 2x Staff per 10x Cadets at \$50 approx. per day to cover food and accommodation | \$4,000 | |
| 5.4 | Upgrade / Modernisation project | | |
| 5.4.1 | Classroom Equipment - White boards, Projectors or Large screens for each classroom | \$5,500 | |
| 5.4.2 | Tramping kit - Sleeping Bags, Packs, cookers, tents, clothing, etc – for 10 Cadets and 3 Staff | \$19,500 | |
| 5.4.3 | Radios, Field tablets, Handheld GPS, Maps, Emergency Beacon | \$7,000 | |
| 5.4.4 | Transport – 12 Seat Unit Van and luggage trailer incl annual maintenance and operating costs. | \$100,000 | |

[Redacted content]

About Your Group/Organisation

Full Legal Name (as on the bank account): Te Awamutu Community Toy Library

Common Use Name (if different): TA Toy Library or TACTL

Website: teawamututoylibrary.mibase.co.nz

Postal Address: 644 Teasdale St, Te Awamutu 3800. Amy's House.
 Toy library is at Methodist church and they dont have a mail box

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)? Membership subs and toy hire.

List all financial assistance your organisation has received over the last three years from Waipā District Council only

| Organisation | Purpose | Amount (\$) | Year |
|--------------|---------------|-------------|------|
| Disc. Fund | New Toys | 850 | 2023 |
| Disc. Fund | Running costs | 1000 | 2022 |
| | | | |
| | | | |
| | | | |
| | | | |

How long has your organisation been active in the Waipā district?
 Since 1991

| |
|---|
| <p>Where is your group/club based?</p> <p>At the back of the Methodist Church, 261 Bank St, Te Awamutu.</p> |
| <p>Where are the people based that will benefit from your services/activity?</p> <p>Te Awamutu township</p> |
| <p>How many members in your organisation (including volunteers)?</p> <p>Staff and committee members total 5</p> |
| <p>What is your group's core purpose and vision?</p> <p>To have accessible good quality toys available for all tamariki and families to hire out so they can learn with play and encourage childhood development of skills and learning. We offer a diverse collection of toys, games and educational materials along with party hire pieces. Our main aim is to connect with families and show them its a fun place to come and try things out, hire, return and refresh. Kids can get bored with toys so to be able to hire something for as little as \$1 is a benefit to all.</p> |

| | |
|--|--|
| <p>Proposal for Financial Assistance</p> | |
| <p>What is the proposed activity/project that you are applying for funding?</p> <p>I would like to apply for the funding to cover 13 weeks wages. Our 2nd librarian has opted to drop her wages while i find more money to cover the outgoings and that has been stressful for all of us.</p> | |
| <p>How many people will your project benefit, and how will it benefit them?</p> <p>Our whole community will benefit from the funding. We will be able to stay open and continue our work. The 6 hours a week that we open are quite often busy. We open for accesability, for families that cant afford new toys. At the moment we have one paid librarian and one going volunteer at the end of the month because we dont have much left.</p> | |

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Socially, because we have been open for so many years now, we have become a staple in some families lives. We have 88 families signed up, but not all attend. We would love to have more and are making plans for more marketing.

Economically, again we are a staple. We are helping families ease the stress of finding reasonably priced toys by hiring them out for 2 week cycles.

Environmentally we are giving people option for toys that are often 2nd hand when we get them. We will take donated good quality toys into the library shelves that would otherwise be in landfill, no doubt.

Culturally we have a diverse amount of families joining our library. We have range of cultural toys, special needs toys, sensory and learning toys too. We use Maori language in the Toy Library both verbally and on the walls, especially during Maori Language Week.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants.

We often apply for grants remain optimistic. I have been in this role since Sept 2024 and have not succesfully received any grants. We have received storage containers from Mitre10 recently. We quite often receive 2nd hand toy donations for the library.

| | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Attach a copy of the budget for your proposal and any quotes obtained |
| <input type="checkbox"/> | Please tick the box if you wish to Speak to your Application at the meeting of the Te Awamutu and Kihikihi Community Board on 12 November. |

| Checklist... | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Have you completed the correct form for the Board/Committee you are applying to |
| <input checked="" type="checkbox"/> | Have you completed every question contained in the application form? |
| <input checked="" type="checkbox"/> | Attached your most recent Bank Statement ^① , Profit & Loss Statement ^② and Balance Sheet |
| <input checked="" type="checkbox"/> | Attached a copy of Deposit Slip ^③ |
| <input checked="" type="checkbox"/> | Attached a copy of a budget ^④ for your proposal and any quotes ^⑤ <i>2x Employment Contracts</i> |
| <input checked="" type="checkbox"/> | Supplied the names of two people and their contact details |
| <input checked="" type="checkbox"/> | Had this form signed by those two contact people |

| About Your Group/Organisation |
|---|
| Full Legal Name (as on the bank account): Te Awamutu Volunteer Fire Brigade |
| Common Use Name (if different): Te Awamutu Volunteer Fire Brigade |
| Website: Facebook https://www.facebook.com/TeAwamutuFire |
| Postal Address: 14 Palmer Street |

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?
 The bulk of operational costs are funded by an annual grant from Fire and Emergency NZ collected from insurance levies. This does not extend to brigade owned assets or local projects which are grant or donation funded.

List all financial assistance your organisation has received over the last three years from Waipā District Council only

| Organisation | Purpose | Amount (\$) | Year |
|--------------|---------|-------------|------|
| Nil | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

How long has your organisation been active in the Waipā district?
 Over 110 years.

Where is your group/club based?
 14 Palmer Street Te Awamutu

Where are the people based that will benefit from your services/activity?
 While we primarily serve Te Awamutu/Kihikihi/Ohaupo/Pirongia and surrounds, we respond as far as required in an emergency situation. Majority of community events are local.

How many members in your organisation (including volunteers)?
 All our members are volunteers, and currently number 40.

What is your group’s core purpose and vision?
 We are an emergency service helping our community protect what it values, through responding to emergencies, risk reduction and community projects.

Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)? \$2000

What is the proposed activity/project that you are applying for funding?

Property maintenance.
The Brigade has recently spent approximately \$50,000 upgrading its 1934 Fordson Fire Appliance that was the brigades first motorised fire engine under the Te Awamutu Fire Board of the Te Awamutu Borough Council.

It is now in full working order. We are fortunate that it is housed in part of a Council owned building opposite the fire station on Redoubt Street occupying some 55m². It is also hoped other memorabilia that is currently in storage will be moved into this building over time. Council maintains the building to a good standard, however to protect our investment we would like to undertake further building improvements (with Councils approval) to specifically cater for the vehicle including:

- Painting of the internal walls to ensure they are sealed (to reduce moisture)
- Improve the lighting (so vehicle can be better viewed)
- Repair/install ventilation (to maintain climate for vehicle and items)
- Tint glass windows (to reduce paint fade)
- Install commercial carpet (to reduce slip risk)
- Paint the outside of the building

The attached budget/expected costs are based on contracting the work, however as is often the case the Brigade may provide a significant component of the labour for some tasks.



How many people will your project benefit, and how will it benefit them?

The Brigade is part of the community and see this vehicle as a community asset. We use it to attend public events, Christmas parades, risk reduction and recruiting activities. It has travelled around the north island to brigade anniversaries and historical vehicle meets. It is a unique vehicle used to raise the Brigade’s profile and therefore the towns profile. It is a talking point for many, some who still remember it operating. The public will benefit from protecting a unique piece of the district heritage, and will also benefit from the vehicles support of the brigade in general.

Having invested a substantial amount on mechanical work including an engine rebuild, it is in the best condition it has been for many years, and ensuring it is housed in the best way possible will protect it. We plan to do this work progressively over time. The improved standard of the building will provide a further focal point and compliment the recent roading upgrade to Walton Street. There will also likely be some benefit to the Lions and other groups using the balance of the building.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Undertaking this work will protect a historical asset that has been part of the community since 1934. It will continue to allow our brigade to do their work in the community being a drawcard at events where the community benefits from risk reduction activities. This is more important than ever as the community grows. Starting this building work now will reduce costs of maintenance to both the building and vehicle in the future. The building is also shared with the Lions group who main also benefit from some of the works.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants

This is a separate project to other projects (such as support vehicle upgrades) and has had no other funding applications made to support it at this time.

Attach a copy of the **budget** for your proposal and any quotes obtained

Please **tick the box if you wish to Speak to your Application** at the 12 November meeting of the Te Awamutu and Kihikihi Community Board

Checklist...

- Have you completed the correct form for the Board/Committee you are applying to
- Have you completed every question contained in the application form?
- Attached your most recent Bank Statement, Profit & Loss Statement and Balance Sheet
- Attached a copy of Deposit Slip
- Attached a copy of a budget for your proposal and any quotes
- Supplied the names of two people and their contact details
- Had this form signed by those two contact people

Budget/Expected Costs

- Painting of the internal walls to ensure they are sealed

Estimate \$4000 paint and labour

- Improve the lighting

Replace existing bulb lights with fluorescent tubes or similar \$3000

- Repair/install ventilation

Purchase and install heat-pump or similar estimate \$3000

- Tint glass

Not yet priced

- Install commercial carpet

Not yet priced

- Paint the outside of the building

Estimate \$6000 paint, labour scaffolding etc

About Your Group/Organisation

Full Legal Name (as on the bank account): *Te Awamutu Youth Development*

Common Use Name (if different): *Te Awamutu Boxing Academy*

Website: <https://www.bgyf.org.nz/te-awamutu-boxing-academy>

Postal Address: *85 Highden Road, Te Awamutu 3879*

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Fundraising

List all financial assistance your organisation has received over the last three years from Waipā District Council only

| Organisation | Purpose | Amount (\$) | Year |
|-------------------------------|--|------------------|-------------|
| <i>Waipa District Council</i> | <i>Airfares for 5 athletes and 2 coaches to attend a Girl's Development Weekend in Wellington with the Cannon's Creek Boxing Academy</i> | <i>\$1,200</i> | <i>2022</i> |
| <i>Waipa District Council</i> | <i>Funding for the purchase of a large mirror for the gym</i> | <i>\$684.33</i> | <i>2023</i> |
| <i>Waipa District Council</i> | <i>The hirage of the ASB event centre for our Development Weekend</i> | <i>\$1685.22</i> | <i>2023</i> |

How long has your organisation been active in the Waipā district?

The Te Awamutu Youth Development Trust has been running since October 2018 and our boxing classes began in Term 3 2019, on the 27th of July 2019 (5 years and 3 months ago).

Where is your group/club based?

20 Rickit Road, Te Awamutu

Where are the people based that will benefit from your services/activity?

Te Awamutu and the Waipa district

How many members in your organisation (including volunteers)?

4 employees, 7 volunteers and 195 members.

What is your group's core purpose and vision?

We exist to reach rangitahi from all backgrounds, most especially those who are disadvantaged. Our aim is that they would experience meaningful connection and relationships which empower them and give them hope for their future. Through the Boxing Academy, we are able to mentor and encourage our young people to have a resilient mind set and to engage in an activity that helps bring balance to their lives. When our children enter our boxing academy, it is a space where they can connect meaningfully with others and overcome challenges in a safe environment. It is somewhere they can come to where they belong, which is hugely important for our young people in today's world.

From: [TA Boxing Academy](#)

To: [Deborah Holmes](#)

Subject: External Sender: Re: TA - Community Discretionary Fund Application - Te Awamutu Youth Development

Date: Friday, 1 November 2024 9:40:30 am

CYBER SECURITY WARNING: This email is from an external source - be careful of attachments and links. Please follow the Cybersecurity Policy and report suspicious emails to Servicedesk

Thank you for your email. The amount we are applying for is \$ 650.35 (excl. GST).

Proposal for Financial Assistance

| |
|--|
| <p>What is the proposed activity/project that you are applying for funding?</p> <p><i>We would like funding for our end of year prizegiving. This will cover the costs to purchase and engrave small resin trophies for to acknowledge and celebrate members of our academy.</i></p> |
| <p>How many people will your project benefit, and how will it benefit them?</p> <p><i>Our members will benefit from this project as they will all be acknowledged and celebrated at our prizegiving. This helps to build our sense of whanaungatanga and belonging at the academy. Our youth will feel a sense of achievement as their progress throughout the year is celebrated.</i></p> |
| <p>How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?</p> <p><i>This will contribute towards the sense of belonging our members feel at the academy. Their sense of mana and pride in achieving success and making progress are important. The prizegiving is an opportunity to take some time to celebrate and positively reflect on our members and the year we have had together. It is also an opportunity to bring together our whanau from the area, and this contributes towards the wider community and their sense of belonging as well.</i></p> |
| <p>What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants</p> <p><i>None</i></p> |
| <p><input checked="" type="checkbox"/> Attach a copy of the budget for your proposal and any quotes obtained</p> |
| <p><input type="checkbox"/> Please tick the box if you wish to Speak to your Application at the meeting of the Te Awamutu and Kihikihi Community Board on 12 November.</p> |

| |
|--|
| <p>Checklist...</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Have you completed the correct form for the Board/Committee you are applying to <input checked="" type="checkbox"/> Have you completed every question contained in the application form? <input checked="" type="checkbox"/> Attached your most recent Bank Statement, Profit & Loss Statement and Balance Sheet <input checked="" type="checkbox"/> Attached a copy of Deposit Slip <input checked="" type="checkbox"/> Attached a copy of a budget for your proposal and any quotes <input checked="" type="checkbox"/> Supplied the names of two people and their contact details <input checked="" type="checkbox"/> Had this form signed by those two contact people |
|--|

QUOTE

te awamutu youth development trust

Date
29 Oct 2024

Expiry
30 Oct 2024

Quote Number
QU-0029

GST Number
133-470-115

Te Awamutu Locksmith
and Engravers Ltd
PO Box 544
Te Awamutu 3840
NEW ZEALAND
0220643650

| Description | Quantity | Unit Price | Amount NZD |
|---------------------------|----------|------------------|---------------|
| engrave x30 small plaques | 30.00 | 8.70 | 260.87 |
| | | Subtotal | 260.87 |
| | | TOTAL GST 15% | 39.13 |
| | | TOTAL NZD | 300.00 |

Prizegiving Budget

| | |
|---------------------------------------|-----------------------|
| Trophies (small resin trophy) X 30 | \$ 389.48 |
| Engraving X 30 | \$ 260.87 |
| Total cost: | \$ 650.35 (excl. GST) |

Awards

Trophy & Engraving Experts

**Quotation
Valid for 90 days**

| | |
|--------------------------------|------------------|
| Date Oct 29, 2024 | Page 1 |
| Order Number AQT5140 | |

PO Box 10-263 Te Rapa, Hamilton. 4-6 De Leeuw Place, Te Rapa, Hamilton.
Ph 07 849 9149 Fax 07 849 9469
info@awards.co.nz

Sold To:

TE AWAMUTU YOUTH DEVELOPMENT
Attn: CHRIS GRAHAM
TE AWAMUTU, WAI 3800
NEW ZEALAND

Ship To:

TE AWAMUTU YOUTH DEVELOPMENT
Attn: CHRIS GRAHAM
TE AWAMUTU, WAI, 3800
NEW ZEALAND

| | | | | | | |
|------------------|------------------|----------------------------------|--------------------|-----------------------------------|-----------------|----------------------|
| Reference | PO Number | Customer No. /WEBSTORE | Salesperson | Order Date Oct 29, 2024 | Ship Via | Terms CASH |
|------------------|------------------|----------------------------------|--------------------|-----------------------------------|-----------------|----------------------|

| Qty. Ord. | Item Number | Description | Unit Price | UOM | Extended Price |
|-----------|-------------|---|------------|-----|----------------|
| 30.0000 | RES0007 | 26768 - STAR LGE RESIN 18.5CM | 13.18 | EA | 395.40* |
| 30.0000 | CUST201 | CUST CENTRES 50MM - Te Awamutu Boxing Academy | 1.75 | EA | 52.50* |
| 30.0000 | ENG1 | NO ENGRAVING | 0.00 | EA | 0.00* |

| | | | |
|--|---|--|--|
| <p>Comments:</p> <p>Items or charges marked with an asterisk (*) include sales tax.</p> | <p>Tax Summary:</p> <p>IRD 58.42</p> | <p>Less</p> <p>Included Tax 58.42</p> <p>Order Discount 0.00</p> <hr/> <p>Subtotal 389.48</p> <p>Total sales tax 58.42</p> <hr/> <p>Total order 447.90</p> | |
|--|---|--|--|

About Your Group/Organisation

Full Legal Name (as on the bank account): The Girl Guides Association New Zealand Incorporated

Common Use Name (if different): GirlGuiding New Zealand

Website: <https://girlguidingnz.org.nz/>

Postal Address: PO Box 13143, City East, Christchurch 8141

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Funding is currently received through membership fees, Guide E-shop sales, property hire and property sales, trusts, donations, and bequests. Regional Hubs and Local Teams also fundraise to support the delivery of any events, activities, or camps that are taking place throughout the year to help ease the financial burden on parents who have to pay any extra costs.

List all financial assistance your organisation has received over the last three years from Waipā District Council only

| Organisation | Purpose | Amount (\$) | Year |
|---------------------------|-----------|-------------|-------|
| Pirongia Ward | Hall Hire | \$500 | 23-24 |
| TeAwamutu Community Board | Hall Hire | \$1,800 | 23-24 |
| Pirongia Ward | Hall Hire | \$500 | 22-23 |
| TeAwamutu Community Board | Hall Hire | \$2,250 | 22-23 |
| Pirongia Ward | Hall Hire | \$434.80 | 20-21 |
| TeAwamutu Community Board | Hall Hire | \$1,700 | 20-21 |
| | | | |

How long has your organisation been active in the Waipā district?

Almost 100 years

Where is your group/club based?

Te Awamutu Scout Hall, 11 Scout Lane, Te Awamutu

Te Rore Hall, 5 Allcock Road, Ngahinapouri

Where are the people based that will benefit from your services/activity?

93 girls and young women (aged 5 to 17 years) and 11 volunteers attend the GirlGuiding units in Te Awamutu

11 girls and young women (aged 12 to 17 years) and 1 volunteers in Ngahinapouri.

How many members in your organisation (including volunteers)? About 7,000

| |
|--|
| <p>What is your group’s core purpose and vision?</p> <p>GirlGuiding New Zealand enables girls and young women to develop into confident, adventurous and empowered community leaders. Our purpose is to empower girls and young women with a focus on three key elements: enabling our girls to develop self-esteem/confidence, developing teamwork and leadership, and developing girls’ ability and skills to have a voice so they can take action to change their world. Over the last few years, GirlGuiding New Zealand has introduced various methods for girls and young women to interact with the organisation through casual and repeat participation, either in person or virtually. These include group meetings (weekly Classic Guiding), online programmes (Explore), and events. Our programmes are packed with life skills, outdoor adventures, education, and fundamental values that girls can draw upon throughout their lives, helping them make better choices, gain confidence, discover their passions and contribute to their community.</p> |
|--|

Proposal for Financial Assistance

| |
|---|
| <p>What is the proposed activity/project that you are applying for funding?</p> <p>To ensure that we can provide our programme in a safe and comfortable environment, we seek assistance with the hall hire costs for our units in Te Awamutu and Ngahinapouri. We are a member organisation that makes a positive impact in our communities. To ensure that we can provide our programmes in a safe, comfortable, and healthy environment, we seek assistance to fund hall hire costs specifically.</p> <p>Keeping our meetings local means our members have a sense of pride and belonging in the community. They are encouraged to involve themselves in community service, which helps them feel valued, inspired, and empowered to make a difference in areas that matter to them.</p> |
|---|

| |
|---|
| <p>How many people will your project benefit, and how will it benefit them?</p> <p>The funding will directly benefit the 104 girls currently involved in GirlGuiding in Waipa District, plus it will enable leaders to recruit more girls because the units can continue running and have a presence in the community.</p> <p>Furthermore, the funding will enable the local volunteers and girls to positively impact the broader community of the district through the community work the girls undertake as part of their Guiding journey. This might include cleaning up the local park, raising awareness of local issues and fundraising for local causes.</p> <p>The long-term benefits for the district include having confident young women who are not afraid to tackle difficult topics and be tomorrow’s leaders.</p> |
|---|

| | |
|--|---|
| <p>How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?</p> <p>Venue hire is essential for the delivery of our programme. Our girls and young women will be able to continue to come together on the same day and time to enjoy the activities and events that guiding offers in a familiar, safe, and comfortable environment. It is vital that girls are part of their local community and that the public can get involved by supporting any events, activities or fundraising that the girls participate in.</p> <p>It will help keep the cost of participating in Guiding down, so more girls can enjoy the experience of belonging to Guiding and feel valued, inspired, and empowered to make a difference. Having the continuity of a venue helps parents to feel secure in the knowledge of where their daughter is meeting and that the premises is fit for purpose. Being local makes it easier for parents to drop off and collect their girls at their unit meeting and parents of potential members will feel confident knowing where the groups meet. Our members are encouraged to participate in community events and initiatives. Our programme encourages relationships with local community stakeholders, such as Rotary, RSA, environmental trusts and local councils to support community projects and raise awareness of the local cultural and global community. Some examples are ANZAC Day services and parades, trust land plantings, park or beach clean-ups, fence painting, beautifying local reserves and promoting recycling.</p> | |
| <p>What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants</p> <p>N/A</p> | |
| X | Attach a copy of the budget for your proposal and any quotes obtained |
| <input type="checkbox"/> | Please tick the box if you wish to Speak to your Application at the meeting of the Te Awamutu and Kihikihi Community Board on 12 November. |

| | |
|--|--|
| <p>Checklist...</p> <p>X Have you completed the correct form for the Board/Committee you are applying to</p> <p>X Have you completed every question contained in the application form?</p> <p>X Attached your most recent Bank Statement, Profit & Loss Statement and Balance Sheet</p> <p>X Attached a copy of Deposit Slip</p> <p>X Attached a copy of a budget for your proposal and any quotes</p> <p>X Supplied the names of two people and their contact details</p> <p>x Had this form signed by those two contact people</p> | |
|--|--|

reduction in future years.

Restructuring of staff and roles – A process implemented in late 2022 has seen staff numbers and costs decrease from \$2.8m (2020-2022) to \$1.6m in 2023 and 2024. At the same time the Head Office was closed down and working from home implemented – with a consequent reduction in associated costs.

The property portfolio has been reviewed and surplus properties targeted for disposal. Maintenance spend has been targeted toward prioritized properties with a view to better utilisation internally and external rental returns where appropriate.

A new CEO has been appointed with a strong financial focus and desire to continue with the evolution of GGNZ.

Work in progress - The evolution of GGNZ's business model is still a work in progress but in a much better place than it was 2 years ago and although some associated restructuring costs are



Te Awamutu Scout Group
11 Scout Lane, Te Awamutu.

INVOICE

1st July 2024.

No: **1138**

GirlGuiding New Zealand
PO Box 13-143,
Christchurch 8141.

To annual hire of the Te Awamutu Scout Hall for the running of all GirlGuiding sessions and the use of Hall facilities. This includes exclusive use of the Kitchen Storeroom and the Basement Storeroom. This invoice covers use for the 2024 calendar year, and GST payable/recoverable, if any.

Total amount payable **\$ 3900.00**

Payment is due by 20/07/2024.

- **Internet or bank deposit:** Our bank details are 03-1564-0079900-08 Westpac Te Awamutu. Please include the Invoice number in the reference column. Thank you for your business.

COMMUNITY BOARD AGENDA



To: The Chairperson and Members of the Te Awamutu & Kihikihi Community Board

From: Governance

Subject: **Recommendation to Exclude the Public**

Meeting Date: 12 November 2024

1 PURPOSE - TAKE

The purpose of this report is to exclude the public from the meeting for the discussion of confidential financial information in the discretionary fund applications.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds for excluding the public, as specified by s 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA), are set out below:

| Meeting Item No. & Subject | Reason for excluding the public | Grounds for excluding the public |
|---|--|---|
| Item 6, Appendix 3 – Financial records of discretionary fund requests | To protect information which is subject to an obligation of confidence where the making available of the information would be likely to: <ul style="list-style-type: none"> i. prejudice the supply of similar information, or information from the same source, where it is in the public interest that such information should continue to be supplied; or ii. would be likely otherwise to damage the public interest | LGOIMA s 48(1) s 7(2)(c) |

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected

by Section 6 or Section 7 of that Act, or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may, which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, are as follows:

| Item No. | Section | Interest |
|-----------------|-----------------|--|
| 6, Appendix 3 | Section 7(2)(c) | <i>To protect information which is subject to an obligation of confidence where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, where it is in the public interest that such information should continue to be supplied</i> |



To: The Chairperson and Members of the Cambridge Community Board
From: Governance
Subject: **Board Members Report from Meetings Attended on Behalf of the Te Awamutu and Kihikihi Community Board**

1 PURPOSE - TAKE

Community board members who have attended meetings on behalf of the Te Awamutu & Kihikihi Community Board may give feedback to the community board. This is a discussion item only and no resolutions can be made from the discussion.



To: The Chairperson and Members of the Te Awamutu and Kihikihi
From: Governance
Subject: **Date of the Next Meeting**

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The next Te Awamutu and Kihikihi Community Board meeting is to be held at 6.00pm on Wednesday 27 November 2024.