

Strategic Planning & Policy Committee Public Agenda 7 May 2024

Council Chambers
Waipā District Council
101 Bank Street
Te Awamutu



Chairperson
EM Stolwyk

Members

Her Worship the Mayor SC O'Regan, AW Brown, LE Brown, PTJ Coles, RDB Gordon, ML Gower, MG Montgomerie, DM Morgan, MJ Pettit, CS St Pierre, BS Thomas, B Harris - Te Kanohi

07 May 2024 09:00 AM

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Workshops 11.45am (Indicative Timings)

Open: Draft Local Alcohol Policy (60 minutes)

Lunch Break (45 minutes)

Open: Lake Ngā Roto Reserve Management Plan Review (45 minutes)



APOLOGIES



DISCLOSURE OF MEMBERS' INTERESTS

Members are reminded to declare and stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they may have.



LATE ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.



CONFIRMATION OF ORDER OF MEETING

Recommendation

That the order of the meeting be confirmed.

COMMITTEE AGENDA



To: The Chairperson and Members of the Strategic Planning and Policy Committee

From: Governance

Subject: **CONFIRMATION OF MINUTES**

Meeting Date: 7 May 2024

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The local authority, its committees, subcommittees and any local and community boards must keep minutes of their proceedings. These minutes must be kept in hard or electronic copy, authorised by a Chairperson’s manual or electronic signature once confirmed by resolution at a subsequent meeting. Once authorised the minutes are the prima facie evidence of the proceedings they relate to.

The only topic that may be discussed at a subsequent meeting, with respect to the minutes, is their correctness.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the open minutes of the Strategic Planning and Policy Committee meeting held on 3 April 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

3 ATTACHMENT - ĀPITITANGA

Strategic Planning and Policy Committee Open Minutes – 3 April 2024 (pre-circulated)

COMMITTEE MINUTES



Committee: Strategic Planning and Policy Committee
Time: 9.00am
Date: Wednesday 3 April 2024
Venue: Council Chambers, Waipā District Council
101 Bank Street, Te Awamutu

PRESENT

Chairperson

EM Stolwyk

Members

Her Worship the Mayor SC O'Regan, AW Brown, LE Brown, PTJ Coles, RDB Gordon (via Zoom), ML Gower, MG Montgomerie, DM Morgan, MJ Pettit, CS St Pierre, EM Stolwyk, BS Thomas,

Opening Karakia – Councillor Morgan

1 APOLOGIES

RESOLVED

2/24/17

That the apology from Committee Member Harris who was away on personal business be received.

Councillor A Brown / Councillor L Brown

2 DISCLOSURE OF MEMBERS' INTERESTS

Item 10 – Mayor O'Regan Member, Board Member of the Waikato River Authority

3 LATE ITEM

None.

4 CONFIRMATION OF ORDER OF MEETING

RESOLVED

COMMITTEE MINUTES



2/24/18

That the Strategic Planning and Policy Committee confirm the order of the meeting.

Councillor St Pierre / Councillor Montgomerie

5 CONFIRMATION OF MINUTES

RESOLVED

2/24/19

That the open minutes of the Strategic Planning and Policy Committee meeting held on 5 March 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting subject to the correction of a minor typographical error.

Councillor St Pierre / Councillor Thomas

6 CONFIRMATION OF MINUTES

RESOLVED

2/24/20

That the open minutes of the Strategic Planning and Policy Committee Extraordinary meeting held on 12 March 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Councillor Gower / Councillor St Pierre

7 DEVELOPMENT CONTRIBUTIONS UPDATE 2024/25 RATES

The purpose of this report was to update the Committee on the proposed approach for Council's Development Contributions Policy and to seek authority to not consult on minor proposed amendments to the Policy and development contribution rates.

RESOLVED

2/24/21

That the Strategic Planning and Policy Committee

- a) **Receives** the report by Tony Coutts, Principal Engineer - Growth titled 'Development Contributions Update 2024/25 Rates', (ECM Number 11191239);
- b) **Agrees** to not consult on proposed minor changes to the Development Contributions Policy rates and the Development Contributions Policy itself as detailed in Appendices 2 and 3 to this report, as this is not a requirement under the Local Government Act 2002.

COMMITTEE MINUTES



Note: The draft Policy will be submitted to the Committee to recommend for Council adoption along with the Enhanced Annual Plan in June.

Councillor Coles / Councillor Pettit

8 APPROVAL OF THE DRAFT 2024/25 ENHANCED ANNUAL PLAN CONSULTATION DOCUMENT AND SUPPORTING INFORMATION FOR CONSULTATION

The purpose of this report was to seek approval of the draft 2024/25 Enhanced Annual Plan Consultation Document and supporting information for public consultation.

Strategic Manger, Melissa Russo advised the Committee that there had been a new appendix to the report, Appendix 7, titled Publication Version of Enhanced Annual Plan Consultation Document to be tabled (refer Appendix 1 of these minutes), at this meeting and resulting in an amendment to the recommendations noting this.

RESOLVED

2/24/22

That the Strategic Planning and Policy Committee:

- a) *Receives the report of Jolanda Hechter, Manager Finance and Melissa Russo, Strategy Manager titled 'Approval of the draft 2024/25 Enhanced Annual Plan Consultation Document and supporting information for consultation' (document number 11192583);*
- b) *Receives a new appendix to the report, Appendix 7, titled 'Publication Version of Enhanced Annual Plan Consultation Document', to be attached to the meeting minutes;*
- c) *Approves the draft 2024/25 Enhanced Annual Plan Draft Consultation Document in Appendix 7 as the basis of public consultation on the draft 2024/25 Enhanced Annual Plan, subject to the inclusion of an introduction/forward section in the document by Mayor Susan O'Regan and any minor amendments as deemed necessary by the Chief Executive, Deputy Chief Executive or Manager Strategy.*
- d) *Approves the following documents in Appendices 2 to 6 as supporting information for consultation on the draft 2024/25 Enhanced Annual Plan:*
 - i. *Draft 2024/25 Enhanced Annual Plan Groups of Activities and Financials sections;*

COMMITTEE MINUTES



- ii. *2024/25 capital projects;*
 - iii. *2024/25 operating projects programme;*
 - iv. *Significant forecasting assumptions;*
 - v. *BCD report on Cambridge Water Tower*
- e) *Approves the removal of performance measures as noted in section 4 of this report.*

Councillor St Pierre / Mayor O'Regan

9 PROPOSED WAIPĀ DISTRICT COUNCIL SUBMISSION ON THE FAST-TRACK APPROVALS BILL

[The meeting was adjourned at 9.31am and reconvened at 9.49am]

The purpose of this report was to seek Committee approval for the preparation of a Waipā District Council submission on the Fast Track Approvals Bill currently being publicly consulted on.

RESOLVED

2/24/23

That the Strategic Planning and Policy Committee

- a) **RECEIVES** *the report of David Totman, Principal Policy Advisor titled Proposed Waipā District Council Submission on the Fast-track Approvals Bill [document number 11196009];*
- b) **APPROVES** *the preparation of a Waipā District Council submission on the Fast-track Approvals Bill;*
- c) **DELEGATES** *authority to the Mayor and Group Manager District Growth and Regulatory Services to approve and lodge the final submission.*

Councillor Morgan / Councillor Gower

10 SUBMISSION TO DRAFT GOVERNMENT POLICY STATEMENT ON LAND TRANSPORT 2024-2034

The purpose of this report was to table a submission to the Draft Government Policy Statement on Land Transport 2024 – 2034.

RESOLVED



2/24/24

That the Strategic Planning and Policy Committee

- a) *Receives the report of Rachel Algar, Transportation Planner, titled Submission to Draft Government Policy Statement on Land Transport 2024-34 (document number 11192718);*
- b) *Receives the submission to the Draft Government Policy Statement on Land Transport 2024-34 (document number 11192716), as included in Appendix 1 to this report, that was submitted to the New Zealand Government by 2 April 2024.*

Councillor A Brown / Councillor Coles

Closing Karakia – Councillor Morgan

There being no further business the meeting closed at 10.16am

CONFIRMED AS A TRUE AND CORRECT RECORD

CHAIRPERSON:

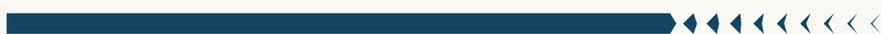
DATE:



**APPENDIX 1: PUBLICATION VERSION OF ENHANCED ANNUAL PLAN
CONSULTATION DOCUMENT**

2024/25 Enhanced Annual Plan

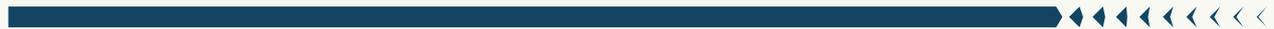
Consultation document



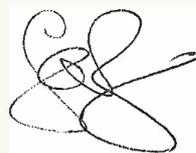
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Message from the Mayor



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x

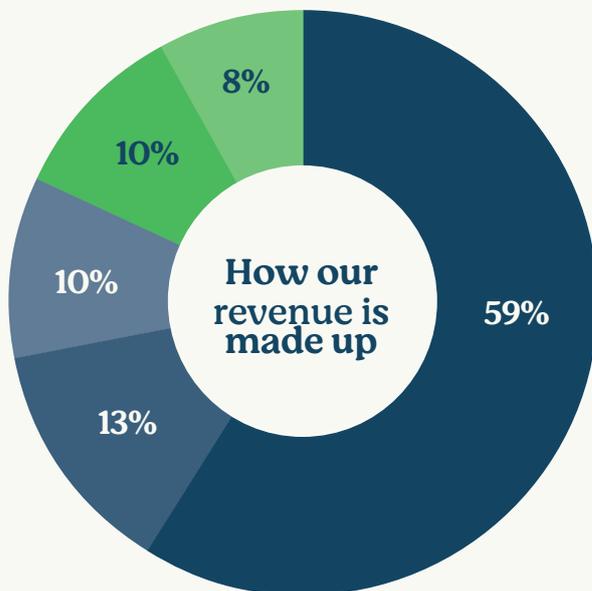


Susan O'Regan JP
Waipā District Mayor

The financial picture

Where Council gets its revenue from

There are really only a few ways that Council can get revenue – rates, fees and charges, subsidies and grants, development contributions and investment returns.



- Rates
- Subsidies and grants
- Fees and charges
- Development contributions
- Other

Other includes reserve contributions, vested assets and, investment income.

We have a number of ways we charge rates.

- A general rate which is based on the capital value of the property.
- A uniform general charge which is a flat charge per property for particular services and/or activities and everyone pays the same amount, regardless of the value of your property.
- A targeted rate which is used when a service or project is specific to a particular part of our district.

About the proposed rates increase

Because of the way the rates are applied, not everyone pays the same. That is why when we talk about an average rates increase, it does not mean that will necessarily be the amount of increase for your property. It depends on where you live, the services you receive, and the value of your property.

When costs increase like we've seen recently with very high inflation and escalating interest rates, we are very limited in the way we can respond. Essentially, it means that we have to also increase rates and fees and charges to pay for the extra costs.

When you combine the increase in costs with our assets rising in value by \$120 million, and the need for us to fund depreciation (to pay for replacement assets in the future), we need another 16.1 percent in revenue in 2024/25 to be able to meet those costs.

To try and reduce the impact on ratepayers, we have used \$5.5 million of reserve funding. The average rates increase for the 2024/25 year is proposed to be 14.8 percent.

You can see what it means for your property here: waipadc.govt.nz/ratescalculator

What about the debt?

Just like when you take out a mortgage, we too need to prove that we will have enough revenue to pay our loans back, and that it is affordable and within our means.

Just like a bank, the Local Government Funding Agency, which loans us the money we need to undertake capital expenditure projects, has measures that we must meet in order to borrow money and to ensure that we are being prudent in our approach.

The costs of our larger projects are spread out over a 30 year loan period – just like a home loan. This makes it manageable.

We are fortunate to be a district where people want to live. That means we have had to plan for growth and that has caused some growing pains (refer to pages 8-9). The cost of growth infrastructure sits on our books as debt until developers sell the lots and then they pay back the full cost, including interest. But there is a lag between times where the debt needs to sit on our books until payment is made.

Our opening debt for the 2024/25 year is forecast to be \$296.8 million. By the end of 2024/25, that is expected to grow to \$398.5 million. More than half the debt on our books is growth related.

In year 4 of the 2021-31 Long Term Plan, we were projecting debt to sit at \$318.5 million - \$80 million less than what is now expected. The key reasons for the increase are a reduction in other revenue such as development contributions received, and significant increases in the cost of the planned Capital Works

Programme. Part of this is due to bringing some projects forward including the Cambridge Wastewater Treatment Plant and development of the C1, C2, and C3 growth cells which were not included in the 2021-31 Long Term Plan.

As a council, we can currently only borrow 2.9 times a tightly defined measure of our revenue to meet the financial prudence measures set by the Local Government Funding Agency.

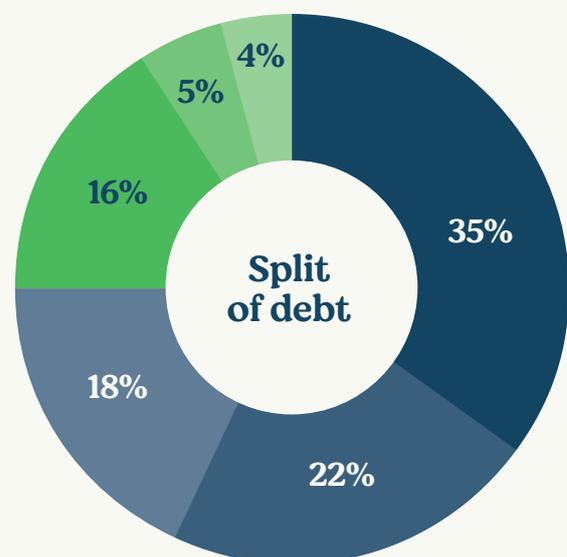
However, our 2021 financial strategy, which still applies to this Enhanced Annual Plan, limits that to 2.5. That means that in terms of debt affordability, we are moving very close towards our debt ceiling, and we need to ensure that we still have some borrowing power should there be a natural disaster, or other emergency, that requires us to urgently replace some of our uninsured assets.

The rules are that if we tried to borrow above that amount, we may not be able to, or we could be charged a higher interest rate so we don't see that as a viable option. Because of this, we have paused a number of major projects until the next Long Term Plan.

We are hoping between now and when we consult with you on that plan that we will have further direction from the Government on better financing and funding options for three waters, and for other growth-related debt, which will reduce the amount of debt on our books. However, we think it's important to signal now that without major change we are unlikely to be in a position to invest in discretionary projects for several years.

This pie chart outlines our debt picture.

At the end of the 2024/25 year, 57.8 percent of our debt is estimated to be growth-related. Growth-related three waters debt makes up 35 percent of the total debt. A further 21.9 percent of our total debt has resulted from Council investing in our current three waters infrastructure to ensure it remains compliant and fit for purpose. As you can see, those things make up a big part of the debt equation. This is why the reintroduction of waters to the draft Long Term Plan was such a gamechanger, and why a greater amount of time is required to work through the implications of this on our debt metrics, and in determining an approach to mitigate the impacts.



- Growth loans relating to 3 Waters
- 3 Waters
- Growth loans relating to Rooding
- Other (Amenities, Support etc)
- Growth loans relating to community infrastructure
- Rooding

6

2024/25 Enhanced Annual Plan
Waipā District Council

Are we being financially prudent?

The Government requires us to measure ourselves against six benchmarks when we set our budgets.

They are:

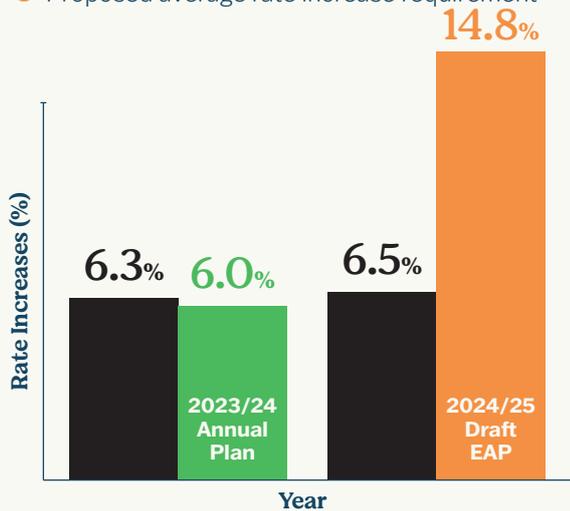
- 1** **Debt servicing**
– this measures the percentage of interest costs against total revenue.
- 2** **Debt affordability**
– sets a net debt ceiling.
- 3** **Rates affordability as a percentage of revenue**
– sets a limit to the percentage of revenue we can raise from rates.
- 4** **Rates affordability increases**
– we have set this at the Local Government Cost Index plus three percent.
- 5** **Essential services**
– aims to show the level of capital expenditure matches, or exceeds, the depreciation charge for that financial year.
- 6** **Balanced budget**
– aims to ensure that the operating expenditure needs of the organisation are met by the level of revenue.

In the draft 2024/25 year, we are expecting to meet all but two benchmarks. Those are the rates affordability and balanced budget benchmarks.

Rates (increases) affordability

Given the economic environment, the financial pressures council is experiencing and changes to the regulatory landscape, the proposed average increase in the rate requirement is 14.8 percent. The graph below shows that the proposed rates increase significantly exceeds the limit set in the financial strategy.

- Quantified limit on rates increase
- Proposed rates increase (at or within limit)
- Proposed average rate increase requirement

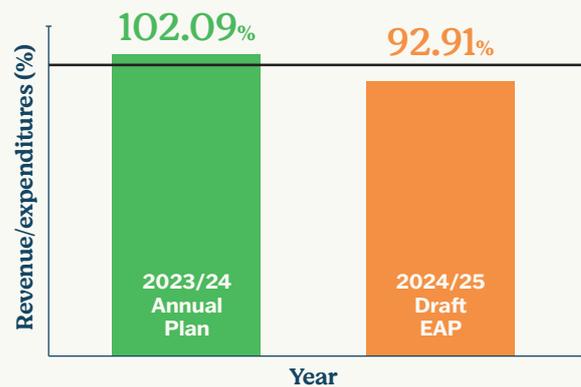


Balanced Budget Benchmark

This benchmark aims to ensure that the operating expenditure of the organisation are met by the level of revenue (as defined by the regulations) generated.

We will not meet this benchmark for two significant reasons. The first is that revenue from development contributions cannot be included in the calculation however the expenses associated with growth activities must be included making it difficult for a growth council to meet this benchmark. The second is that we are drawing on everything, including reserves, to fund operating costs and reduce rates.

- Benchmark
- Benchmark not met



The finances by numbers

 **14.8%**
 the proposed average rates increase

 **16.1%**
 the amount of extra funding needed to meet an increase in costs that we have no control over

 **34%**
 the initial rates increase needed to fund cost increases and the original work programme

 **\$5.5m** the amount of reserve funding used to limit the impact on ratepayers

 **\$296.8m** our forecast opening debt position for 2024/25

 **\$398.5m** our forecast closing debt position for 2024/25

 **\$158.4m** how much we propose to spend on capital expenditure in this plan

 **\$145.4m** the proposed operating expenditure for the year

 **\$80m** the difference between the forecast debt position between now and when we adopted the 2021/31 Long Term Plan.



Growth ...and what it means for Waipā

Despite the uncertainty of some issues, one thing is clear – growth is having a huge impact on Waipā. This will not change for some time yet.

By 2050, we're expecting an additional 18,000 people to be living in our district, bringing our population to around 79,100. There will be an extra 10,400 more people in Cambridge, around 5,000 more people in Te Awamutu and Kihikihi, and another 2,600 people spread across our villages and rural areas. To house our new arrivals, we'll need about 6,900 more homes.

We acknowledge some people don't like 'growth'. Some would prefer Waipā to stay the same as it was 20 or 30 years ago....and we understand that.

But population growth, migration and other factors mean growth in Waipā is inevitable. Rather than ignore growth, or push back against it, we must manage it in the fairest way possible.

Government requirements

Successive governments have long required councils to plan and prepare for growth. The previous government set out legal requirements through the

National Policy Statement on Urban Development, which requires us to have a buffer of an additional 15 percent land available for development over and above that is provided for in the District Plan.

In the urban areas of Te Awamutu and Cambridge, we currently have close to 500ha of land which is earmarked for 'growth' but is currently unconsented.

We time developments carefully so new industrial, commercial, and residential areas are built in the right place, with necessary infrastructure ready to go, at the right time. We try to do this at a pace our community can afford.

That infrastructure includes roads, cycleways, and footpaths, drinking water, wastewater and stormwater (three waters), community infrastructure like halls and green spaces like parks and reserves. This infrastructure costs hundreds of millions of dollars.... and costs are rising.

While Council is responsible for basic growth infrastructure, there are things out of our control. For example, councils don't decide when schools are built (that's up to the Government) or when new supermarkets open (that's up to private companies). We allow for those things when we plan for new neighbourhoods... but can't 'demand' when they are built.

Growth-related debt

Catering for growth is costly.

Developers pay for growth infrastructure via development contributions. Since development contributions were introduced in Waipā, we've received \$87 million from developers. For example, 35 percent of the new Cambridge Wastewater Treatment Plant is being paid for by growth via development contributions. The remaining cost is being paid by ratepayers, connected to the plant.

Although growth does pay for growth and its infrastructure needs, there may be delays between when Council builds the necessary infrastructure and when developers pay their development contributions. These delays are influenced by various factors beyond our control, such as fluctuating interest rates, escalating construction costs, migration patterns, shifts in lending criteria, and, most importantly, economic conditions. As councils are not able to insist development contributions are paid upfront, most development contributions are paid once the land is ready to be sold. As consent applications take a long time to lapse and the Council cannot reassess the required development contribution, developers control when it suits them to release sections for sale.

This time-lag and infrastructure costs significantly impact Council debt levels, especially for high-growth councils like ours that are seeing slowdown based on the current economic climate. At the beginning of the 2024/25 financial year, Waipā District Council will be owed about \$207 million in development contributions out of a total forecast debt of \$398.5 million. Of the \$207 million, we have already issued \$60 million in payable development contribution notices – which need to be paid before their consent activity is granted; the remaining debt is sitting against the relevant land, awaiting development applications to be lodged.

It should be noted Interest costs for development contribution debt is paid by developers – and not by ratepayers.

The impact of three waters

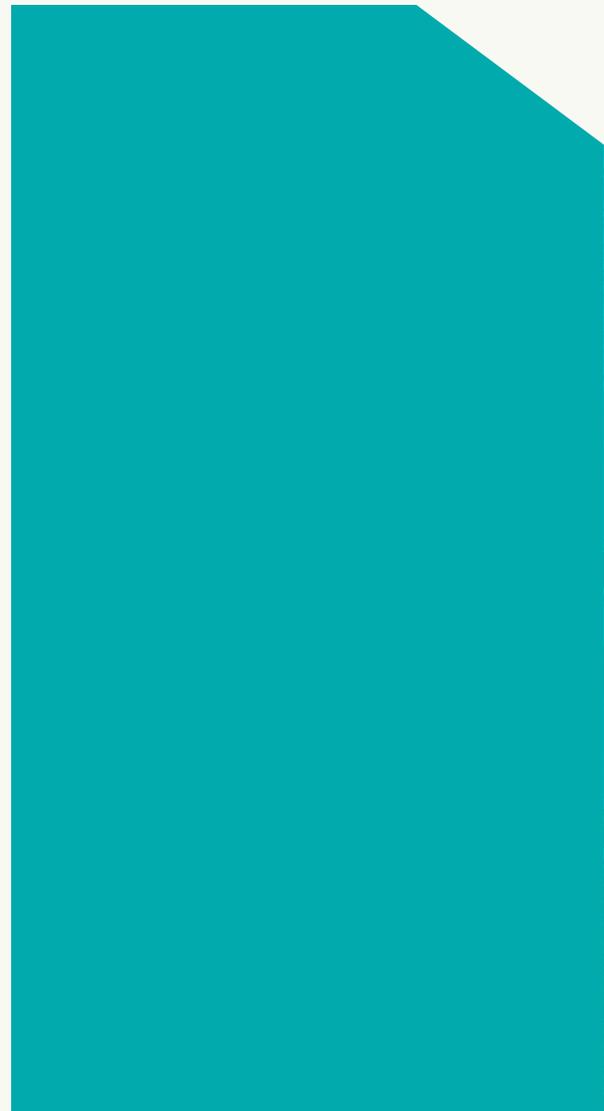
Importantly, more than a third of our forecast debt relates to three waters. Like all other councils, we had budgeted for that waters debt to be off our books by 2026 because of legislation that was in place to change the way three waters is managed.

In December 2023, that suddenly changed when the new coalition government clarified their intentions to repeal the legislation, leaving us with no option but to put the cost of three waters infrastructure back into our budgets. We don't yet know the detail of what the Government is now planning for three waters. Nor do we know what funding tools might be available in the future, including government funding. In the meantime, we are carrying the costs....and those costs are rising.

We still have a big capital expenditure programme with \$158 million earmarked for core activities like wastewater (\$47.1 million), roads and footpaths (\$47 million), stormwater (\$25 million) and water (\$21 million). We can still look after the basics.

But having three waters back on our books, when we did not expect it, has pushed us close to our debt limits, placed upon us by the organisation we borrow money from (the Local Government Funding Agency).

That, and concerns about affordability for ratepayers, has forced Council back to the drawing board. It means big projects like Te Ara Wai, the Te Awamutu to Pirongia Cycleway and the Cambridge Library have been paused to allow us to focus on the basics. We need to pay for large infrastructure projects first – including growth infrastructure – maintaining what we have and undertaking our renewals programme. That is largely what's proposed in this draft Enhanced Annual Plan.



Spot the difference

Because we have delayed adopting a Long Term Plan until next year, we are required to compare the draft Enhanced Annual Plan to year 4 of the 2021–31 Long Term Plan. Given that a lot has changed in the past four years, there are some key differences in this reworked plan which we outline here:

Capital expenditure

- Roading growth capital expenditure increased by \$18.1m
- Stormwater growth capital expenditure increased by \$9.1m
- Wastewater growth capital expenditure increased by \$3.4m
- Cambridge Wastewater Treatment Plant brought forward \$32m
- Water growth capital expenditure increased by \$5.9m
- Earthquake strengthening and reoccupation of Council offices and the Te Awamutu and District Museum at 135 Roche Street increased by \$5.9m
- Te Ara Wai – removed \$12.7m
- Implementation of the Lake Te Koo Utu Concept Plan reduced by \$863,000
- Outside Play Structure Plan increased by \$1.6m (Leamington Domain playground)
- Sports field improvements – \$851,000 removed.

Operating expenditure

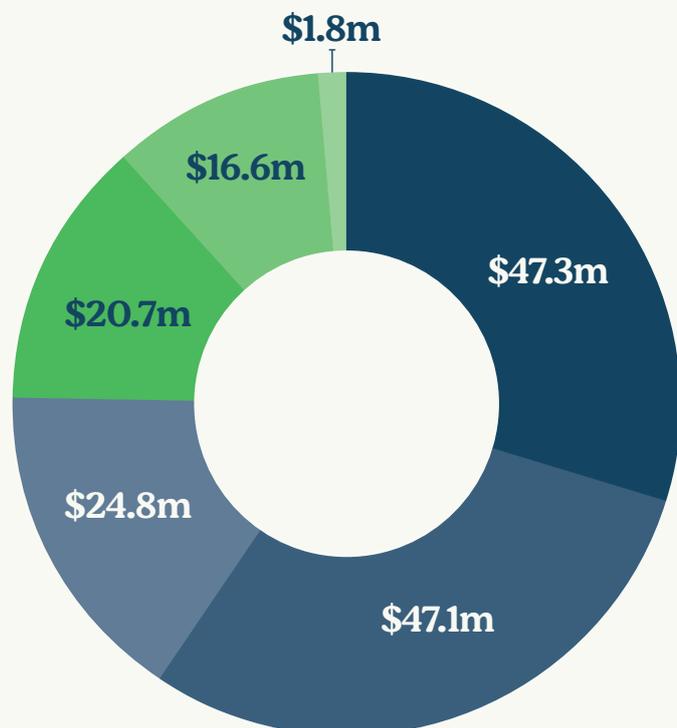
- Significant increases to interest costs due to higher interest rates
- Widespread increase to costs due to higher inflation
- Higher depreciation charges due to impact of revaluations
- Increase in payroll due to labour cost inflation
- Removed \$2.7m operating project cost relating to Te Ara Wai exhibition costs.

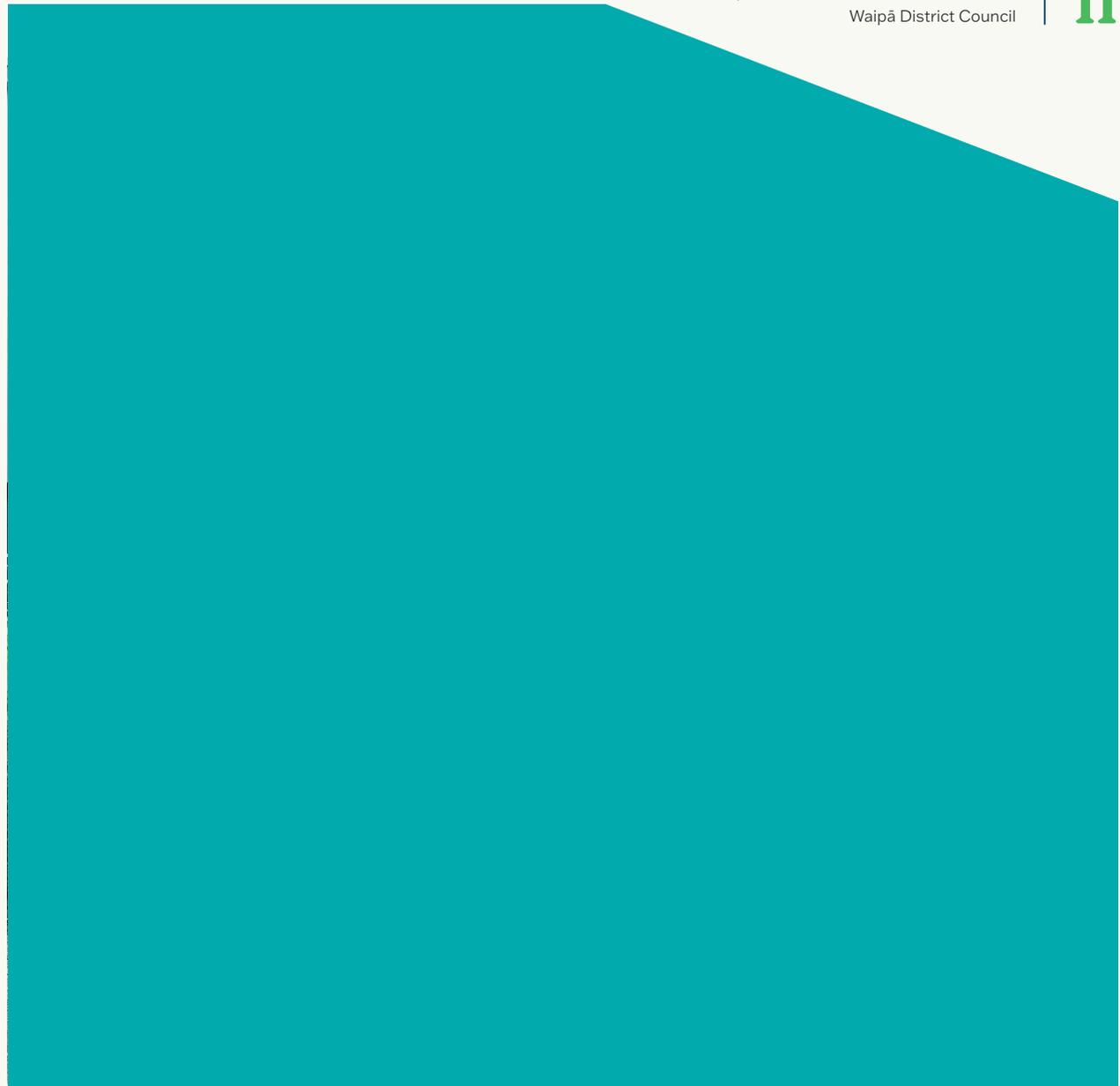
A full list of capital and operating projects can be found here: [ENTER LINK.](#)

What we are spending money on

Due to our financial position we have taken a 'back to basics' approach to our proposed capital works programme. It is primarily focussed on maintaining our levels of service to our community, renewing our assets, and/or catering for growth.

- Roads and footpaths
- Wastewater
- Stormwater
- Water
- Community services
- Support services





What we have paused

In reviewing the budgets, we have decided to pause work on some key projects until we draft and consult on the 2025-34 Long Term Plan early next year. They are:

- Te Ara Wai – a New Zealand Land Wars Museum planned for Te Awamutu
- A new Cambridge Library
- Cambridge Town Hall upgrades
- The Te Awamutu to Pirongia Cycleway
- Construction of new pensioner housing
- Sports fields improvements

What we are planning to do in 2024/25

- Undertaking earthquake strengthening and reinstating the office space and Te Awamutu Museum in Roche Street
- Continuing with the development of a Resource Recovery Centre, largely funded from the Ministry for the Environment's Waste Levy funds by the Ministry for the Environment
- Leamington Domain Masterplan implementation
- Completing the finishing touches to the Cambridge and Te Ara Rimu Kihikihi cycleway projects
- Upgrading the Alpha Street Water Treatment Plant in Cambridge

It's time to have your say:

Have we got the balance right?

In hard economic times, some hard decisions need to be made.

This year, we've been hit with a triple whammy. We've had a huge increase in costs, a slow down in property sales limiting the amount of revenue we are getting back on our growth projects, and we are moving close to our debt ceiling. The first two are outside our control. So, while this draft Enhanced Annual Plan is a one year snapshot of our financial situation, it is unlikely that we will be able to make much headway in the medium-term unless there is a change in revenue and funding options.

We are not alone.

A recent report by leading NZ economic consultancy firm Infometrics - commissioned by Local Government New Zealand - investigated what's driving proposed rates increases across New Zealand.

It found all councils are struggling with rates rises due to inflation and other factors. A sample from 48 councils across New Zealand show that the average rates increase currently proposed for the 2024/25 year nationally is 15.3 percent. The highest is 24 percent and the lowest six percent. Our proposed average rates increase of 14.8 percent has Waipā sitting slightly below average.

The Infometrics report also found civil construction costs have risen an average of 27 per cent over the last three years and that, in particular:

- Bridges are 38 percent more expensive to build
- Sewerage systems are 30 percent more expensive
- Roads and water supply systems are 27 percent more expensive.

That means the budgets for much of the work planned in year four of the 2021-2031 Long Term Plan were already about 27 percent short before we even started working on this draft Enhanced Annual Plan.

At the same time, the report found councils are tackling historic under investment and most are at the point where 'sweating assets', or under investment in new assets, would impact on services – and community tolerance of service failure is low. This is compounded if capital investment was deferred during Covid.

Waipā is no different in this respect. For example, there was a 40 percent constraint of water infrastructure spend in 2021 and we've had to make the decision to keep our high traffic roads in good condition at the expense of some of our other roads. While our capital expenditure programme is still promoting investment of \$158 million in the 2024/25 year, escalating costs mean less work can be done than what was planned when the budgets were prepared.

Councils also face ever-increasing unfunded mandates from Central Government in terms of cost of legislative compliance. For example, the estimated upfront costs to all councils of complying with the National Policy Statement for Freshwater Management were estimated at between \$1.4 and \$2.1 billion, followed by ongoing costs of up to \$59 million a year.

We agree with the national sentiment that the funding system is broken. Councils' share of overall tax revenue has remained at just two percent of GDP for the last 50 years, despite our ever-increasing responsibilities. That's simply not sustainable.

Taking all that into account, we've had to make some changes in this plan.

We know our ratepayers are faced with ever increasing costs and the closer we are to our debt ceiling the more opportunity is reduced for future ratepayers to shape the district going forward. While we wait for further direction from the Government, we've tightened our belt where we can, with a measured approach to mitigate the risk of our district going backwards.

This draft plan includes:

No longer funding or temporarily reducing the amount spent on some planned renewals.

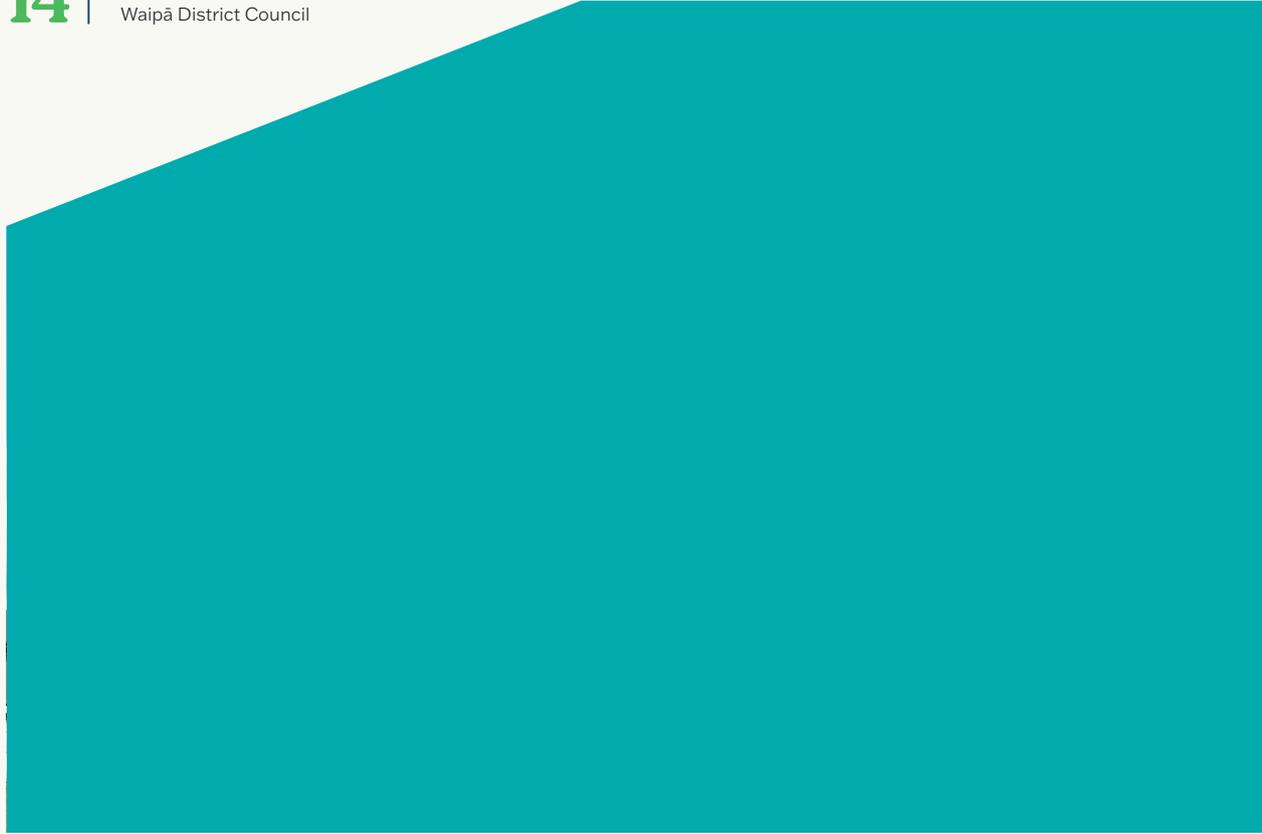
This includes in cemeteries, libraries, parks and reserves, property, public toilets, community halls, roading and footpaths, water and wastewater.

Reducing discretionary and grants funding

- Saving \$50,000 by no longer funding Te Waka: Waikato's Regional Economic Development Agency
- Maintaining the level of funding to local community organisations through grants, with a slight increase of \$1,080 to a total of \$11,080 for the Waipā Mountain Bike Club
- Reducing Council discretionary grant funding by \$216,800. This includes reducing funding to each of the two community boards from \$49,600 to \$20,000, halving the District Promotion Fund from \$150,000 to \$75,000, and halving the Heritage Fund amount from \$75,000 to \$35,000
- No longer providing a Community Events Fund
- No longer funding the Cambridge and Te Awamutu iSites
- Reducing funding to Hamilton Waikato Tourism from \$183,379 to \$146,703

Delaying the development of some planned growth cells

**What do
you think?
Do we have
the balance
right?**



It's time to have your say: Should we demolish the Cambridge Water Tower?

The Cambridge Water Tower is located on the greenbelt reserve on Hamilton Road, next to the Resthaven Retirement Village. The tower was constructed in 1902 when the town's population was around 1,000 people and stands 19.5 m above ground.

Water towers were built to store and provide water to towns. They were very popular when town populations were relatively small. Now much larger water storage tanks, called water reservoirs, are used. Waipā has 19 of these across the district.

The water tower provided water to Cambridge from 1902 - 1926 but stopped being used as the springs it drew water from were being polluted. Since then, it has had no practical purpose however it has remained somewhat of a local icon to some of our community

and a landmark and is registered as a Category 2 Heritage Building by Heritage New Zealand (HNZ) – Pouhere Taonga. The tower is also identified as a Category B heritage item in Council's Operative District Plan (ODP), meaning it has regional and district wide significance.

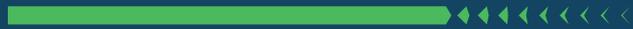
An earthquake assessment in 2014 said the tower met 25 percent of national building standards (NBS). This means Council needs to make a decision on what to do with the tower – restore or remove.

So, what are our options?

There are two key options for the future of the water tower – remove or restore. Doing nothing is not an option due to the unsafe state the tower is in. Council did consider relocation but the process and costs involved means this option simply isn't viable.

Option 1: (preferred)

Remove the Cambridge Water Tower



About this option:

Pros

- ✓ Lower costs
- ✓ Removal of the risk to public health and safety

Cons

- ✗ Cambridge Water Tower is a Category 2 Heritage Building
- ✗ Given the water tower is identified as a Category B heritage item in Council's Operative District Plan (ODP), a resource consent will be required before demolition can occur.
- ✗ Iconic nature of the tower will be lost.

 **Cost**

Total: \$810k for a resource consent and demolition.

Option 2:

Restore the Cambridge Water Tower



About this option:

Pros

- ✓ Protection of a heritage structure of significance to the Cambridge and wider district/regional community
- ✓ Removal of the risk to public health and safety

Cons

- ✗ Extra costs for Waipā ratepayers

 **Cost**

Total: \$6m (estimated)

Our preferred option is Option One.

Council is aware that the water tower is a heritage site and for many, will be a very special part of Cambridge. However, due to the economic climate, Council is having to make some tough decisions and is proposing that we remove the water tower which is a much more minimal cost than what restoring will be. If the tower is demolished, we propose to have a commemorative structure on the site and interpretive signage to continue to celebrate the history of the tower.

**What do you think?
 Have we got it right?**

For your information:

Financial Strategy

Our current financial strategy was developed in 2021 and adopted as part of the 2021-31 Long Term Plan. It is now out-of-date. Quite simply, the financial environment has changed dramatically over the past four years. Council will be developing a new financial strategy as part of the 2025-34 Long Term Plan. We will be consulting with the community on what that looks like next year.

Recycling charges

Funding for Waipā's recycling contract has needed to increase to meet the costs associated with inflation, minimum wage hikes and high contamination in recycling bins. That means those receiving a recycling service will be charged \$66.70 more including GST in the 2024/25 year to cover the extra cost.

Airport wastewater rate

We're proposing a targeted wastewater rate for properties within the Waikato Regional Airport Industrial Precinct. The rate will be used to cover the cost of transporting wastewater to the Cambridge Wastewater Treatment Plant. Historically, the property owners have been responsible for wastewater removal themselves. We will be consulting with affected property owners directly.

Funding of passenger transport

The Waikato Regional Council is consulting on funding public transport services region-wide from July 2025 from a new regional council rate. This would mean that

the Waipā District Council would no longer have to fund public transport in our district but would still be involved in decisions on public transport through the Waikato Regional Transport Committee and Future Proof Public Transport Sub-Committee.

You can find out more about the regional council's proposal, including how to make a submission in the Waikato Regional Council's draft Long Term Plan consultation document which you will find here: waikatoregion.govt.nz/ltp

Submissions on the Waikato Regional Council's draft Long Term Plan are open until May 2, 2024.

Fees and charges consultation now open

We review our fees and charges annually and update when required to better reflect the true cost of providing services as outlined in the Revenue and Financing Policy.

This year we are proposing increases of 10 percent across the board, with a few exceptions.

Development contributions amendments proposed

Minor amendments are being proposed to the development contribution rates and policy. As these proposed amendments are minor these changes are not being formally consulted on however these will be discussed with known members of the development community forum.

Consultation is open now until Friday, April 26, 2024. Find out more here: [xxxxx](#)

Changes to performance measures It is recommended that the four performance measures should be removed from the 2024/25 Enhanced Annual Plan.

Group of activities – Community Services and Facilities

What you can expect from us	How we measure success	
Provision of library facilities with sufficient resources and services which provide the necessary support for the communities' learning and leisure needs.	The number of walk-in library visitors per annum.	Te Awamutu Cambridge

The rationale for removing this measure is that the results are unreliable. The entry counter is a beam that reflects from one gate column to the other as someone enters the library. The counter does not provide accurate numbers when a group enters the facility in close proximity as it is unable to count each individual. There have been repeated comments from Elected Members on the functionality of the gates noting that their primary purpose is security.

The existing measure 'Percentage of population who are active library users' is a more relevant measure when it comes to utilisation of library resources.

Group of activities – Water Treatment and Supply

What you can expect from us	How we measure success	
The extent to which the local authority's drinking water supply complies with the drinking-water standards.	Water treatment plans – compliance with bacteriological criteria.	Parallel Road
	Water Treatment Plans – compliance with protozoal criteria.	Maungatautari
	Network zones – compliance	Maungatautari

The rationale for removing these measures is that the Maungatautari and Parallel Road treatment plants are no longer active.

Two targets for performance measures are also proposed to be amended as follows.

Group of activities – Heritage

What you can expect from us	How we measure success	Result for 2022/23	2024/25 performance target
The district's community and visitors are provided with appropriate opportunities to experience the district's heritage through interpretation, education and conservation delivered directly by Council and through partnerships.	The number of school student experiencing heritage based education through the Enriched Learning Curriculum programme.	1,776 (not achieved)	3,900

The rationale for reducing this target is that it does not align with the contractual arrangement we have with the Ministry of Education. The contract for the 2024-25 year has a lower target than previous years.

Group of activities – Transportation

What you can expect from us	How we measure success	Result for 2022/23	2024/25 performance target
Provision of road and footpath networks which support usability and user comfort both now and in the future.	Length (km) of network which remains unsealed.	39.1 km (achieved)	Same as previous year

The rationale for changing this target is that no funding is provided for seal extensions and therefore the measure needs to reflect our planned approach for 2024/25.

Rates for different property types



The tables below show examples of the proposed rates for a range of rating valuations for residential and farming properties in Te Awamutu, Cambridge, Pirongia, Ohaupo, Ngahinapouri, Kakepuku and Maungatautari as well as for industrial and commercial properties based on this draft plan.

Cambridge Area (Residential)

Rating Valuation	\$645,000 1 SUIP		\$1,100,000 1 SUIP		\$2,560,000 1 SUIP	
	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	423	435	423	435	423	435
UAGC	700	805	700	805	700	805
Recycling Charge	125	192	125	192	125	192
Capital Value Rates	649	734	1,107	1,251	2,575	2,912
Stormwater Charges	159	210	272	358	632	833
Wastewater Charges	911	926	911	926	911	926
Estimate for Metered Water	677	796	349	411	969	1,141
Total Rates	3,644	4,098	3,887	4,378	6,335	7,244
\$ Increase per week		8.73		9.45		17.46
Percentage Increase		12.5%		12.7%		14.3%

Te Awamutu Area (Residential)

Rating Valuation	\$690,000 1 SUIP		\$800,000 1 SUIP		\$1,330,000 1 SUIP	
	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	307	330	307	330	307	330
UAGC	700	805	700	805	700	805
Recycling Charge	125	192	125	192	125	192
Capital Value Rates	695	788	806	914	1,339	1,520
Stormwater Charges	170	225	198	260	329	433
Wastewater Charges	911	926	911	926	911	926
Estimate for Metered Water	744	876	331	390	543	639
Total Rates	3,652	4,142	3,378	3,817	4,254	4,845
\$ Increase per week		9.40		8.45		11.35
Percentage Increase		13.4%		13.0%		13.9%

UAGC: Uniform annual general charge

SUIP: Separately used or inhabited part of a property

Pirongia Village (Residential)

	\$750,000 1 SUIP		\$980,000 1 SUIP		\$1,220,000 1 SUIP	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	220	211	220	211	220	211
UAGC	700	805	700	805	700	805
Recycling Charge	125	192	125	192	125	192
Capital Value Rates	749	851	979	1,112	1,219	1,385
Stormwater Charges	185	244	242	319	301	397
Wastewater Charges		-		-		-
Estimate for Metered Water	408	480	452	532	542	638
Total Rates	2,387	2,783	2,718	3,171	3,107	3,628
\$ Increase per week		7.62		8.72		10.01
Percentage Increase		16.6%		16.7%		16.8%

Ohaupo Village (Residential)

	\$700,000 1 SUIP		\$950,000 1 SUIP		\$1,340,000 1 SUIP	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	247	240	247	240	247	240
UAGC	700	805	700	805	700	805
Recycling Charge	125	192	125	192	125	192
Capital Value Rates	699	795	949	1,078	1,339	1,521
Stormwater Charges	173	228	235	309	331	436
Wastewater Charges		-		-		-
Estimate for Metered Water	519	611	601	707	463	545
Total Rates	2,463	2,871	2,857	3,331	3,205	3,739
\$ Increase per week		7.83		9.14		10.28
Percentage Increase		16.5%		16.6%		16.7%

Ngahinapouri Village (Residential)

	\$740,000 1 SUIP		\$1,030,000 1 SUIP		\$2,300,000 1 SUIP	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	225	218	225	218	225	218
UAGC	700	805	700	805	700	805
Recycling Charge	125	192	125	192	125	192
Capital Value Rates	739	840	1,029	1,169	2,298	2,611
Stormwater Charges	30	43	41	60	92	135
Wastewater Charges		-		-		-
Estimate for Metered Water		-		-		-
Total Rates	1,819	2,098	2,120	2,444	3,440	3,961
\$ Increase per week		5.38		6.24		10.02
Percentage Increase		15.4%		15.3%		15.1%

UAGC: Uniform annual general charge

SUIP: Separately used or inhabited part of a property

20 | 2024/25 Enhanced Annual Plan
Waipā District Council

**Rural Cambridge
(Residential)**

	\$860,000 1 SUIP		\$1,380,000 1 SUIP		\$2,840,000 1 SUIP	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	423	435	423	435	443	456
UAGC	700	805	700	805	700	805
Recycling Charge		-		-	125	192
Capital Value Rates	865	978	1,388	1,570	2,857	3,230
Stormwater Charges	34	50	55	81	114	167
Wastewater Charges		-		-		-
Estimate for Metered Water		-		-		-
Total Rates	2,022	2,268	2,566	2,891	4,239	4,850
\$ Increase per week		4.74		6.24		11.74
Percentage Increase		12.2%		12.6%		14.4%

**Rural Te Awamutu
(Residential)**

	\$837,000 1 SUIP		\$1,330,000 1 SUIP		\$2,550,000 1 SUIP	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	307	330	307	330	307	330
UAGC	700	805	700	805	700	805
Recycling Charge		-	125	192	125	192
Capital Value Rates	843	956	1,339	1,520	2,568	2,914
Stormwater Charges	33	49	53	78	102	150
Wastewater Charges		-		-		-
Estimate for Metered Water		-		-		-
Total Rates	1,883	2,140	2,524	2,925	3,802	4,391
\$ Increase per week		4.94		7.68		11.30
Percentage Increase		13.6%		15.8%		15.5%

Pirongia

	\$1,080,000 1 SUIP		\$2,970,00 1 SUIP		\$3,450,000 2 SUIP's	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	221	214	203	194	195	188
UAGC	700	805	700	805	1,400	1,610
Recycling Charge	125	192	125	192	250	383
Capital Value Rates	1,079	1,226	2,967	3,371	3,447	3,916
Stormwater Charges	43	63	734	967	138	202
Wastewater Charges		-		-		-
Estimate for Metered Water		-		-		-
Total Rates	2,168	2,500	4,729	5,529	5,430	6,299
\$ Increase per week		6.39		15.39		16.74
Percentage Increase		15.3%		16.9%		16.0%

UAGC: Uniform annual general charge

SUIP: Separately used or inhabited part of a property

Pirongia

Rating Valuation



	\$7,165,000 1 SUIP		\$7,360,000 3 SUIP's	
	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	195	188	351	344
UAGC	700	805	2,100	2,415
Recycling Charge	125	192	375	575
Capital Value Rates	7,158	8,133	7,353	8,354
Stormwater Charges	287	420	294	432
Wastewater Charges		-		-
Estimate for Metered Water		-		-
Total Rates	8,465	9,738	10,473	12,120
\$ Increase per week		24.49		31.68
Percentage Increase		15.0%		15.7%

Kakepuku

Rating Valuation



	\$837,000 1 SUIP		\$1,330,000 1 SUIP		\$2,550,000 1 SUIP	
	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	222	218	222	218	222	218
UAGC	700	805	700	805	700	805
Recycling Charge	125	192	125	192	125	192
Capital Value Rates	1,688	1,918	5,544	6,300	7,802	8,865
Stormwater Charges	68	99	222	326	312	458
Wastewater Charges		-		-		-
Estimate for Metered Water		-		-		-
Total Rates	2,803	3,232	6,813	7,841	9,161	10,538
\$ Increase per week		8.26		19.74		26.46
Percentage Increase		15.3%		15.1%		15.0%

Kakepuku

Rating Valuation



	\$8,860,000 2 SUIP's	
	2023/24 \$	2024/25 \$
Fixed Targeted Rates	195	188
UAGC	700	805
Recycling Charge	125	192
Capital Value Rates	7,158	8,133
Stormwater Charges	287	420
Wastewater Charges		-
Estimate for Metered Water		-
Total Rates	8,465	9,738
\$ Increase per week		24.49
Percentage Increase		15.0%

UAGC: Uniform annual general charge

SUIP: Separately used or inhabited part of a property

Maungatautari

	\$870,000 1 SUIP		\$1,303,000 2 SUIP's		\$3,520,000 1 SUIP	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	373	375	335	322	373	375
UAGC	700	805	1,400	1,610	700	805
Recycling Charge	125	192	250	383	125	192
Capital Value Rates	869	987	1,302	1,479	3,516	3,995
Stormwater Charges	35	51	52	76	141	206
Wastewater Charges		-		-		-
Estimate for Metered Water	312	367		-		-
Total Rates	2,414	2,777	3,339	3,870	4,855	5,573
\$ Increase per week		7.01		10.23		13.83
Percentage Increase		15.1%		15.9%		14.8%

Maungatautari

	\$7,350,000 1 SUIP		\$7,430,000 2 SUIP's	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	363	350	367	354
UAGC	700	805	1,400	1,610
Recycling Charge	125	192	250	383
Capital Value Rates	7,343	8,343	7,423	8,433
Stormwater Charges	294	431	297	436
Wastewater Charges		-		-
Estimate for Metered Water		-		-
Total Rates	8,825	10,121	9,737	11,216
\$ Increase per week		24.92		28.46
Percentage Increase		14.7%		15.2%

Cambridge (Commercial/Industrial)

	\$530,000 1 SUIP		\$1,350,000 1 SUIP		\$3,450,000 1 SUIP	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	423	435	423	435	423	435
UAGC	700	805	700	805	700	805
Recycling Charge		-		-		-
Capital Value Rates	533	603	1,358	1,536	3,471	3,924
Stormwater Charges	131	172	333	439	852	1,123
Wastewater Charges	911	926	911	926	5,419	5,508
Estimate for Metered Water	346	407	552	650	1,221	1,437
Total Rates	3,044	3,348	4,277	4,791	12,086	13,232
\$ Increase per week		5.86		9.87		22.05
Percentage Increase		10.0%		12.0%		9.5%

UAGC: Uniform annual general charge

SUIP: Separately used or inhabited part of a property

Te Awamutu (Commercial/Industrial)

Rating Valuation	\$405,000 1 SUIP		\$1,400,000 1 SUIP		\$4,320,000 1 SUIP	
	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	307	330	307	330	307	330
UAGC	700	805	700	805	700	805
Recycling Charge		-		-	125	192
Capital Value Rates	408	463	1,410	1,600	4,350	4,936
Stormwater Charges	100	132	346	456	173	253
Wastewater Charges	911	926	1,822	1,852	911	926
Estimate for Metered Water	627	738	543	639	1,424	1,676
Total Rates	3,053	3,394	5,128	5,682	7,990	9,118
\$ Increase per week		6.54		10.64		21.69
Percentage Increase		11.1%		10.8%		14.1%

Te Awamutu (Commercial/Industrial)

Rating Valuation	\$3,960,000 3 SUIP's	
	2023/24 \$	2024/25 \$
Fixed Targeted Rates	307	330
UAGC	2,100	2,415
Recycling Charge		-
Capital Value Rates	3,988	4,525
Stormwater Charges	978	1,289
Wastewater Charges	4,645	4,721
Estimate for Metered Water	1,986	2,337
Total Rates	14,004	15,617
\$ Increase per week		31.02
Percentage Increase		11.5%

How to have your say:

Online: waipadc.govt.nz/enhancedannualplan

Hardcopy: Fill out the hard copy inserted in this document and deliver to Council offices or Libraries

Submission close

5pm, Friday 26 April 2024

UAGC: Uniform annual general charge SUIP: Separately used or inhabited part of a property



Head Office 07 872 0030 • 101 Bank Street, Private Bag 2402, Te Awamutu 3840
Cambridge Office 07 823 3800 • 23 Wilson Street, Cambridge

0800 WAIPADC (924 723)
waipadc.govt.nz

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 /Waipa_NZ

 /Waipa_DC

Enhanced Annual Plan 2024/25

Submission form



Submissions close: 5pm, Friday 26 April

We know our ratepayers are faced with ever increasing costs and the closer we are to our debt ceiling the more opportunity is reduced for future ratepayers to shape the district going forward. While we wait for further direction from the Government, we've tightened our belt where we can, with a measured approach to mitigate the risk of our district going backwards.

Full name:	<i>For office use only:</i> Submission No.
Organisation: (if applicable)	
Address:	

Email:

Phone:

Privacy statement: All submissions (including names and contact details) may be provided in full to elected members. Submissions (including names but not contact details) may be made available to the public at our office and on our website. Your personal information may also be used for the administration of the consultation process, including informing you of the outcome of the consultation. All information collected will be held by Waipā District Council, 101 Bank Street, Te Awamutu with submitters having the right to access and correct personal information.

I acknowledge that I have read the privacy statement and am happy to proceed.

I wish to present my submission verbally to a public Council hearing: Yes No

Submitters who wish to present their submission verbally will be invited to a public committee meeting. These are usually held in the Waipā District Council Chamber, 101 Bank Street, Te Awamutu, or held/accessible online). Submitters will be allocated an approximate speaking time and will be asked to present their submission to the committee. Submitters are usually given a maximum length of time for speaking following which committee members may ask questions to clarify any points that have been raised.

1. **What do you think? Do we have the balance right?** *Please refer to pages 12-13 of the consultation document.*

2. Should we demolish the Cambridge Water Tower? *Please refer to pages 14-15 of the consultation document.*
Our preferred option is Option One. Council is aware that the water tower is a heritage site and for many, will be a very special part of Cambridge. However, due to the economic climate, Council is having to make some tough decisions and is proposing that we remove the water tower which is a much more minimal cost than what restoring will be. If the tower is demolished, we propose to have a remembrance structure on the site and interpretive signage to continue to celebrate the history of the tower.

- a) Option One: (preferred) Remove the Cambridge Water Tower.
- b) Option Two: Restore the Cambridge Water Tower.

Are there any further comments you would like to make?

I have attached additional information: Yes No

Submissions can be:

 **Online:**
waipadc.govt.nz/enhancedannualplan

 **Emailed to:**
haveyoursay@waipadc.govt.nz Subject heading should read: "Enhanced Annual Plan 2024/25 – Submission"

 **Posted to:**
Waipā District Council
Freepost 167662
Private Bag 2402
Te Awamutu 3840
Attn: Strategy Team

 **Delivered to Council offices:**

Waipā District Council 101 Bank Street Te Awamutu Attn: Strategy Team	OR	Waipā District Council 23 Wilson Street Cambridge Attn: Strategy Team
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What happens next?

Following the closing of submissions at **TIME Friday 26 April**, all submissions will be reviewed by Councillors. Verbal submissions will be heard, and all submissions formally considered at a Council hearing in mid-May, conducted either in person or online. This meeting is open to both submitters and the public to attend.

Important Dates to Remember:

Submissions open
Friday 5 April, 2024

Submissions close
5pm, Friday 26 April 2024

Hearing of submissions
20-21 May 2024

COMMITTEE REPORT



INFORMATION ONLY

To: The Chairperson and Members of the Strategic Planning and Policy Committee

From: Group Manager District Growth and Regulatory Services

Subject: District Growth Quarterly Report – 1 January to 31 March 2024

Meeting Date: 7 May 2024

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The purpose of this report is to provide the Committee with a quarterly update on matters relating to growth in the Waipā District. This includes matters arising at national, regional, sub-regional and district levels. This report is provided for information purposes and does not require any decision making on the part of elected members. Please note that matters pertaining to capital projects and their associated risks will be separately reported to Council’s Service Delivery and Audit & Risk committees, respectively.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Strategic Planning and Policy Committee receives the report of Wayne Allan, Group Manager District Growth and Regulatory Services titled District Growth Quarterly Report 1 January to 31 March 2024 (ECM# 11202437).

3 COMMENTARY - KŌRERO

3.1 NATIONAL & REGIONAL LEGISLATION, REGULATIONS, PLANNING AND POLICY

SUBMISSIONS

During this quarter, the Council lodged two submissions. These were:

Organisation	Submission	Document Number	Submission Date	Author
Waikato Regional Council	Waikato Regional Land Transport Plan	11151684	06/03/2024	Bryan Hudson
Ministry of Transport	Government Policy Statement on Land Transport 2024	11192716	27/03/2024	Bryan Hudson

Copies of these two submissions are attached in Appendices 6 and 7 to this report.

RESOURCE MANAGEMENT REFORMS

As part of the Government's first hundred-day plan, the Fast Track Approvals Bill was introduced to Parliament on 7 March 2024. The Bill will serve as a "one-stop-shop" for obtaining approvals for infrastructure and development projects that have benefits of national and regional level significance. The Bill was open for public comment until 19 April. A report on the Bill was presented to the Strategic Planning and Policy Committee meeting on 3 April and a Council submission was lodged under the mayor's delegated authority by the due date.

Prior to Easter, Council received a request from the Minister responsible for the RMA reform seeking suggestions for targeted changes to the RMA ahead of a full-scale RMA reform. As the timeframes for a response were short, we were only able to provide a staff response of suggested amendments. A copy of that response has been previously circulated to elected members.

3.2 SUB-REGIONAL STRATEGIC PLANNING INITIATIVES

FUTURE PROOF

There were 49 submissions received on the draft updated 2023 Future Proof Strategy and 33 submitters spoke to their submissions at the hearings held on 21 and 22 March 2024. There were a range of topics covered by submissions and unsurprisingly the subject of housing affordability featured prominently. Deliberations will be held on 1 and 2 May 2024. The updated Future Proof Strategy is expected to be adopted by the Future Proof Implementation Committee in early June 2024.

It is important to note that this update to the Future Proof Strategy is a largely technical one to ensure that the Future Proof Strategy meets the Future Development Strategy requirements in the National Policy Statement on Urban Development.

3.3 DISTRICT LEVEL STRATEGIC PLANNING

AHU AKE

This project is reported to the Committee separately and as required.

MONITORING OF DEVELOPMENT

Work is being led by Hamilton City Council and still underway on the preparation of a joint annual monitoring report as required by the National Policy Statement on Urban Development.

DISTRICT PLAN

PLAN CHANGES

Draft Private Plan Change 14 – Hautapu Industrial Zones (C10 Growth Cell)

Council staff have received the draft application and technical reports for PC14. These have been reviewed and a meeting held with Fonterra and their agents regarding modifications. The plan change is close to being finalised for lodgement. There is increasing public interest with this plan change, including one LGOIMA request in relation to it has been received.

Plan Change 17 – Hautapu Industrial Zones (PC17)

PC17 has been operative since 19 January 2024. A number of minor errors in the decision have been identified since this date. In response to correspondence from Karma Trust, the PC17 Hearings Panel met to discuss these errors. Agreement was reached that intentions of the panel in making their decision was not reflected in the operative provisions. Staff were directed to make Clause 20A changes to rectify the errors. These changes have been completed and incorporated into the District Plan.

Proposed Private Plan Change 20 – Airport Northern Precinct Extension (PPC20)

The Environment Court appeal on PPC20 is still being resolved. The applicant has presented changes to the provisions to staff and other appeal parties, and these have largely been agreed. A consent order is being drafted and will be submitted to the Environment Court. Once this is approved by the Court the plan change will be able to follow through the remaining steps in the statutory process and become operative through a Council resolution.

Draft Plan Change 21 – Housing General Review

The District Plan Team has been making some progress on this plan change. The final shape and form will be refined further following the workshop with elected members on PC26 – Residential Zone Intensification. This plan change is heavily linked with PC26.

It is intended that a report to Council on any amended scope for PC21 will be presented in due course.

Draft Plan Change 23 – Papakāinga

The District Plan Team are working on completing the Section 32 report for this plan change. This work is necessary to refine the final form of the rule set. The Section 32 report and final set of draft provisions is to be provided to JMA partners in May.

James Whetu, Consultant Planner, is currently completing a second consultation round with iwi and this work will also inform any final amendments before it is presented to Council in June. Notification is on track for July 2024.

Draft Plan Change 24 – Housing Affordability

The District Plan Team is currently awaiting the receipt of the Stage 2 Infometrics report and the completion of PC26 before turning focus towards PC24. Staff are also keeping a watching

brief on the Queenstown Lakes inclusionary zoning plan change and continuing to discuss housing affordability issues with future proof partners. The Stage 2 Infometrics report has been commissioned and delivery of it is expected in the next 2 months. This report is crucial to defining the affordability issues facing the community and developing appropriate responses.

Proposed Plan Change 26 – Residential Zone Intensification

The recommendations of the Independent Hearings Panel were received on 15 March 2024. The recommendations have been reviewed, provided to Councillors and made publicly available on the website. A workshop is scheduled for May to discuss the recommendations and identify any areas of concern.

A letter has been sent to the Minister requesting extension of timeframes for Council to make a decision on the IHP recommendations. To date there has been no formal response to the request.

Draft Private Plan Change 28 – Rezoning of land in Leamington – Cambridge (C5 – Growth Cell)

We are still awaiting the receipt of a modified application in response to further information requests and meetings held with the applicant's agents. This plan change is also dependent on the establishment of the Medium Density Residential Zone through PC26. The current position is that the plan change will be accepted for notification once staff are happy all required information has been received. There is increasing public interest with this plan change and one LGOIMA request in relation to it has been received.

Draft Private Plan Change 29 – Rezoning of land at 2025 Ōhaupō Road

This plan change has been accepted for processing but has been put on hold at the applicants request until a decision on Proposed Plan Change 26 has been released.

Draft Plan Change 30 – Minor Technical Amendments

The District Plan Team has been making some progress on this plan change. The final shape and form will be refined further following the workshop with elected members on PC26 – Residential Zone Intensification and the scope of PC21 is known.

There is increasing public interest in aspects of this plan change, particularly as they relate to shelter belts and crop protection structures. This interest is mainly from people that live in the rural zone who feel they may be adversely affected by these rural activities as well as horticulturists who are keen for clarification. Council staff intend to fully assess and review the position that has been put forward.

It is intended that a report to Council on any amended scope for PC30 will be presented at the same time as PC21.

Draft Private Plan Change 31 – Rezoning of land Te Awamutu (T4 – Growth Cell)

This application remains on hold pending the receipt of a modified application in response to further information requests and meetings held with the applicants' agents.

PLAN CHANGES	STATUS	NOTIFICATION (INDICATIVE)	HEARINGS
Draft Plan Change 14 Hautapu C10 rezoning	Scope: Rezone part of C10 growth cell from Rural to Industrial Status: Draft documents received, awaiting formal lodgement.	May 2024	To be determined
Proposed Private Plan Change 20 Airport Northern Precinct Extension	Scope: Extends the “northern precinct” (rezone Rural to Airport Business Zone) and makes various incidental changes to the Airport Business Zone. Status: Subject to Appeal.	Completed	Concluded
Draft Plan Change 21 Housing General review	Scope to be reviewed: Status: Technical investigations have commenced.	To be determined	To be determined
Draft Plan Change 23 Papakāinga	Scope: Enables Papakāinga housing in the District Plan. Status: Draft Provisions have been prepared.	July 2024	To be determined
Draft Plan Change 24 Housing Affordability	Scope: Provisions to address affordable housing. Status: Technical investigations underway, preliminary provisions drafted. Liaison with Hamilton City Council and Waikato District Council. Awaiting Stage 2 – Infometrics Report	To be determined	To be determined
Proposed Plan Change 26 Residential Zone Intensification	Scope: Introduces mandatory medium density residential standards; reviews financial contributions; and any consequential amendments. Status: Independent Hearings Panel recommendations received. Awaiting minister direction on timeframe for making of decisions	Completed	Completed
Draft Private Plan Change 28 Rezone C5 Growth Cell and adjoining land from Deferred Residential / Rural to residential / medium density residential	Status: Application Lodged / Further Information Request Issues	May 2024	To be determined
Draft Private Plan Change 29 Rezone 2025 Ōhaupō Rd from Rural to residential	Scope: Proposal is to rezone greenfields (non-growth cell) at 2025 Ōhaupō Rd from Rural to Residential.	To be determined	To be determined

PLAN CHANGES	STATUS	NOTIFICATION (INDICATIVE)	HEARINGS
	Status: ON HOLD at the request of the applicant, pending a decision being issued on Plan Change 26.		
Draft Plan Change 30 Minor amendments	Scope to be reviewed: Status: Technical investigations have commenced.	To be determined	To be determined
Draft Private Plan Change 31 Rezone T4 Growth Cell from Deferred Residential to Medium Density Residential Zone	Status: Application Lodged / Further Information Request Issues	To be determined	To be determined

RESOURCE CONSENTS

HEARINGS

There were no scheduled resource consent hearings.

NOTIFIED CONSENTS

An application to build a waste to energy plant at 401 Racecourse Road, Te Awamutu was publicly notified with the submission period closed on Friday, 13 October 2023. 872 submissions were received, with 8 in support, 3 being neutral and the remainder in opposition. In a letter dated 15 December 2023, Waikato Regional Council wrote to the Minister for the Environment, Rt. Hon. Penny Simmonds requesting the minister to call-in the application. A call-in process would mean the application would be considered by the Environment Court or a Board of Enquiry. Subsequently, Waipā District Council requested the Minister to call-in the respective Waipā consent on 7 February 2024. The Environmental Protection Authority (EPA) has been requested to provide their advice to the Minister on this call-in and have sought further information from Council on 19 March 2024, with Council responding on 5 April 2024. The EPA has now provided their advice to the Minister. The key point of that advice is the EPA agree with the Council's that the proposal has matters which are nationally significant and that the proposal should be called in for decision making. No recommendation has been made about whether this is a Board of Inquiry or Environment Court decision making panel. If the proposal is called in, then the application will require re-notification with a new submission process to be undertaken. A decision by the Minister is yet to be received.

RECENTLY HEARD APPLICATIONS

A hearing was held on 18 March 2024 in relation to a landuse consent application to construct a 6-unit compact housing development at 3 Kelly Road, Cambridge. The limited notified application involving the applicant and two submitters was heard by three commissioners comprised of members of Council's Regulatory Committee. A decision to grant consent was issued on 5 April 2024.

A hearing was held on 15 April 2024 in relation to a subdivision and landuse consent application to construct a 7-unit compact housing development at 153 Taylor Street, Cambridge. The limited notified application involving the applicant and two submitters was heard by five commissioners comprised of members of Council’s Regulatory Committee. A decision is yet to be issued.

ENVIRONMENT COURT APPEALS

Mediation occurred on 1 November 2023 in relation to an Environment Court appeal by N & V Jennings. The appeal relates to a decision granting resource consent to establish artificial structures and shelterbelt planting for a kiwifruit orchard at 582 Parallel Road, Cambridge. Mediation did not result in a resolution, but subsequent discussions between the appellant and the consent holder have resolved the appeal with final consent order wording being drafted reflecting agreed amendments to the conditions of consent.

CONSENTS SUMMARY

This reporting period showed a small decrease in resource consent numbers compared to the previous period with 77 consents processed this quarter (43 for Land Use and 34 for Subdivision) and 81 consents processed the previous quarter. All consents this period have been processed within the allowable statutory timeframe.

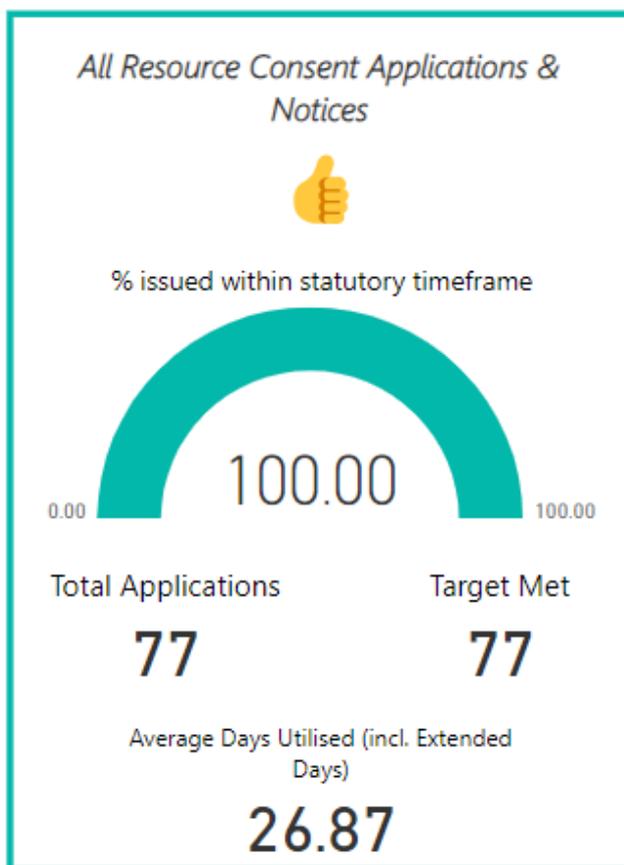


Figure 3: All Resource Consent Applications

15 Deemed Permitted Boundary Activities (Notices) were processed within the quarter compared to 19 processed the previous quarter. There was 1 Deemed Marginal/Temporary

Application processed this quarter that was processed within statutory timeframe, compared with four the previous quarter (refer to Figure 4 below).

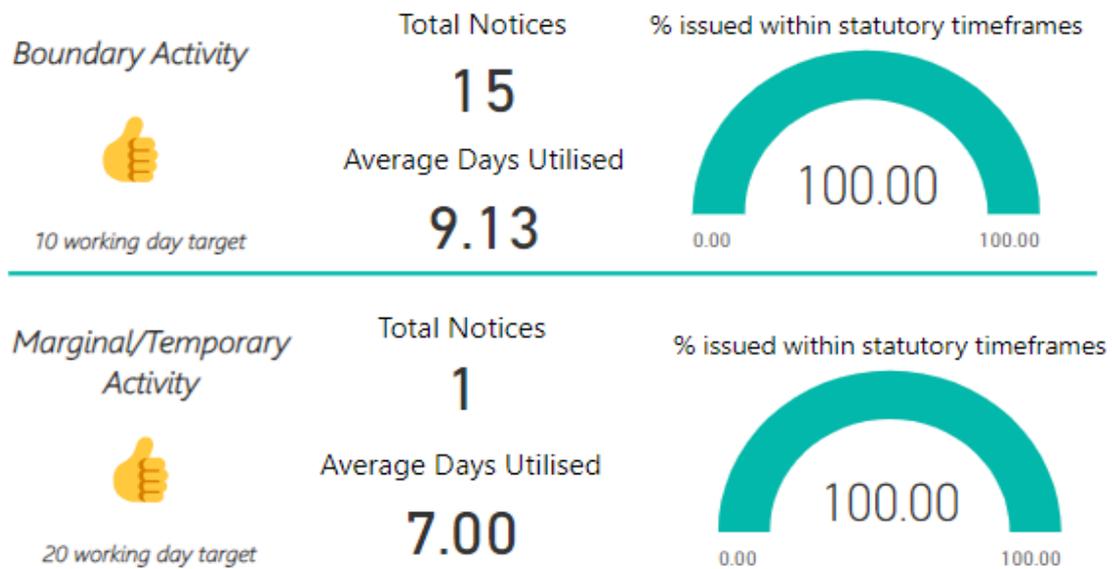


Figure 4: Deemed Permitted Boundary and Marginal/Temporary Activities

LAND INFORMATION MEMORANDUMS (LIMS)

LIM volumes have increased with 276 LIMs processed this quarter compared with 247 processed the previous quarter. All LIMs were processed within the required timeframes (refer to Figure 5 below).

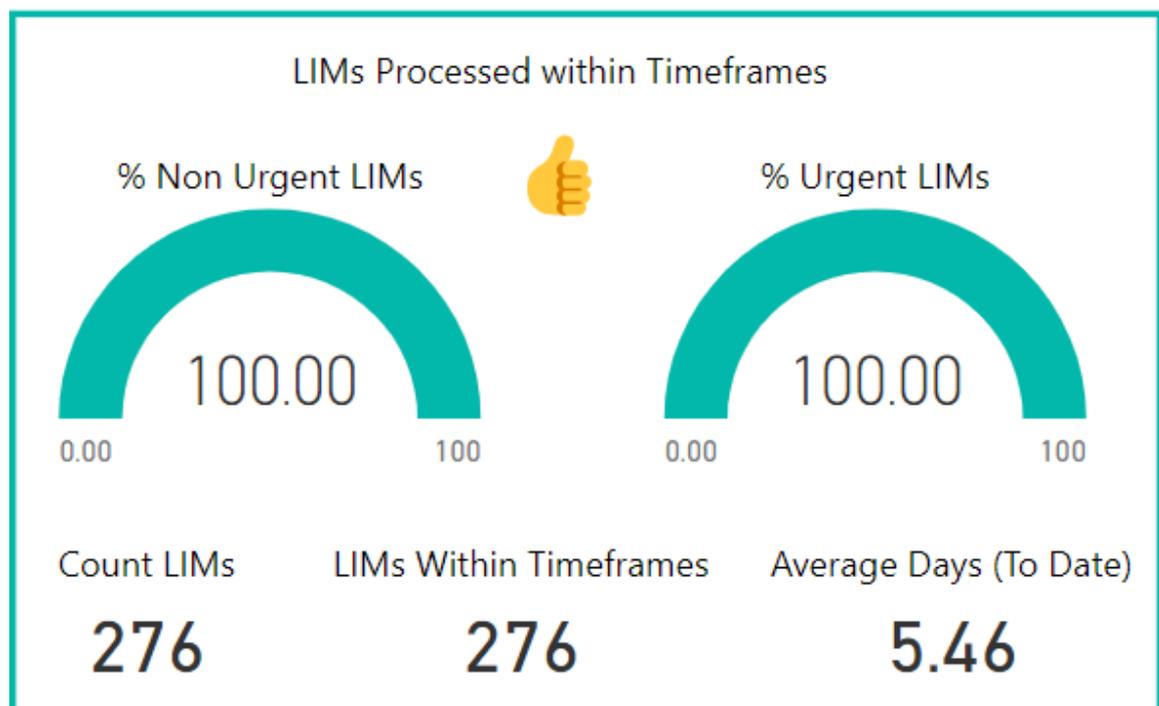


Figure 5: LIMs processed with timeframes.

REGULATORY DEVELOPMENT

APPLICATION SUMMARY

There continues to be steady progress in land development projects across the growth cells, interest by way of pre-application meetings also continues (*Refer to Growth Cell Maps in Appendix 1*).

CAMBRIDGE

C1 Growth Cell: A developer was granted consent for the northernmost part of this growth cell and construction of the first stage has been completed, civil construction is currently underway on the subsequent stage.

C2 Growth Cell: Development is continuing in a few different areas of the growth cell. Much of the retirement village within the growth cell is complete and residents have started to move in. Stages 1A to 1C of the 3M's development has been completed and Stage 1D is currently being constructed. The Peake Mews development has been completed and so have some subdivisions on Kelly Road. An 87 lot subdivision at the northern end of Kelly Road has been approved and associated earthworks have begun.

C3 Growth Cell: Earthworks in preparation for subdivision are well underway in accordance with a land use consent for earthworks in the west of the growth cell by St Peters School/3Ms JV. Te Awa Lifecare are constructing new villas and have requested a water supply connection which is currently being processed.

C4 Growth Cell: Civil construction is progressing on the Sanderson development, smaller subdivisions on Silverwood Lane have also been submitted and approved.

C5 Growth Cell: A Private Plan Change has been lodged (PPC28), this is currently being processed by staff.

C8 & C9 Industrial Growth Cells: Work continues on the development of this area; the terminal wastewater pump station has been completed as part of a subdivision in the south-east of the growth cell.

Cambridge North: Engineering input into various consents and proposals are continuing, the Summerset retirement village is under construction with residents starting to move in.

TE AWAMUTU & KIHIKIHI

T1 Growth Cell: The developer is preparing to progress the next stage. The developer has installed a watermain through to Frontier Road and has advised Council that the intention is to develop one stage a year, for the next five years, subject to market conditions.

T2 Growth Cell: The subdivision has been completed in the south, this has created one super lot that may be developed but no recent progress has been made by the developer.

T3 Growth Cell: Earthworks in preparation for subdivision are underway in accordance with a land use consent for earthworks.

T4 Growth Cell: A Private Plan Change has been lodged (PPC31), this is currently being processed by staff.

T11 Growth Cell: Resource consent for a subdivision (76 lots) has been granted. Earthworks are nearing completion on the initial stage and wastewater drainage is currently being installed while the wastewater pump station is simultaneously constructed.

T15 Growth Cell: A large lot residential subdivision consent has been granted with completion of an initial stage.

KARĀPIRO

Pre-application enquiry received regarding development of the K1 growth cell.

PIRONGIA

The development to the south of Baffin Street was recently completed.

NGĀHINAPŌURI

N1: A large lot development is under construction to the north of the recent subdivision in this growth cell.

N3: A private plan change is being prepared and expected to be lodged soon.

AIRPORT AREA

The airport area continues to be developed including unit title subdivisions. The western precinct is almost fully developed.

DEVELOPMENT CONTRIBUTIONS

Looking at Quarter 3 (1 January to 31 March 24), we have issued 47 Development Contribution Notices equating to \$2,596,770 requested from developers. Of those notices generated, there were 18 from Building consents, 5 from Land Use consents and 24 from Subdivisions. Recovery this quarter is approximately \$597,000 (refer to Figures 7, 8 and 9 for location of recovery and Appendix 1 – Growth Cell Maps for the location of the cells referenced).

Of the amount recovered, the majority was in Cambridge C3 growth cell and Kihikihi. This is reflective of timing of payments required under specific development agreements and signed off consents.

Overall, \$65.1 million is outstanding in development contributions as per out ECM portal figures. For comparison, last year's Quarter 3 recovered \$1,073,923 which reflects the relatively weaker quarter this typically is on average, given the construction works in

progress, holiday seasons through this time and set up of signoff applications start during this period.

The draft Development Contribution Policy for 2024 now aligns with the Enhanced Annual Plan which set the rates based on the current LTP figures and made no adjustments of significant to the wording of the document as per the legislation associated with this approach, we will work through adopting the changes to the policy in alignment with the 25/27 LTP timeline.

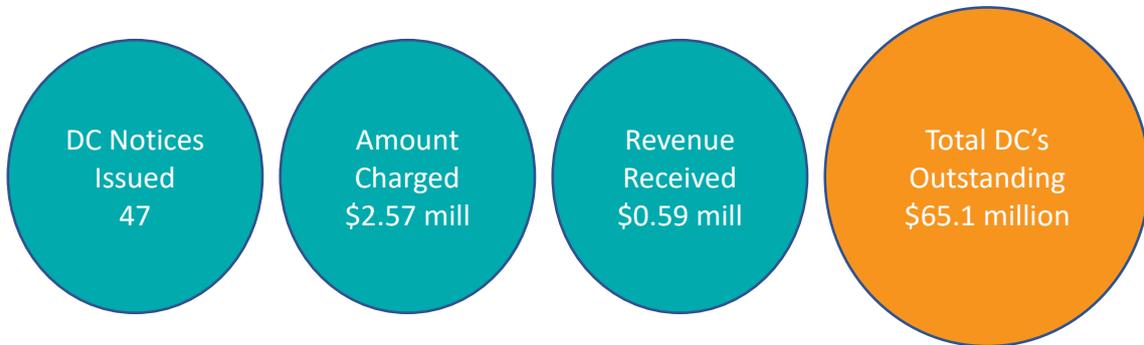


Figure 6: Development Contribution Notices for Quarter 3 - 23/24

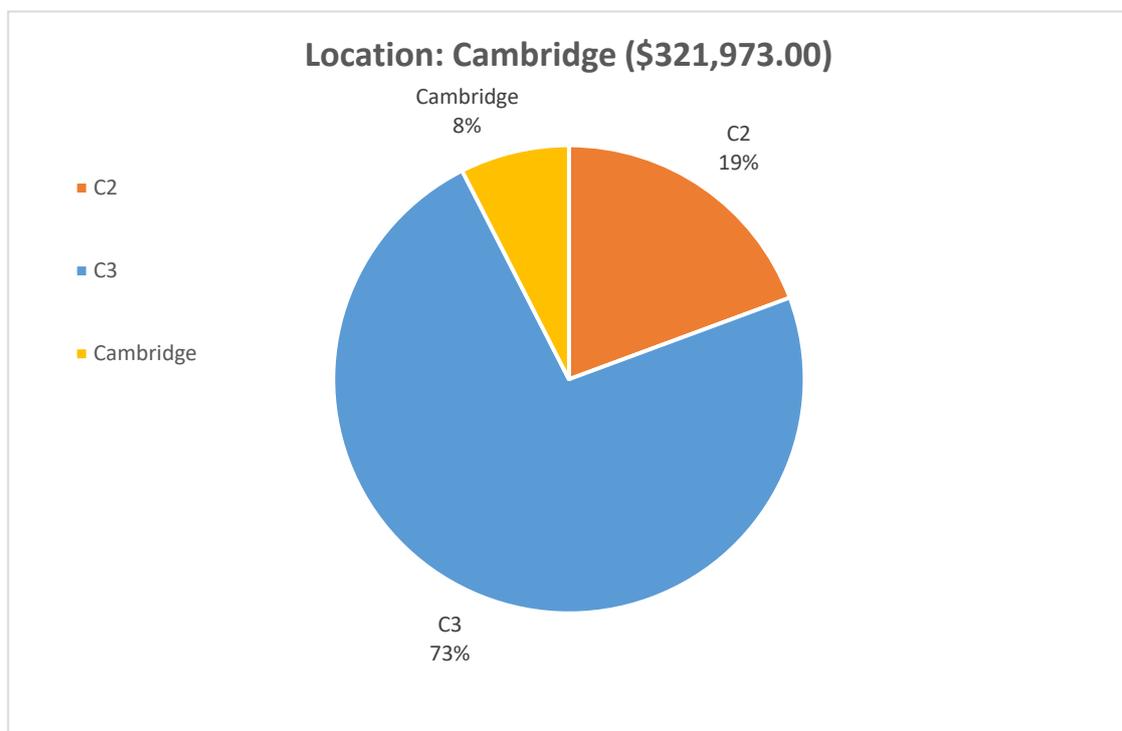


Figure 7: Development Contributions Paid in Cambridge for Quarter 3 - 23/24

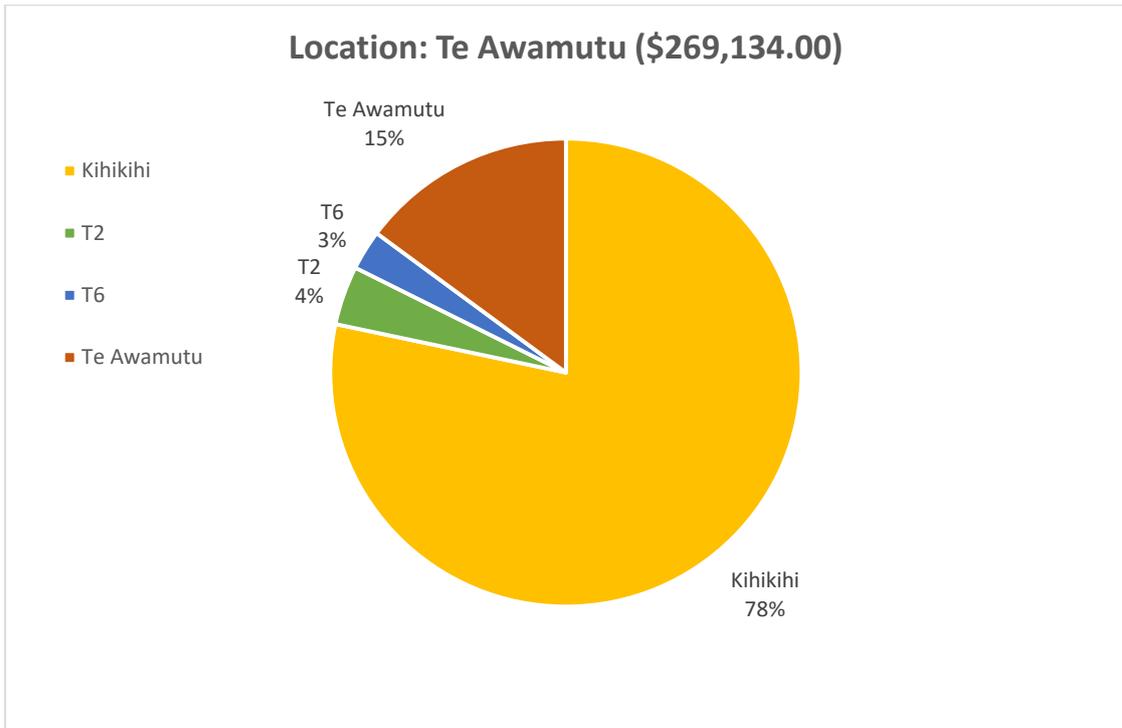


Figure 8: Development Contributions Paid in Te Awamutu for Quarter 3 - 23/24

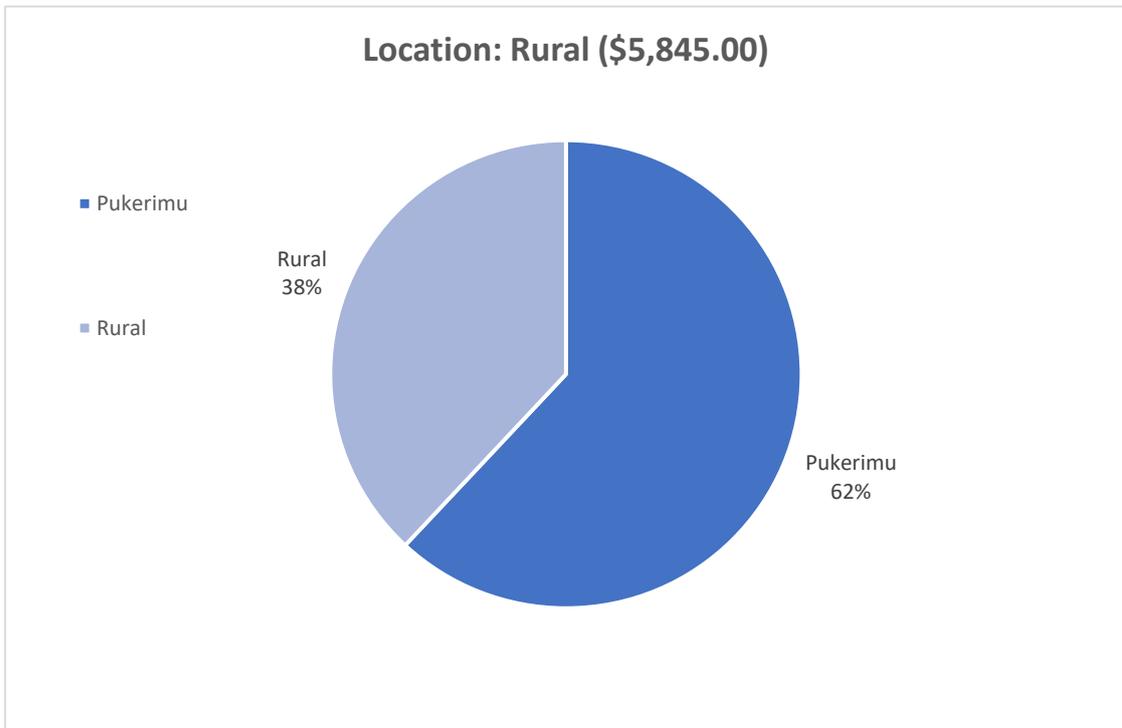


Figure 9: Development Contributions Paid in Rural for Quarter 3 - 23/24

BUILDING COMPLIANCE

Below is a summary of new building consents that were issued (refer to Figure 10 below), building consents including amendments (refer to Figure 11 below), and code compliance certificates (CCC’s) issued (refer to Figure 12) for this quarter (1 January to 31 March 2024).

Council issued 170 new building consents, and 283 building consents including amendments during this quarter. When compared to the same period in 2023 this is showing a decrease of 52 new applications, and a decrease of 85 for all building consent applications including amendments. The scope of the work for new applications are a mix of commercial and residential.

The building consent statistics included in this quarters data have been taken directly from the live data available in the AlphaOne system, we note these numbers may differ from that captured in Appendix 3 numbers.

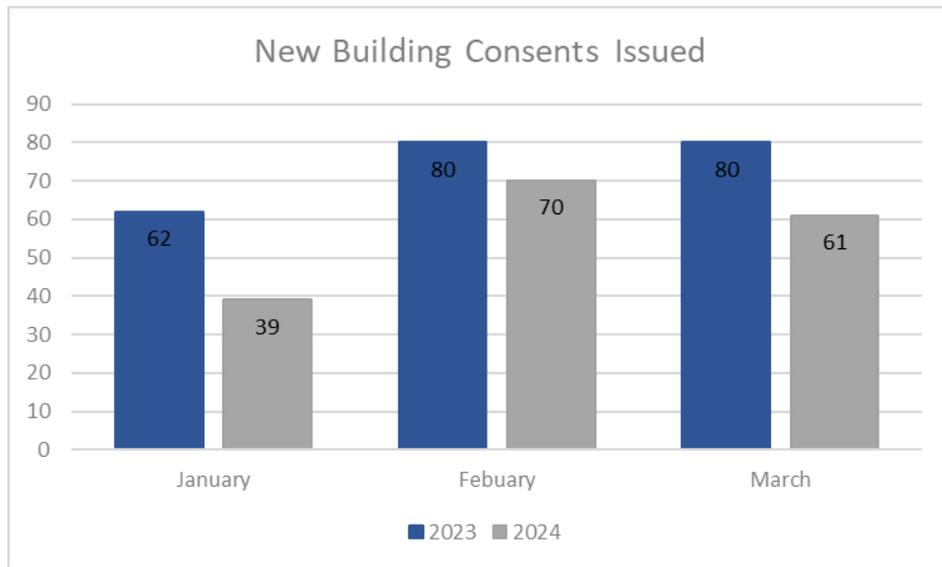


Figure 10: New Building consent applications Issued (monthly / quarterly comparison)

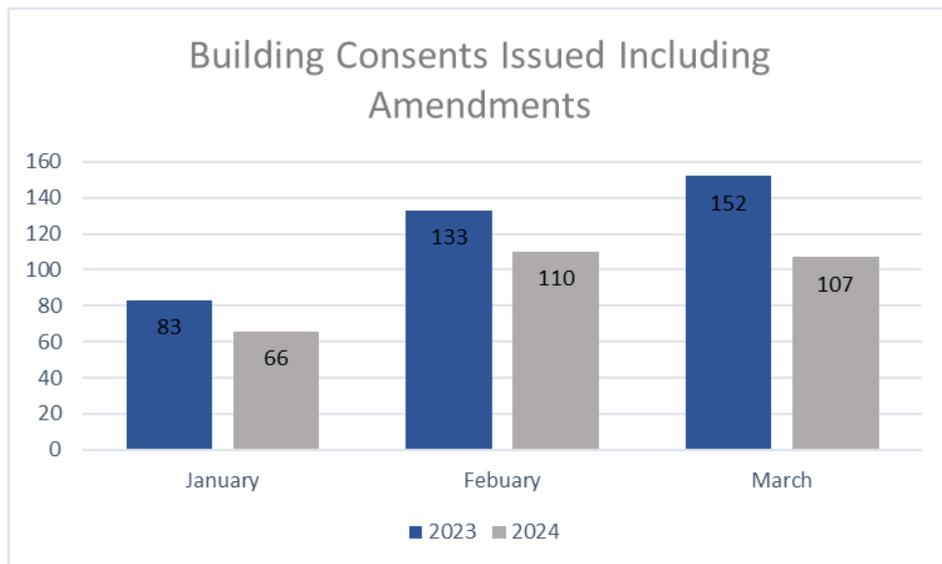


Figure 11: Building consent applications including amendments Issued (monthly / quarterly comparison)

The number of code compliance certificates (CCCs) issued during this quarter shows a decrease compared to the same period last year with 196 CCCs issued this quarter, while 244 were issued during the same period in 2023.

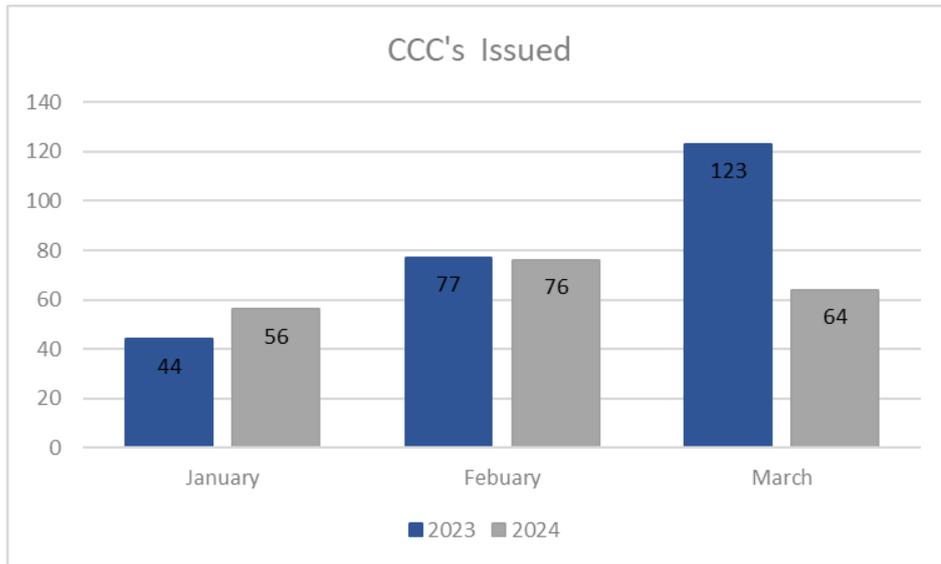


Figure 12: Code Compliance Certificates (CCCs) Issued (monthly / quarterly comparison)

Figure 13 below shows the number of new dwellings by location for this quarter compared to 2023.

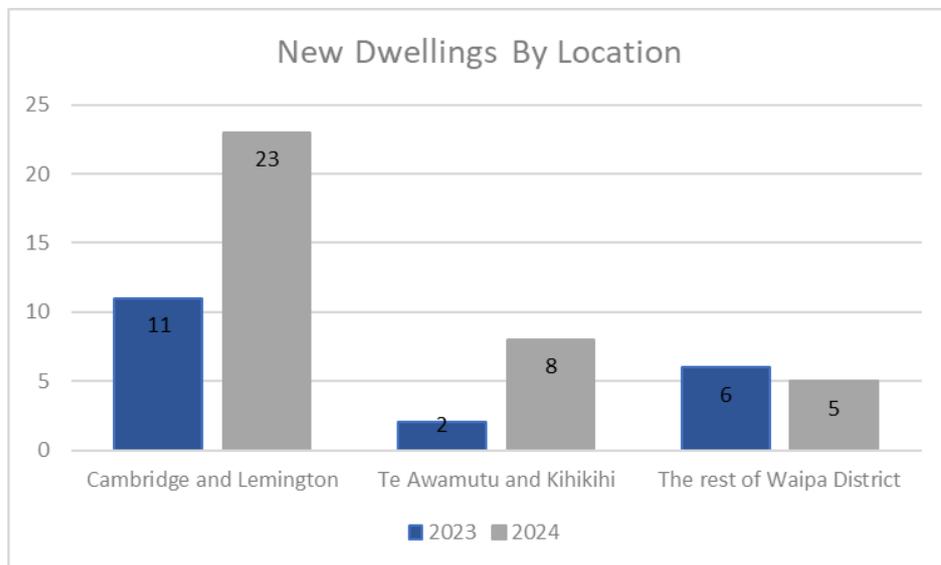


Figure 13: New dwellings by location (quarterly comparison)

SIGNIFICANT BUILDING CONSENTS ISSUED

From the building consents issued this quarter, the total value of building works equates to \$46,310,000. This was a decrease from the same quarter in 2023, which equated to \$77,920,000.

The significant building consents this quarter are:

- 100 Laurent Road RD 1 Cambridge 3493 - Private Civil infrastructure (Roding, SW, WW, WS) to service a retirement village.
- 80 Mutu Street Te Awamutu 3800 - Construction of Church and Community Centre.

- 181 Sloane Street Te Awamutu 3800 - Countdown Te Awamutu; remedial works to roof, gutters and portal frames.
- 55 Clare Street Cambridge 3434 - Construction of a new technology teaching block.

3.4 MONITORING AND ENFORCEMENT

MONITORING AND ENFORCEMENT

In total Council’s Enforcement team responded to 80 complaints / queries regarding Planning issues. This comprised 78 complaints regarding breaches of the District Plan and 2 complaints about the potential breach of granted Resource Consents.

A further 57 queries regarding swimming pool barriers were also received and responded to. During the quarter a total of 101 swimming pool barrier inspections were conducted.

District Plan complaints received concerned amenity values, earthworks, home occupations.

All District Plan / Resource Consent queries were responded to within four days as required by one of the Team’s KPI.

119 customer queries were received regarding Council’s Bylaws and potential breaches. This included 89 complaints / queries regarding parking offences and issued parking infringements.

A total of 30 complaints about littering / rubbish dumping were received. In seven (7) instances an \$400 infringement was issued where an offender could be identified from the team’s investigations.

Four hundred and thirty-seven (437) parking infringement notices were issued in the quarter. The majority were for ‘overstaying’ in time limited parking in both the district’s CBDs.

In total the Enforcement Team dealt with 284 customer requests in the quarter.

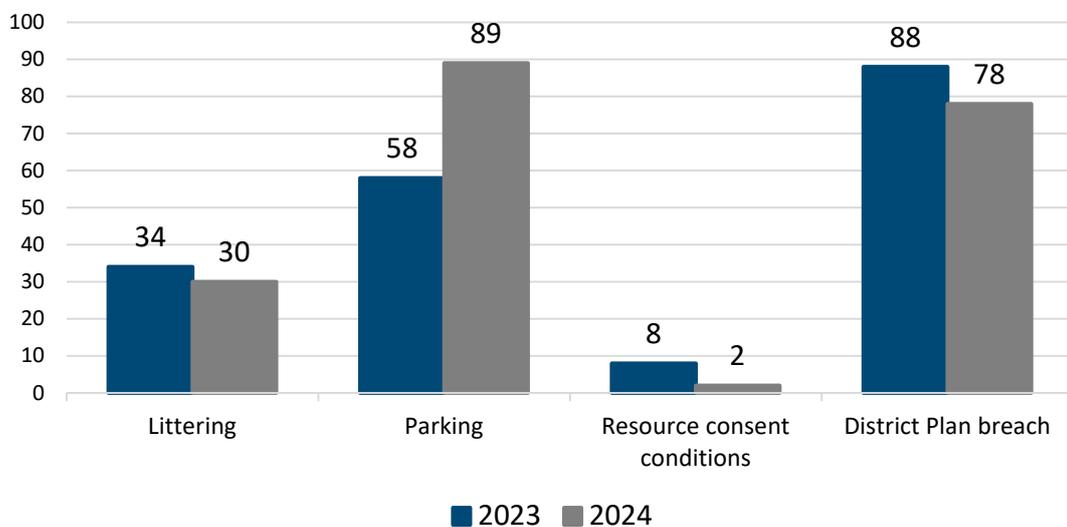


Figure 13: Complaints of regulation breach (quarterly comparison)

ANIMAL CONTROL

LOGGED CALLS AND REQUESTS

There was a total of 673 calls to the animal control team this quarter, with 225 being administration calls or requests for information, and 448 directly relating to animal control issues (including reports of lost dogs). Of the reported issues, 17 of the calls were reports of dog bites (14 on other animals, two on adult persons, and one on a young person aged under 16), with most being relatively minor in terms of injury.

Administration call numbers were similar to the last quarter, and there was no significant increase or decrease in other complaint types received, although barking complaints were higher than the last quarter.

DOG REGISTRATIONS

There are still some late payments for dog re-registration trickling in. The team actively followed up unregistered dogs until the beginning of December with great results, but with two Animal Control Officers resigning at the end of December the lower staffing levels have prevented active follow-up of unregistered dogs since then. Our admin team have been phoning owners and have been instrumental in helping the team to still reach a fantastic level of registration i.e. at the end of the quarter 97.2% of dogs on the register had been re-registered, with 2.8% overdue.

Keeping fees to an affordable level really helps us to achieve this level of registration, and likewise reasonable fees assist with achieving a high claim rate of impounded dogs, which in turn reduces the costs of euthanasia or rehoming of unclaimed dogs.

DOGS IMPOUNDED

There were 65 dogs impounded in this quarter, and of these 39 were claimed by their owner with 11 euthanised and eight rehomed. Seven dogs from this quarter remained in Council care at 31st March.

We have had litters of pups signed over to the pound in recent weeks, and in one case a dog in very poor condition along with her litter of week-old pups were abandoned in a reserve with a bucket of water and a blanket. With cheap desexing programmes available to the community via local charity Pound Hounds Rescue, it is disappointing to see so many litters of unwanted pups.

We had a parvo-virus outbreak in the Cambridge Pound during March, and four pups were euthanased as a result of contracting this deadly virus. Extensive cleaning and spraying with virucide initially appeared to contain the outbreak, but sadly we have had further cases a month later. We are currently working hard to keep impounded dogs as safe as possible.

GENERAL

Two animal control officers resigned in December, and one new ACO was appointed early January. A second ACO will be joining us on 29th April.

ENVIRONMENTAL HEALTH

There were total of 203 enquiries relating to food, noise, contaminated land, licensing and public health matters for this quarter.

The Environmental Health team also processed a total of 82 alcohol licence applications and audited 60 food premises.

A total of 203 noise complaints were received of which 35 were issued with written and 16 with verbal directions to reduce excessive noise. 1 equipment was seized for failing to adhere to a noise direction.

The District Licensing Committee undertook 1 hearing during the quarter being the reconvening of an application to renew an on-licence by Night Pearl (2021) Limited in respect to the “5 Stags” premises in Pirongia. Due to concerns with how the premises had been managed, the use of unlicensed areas and the sale of alcohol to a minor, the DLC deemed the applicant unsuitable to hold a licence and refused the application. That decision is now subject to appeal to the Alcohol Regulatory and Licensing Authority.

Despite on-going vacancies, good progress is being made in reducing the number and age of pending licence applications. Approximately 70 licence applicants are pending, down from over 90, with half now less than 12 months old.

4 APPENDICES - ĀPITITANGA

No:	Appendix Title
1	Appendix 1 – Waipā District Growth Cells
2	Appendix 2 – Major Resource Consent Applications
3	Appendix 3 – Building Consents Issued
4	Appendix 4 – Applications determined by the District Licensing Committee
5	Appendix 5 – Quarterly Statistics
6	Appendix 6 –Submission to Waikato Regional Council - Draft Waikato Regional Land Transport Plan 2024-2054 [ECM Number 11151684]
7	Appendix 7 - Submission to Draft Government Policy Statement on Land Transport 2024-34 [ECM Number 11192716]

Approved by:

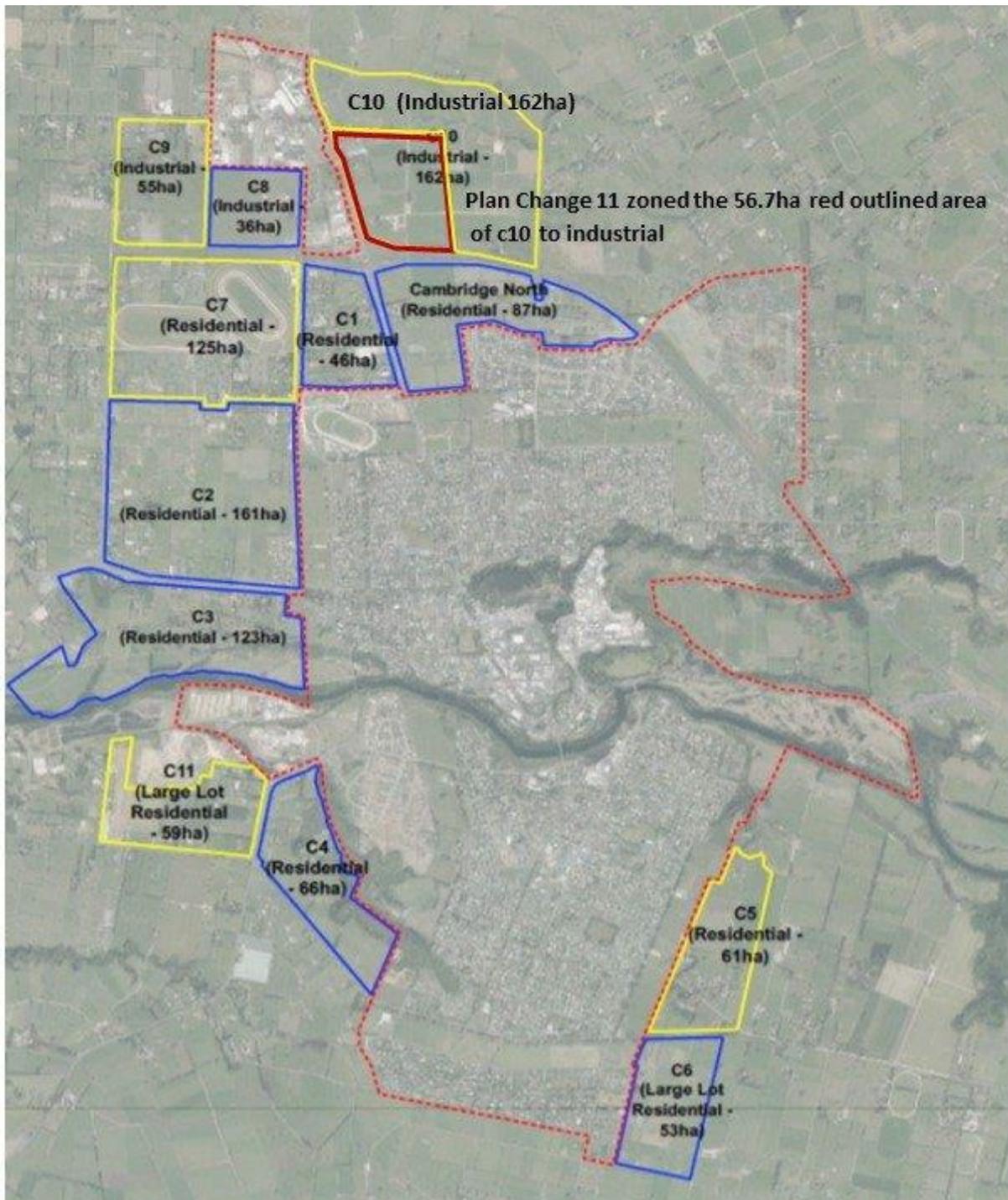


Wayne Allan

GROUP MANAGER DISTRICT GROWTH AND REGULATORY SERVICES

APPENDIX 1 - WAIPĀ DISTRICT GROWTH CELLS

CAMBRIDGE GROWTH CELLS



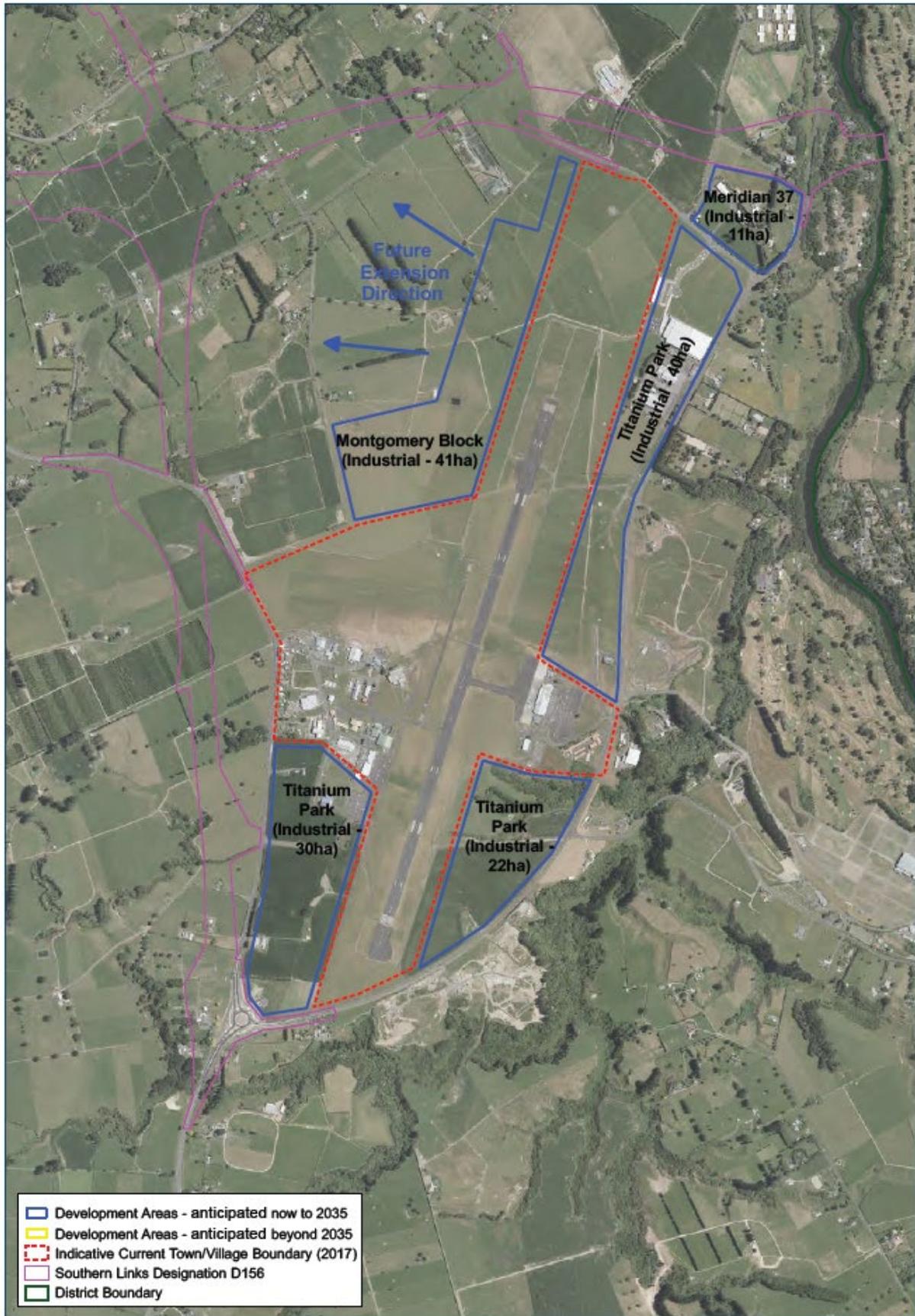
GROWTH CELL	STATUS UPDATE
Cambridge North	<p>Only about 34ha of Cambridge North remain to be developed. St Kilda is fully developed. Summerset application and construction works commenced and paid their relevant development contributions, Health hub is working through construction of their development since lodging a s127 altering the facility and what it delivers, and the remaining area they have available for the wider balance land has been submitted and granted. The Ministry of Housing and Urban Development (MHUD), has put out for an expression of interest for developing their land area. Eight tenderers received. The process was placed on hold due to internal resourcing issues within MHUD, but this was resolved, and the process was back on track. However, with the new Coalition Government coming into power, this has forced the works to remain on hold once again until such time that the Government has worked through its prioritisation and funding directions. We expect to hear more on this in July of this year. The planning team have prepared pre application notes to help with the tenderers and ensure council is providing consistent messaging as to not have any unfair advantage being perceived.</p>
C1	<p>Master plan complete, but needs refinement, Programme manager – Growth is updating the transportation plans through BTW consulting, which is now engaging with Foodstuffs representatives in order to work out appropriate roading connections for their future aspirations. The design process will also help see the development aspirations of the commercial activities we expect to see in the cell.</p> <p>Land acquisitions are progressing, all initial stages in negotiations/purchased. Internal meetings to be held on development Norfolk intersection. Stratton working in northwestern quadrant will see 36 lots with an additional 6 added to their development. Additional stage added which include another 59 to the norther western quadrant that also includes a portion of Collector Road.</p> <p>Complications with acquisition of land for the necessary C1 Stormwater basin have arisen. We are attending mediation with 2 of the 6 owners on the 18th of October to see if reasonable agreement can be met, which lead to an agreed outcome subject to engineering feasibility. Feasibility of the agreement outcome is being carried out by WSP and has had queries from the landowners engineers, which we are currently responding to.</p> <p>Southeastern corner is looking at residential intensification but are still only in pre-app phase.</p>
C2	<p>Subdivision application has been lodged and granted subject to conditions of consent, initial stage 1A and 1B of 3Ms subdivision 224c obtained, lodged the second stage and it has been accepted for engineering and planning conditions. Earthworks are largely completed for the site, and the civil construction ongoing onsite are continuing for the subdivision and Council’s work under the Infrastructure Works Agreement, with the neighbourhood reserve commencing work March 2024.</p> <p>Central roundabout, collector roads, terminal pumpstation and swales are currently under construction and in various stages of completeness, but are on</p>

GROWTH CELL	STATUS UPDATE
	<p>programme, with collector road that fronts the Ministry of Education being largely complete. However, MOE have paused the delivery of the new school, given the funding reviews for new schools generally in New Zealand. Council staff will provide an update when more information is provided by MOE.</p> <p>Peake Mews (Brian Perry charitable trust compact development also undertaking construction) has completed initial stages of development and are looking to lodge their s224 application on these stages shortly which has delivered the initial stages of development, although we expect their latter stages to be put on hold due to the Government funding no longer provided at this point in time.</p> <p>Kelly Road northern extent has been urbanised to enable the development of the wider cell and existing urban environment. Initial subdivisions within this area are progressing in line with our master planned infrastructure. Acquisition of necessary swales in Kelly Road has also progressed as well as all land for the northeastern collector road excluding the town belt revocation. Development of these land parcels is looking to be undertake via infrastructure works agreements with neighbouring developers, which is now progressing through negotiations. Once revocation has occurred, the northeastern collector can fully connect to Taylor Street creating a more permeated transportation network will cycle facilities.</p> <p>Cambridge Road Roundabout (C2/3 intersection) has also been entered into contract with Camex undertaken the construction and have constructed the initial detour lanes and is on track.</p>
C3	<p>Masterplan being refined due to development aspirations (council has given input on this). Development of a portion of the site that is zoned residential is underway, by way of earthworks consent, enabling council construction of core infrastructure linkages (stormwater and transportation). 3Ms met with Council staff on the joint venture with St Peters and have worked through initial comments to their proposal for this area, and further development of the masterplans.</p> <p>The stormwater outfall has had its design finalised, and its contract awarded to Brian Perry Civil. Complications with foundations have occurred and will require some damming of the base to ensure no impacts occur to the riverbank. The outfall structure will cater for the C1, C2 and C3 growth cells for Stormwater management and is part of the overarching stormwater discharge consent for the area that Council holds.</p> <p>The crane is currently onsite for a crucial portion of the outfall structure programme. Through the establishment of the cranes building pad, Councils accidental discovery protocol was actioned upon the discovery of human remains. Police, local Iwi, Archaeology and Heritage New Zealand were notified as per the consent conditions. As part of the discovery, a skull and some smaller bone fragments have been found through some sifting of the material by the local iwi. Additionally, historical posts and ovens have been found and Council staff are working through the necessary heritage consents.</p>

GROWTH CELL	STATUS UPDATE
C4	<p>The Structure Plan is in place, this cell was live zoned for residential via Plan Change 13. Applications granted for 175 lots (from 2 subdivisions). One of these Subdivision for the northern block of this C4 area has been applied for and granted and now signed off for section 224c.</p> <p>This has been found not to trigger other infrastructure projects necessary, such as the C4 water main upgrades which will need to be done once the southern portion of the cell becomes online, although these costs have been factored into the Development Agreements to date with initial developers. The roundabout has had a conceptual design completed, which has enabled staff to enter a land acquisition phase. Council staff have met with all affected landowners as result. Valuations to now proceed and potential agreements with the landowners/ developers to deliver the necessary upgrades of infrastructure. These discussions have also helped council staff understand future timings of the remainder of the growth cell, which we expect an enabling earthwork consent to come through for in the next quarter.</p>
C5	<p>Zoned deferred residential and scheduled for development post-2035. This had received some initial developer interest and model runs requested for water supply and wastewater to allow some development which has now led to a private plan change lodged by the developer.</p> <p>Results on the wastewater model runs have shown downstream effects tapping into the existing infrastructure in different scenario runs within Leamington, which means a potential bypass rising main will likely be necessary in the future. Initial stages, potentially local upgrades are all that are required, tap in point has been indicatively identified and Council staff are considering the different scenarios, but there is a pathway forward. Stantec are reviewing traffic modelling and looking at what upgrades to the transportation network are necessary.</p> <p>Private plan change has been lodged for the northern portion of the growth cell. Currently under section 92 regarding various aspects of the application and seem to still be on hold regarding the Stormwater.</p>
C6	<p>Large lot residential approximately 80% developed. No change as per previous update.</p>
C7	<p>No Structure Plan. Earmarked for residential development post 2035. Due to stormwater management issues, half of the growth cell might need to be large lot residential but will be checked at the time of its activation.</p>
C8	<p>Industrial zoned. Approximately only 15% developed. Council has provided water and wastewater connections to the southeast corner of this area as strategically planned for. Refer to Proposed Plan Change 17, has had its hearing and appeal withdraw from Fonterra, so growth cell is now live albeit some amendments required to the final decision were required and are now completed.</p> <p>Council have undertaken the Basin design to help enable the cells development and the existing Allwill drive catchments, but this does have a flow on effect with the basins necessary in order to not require a discharge consent to the stream. This design has enabled the initial stages of basin 2 to be delivered and help with</p>

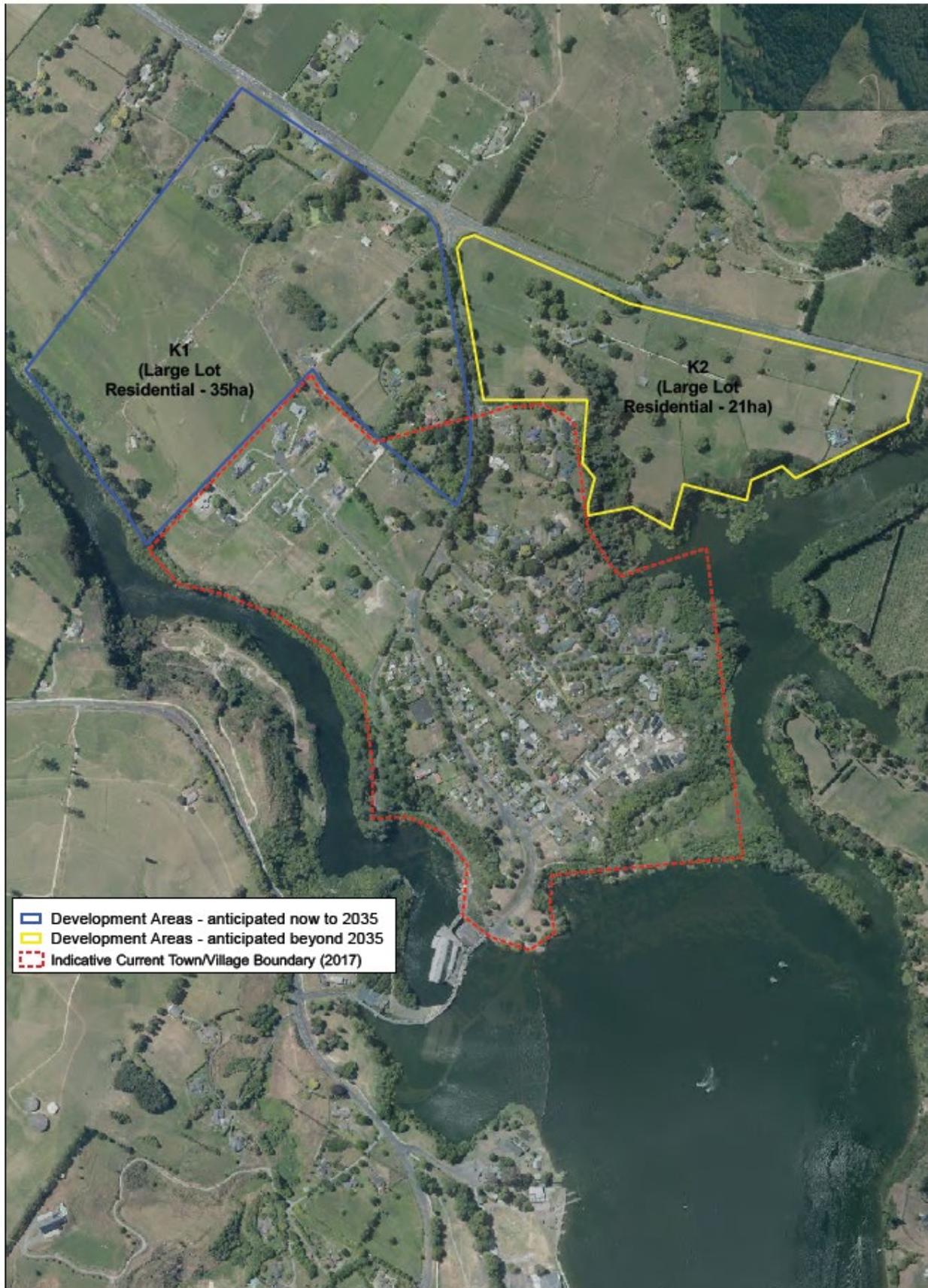
GROWTH CELL	STATUS UPDATE
	the existing Allwill drive flooding issues. Basin 4 is likely to be the next designed in conjunction with the Area 6 landowners.
C9	Now lived zoned given PC 17 decision, approximately only 15% developed. Implementation of structure plan and delivery projects now underway tied to the same outcomes as C8.
C10	Identified for industrial development, a structure plan was approved for the 60Ha Bardowie Investments Ltd portion of the cell. Within this structure plan 35ha is currently being stage developed to accommodate the new APL manufacturing facility. Initial Collector Road and roundabout (which may in future by local and single benefit) designs as well as water and wastewater construction have commenced/completed to enable wider development of this growth cell, with some design refinements to the Roundabout coming through from liaison with the heavy haulage society. Master planning refinement necessary given developer aspirations sent through to wider C10 landowners for comment, which has led to a plan change being prepared for the Fonterra portion of the land, Council will potentially look to take this plan change process over. Agreements with BIL based on feedback are progressing to enable existing C10 industrial operations to function as per the structure plan.
C11	No Structure Plan. Earmarked for large lot residential development post 2035. Zoning may be reviewed in draft Plan Change 21.

HAMILTON AIRPORT GROWTH CELLS



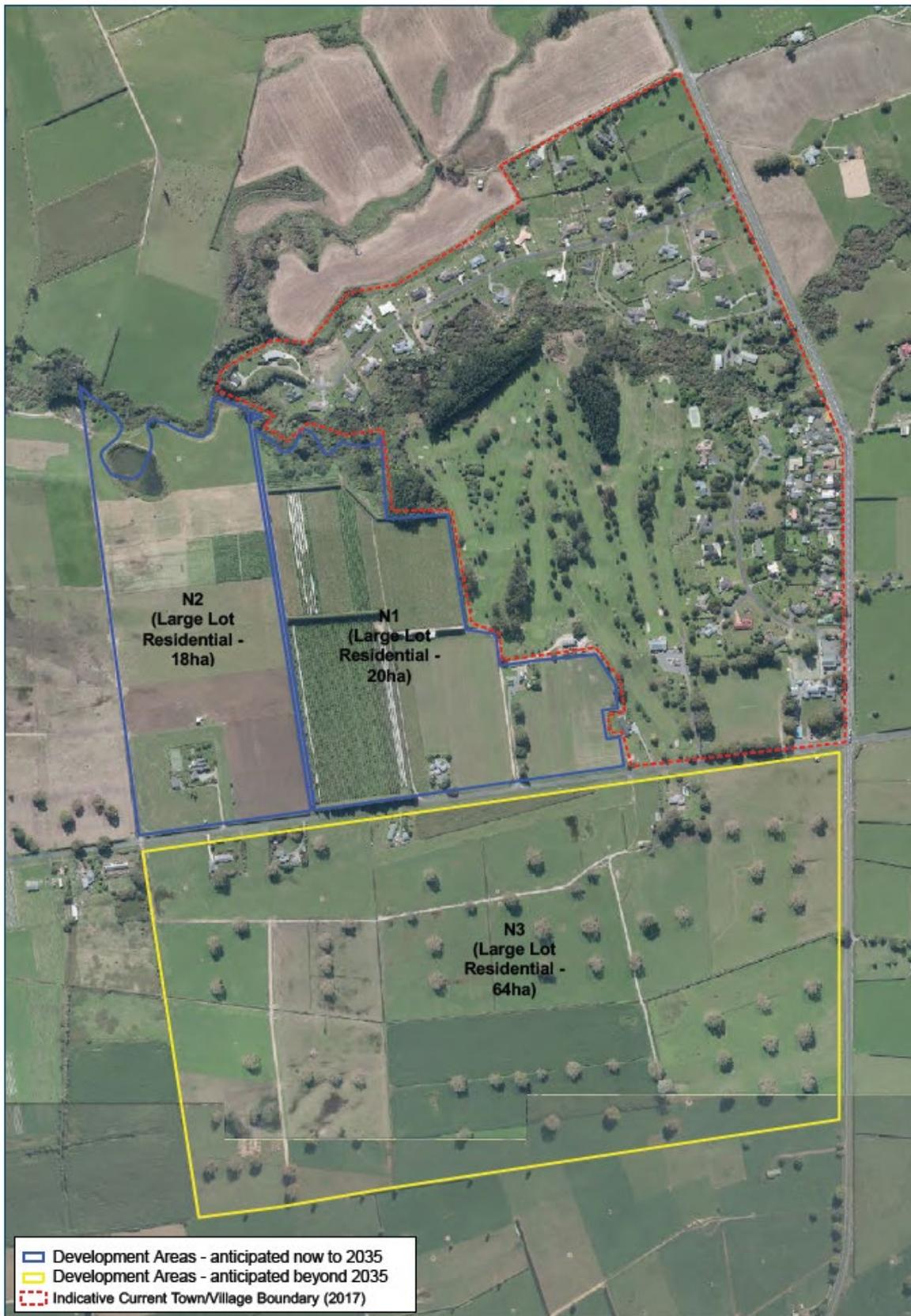
GROWTH CELL	STATUS UPDATE
Titanium Park	<p>Airport business zoned with structure plan. Approximately 95% is developed. Have received application and design plans for Ingram Road connection, finalising road layout of the establishing full connection between the western hubs.</p> <p>Development of the water supply upgrades within the older Ingram road area is being built by Camex, at the airport expense (as per 2009 agreement).</p> <p>Additional development agreements are underway for the wastewater supply areas in light of Private Plan Change 20 and the spatial Wastewater treatment plant currently underway.</p>
Meridian 37	Industrial zoned approximately 50% developed.
Northern precinct extension	<p>Private Plan Change 20 for the northern airport extension hearing is completed and the decision for this plan change has been released and accepted, with modification. Potential implications for the sub-regional wastewater facility and roading connections have been assessed through the plan change and the relevant Developer Agreement has been produced. An appeal on the Plan Change decision has been lodged and Court assisted mediation on 8 December 2023. Outcomes of the mediation are still being worked through but will expect the WRAL to begin negotiation with Council on the delivery of infrastructure within the precinct shortly, both for short and long term solutions.</p>

KARĀPIRO GROWTH CELLS



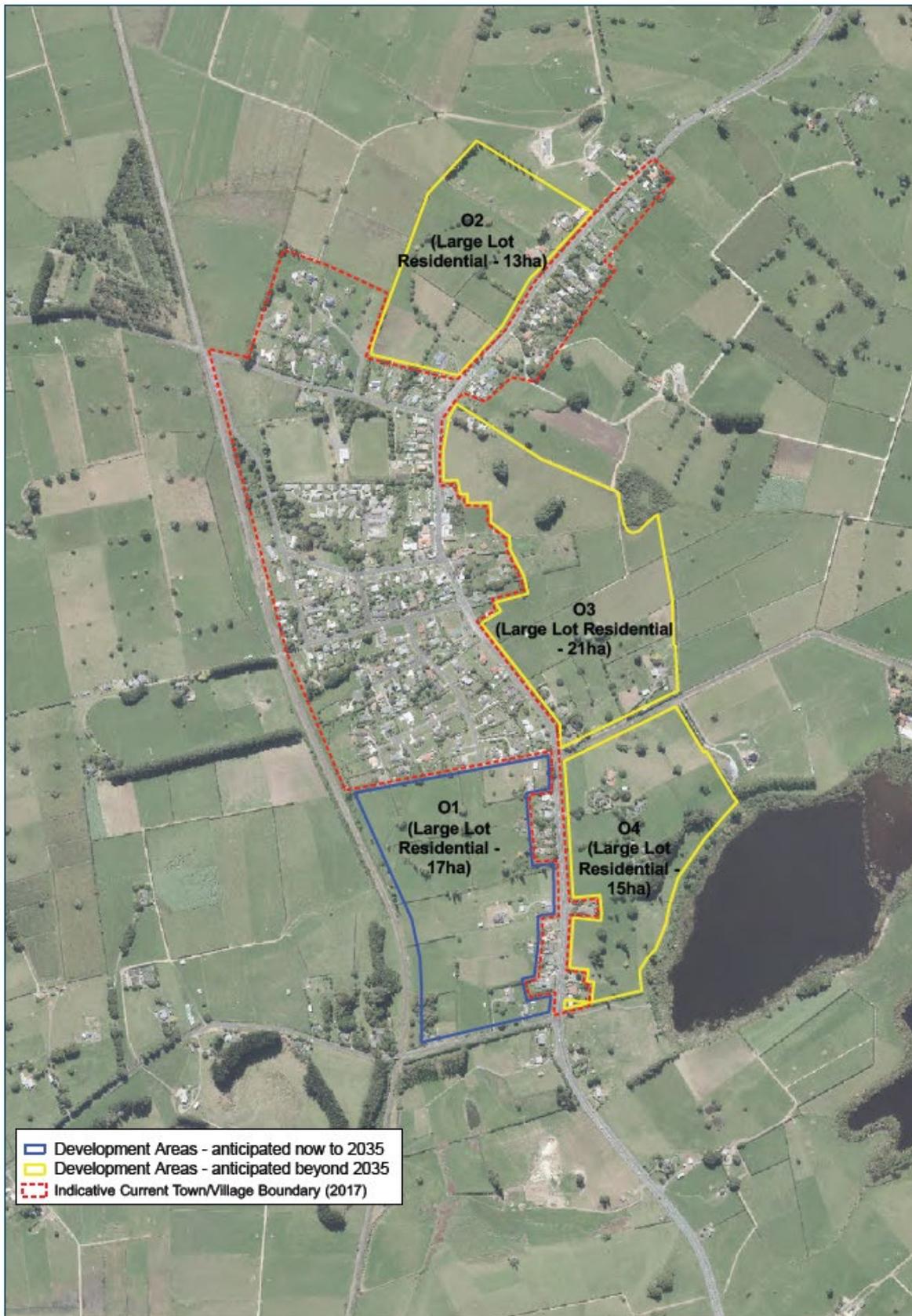
GROWTH CELL	STATUS UPDATE
K1	Zoned large lot residential. There is no current structure plan. As part of Ahu Ake, the area may receive a concept plan to help inform the structure plan at a later date. Main reason for this directive is the Waka Kotahi highway diversion project.
K2	Zoned deferred large lot residential. This growth cell is earmarked for development post 2035. As part of Ahu Ake, the area may receive a concept plan to help inform the structure plan at a later date. Main reason for this directive is the Waka Kotahi highway diversion project.

NGAHINAPOURI GROWTH CELLS



GROWTH CELL	STATUS UPDATE
N1	Zoned large lot residential. There is a developer led structure plan for this growth cell and development is proceeding with the first stage completed and sections mostly sold. Further stages of its development are likely proceeding as expected.
N2	Zoned large lot residential, this growth cell is earmarked for development subject to landowner and developer interest and meeting the requirements for uplifting the deferred zone status. Development of a structure plan is underway as part of the Town Concept Plan.
N3	Zoned deferred large lot residential. This growth cell is earmarked for development after 2035 however a structure plan is underway for completeness, along with N2. Interest from developer and initial meetings to develop this site is known, working on the proposed roundabout trigger.

OHAUPŌ GROWTH CELLS



GROWTH CELL	STATUS UPDATE
O1	This growth cell is zoned large lot residential with a structure plan and is approximately 95% developed. Ahu Ake identified the potential intensification of Ōhaupō subject to infrastructure design and scoping. This will require wider master plan scoping holistically tying into the airports potential to service works, and wastewater.
O2	Zoned deferred large lot residential, this growth cell is earmarked for development post 2035. Ahu Ake identified the potential intensification of Ōhaupō subject to infrastructure design and scoping. This will require wider master plan scoping holistically tying into the airports potential to service works, and wastewater.
O3	Zoned deferred large lot residential, this growth cell is earmarked for development post 2035, but has been confirmed in the Future Proof Strategy for earlier development. (refer to O4 comment). Ahu Ake identified the potential intensification of Ōhaupō subject to infrastructure design and scoping. This will require wider master plan scoping holistically tying into the airports potential to service works, and wastewater.
O4	There is landowner interest in relation to proposed development and intensification of this growth cell and part of O3. Earmarked for development post 2035 but has been confirmed in the Future Proof Strategy for earlier development. Ahu Ake identified the potential intensification of Ōhaupō subject to infrastructure design and scoping. This will require wider master plan scoping holistically tying into the airports potential to service works, and wastewater.

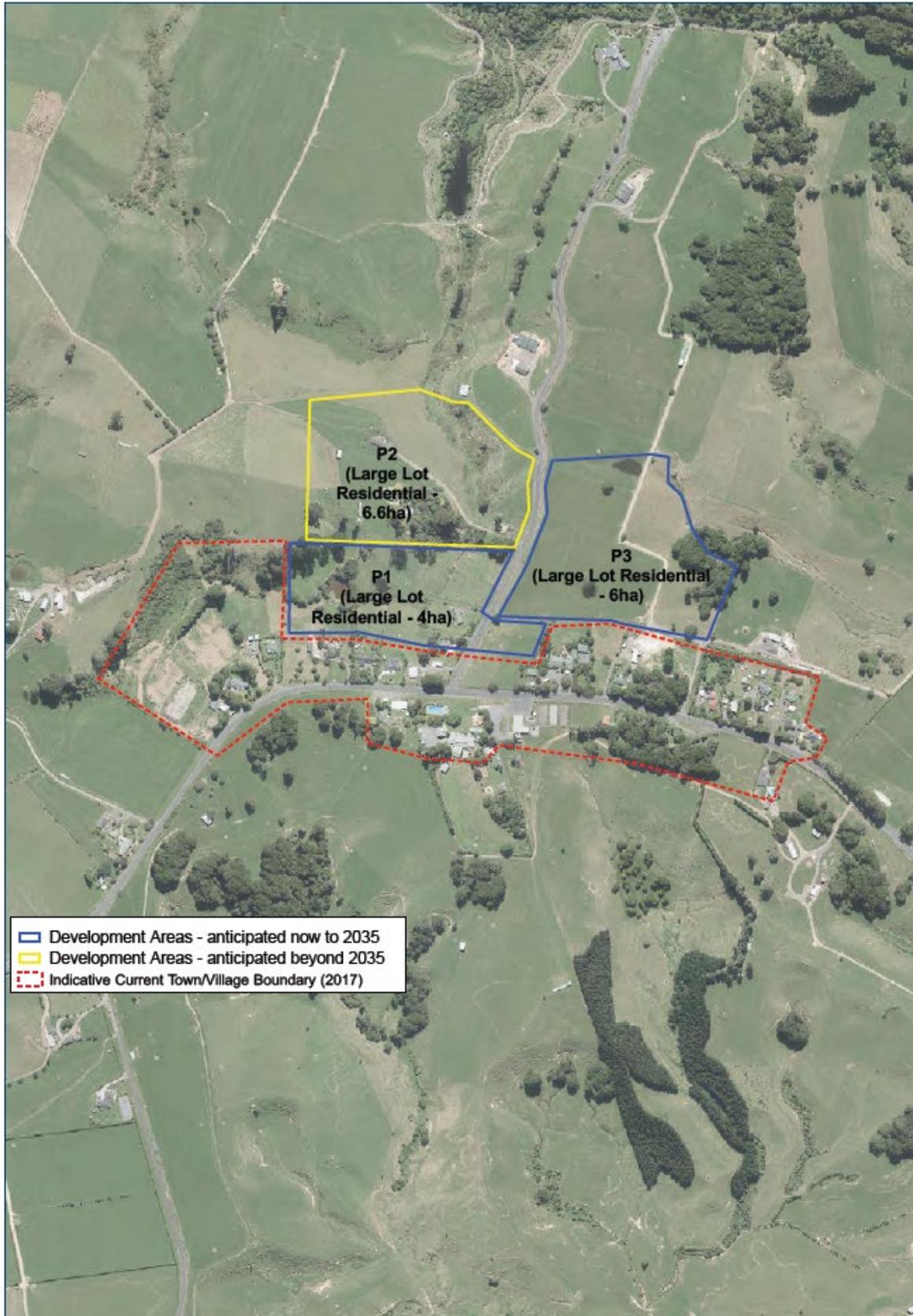
PIRONGIA

There is no staging of growth areas within Pirongia as all growth has been identified as being within the current town boundaries.



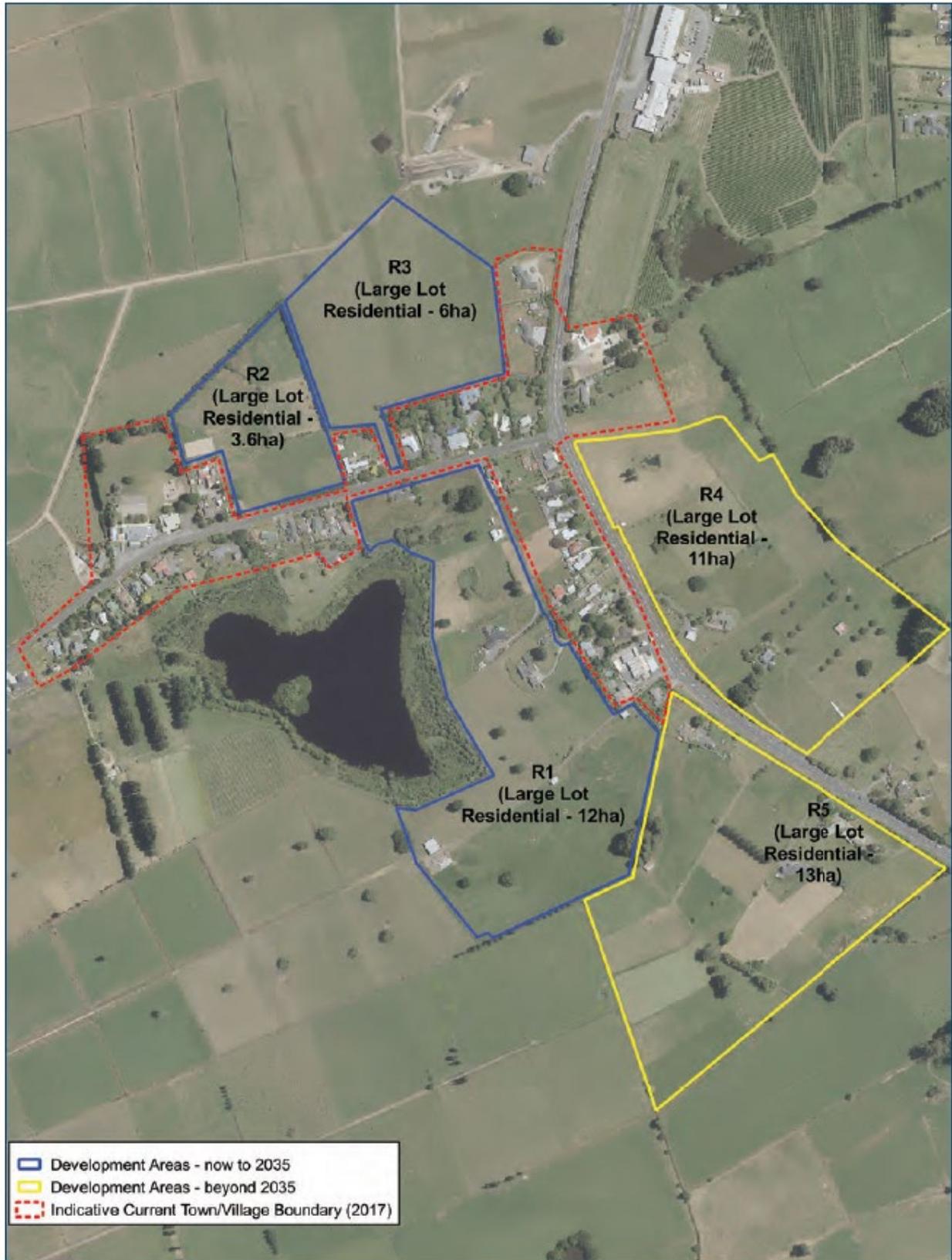
GROWTH CELL	STATUS UPDATE
N/A	<p>Development continues with the Remey and Brown block (South east), but there is a stormwater issue located within the Road corridor which requires rectification from the developers agent.</p> <p>Development within the Southwest is all but completed from a planning/engineering perspective and is now being developed on a individual site level.</p>

PUKEATUA GROWTH CELLS



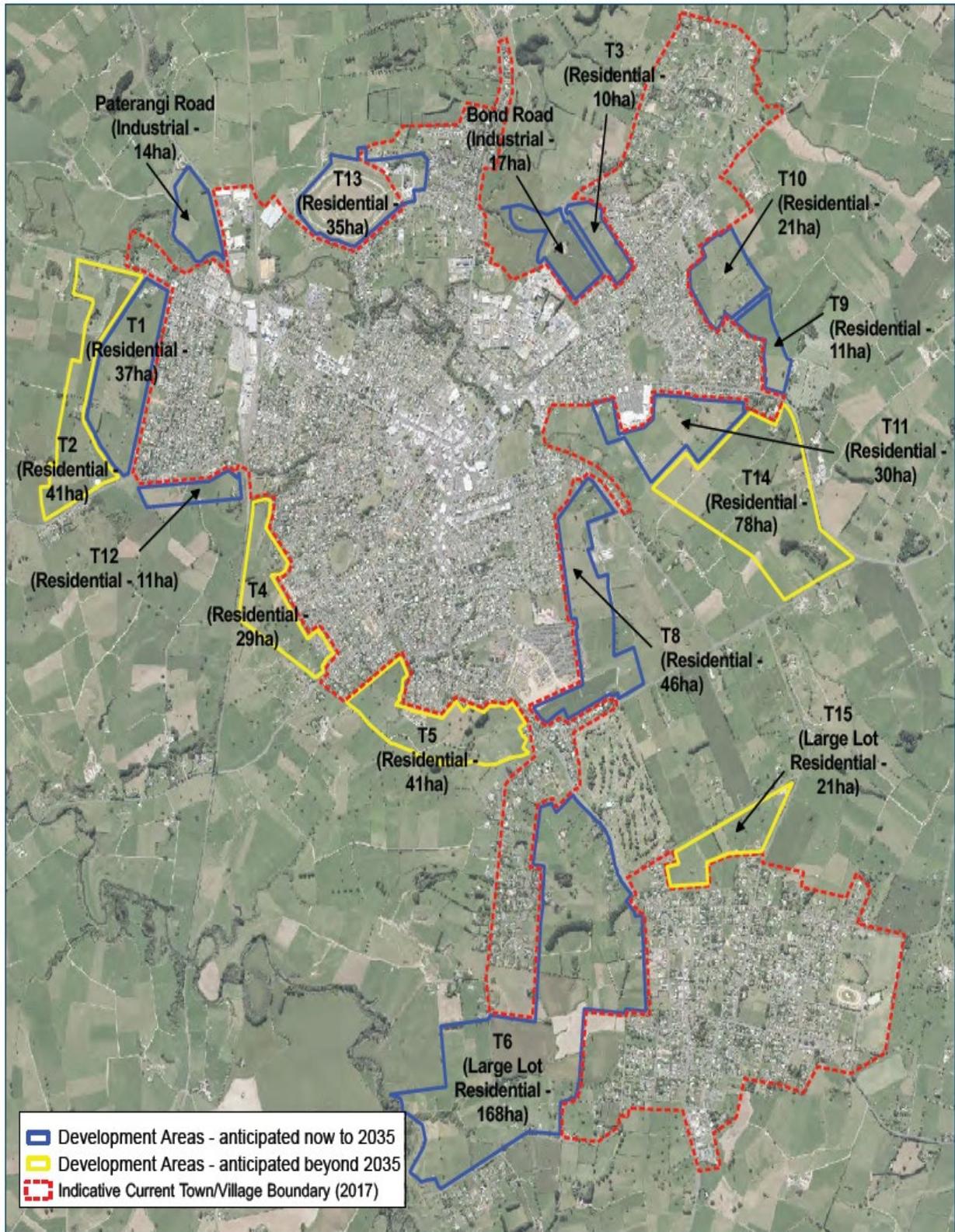
GROWTH CELL	STATUS UPDATE
P1	Zoned large lot residential, this undeveloped growth cell is available for development subject to landowner and developer interest.
P2	Zoned deferred large lot residential, this growth cell is earmarked for development post 2035.
P3	Zoned large lot residential, consent has been lodged with design incorporating connectivity via footpath (maybe pedestrian calming facilities as well) to the school, construction is still on going.

RUKUHIA GROWTH CELLS



GROWTH CELL	STATUS UPDATE
R1	Zoned large lot residential, this largely undeveloped growth cell is available for development currently subject to landowner and developer interest. Ahu Ake, may explore a further intensified development given the proximity to the Airports northern precinct, will be subject to holistic master plan for the area.
R2	Zoned large lot residential, this undeveloped growth cell is available for development currently subject to landowner and developer interest. Ahu Ake, may explore a further intensified development given the proximity to the Airports northern precinct, will be subject to holistic master plan for the area.
R3	Zoned large lot residential, this undeveloped growth cell is available for development currently subject to landowner and developer interest. Ahu Ake, may explore a further intensified development given the proximity to the Airports northern precinct, will be subject to holistic master plan for the area.
R4	Zoned deferred large lot residential, this growth cell is earmarked for development post 2035. Ahu Ake, may explore a further intensified development given the proximity to the Airports northern precinct, will be subject to holistic master plan for the area.
R5	Zoned deferred large lot residential, this growth cell is earmarked for development post 2035. Ahu Ake, may explore a further intensified development given the proximity to the Airports northern precinct, will be subject to holistic master plan for the area.

TE AWAMUTU AND KHIKIHI GROWTH CELLS

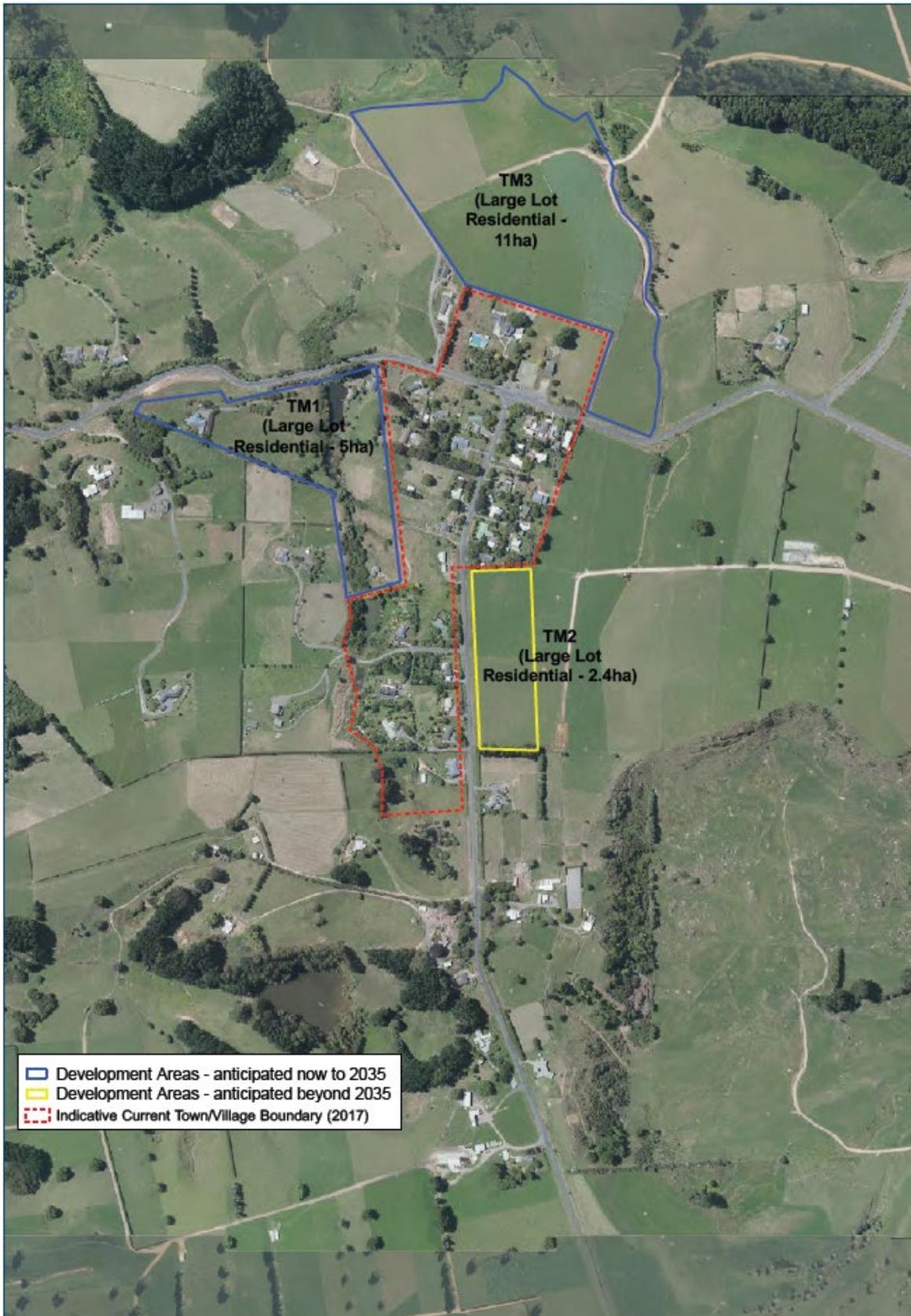


GROWTH CELL	STATUS UPDATE
T1 (20%)	Has a development plan and is zoned residential. This entire growth cell is currently being developed. Stages 1-4 are either developing lots or building houses. Expect year on year ~40 new lots from said development for the next 3 - 4 years. Development is looking to pick up with new stages this construction season, as well as the development of a playground reserve which is now largely completed (excluding the toilet block). Development within the growth cell has continued very slowly.
T2	<p>Zoned deferred residential, uplifted over the southern part of the cell by Plan Change 12. Application granted, subject to conditions of consent, southern block also includes retirement village complex, which Sandersons has sold to different retirement health care provider (Arvida), expect wider private plan change for their northern development to occur, which has been applied for under a new land use. A section 127 of the T2 initial subdivision has been received which alters the staging to alignment more with current market and compact housing arrangements.</p> <p>An Infrastructure Works Agreement has been signed for the first portion of frontier road urbanisation project and is almost finalised and expected to be completed in this construction season, Council staff are now working through a minor variation, but the development within the cell is now signed off for the subdivision initial stages, and the development of the Arvida Group retirement village is also progressing.</p>
T3	Zoned deferred residential, this growth cell has been split into two. One half has been developed in accordance with the structure plan. The other has yet to have a structure plan developed but a pre-application meeting has been held with the landowner/developer. Expect some alignment with delivery of cell with Bond Road industrial. The developer has recently started to communicate with Waikato Regional on their expected Stormwater devices, earthworks consents and construction, and have also submitted on the plan change 26 to look at avenues for intensification within the block. Their earthworks consent has enabled some initial work, but have yet to see a subdivision application for the sites final layout.
T4	Zoned deferred residential, this growth cell is earmarked for development after 2035. Initial meeting with southern landowner has outlined the deferred status and how this cell is tied to the Western arterial road designation/construction. A private plan change to rezone as live cell has been received and it is going through the relevant consenting pathways, but has required a section 92 to be raised in order to be appropriately processed. Issues have arisen with the Wastewater servicing for the cell. The expectation is that the developer will be responsible for upgrading the network in order to facilitate the development.
T5	Zoned deferred residential, this growth cell is earmarked for development after 2035.
T6	Zoned for deferred large lot residential, this growth cell has a Council approved structure plan included in the District Plan by Plan Change 13. No funding for infrastructure has been included in the 2021 Long Term Plan. An updated

GROWTH CELL	STATUS UPDATE
	structure plan is under consideration. Zoning may be reviewed as part of draft Plan Change 21.
T8	Most of this growth cell has an approved structure plan and is now zoned residential. Stage 1 and approximately 30% of the growth cell is currently being developed. The park within the initial Swarbrick drive extension is now opened for the residents and wider T7 (previous catchment). Road linkage to Golf Road is now complete which will provide more permeation in our traffic networks.
T9	This growth cell is zoned residential and has an approved structure plan. Approximately 50% is currently being developed for housing. More stages and applications likely to come once roundabout is constructed for T9/T14. A lot of complications between developers and landowners on this, which has for the large part being resolved as well as design of the roundabout reflecting this.
T10	This growth cell is zoned residential and ready for landowner and developer resource consent applications for its development. No interest to date this year.
T11	<p>Zoned deferred residential (uplifted by Plan Change 13), with a Council endorsed structure plan. Landowners and developers in discussion on resource consent applications for a subdivision. No funding for infrastructure has been included in the 2021 Long Term Plan, Government's Infrastructure Acceleration Fund has not been accepted to the next phase and will now need to be developer funded. Application has also been lodged and is being processed through initial 77 lots and funding allocated for WWPS. The WWPS is undergoing some tweaks to align with council's overall wastewater strategy for this area.</p> <p>Council staff have met with Developers over the past quarter in the hopes to coordinate and finalise the development agreement and Infrastructure works agreements in the upcoming months. This is due to negotiations the developer has had with Ministry of Housing and Urban development. If successful, they will look to delivery 40 lots within the constructions season and early next year. Given the LTP funding and what they will need to deliver in those initial stages, the Development agreement will centre around an offset arrangement due to the funding timing now approved and under negotiation with the developers agent. Expect site work to commence early February. Development Agreement and IWA are now signed, and works have commenced over this quarter.</p> <p>Business case has been prepared for the full cell development but will likely not align with some stages of their development.</p>
T12	Zoned residential, no sizable activity within the growth cell occurring nor indication from landowners of development progressing.
T13	Zoned residential, no sizable activity within the growth cell occurring nor indication from landowners of development progressing.
T14	Zoned deferred residential, this growth cell is unlikely to be developed until after 2035. Landowner negotiations for the Roundabout installation in line with T9 are still ongoing.

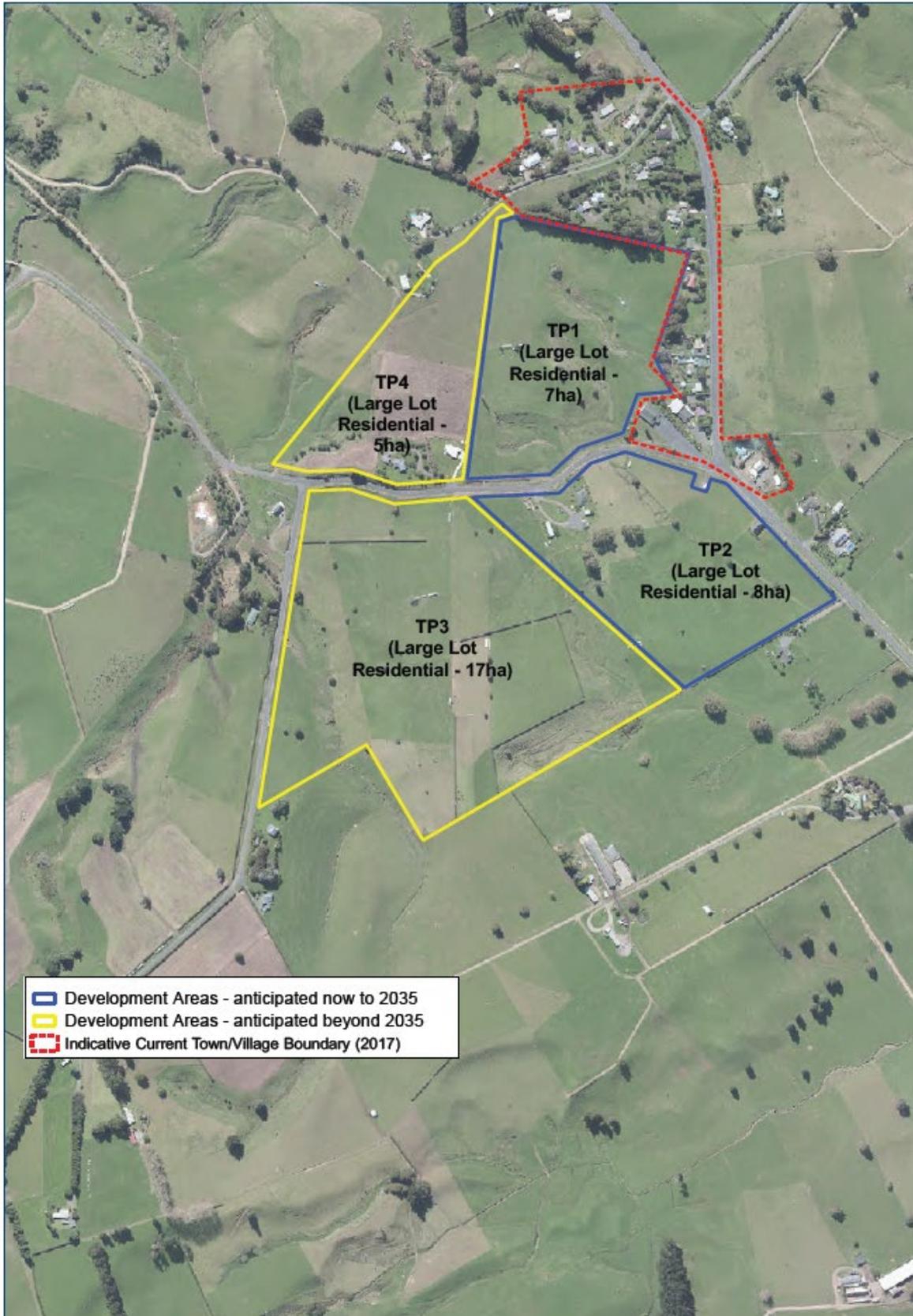
GROWTH CELL	STATUS UPDATE
T15	Zoned large lot residential, a development plan has been prepared for much of this growth cell by the majority landowner who has been issued with subdivision consent staged. Water connections were requested, but as this area is consented without them and the infrastructure is in a poor state, connections are likely not to be granted.
Bond Road	Zoned for industrial development with approximately 70% of the northern portion developed. There is owner/developer interest in the southern portion as well as 808 and 836 Bond Road. Stormwater design has commenced that will service proposed and existing stormwater catchments as mentioned in T3 comments. Review of the Stormwater system is yet to be completed.
Paterangi Road	Zoned a mix of live and deferred industrial, no movement on the western portion of this cell.

TE MIRO GROWTH CELLS



GROWTH CELL	STATUS UPDATE
TM1	Zoned large lot residential, this largely undeveloped growth cell is available for development subject to landowner and developer interest.
TM2	Zoned deferred (post 2035) large lot residential, this undeveloped growth cell is available for development subject to landowner and developer interest.
TM3	Being developed via resource consent, zoned large lot residential.

TE PAHU GROWTH CELLS



GROWTH CELL	STATUS UPDATE
TP1	Zoned large lot residential, this undeveloped growth cell is available for development subject to landowner and developer interest.
TP2	Zoned large lot residential, this largely undeveloped growth cell is available for development subject to landowner and developer interest.
TP3	This deferred large lot residential zoned growth cell is earmarked for development after 2035.
TP4	This deferred large lot residential zoned growth cell is earmarked for development after 2035.

APPENDIX 2: CURRENT MAJOR RESOURCE CONSENT APPLICATIONS IN PROCESS

Notes: This list shows the current major/complex applications only.

LODGED & IN PROGRESS (public information)					
No.	Applicant / Agent	Address	Proposal	Status/Key points	Planning / Engineering Contacts
LU/0077/23	RS Sands Limited Kinetic Environmental Ltd	77 Newcombe Road, Cambridge	Establish and operate a mineral extraction activity (sand quarry)	Processing – Request for further information requested and response received, pending a decision to be made in regard to notification.	Todd Whittaker – Planning Works Ltd
LU/0030/23	Arvida Group Ltd Bloxham Burnett & Olliver	151 Maungatautari Road, Cambridge	Establish and operate retirement village consisting of 130 standalone villas and 20 serviced apartments in the Rural Zone	On Hold at Applicant's Request- Decision made that application requires public notification. Applicant yet to confirm to proceed with the notification.	Hayley Thomas
LU/0100/22	Beacon Hill Contracting Mitchell Daysh	599 Oreipunga Road	Unlawfully operating sand Quarry in the Rural Zone	On-hold – Request for further information issued.	Louise Cowan – 4Sight
LU/0323/21	Global Contracting Solutions Limited Terra Consultants	401 Racecourse Road Te Awamutu 3800	Construct and operate plant to generate power through combustion of refuse derived fuel	Processing- Submission period ended 13 October with 872 submissions received. In a letter dated 15 December 2023, Waikato Regional Council wrote to the Minister for the Environment, Rt. Hon. Penny Simmonds requesting the minister to call-in the application. Subsequently, Waipā District Council requested the Minister to call-in the respective Waipā consent on 7 February 2024. The Environmental Protection Authority (EPA) has been requested to provide their advice to	Todd Whittaker – Planning Works Ltd

Report to Strategic Planning and Policy Committee – 7 May 2024
District Growth Quarterly Report - 1 January to 31 March 2024

LODGED & IN PROGRESS (public information)					
No.	Applicant / Agent	Address	Proposal	Status/Key points	Planning / Engineering Contacts
				the Minister on this request and have sought further information from Council on 19 March 2024, with Council responding on 5 April 2024. The EPA has now provided their advice through the Minister recommending the application be called in. A decision by the Minister is yet to be received.	

APPENDIX 3: BUILDING CONSENTS ISSUED

January 2024												
Project Type	Cambridge	No	Kakepuku	No	Maungatautari	No	Pirongia	No	Te Awamutu	No	Total Value	Total No
Solid Fuel Heater			\$10,800	1			\$10,500	1	\$5,000	1	\$26,300	3
Fence	\$20,000	2									\$20,000	2
Commercial - Industrial	\$7,375,000	3					\$120,000	1	\$2,700,000	2	\$10,195,000	6
Garage							\$108,000	1	\$37,000	1	\$145,000	2
Dwelling	\$5,001,000	4	\$997,000	1			\$593,000	2			\$6,591,000	7
Alterations and Additions	\$512,000	4			\$50,000	1	\$455,000	4	\$25,000	2	\$1,042,000	11
Pool	\$125,000	2									\$125,000	2
Implement Shed	\$56,000	1	\$68,000	1							\$124,000	2
Transportable Dwelling	\$494,000	2							\$350,000	1	\$844,000	3
Re-Sited Dwelling	\$150,000	1									\$150,000	1
Grand Total	\$13,733,000	19	\$1,075,800	3	\$50,000	1	\$1,286,500	9	\$3,117,000	7	\$19,262,300	39

February												
Project Type	Cambridge	No	Takepuku	No	Maungatautari	No	Pirongia	No	Te Awamutu	No	Total Value	Total No
Implement Shed	\$90,000	1			\$500,000	3			\$75,000	1	\$665,000	5
Transportable Dwelling	\$1,360,000	3									\$1,360,000	3
Pool					\$130,000	2	\$140,000	2			\$270,000	4
Commercial - Industrial	\$3,452,000	7			\$100,000	1	\$295,000	2	\$2,250,000	2	\$6,097,000	12
Alterations and Additions	\$730,000	4	\$300,000	1	\$100,000	1	\$30,000	1	\$271,600	4	\$1,431,600	11
Dwelling	\$8,640,000	11			\$95,000	1	\$3,745,000	3	\$312,000	1	\$12,792,000	16
Solid Fuel Heater	\$19,700	3	\$2,000	1	\$25,500	3	\$4,700	2	\$10,000	1	\$61,900	10
Re-Sited Dwelling	\$19,500	1							\$120,000	2	\$139,500	3
Plumbing/Drainage	\$50,000	1					\$30,000	1			\$80,000	2
Fence							\$16,460	1			\$16,460	1
Marquee					\$5,000	1					\$5,000	1
Dairy Shed							\$1,000,000	1			\$1,000,000	1
Detached Habitable Building			\$60,000	1							\$60,000	1
Grand Total	\$14,361,200	31	\$362,000	3	\$955,500	12	\$5,261,160	13	\$3,038,600	11	\$23,978,460	70

March												
Project Type	Cambridge	No	Takepuku	No	Maungatautari	No	Pirongia	No	Te Awamutu	No	Total Value	Total No
Dwelling	\$7,050,000	11	\$2,366,000	3	\$695,000	1	\$1,474,000	2	\$1,006,000	2	\$12,591,000	19
Implement Shed					\$60,000	1	\$567,000	5	\$107,000	1	\$734,000	7
Transportable Dwelling	\$1,103,000	4									\$1,103,000	4
Re-Sited Dwelling									\$300,000	2	\$300,000	2
Commercial - Industrial	\$270,000	2					\$50,000	1	\$165,000	2	\$485,000	5
Garage	\$20,000	1			\$136,000	1					\$156,000	2
Solid Fuel Heater	\$10,500	1	\$3,000	1	\$21,400	3	\$10,000	1	\$7,500	2	\$52,400	8
Alterations and Additions	\$470,000	3	\$100,000	1			\$145,000	2	\$54,000	1	\$769,000	7
Fence							\$15,000	1			\$15,000	1
Plumbing/Drainage	\$10,000	1			\$10,500	1	\$10,000	1	\$2,000	1	\$32,500	4
Pool	\$100,000	1					\$141,000	1			\$241,000	2
Grand Total	\$9,033,500	24	\$2,469,000	5	\$922,900	7	\$2,412,000	14	\$1,641,500	11	\$16,478,900	61

APPENDIX 4: APPLICATIONS DETERMINED BY THE DISTRICT LICENSING COMMITTEE

APPLICANT NAME	ASSOCIATED PREMISES (TRADING NAME)	LICENCE TYPE
CLUB LICENCE		
Te Awamutu Bowling Club Incorporated	TE AWAMUTU BOWLING CLUB	Club Licence Renewal
Cambridge Cosmopolitan Club Incorporated	CAMBRIDGE COSMOPOLITAN CLUB	Club Licence Renewal
Cambridge Racquets Club Incorporated	CAMBRIDGE RACQUETS CLUB	Club Licence Renewal
OFF LICENCE		
Lakewood 2 Limited	SUPER LIQUOR CAMBRIDGE	New Off Licence
McDonnell Grocers Limited	PIRONGIA FOUR SQUARE	New Off Licence
Bellberry Distillery Limited	BELLBERRY DISTILLERY LIMITED	New Off licence
Eastside Spirits Limited	LIQUORLAND CAMBRIDGE	Off Licence Renewal
Redberry (Cambridge) Limited	REDBERRY SUPERMARKET	Off Licence Renewal
Blue Drops Limited	BLUE DROPS LIQUOR	Off Licence Renewal
Vilagrad Wines Limited	VILAGRAD WINERY	Off Licence Renewal
ON LICENCE		
The Theatre Beautiful Limited	THE REGENT THEATRE	New On Licence
Brother & Sister Enterprises Limited	CHURCHILLS CAFE	New On Licence
Sona and Sons Limited	ORIENT EXPRESS BAR & RESTAURANT	New On Licence
9 Gurls Hospo Limited	GROUP ONE TURF BAR	New On Licence
4Desais Limited	STABLES ON ALPHA	New On Licence
Kaipaki Promotions Limited	MYSTERY CREEK EVENTS CENTRE	On Licence Renewal
JG Cambridge Limited	JOE'S GARAGE CAMBRIDGE	On Licence Renewal
Persimmon Tree Cafe Limited	PERSIMMON TREE CAFÉ	On Licence Renewal
SPECIAL LICENCE		
Cambridge Bowling Club	CAMBRIDGE BOWLING CLUB - BUSINESS HOUSE BOWLS	Special Licence
Riverside Golf Limited	TIEKE GOLF ESTATE (APL Corporate Golf Day)	Special Licence

APPLICANT NAME	ASSOCIATED PREMISES (TRADING NAME)	LICENCE TYPE
Cambridge High School Board of Trustees	CHS ROWING FUNDRAISER QUIZ NIGHT	Special Licence
Hamilton Kartsport Incorporated	HAMILTON KARTSPORT (CIK Karstars)	Special Licence
Montana Catering 2001 Limited	MYSTERY CREEK EVENTS CENTRE (Meatstock Music and Barbecue Festival 2024)	Special Licence
Cambridge Golf Club Incorporated	CAMBRIDGE GOLF CLUB (Mitre 10 Members & Guests)	Special Licence
Leamington Rugby Football Club Incorporated	CASINO NIGHT FUNDRAISER	Special Licence
Te Awamutu Rugby Sports and Recreation Club Incorporated	TE AWAMUTU RUGBY SPORTS CLUB (Combined Service Clubs dinner)	Special Licence
Te Awamutu Golf Club Incorporated	TE AWAMUTU GOLF CLUB (Open Country Suppliers Meeting)	Special Licence
Te Awamutu Golf Club Incorporated	TE AWAMUTU GOLF CLUB (Young Guns Golf Tournament)	Special Licence
GIBBS Amy Louise	HAUTAPU SCHOOL (Bingo Night)	Special Licence
Cambridge Town Hall Community Trust	CAMBRIDGE TOWN HALL (Concerts Series)	Special Licence
Waikato Waterski Association	NZWTSA WATERSKI NATIONALS 2024	Special Licence
Te Awamutu Golf Club Incorporated	TE AWAMUTU GOLF CLUB (PAK N SAVE STAFF FAREWELL)	Special Licence
Te Awamutu Rugby Sports and Recreation Club (Incorporated)	TE AWAMUTU RUGBY SPORTS CLUB (ADAM'S 40TH BIRTHDAY)	Special Licence
Cambridge Repertory Society Incorporated	GASLIGHT THEATRE	Special Licence
Cambridge Repertory Society Incorporated	GASLIGHT THEATRE	Special Licence
MANAGERS CERTIFICATE		
HAMILTON Heather	FOUR SQUARE PIRONGIA	New Managers Certificate
ANDREEF Lily-Rose Catherine Mary Nikolova	PROPELLER AIRPORT CAFE	Managers Renewal

APPLICANT NAME	ASSOCIATED PREMISES (TRADING NAME)	LICENCE TYPE
CHANDLER Kristen Louise	FRESH CHOICE TE AWAMUTU	New Managers Certificate
SINGH Vikram	ST KILDA CAFE & BISTRO	New Managers Certificate
ANDERSON Brett John	OHAUPO DRINKS STATION	Managers Renewal
FABISH Krystle Ann	FAHRENHEIT RESTAURANT & BAR	Managers Renewal
GOMES Lindenber Rodrigues	THE THEATRE BEAUTIFUL	New Managers Certificate
ANDERSON Tracey Margaret	OHAUPO DRINKS STATION	Managers Renewal
BARRETT- HOGG Matilda Tasman Waianiwiwa	PROPELLER AIRPORT CAFÉ	New Managers Certificate
MILLS Suzanne	COUNTDOWN TE AWAMUTU	New Managers Certificate
TAPU Racheal Valasi	JOYS PLACE	Managers Renewal
THEPSING Arisukhon	THAI FOOD CAMBRIDGE	New Managers Certificate
DOUGLAS Isabella Skye	HAUTAPU SPORTS AND RUGBY CLUB	New Managers Certificate
HEWLETT Nicholas Stanley	PAK N SAVE TE AWAMUTU	New Managers Certificate
CASE Kelly Lynn	THE FIRKIN SPORTS BAR	Managers Renewal
HALL Susie	WAIPA WORKINGMANS CLUB	Managers Renewal
MORRIS Carl	PAK N SAVE TE AWAMUTU	Managers Renewal
OSMENT Terence George	TE AWAMUTU BOWLING CLUB	New Managers Certificate
EMERY Ryley Kerryn	TE AWAMUTU RUGBY SPORTS & RECREATION CLUB	New Managers Certificate
JONES Roseanna Marie	THE PERSIMMON TREE CAFE	Managers Renewal
BROUGHAN Heidi Louise	SUPER LIQUOR TE AWAMUTU	Managers Renewal
COLLINSON Shanice Kay	CIRCUS EATERY	Managers Renewal
PITA Mykonos Moana	THE BOTTLE O TE AWAMUTU	Managers Renewal
JAMNADAS Neha	SUPER LIQUOR CAMBRIDGE	New Managers Certificate
STEWART Jaelin Max	HIDDEN LAKE HOTEL AND APARTMENTS	Managers Renewal

APPLICANT NAME	ASSOCIATED PREMISES (TRADING NAME)	LICENCE TYPE
NAGAPPAN Devipriyaa	INDIAN KOHINOOR	Managers Renewal
KAUR Harpreet	GROCERY BARN CAMBRIDGE	Managers Renewal
HUNTER Peter Maxwell	SILA THAI RESTAURANT	Managers Renewal
SINGH Avtar	BLUE DROPS	New Managers Certificate
RIDGWAY Holly	THE CLUBHOUSE SPORTS BAR	New Managers Certificate
COOTE James	CAMBRIDGE DISTILLERY CO.	Managers Renewal
JELLA Chandrakanth	BLUE DROPS	Managers Renewal
WRIGHT Matthew Paul	FAHRENHEIT RESTAURANT & BAR	Managers Renewal
WATSON Danielle Jane	ALPINO RESTAURANT	Managers Renewal
REID Andrea Mary	NGAHINEPOURI GOLF CLUB	Managers Renewal
SHARMA Akhil	THE REDOUBT BAR & EATERY	Managers Renewal
BAHUGUNA Rajesh	HEART OF INDIA	Managers Renewal
REUBEN Tama John	OHAUPO DART CLUB	Managers Renewal
NOOYEN Jacob Pieter	VILAGRAD WINERY	New Managers Certificate
BUSH Awhina Derna Natalie	INSPIRATION BOULEVARD	New Managers Certificate
YIU KIN YING	HONG KONG DATE	New Managers Certificate
SMITH Adam James	NEW WORLD CAMBRIDGE	New Managers Certificate
LITTLE Kylie Ann	CAMBRIDGE JOCKEY CLUB	Managers Renewal
STOLWYK Elizabeth Maria	SIR DON ROWLANDS CENTRE	Managers Renewal

TEMPORARY AUTHORITY		
BBLQ Cambridge Limited	BLACKBULL LIQUOR CAMBRIDGE	Temporary Authority
Inspiration Valley Limited	INSPIRATION BOULEVARD	2nd Temporary Authority
Rivercity Enterprises Limited	LIQUOR HUT CAMBRIDGE	Temporary Authority

APPENDIX 5: QUARTERLY STATISTICS

	1 Jul - 30 Sep	1 Oct – 31 Dec	1 Jan – 31 Mar	1 Apr – 30 Jun	Total
Resource consents					
Number of complaints	6	3	2		11
Number of compliance investigations	6	3	3		12
Number of breaches detected	1	0	1		2
Number of abatement notices issued	0	0	2		2
Number of infringement notices issued	1	0	0		1
Number of warning letters issued	5	0	0		5
District Plan					
Number of complaints	145	108	78		331
Number of compliance investigations	145	108	78		331
Number of breaches detected	12	17	15		44
Number of abatement notices issued	1	0	0		1
Number of infringement notices issued	1	0	0		1
Number of warning letters issued	11	17	15		43
Bylaw – vehicle parking					
Parking complaints	107	124	89		320
Infringement tickets	408	489	437		1334
Warning letters	7	12	85		104
Bylaw – illegal dumping					
Dumping complaints	27	35	30		92
Infringement notices	20	11	7		38
Warning letters	0	0	0		0
Bylaw – trees overhanging footpath					
Tree complaints	6	26	19		51
Warning letters	6	19	12		37
Bylaw – long grass (fire hazard)					
Long grass complaints	0	0	0		0
Warning letters	0	0	0		0
Resource Management Act / Bylaw – signs					
Illegal signs removed	0	0	0		0

Report to Strategic Planning and Policy Committee – 7 May 2024
District Growth Quarterly Report - 1 January to 31 March 2024

		1 Jul - 30 Sep	1 Oct – 31 Dec	1 Jan – 31 Mar	1 Apr – 30 Jun	Total
Noise						
Excessive noise complaints	Total (all wards)	101	239	203		543
	Cambridge	36	101	87		224
	Maungatautari	1	3	16		20
	Pirongia and Kakepuku	3	14	8		25
	Te Awamutu & Kihikihi	61	121	92		274
Unreasonable noise complaints		20	28	14		62
Abatement notices issued		0	0	0		0
Infringement notices issued		0	0	0		0
Written noise directives issued		9	14	35		58
Verbal noise directives issued		7	38	16		61
Stereo equipment seizures		1	1	1		3
Bylaw – fire and smoke						
Fire and smoke complaints		7	12	16		35
Bylaw – other nuisance complaints						
Nuisance complaints		19	38	44		101
Animal control						
Total complaints and requests for service		996	680	673		2349
Aggression complaints		16	13	12		41
Attack or bite on animal		13	12	14		39
Attack or bite on child		4	1	1		6
Attack or bite on adult		5	5	2		12
Barking		93	110	142		345
Breach of bylaw	Dog off lead	4	4	8		16
	Fouling in public place	1	0	3		4
	Dog in prohibited area	0	0	2		2
	Multi dogs on property	0	1	0		1
	Aggression at boundary	0	0	0		0
Bin or sign requests / maintenance		10	10	8		28
Classified Dogs – non-complying		0	0	0		0
Rushing in public		10	11	4		25
Dog worrying stock		3	0	0		3
General info / admin		593	266	225		1084

	1 Jul - 30 Sep	1 Oct – 31 Dec	1 Jan – 31 Mar	1 Apr – 30 Jun	Total
Lost / found dog notifications	56	53	55		164
Welfare	6	6	12		24
Unregistered	7	10	3		20
Wandering	150	162	167		479
Stock on roads / trespassing / lost	18	15	12		45
Stock - other (e.g. Welfare of stock)	7	1	3		11
Animal control – Dogs					
Registered (total)	9101	9342	9414		9414
Un-registered (total)	459	323	263		263
Impounded	54	47	65		166
Re-homed ¹	11	2	8		21
Claimed ¹	38	34	39		111
Euthanased ¹	3	5	11		19
Stolen / escaped	0	0	0		0
In pound / foster care at end of quarter (total)	2	6	7		7
Menacing dog classification (total)	137	137	129		129
Dangerous dog classification (total)	8	7	7		7
Infringement notices issued	12	13	4		29
Food and health premises					
Food / premises complaints	8	5	2		15
Registered food control plans (total)	235	238	241		241
Registered national programs (total)	90	94	94		94
Outstanding food and health premises registrations / inspection fees (total)	16	9	25		25
Food Act audits	43	67	60		170
Non-compliances	3	3	1		7
Infringements	0	0	0		0
Improvement/other notices	0	0	0		0
Registered health premises (total)	76	78	79		79
Health premises inspections	16	34	2		52

¹ Provisional figures pending outcome of dogs currently impounded.

	1 Jul - 30 Sep	1 Oct – 31 Dec	1 Jan – 31 Mar	1 Apr – 30 Jun	Total
Alcohol licensing					
Licensed premises complaints	1	3	0		4
Premises visits (excluding CPO)	4	22	4		30
Controlled purchase operations (CPO) ²					
- Premises visited	11	31	0		42
- Premises with breaches detected (selling alcohol to minors)	0	4	1		5
Check food availability operation ³					
- Premises visited	4	22	4		30
- Premises with breaches detected	0	1	0		1
Number of current on-licences (total)	74	75	77		77
Number of current off-licences (total)	38	37	38		38
Number of current club licenses (total)	29	29	28		28
Number of current BYO (total)	1	1	1		1

² Operations in conjunction or undertaken by NZ Police and/or DHB.

³ Operations in conjunction or undertaken by DHB.

APPENDIX 6: SUBMISSION TO WAIKATO REGIONAL COUNCIL - DRAFT WAIKATO REGIONAL LAND TRANSPORT PLAN 2024-2054 [ECM Number 11151684]

From: "Ruth Dolan"
Sent: Wed, 6 Mar 2024 14:36:48 +1300
To: "Transport" <transport@waikatoregion.govt.nz>
Cc: "Rachel Algar" <Rachel.Algar@waipadc.govt.nz>
Subject: Draft RLTP 2024-2054 - enquiry - Waipa District Council
Attachments: ECM_11151684_v8_Submission to Waikato Regional Council - Draft Waikato Regional Land Transport Plan 2024-2054 (1).pdf

Good Afternoon Reem

Further to our previous emails, and our draft submission via your online process, please find attached the finalised copy of Waipā District Council's submission to your Regional Land Transport Plan.

Please note that the only change is that we now wish to be heard, to have the opportunity to present on the implications of the draft Government Policy Statement on Waipā District Council's transport programmes and projects.

Can you please come back to me in terms of the hearing process?

Thanks.

Regards
Ruth

Ruth Dolan EA to Dawn Inglis WAIPA DISTRICT COUNCIL
ruth.dolan@waipadc.govt.nz | www.waipadc.govt.nz
PHONE: 07 872 0045 | FAX: 07 872 0033

From: Transport <transport@waikatoregion.govt.nz>
Sent: Thursday, February 15, 2024 2:02 PM
To: Ruth Dolan <Ruth.Dolan@waipadc.govt.nz>
Subject: RE: External Sender: RE: Draft RLTP 2024-2054 - enquiry - Waipa District Council

Hi Ruth,

Thank you and looking forward to receiving Waipa's submission.

Regards
Reem

Transport

WAIKATO REGIONAL COUNCIL | Te Kaunihera ā Rohe o Waikato

P: [0800 800 401](tel:0800800401)

F: [facebook.com/waikatoregion](https://www.facebook.com/waikatoregion)

Private Bag 3038, Waikato Mail Centre, Hamilton 3240, New Zealand

From: Ruth Dolan <Ruth.Dolan@waipadc.govt.nz>

Sent: Thursday, February 15, 2024 1:59 PM

To: Transport <transport@waikatoregion.govt.nz>

Subject: RE: External Sender: RE: Draft RLTP 2024-2054 - enquiry - Waipa District Council

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Hi Reem

Thanks for that -yes, we will do that. Please make a note.

Regards

Ruth

From: Transport <transport@waikatoregion.govt.nz>

Sent: Thursday, February 15, 2024 1:56 PM

To: Ruth Dolan <Ruth.Dolan@waipadc.govt.nz>

Subject: External Sender: RE: Draft RLTP 2024-2054 - enquiry - Waipa District Council

CYBER SECURITY WARNING: This email is from an external source - be careful of attachments and links. Please follow the Cybersecurity Policy and report suspicious emails to Servicedesk

Kia ora Ruth,

Thank you for your email.

Would you be able to send us a draft submission prior to the closing date on March 4th at 5pm?

I can extend the due date for the final draft to be the 8th.

Thanks

Reem

Transport

WAIKATO REGIONAL COUNCIL | Te Kaunihera ā Rohe o Waikato

P: [0800 800 401](tel:0800800401)

F: [facebook.com/waikatoregion](https://www.facebook.com/waikatoregion)

Private Bag 3038, Waikato Mail Centre, Hamilton 3240, New Zealand

From: Ruth Dolan <Ruth.Dolan@waipadc.govt.nz>

Sent: Wednesday, February 14, 2024 3:20 PM

To: Transport <transport@waikatoregion.govt.nz>
Subject: Draft RLTP 2024-2054 - enquiry - Waipa District Council

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Hi there

Waipā District Council would like to submit on the above, however endorsement by our elected members will not be possible until early March. We are seeking permission to make the submission after the closing date; we could have this to you by Friday, 8 March. If you could confirm, that would be great.

Regards
Ruth

.....
Ruth Dolan EA to Dawn Inglis WAIPA DISTRICT COUNCIL
ruth.dolan@waipadc.govt.nz | www.waipadc.govt.nz
PHONE: 07 872 0045 | FAX: 07 872 0033

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Te Kaunihera ā Rohe o Waipa

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Te Kaunihera ā Rohe o Waipa



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Submission

Draft Waikato Regional Land Transport Plan 2024-2054

4 March 2024



NAME OF SUBMISSION

By: Waipā District Council

Submission deadline: 4 March 2024 (draft submitted 26 February 2024), final submitted 8 March 2024

Authority: Council endorsed submission at Strategic Policy & Planning Committee on 5 March 2024.

Format: Submitted electronically

Hearing: Council wishes to be heard

Link to document: [DraftRLTP2024.pdf \(waikatoregion.govt.nz\)](#)

10958218

Submission to Draft Waikato Regional Land Transport Plan 2024-2054

By: Waipā District Council

Introduction

Waipā District Council (the Council) thanks the Waikato Regional Council for the opportunity to provide feedback on the draft Waikato Regional Land Transport Plan 2024-2054 (RLTP).

As a territorial local authority and partner to the implementation of the Regional Land Transport Plan, the Council has a number of important programmes and projects to help shape our growing communities across the district, and contribute to achieving the objectives of the RLTP.

As funding allows, the Council will continue to work on its key projects under the Waipā Transport Strategy. This includes the implementation of the Waipā Urban Mobility Business Case, Waipā Public Transport Business Case, and the 'Cambridge Connections' Programme Business Case, to help guide planned transport investment for the short, medium and long-term for Cambridge, and a number of road safety improvements to reduce fatal and serious crashes across the district.

Council understands that the RLTP has been prepared in line with the current Government Policy Statement (GPS) on Land Transport and acknowledges that the new government is releasing a new GPS that could change priorities across the region, and the ability to fund some projects outlined in the plan.

Keeping the above in mind, the Council has prepared a submission and agrees with the strategic direction and priorities of this draft RLTP to plan and support the transport problems identified, objectives and priorities identified in the Plan. The Council has provided a number of specific points under the headings below:

Funding and Transport Priority Uncertainties

The Council recognises that the RLTP has been prepared under a climate of funding and transport activities uncertainty due to waiting on the release of the new 2024 Government Policy Statement on Land Transport. Given the new government and the signal of their transport priorities, it is anticipated there will be change in transport funding priorities which may pose significant challenges for our Council in the delivery of some key projects across the district.

The Council also notes the timing of the adoption of the RLTP and consultation for Council's own draft Long-Term Plan 2024 that is expected to be completed by the end of July 2024. The figures included in Appendix G: Transport Activity Class for Waipā District Council are therefore subject to change, and Council staff will work with WRC staff to confirm final figures.

10958218

Vision and Objectives

The Council supports and agrees the strategic direction of the draft RLTP and the vision (page 17) of “an integrated, safe and resilient transport system that delivers on the well-beings of our diverse Waikato communities”, and its strategic objectives of climate change, resilience, growth and economic development, accessibility and transport choice and safety.

The vision and objectives have direct alignment with Council’s own Waipā Transport Strategy (2022-2052) and strategic objectives of responding to climate change, supporting growth, economic well-being and regional connections, making our roads safer for all users and access and mobility.

Growth and economic development priorities

Committing investment to Priority 1 – Implementation of the Hamilton-Waikato Metro Spatial Plan

The Council supports ‘Priority 1’ investment into the MSP Programme Business Case and funding prioritisation for these transport activities to continue to plan for growth in the Hamilton-Waikato Metro Spatial Plan area as funding allows. The Council is a partner in this important project to delivering the programme over the next 30 years.

Continued investment in the region’s priority strategic Inter and Intra-regional Transport Corridors (Priority 2)

The Council supports continued investment in the region’s priority strategic inter and intra-regional transport networks. In particular, the Council would like to ensure investment for safety and efficiency improvements on the Waikato Expressway. Council is delighted to see construction work continuing on the Cambridge – Piarere safety improvements project which will have significant benefits for road safety along this section of the Waikato Expressway.

The Council would also like to see planned long-term investment for the extension of the Waikato Expressway to Piarere. The Council notes that Cambridge to Piarere SH1 was identified in the draft GPS as a strategic project of national importance. Council would like to ensure this project remains a strategic national priority.

Road Safety

Council strongly supports the continued work in road safety as a key priority in the Waikato region to reducing the high number of fatal and serious crashes. As a road controlling authority, Waipā has a critical role to play in ensuring the safety of the district’s road network (rural and urban), bus stops and urban mobility networks to enable people to safely access and use the transport network. This also includes ensuring safe and appropriate traffic speeds, safety at public transport stops, ensuring good safety design standards and appropriate levels of service.

10958218

Regionally significant activities (Map 4 page 67)

Council's support the contribution of regionally significant activities to meet the objectives in the RLTP. Within the Waipā district these include Cambridge Connections Programme Business case, Waipā Urban Mobility, SH1 Cambridge to Piarere long-term improvements and Waikato Expressway local effects, which recognises the impacts of the Waikato Expressway on local connections and need for local transport improvements.

Please note amendment to "MSP-UP Cambridge Connections Programme Business Case" as it is included twice on the map.

Thank you again for the opportunity to provide a submission.

Please contact the following Council staff if you have any questions.

Bryan Hudson
Transportation Manager
Bryan.Hudson@waipadc.govt.nz

Rachel Algar
Transportation Planner
Rachel.Algar@waipadc.govt.nz



TE AWAMUTU - HEAD OFFICE

101 Bank Street, Private Bag 2402, Te Awamutu Ph 07 872 0030

CAMBRIDGE - SERVICE CENTRE

23 Wilson Street, Cambridge Ph 07 823 3800  /Waipā District Council  /Waipā_NZ  /Waipā_DC

APPENDIX 7: SUBMISSION TO DRAFT GOVERNMENT POLICY STATEMENT ON LAND TRANSPORT 2024-34 [ECM Number 11192716]

Submission

**Draft Government Policy Statement on Land
Transport 2024-34**

2 April 2024



NAME OF SUBMISSION

By: Waipā District Council

Submission deadline: 2 April 2024

Authority: To be tabled at a meeting of the Strategic Policy & Planning Committee on 3 April 2024.

Format: Submitted electronically

Hearing: Council does not wish to be heard

Link to document:

[Draft Government Policy Statement on Land Transport 2024-34](#)

11192716

Submission to Draft Government Policy Statement on land transport - 2024-34

1.1 Introduction

- 1.1.1 Waipā District Council (the Council) thanks the NZ Government for the opportunity to provide a submission on the draft Government Policy Statement on land transport 2024-34. Waipā District Council also notes support for the submission made by the Future Proof organisation to the draft GPS.
- 1.1.2 The Waipā district is located in the Waikato Region, and like many Councils in New Zealand is facing the pressures of growth and how we plan our transport network now and safe-guard it for the future.
- 1.1.3 Waipā District Council's Transport Strategy 2022-2052 has the vision that 'People and freight in Waipā have access to an integrated, safe, sustainable transport system that provides a range of travel choices', which recognises the important role the transport network plays both in connecting our communities with access to work, education, services and allowing the safe and efficient transport of goods and services to support our growing economy.
- 1.1.4 The Council has considered the draft GPS and effects on Waipā and its communities and has raised the following key points under the GPS headings below:

1.2 System Reform

1.2.1 Economic growth and productivity

The Council notes the top priority for the draft GPS is to support economic growth and productivity with a significant focus on building and maintaining the state highway network to achieve this objective. Whilst the Council agrees the transport system plays a vital role in providing access for people and goods and supporting economic growth, it also has a role in creating liveable towns and cities and helping address climate change through the provision of sustainable transport modes.

1.2.2 Land Transport Management Act – 10 Year Investment Plan

The Council supports the amendment to the Land Transport Management Act to adopt a 10-year investment plan. The Council sees the benefits that this would bring with alignment with our own Council Long Term Plan outcomes and key projects.

11192716

1.2.3 Lack of a plan to address climate change

The Council notes that the intent to address climate change/emissions reduction has not been outlined in the draft GPS and will be included in the second Emissions Reduction Plan (ERP2). The Waikato Region alone has the second highest carbon emission profile in the country, with transportation being the second largest contributor, providing 16% of the region's emissions. The Council would like to see climate change/emissions reduction as a matter of urgency addressed in the GPS. At the very least, the Council would like to see the second Emissions Reduction Plan (ERP2) proceed as a matter of urgency towards an implementation plan to address climate mitigation.

1.3 Strategic Priority: Economic Growth and Productivity

1.3.1 Roads of National Significance (RoNs)

The Council supports the completion of the Cambridge-Piarere section of the Waikato Expressway as a RoNs, identified in the draft GPS. The Council (along with other key transport partners in the Waikato Region) has voiced its concerns at a number of forums over the years that the completion of this project is of national importance towards reducing the very high number of fatal and serious injury crashes along this section of State Highway One.

1.3.2 The Council would also like to ensure that planning for RoNs such as the Cambridge-Piarere section ensures good access provision to local communities (e.g. between Karapiro School and Karapiro township) that could be severed by this new section of state highway, for pedestrians and cyclists.

1.3.3 Public transport

1.3.4 The Council recognises that public transport across the district (and New Zealand) took a drop in ridership levels during the COVID-19 pandemic. However, the Waipā district is seeing strong growth in bus and total mobility patronage with current patronage ahead of the record numbers last financial year. As at February 2024, bus patronage was up 17% and total mobility use was up 64% from the previous year (2022) as investments in services continue to grow patronage past pre-COVID levels.

1.3.5 The Council is concerned that the draft GPS has less priority on public transport infrastructure and services outside of Auckland and Wellington. As a district in the third fastest growth area in New Zealand and partner to the Hamilton-Waikato Metro Spatial Plan, this presents a significant risk to being able to effectively plan for, and provide, public transport infrastructure and services as our towns and cities continue to grow. This also has significant risk to our local projects such as the Cambridge Connections Programme Business Case, which is proposing improvements to public transport services within Cambridge and to Hamilton, to help manage high levels of new housing and industrial area growth.

Over the last 12 months Council has part-funded trials with the Waikato Regional Council, other Councils and education organisations for bus services from Te Kuiti and Tokoroa to Hamilton for access to education. These services are very likely to cease under this constrained budget, leaving these towns with no education bus service.

1.3.6 **Farebox recovery targets**

Whilst the Council agrees that farebox recovery targets are essential for planning, it has concerns regarding 'increasing public transport fare-box recovery' as highlighted in the draft GPS. There are negative effects if targets are set too high which result in declining ridership levels. The Council would not support aggressive targets to increase fare-box recovery.

1.3.7 **Walking and cycling**

The Council has been investing in a strategic walking and cycle networks in our main towns linking to schools, employment centres, CBD areas and large retirement villages. Council's investment has been matched by developers building large new residential areas with high quality walking and cycling linkages. Walking and cycling numbers are growing strongly because of these investments and this has been widely supported by resident submissions to Council's past Long Term Plans.

The Council has concerns with the proposed draft GPS reduction in funding for walking and cycling activities. This risk would see Council pathway improvements stop, meaning cycling and walking networks not being completed and current pathways unable to be maintained to the necessary standard.

We know from current housing and business growth trends and future projections that traffic volumes will increase markedly across our district and congestion will become worse in our towns, hence alternatives like walking, cycling and public transport will be essential; road building alone will not be sustainable or affordable.

We note that the walking and cycling funding range indicated in the draft GPS is a significant cut from current funding, and the cap effectively creates a sinking lid for funding in future as inflation takes effect. With more and more people not owning a car or unable to drive, they will be disadvantaged by this policy shift.

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1.4 Strategic Priority: Increased maintenance and resilience

1.4.1 Local road pothole prevention

Council notes that to a large degree the road renewal activities reclassified as pothole prevention have always been ringfenced with funding, as these activities are often depreciation funded and must be fully accounted for in Council's Long Term Plan.

During COVID lockdowns, contractor resources were unavailable to complete all of the renewals planned and funded or less work was delivered because of 30-40% cost increases for rehabilitation and resealing activities.

Looking ahead the next three years it is possible that local roads will not see a marked increase in rehabilitation and reseals as Councils will not have the local share, given current financial and debt constraints. To maximise the renewal work able to be completed, Council would require an increase in the Financial Assistant Rate (FAR), as well as the need to address contractor resource availability. This is likely to be a gradual process, not a sudden uplift.

1.5 Strategic Priority: Safety

1.5.1 Council strongly supports the initiatives identified in the draft GPS to improve road safety that targets the highest contributing factors in fatal road crashes. The Waikato region has a significantly high number of fatal and serious crashes and supports efforts to reduce the incidence and severity of road safety crashes. We note that during the COVID pandemic when road policing resources were otherwise occupied, the number of crashes involving drugs and alcohol increased markedly. We support ensuring police are resourced to target this high-risk area.

1.5.2 Traffic calming measures

The Council notes reduced funding for traffic calming measures in the Local Road Improvement funding category. As a road controlling authority, Waipā receives multiple requests each year to address issues outside places such as schools, shopping/activity centres and marae, and believes traffic calming measures should not be discouraged if this is the right solution to address a local road safety problem.

1.5.3 Speed Management

The Council has implemented 40km/hr permanent speed restrictions in CBD areas and outside urban schools, and variable 60km/hr speed limits outside rural schools. Our communities have been supportive of this approach and have changed driving behaviour. In addition, large new housing growth areas have been designed to encourage a 40km/hr speed and new roads past new schools are being designed for a 30km/hr speed. These

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road locations do not impact economic productivity and have benefits in creating safer and more liveable neighbourhoods. Council believes there should be scope in the GPS and new speed limit setting rule for these approaches to speed management to continue.

1.6 Section 4: Investment in Land Transport

The Council notes that affordability and meeting its local share are likely to become increasingly difficult in the next few years due to current economic conditions. The Council has concerns about the need for significant investment required from local government in the delivery of key projects that will accommodate rapid housing and traffic growth across the district, and welcomes opportunities for alternative funding sources.

1.7 Section 5: Statement of Ministerial expectation

1.7.1 Business cases

The Council supports a more efficient business case process. Whilst the Council recognises that business cases provide a good tool for understanding and gaining agreement on the problems, benefits and objectives for the project to achieve, the Council is pleased to see that business cases will be refined. For many projects the business case process required should be a lot simpler and reduce the duplication of work for many local authorities for what are often common issues and problems across the New Zealand.

1.7.2 City and Regional Deals

The Council looks forward to understanding more about 'city and regional deals' between central and local government. Council has strategic transport projects covered by the Cambridge Connections plan for growth to 2050 and Te Awamutu strategic corridors, and we are keen to leverage funding for transport infrastructure projects like these that unlock housing provision, support our primary sector and industrial growth areas.

Thank you for the opportunity to provide a submission. Waipā District Council does not wish to speak in support of the submission but is happy to clarify any points raised.

Please contact the following Council staff if you have any questions.

Bryan Hudson
Transportation Manager
Bryan.Hudson@Waipādc.govt.nz

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TE AWAMUTU - HEAD OFFICE

101 Bank Street, Private Bag 2402, Te Awamutu Ph 07 872 0030

CAMBRIDGE - SERVICE CENTRE

23 Wilson Street, Cambridge Ph 07 823 3800  /Waipā District Council  /Waipā_NZ  /Waipā_DC

COMMITTEE REPORT



INFORMATION ONLY

To: The Chairperson and Members of the Strategic Planning and Policy Committee

From: Manager Governance

Subject: **COMMUNITY BOARDS 2.0 REPORTING**

Meeting Date: 7 May 2024

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The purpose of this report is to provide an update on Community Boards 2.0. This includes:

- The Community Boards 2.0 Implementation Plan,
- An update on the Project Control Group (PCG) that was established to measure processes, successes and/or failures of operational matters of Community Boards 2.0, and
- The report that was produced by Dr Steven Finlay in November 2023 to consider how the implementation of Community Boards 2.0 is meeting expectations and the levels of satisfaction with current arrangements.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Strategic Planning and Policy Committee receive the report of Jo Gread, Manager Governance, titled Community Boards 2.0 Reporting (ECM Number 11214157);

3 COMMENTARY - KŌRERO

Background to Community Boards 2.0

The role and function of our community boards was reviewed in early 2022 by Dr Steven Finlay of EQUIP Consultancy who carried out an independent review and reported his findings to Council in July 2022. His report recommended that the Mayor and councillors, executive, staff and community boards work collectively to raise both the state of the community boards functioning and relevance to their respective communities.

The following recommendations from the EQUIP review were adopted at Council's 26 July 2022 meeting:

1. The state and relevance of community boards needs to increase so that Council can see the value proposition of participative democracy in action;
2. Council to reaffirm its relationship to its community boards and delegate responsibility, resourcing and oversight to the appropriate committee and the Executive Leadership Team;
3. Community boards to reaffirm their relationship to Council and staff and to improve their governance maturity with professional relationships;
4. Council to renew delegations to a more narrowly defined community need; and
5. Community boards to re-engage with their communities and mana whenua, with support from Council staff enabling engagement processes.

The findings of this review are what is now known as Community Boards 2.0. As part of Community Boards 2.0, the Strategic Planning and Policy Committee was appointed as the oversight committee for community boards.

Community Boards 2.0 Implementation Plan Progress

To progress Community Boards 2.0, an Implementation Plan was developed and is included in Appendix 1 of this Report. A key action coming out of the Implementation Plan was the establishment of the PCG for Community Boards 2.0, which has been set up to meet regularly to measure processes, successes and/or failures of operational matters of Community Boards 2.0.

Membership of the PCG consists of Kirsty Downey - Group Manager Strategy, Mayor Susan O'Regan, Deputy Mayor Liz Stolwyk, Councillor Roger Gordon, Councillor Marcus Gower, Cambridge Community Board Chairperson Jo Davies-Colley, Cambridge Community Board Deputy Chair Elise Badger, Te Awamutu & Kihikihi Community Board Chairperson Ange Holt, Te Awamutu & Kihikihi Community Board Deputy Chairperson Kane Titchener and Jo Gread - Manager Governance.

One of the tasks which needs to be progressed next from the Implementation Plan is the setting up of a 'tikanga hui' for Councillors, Community Boards and Pirongia Ward Committee members to look at how these groups work together. The purpose of this workshop is to agree principles of how members attending will conduct themselves.

Community Boards 2.0 PCG Update

The Community Boards 2.0 PCG met initially in August 2023 to agree its terms of reference and review the Implementation Plan. It was agreed at that meeting that a risk register would be workshopped with the PCG, which happened in November 2023.

A draft risk register was prepared which was subsequently split into two registers, one for each community board. This was undertaken to reflect the differences between the two community boards. The current actions outstanding in respect of the risk registers are for each Community Board to review their own register and for staff to review the risk mitigants in both registers.

The next time the PCG met after the November workshop was in March 2024. In addition to the actions in relation to the risk registers above, the actions listed in the following table also came out of the PCG meeting. We have also included in the table below an update on how these items are being progressed.

Action	Progress
Separate PCG meetings to be scheduled	Given the differences in the Community Boards, in future there will be a PCG for Cambridge and a separate one for the Te Awamutu and Kihikihi Community Board. Governance are currently in the process of scheduling these meetings for June.
Report to SP&P on PCG and Dr Steven Finlay Report of November 2023	This report covers the reporting to this committee on the PCG and the Dr Steven Finlay Report of November 2023.
Arrange Tikanga Workshop	To be scheduled and format agreed.
Staff to develop six monthly reporting of key projects to the Community Boards	Over the next quarter staff will develop six monthly reporting of key projects which can be placed on the community board agendas.
Staff to consider how Community Board/Partners/Stakeholders are presented as part of submissions/feedback and whether this can be a group at the front of submissions/feedback, or separately.	As part of the Enhanced Annual Plan, Community Board feedback will be provided in a separate folder in diligent for elected members so that it is easily identifiable.
Staff to look at how they engage with Community Boards on the next Long Term Plan	This will be progressed as the programme for the 2025/34 Long Term Plan is developed.
Councillors on Community Boards to provide reports to Boards on all key committees.	Councillors on Community Boards have been advised to provide these verbal updates at the section of the community board agenda relating to member attendances. This is the section of the meetings where these items are already discussed and verbal updates

	allow for these updates to be current as at the date of the meeting
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Report of Dr Steven Finlay November 2023 - Independent Participative Governance and Community Board Review Report

Dr Steven Finlay completed a review to consider how the implementation of Community Boards 2.0 is meeting expectations in 2023 and the levels of satisfaction with current arrangements.

The review concluded that while the original Community Boards 2.0 Review considered both Community Boards together and the opportunities for development across both, it is clear at the 12-month mark that there are genuine opportunities, but also very real concerns which warrant offering specific recommendations and support for each of the Community Boards. As such, 24-month goals for each Community Board are outlined on page 8 of his report.

A copy of Dr Steven Finlay's report is included as Appendix 2 of this report.

4 APPENDICES - ĀPITITANGA

No:	Appendix Title
1	Community Boards 2.0 Implementation Plan 2022-2025 (ECM Number 10935764)
2	Dr Steven Finlay Report November 2023 - Independent Participative Governance and Community Board Review Report (ECM Number 11143345)



Jo Gread
MANAGER GOVERNANCE



Approved by Kirsty Downey
GROUP MANAGER BUSINESS STRATEGY

APPENDIX 1

Community Board 2.0 Implementation Plan 2022-2025 (ECM Number 10935764)

Community Boards 2.0 Implementation Plan 2022-2025

What are Community Boards and what are their functions and powers?

Community Boards are not territorial authorities, but are unincorporated bodies completely separate from Council (Section 51 of the Local Government Act 2002).

Despite the separation, a Council has the following statutory functions in respect of Community Boards:

- It may have a role in establishing a Community Board (through a resolution or following a representation review) (section 49 of the LGA 2002).
- It may have members that sit on the Community Board (section 50(b) of the LGA 2002).
- It may delegate powers to a Community Board (section 53(1)(a) of the LGA 2002).
- It is financially responsible for the administration and expenses of a Community Board. The expenses may be a fixed limit which cannot be exceeded by the Board (clause 39 of Schedule 7 to the LGA 2002).
- It must provide advice to a Community Board (section 42(2)(b) of the LGA 2002)

Despite these functions, the Council may not make decisions for Community Boards. This may only be done by decisions by majority vote of the board members.

Any Community Board decision must be within the limits of its statutory functions and powers. This is limited by the LGA 2002 to powers specifically delegated to it from Council, as well as the following functions as set out in section 52 of the LGA 2002:

- a) represent, and act as an advocate for, the interests of its community;
- b) consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board;
- c) maintain an overview of services provided by the territorial authority within the community;
- d) prepare an annual submission to the territorial authority for expenditure within the community; and
- e) communicate with community organisations and special interest groups within the community.

Community Boards 2.0

The role and function of our community boards was reviewed, at the request of Waipā district councillors, in early 2022. Dr Steven Finlay of EQUIP Consultancy carried out the review and reported his findings to council in July 2022. During his review he gathered information from councillors, Waipā District Council executive and staff members, present and past community board members, mana whenua and members of the relevant communities.

His report recommended that the councillors, exec, staff and community boards work collectively to raise both the state of the community boards functioning and relevance to their respective communities ([Link to Steven's Report](#)).

He recommended the following:

1. The state and relevance of community boards needs to increase so that council can see the value proposition of participative democracy in action;
2. Council to reaffirm its relationship to its community boards and delegate responsibility, resourcing and oversight to the appropriate committee and Executive Leadership Team;
3. Community boards to reaffirm their relationship to council and staff and to improve their governance maturity with professional relationships;
4. Council to renew delegations to a more narrowly defined community need; and
5. Community boards to re-engage with their communities and mana whenua, with support from council staff enabling engagement processes.

Councillors adopted Steven's recommendations at the 26 July 2022 meeting.

The purpose of this implementation plan is to provide a guideline on how everybody from community board members and councillors to council staff can achieve the intended goals from Steven's recommendations.

The key principles for what is now known as 'Community Boards 2.0' include:

- community boards are an advocate for their communities
- community boards improve their relationship with their local communities
- community boards improve their relationship with iwi and mana whenua
- community boards develop their own strategic priorities
- councillors and community boards maintain two-way communication
- councillors and community boards workshop delegations
- staff engage with community boards early in the development of plans, strategies and projects, particularly place-making
- community boards receive training opportunities and mentoring

Training & Support			
	Action	When	Responsibility
Induction	<ul style="list-style-type: none"> Leading our Waipā Communities (Linda Hutchings)/Meeting key support staff and exec Understanding the role of community boards (Steven Finlay) Civil Defence Emergency Management/Code of Conduct/Conflict of Interest/LGOIMA Ahu Ake/Long Term & Annual Plans/Council strategies and key work programmes. [Noted LTP overview/training to be provided at the start of the triennium] 	Completed	<ul style="list-style-type: none"> Governance
Mentoring for community boards	<ul style="list-style-type: none"> Investigate options for mentors external to Waipā 	Sessions with Chairs and Linda Hutching held	<ul style="list-style-type: none"> Governance
Inform and regularly update community boards of the central government reform agenda.	<ul style="list-style-type: none"> Introductory workshop to the central government reform agenda <ul style="list-style-type: none"> Future of Local Government Review Three Waters Resource Management Quarterly update to community boards 	<p>Introductory Workshop done</p> <p>Development of regular reports to be confirmed</p>	<ul style="list-style-type: none"> Oversight Group Manager (GM) Oversight GM & relevant managers

Relationships			
	Action	When	Responsibility
Council and all elected members giving new practice a chance to be practiced, with support	<ul style="list-style-type: none"> • Six monthly reports from community boards to Oversight Committee of Council measuring successes • Two-way communication between community boards and council • Informal engagement between councillors and community boards • Set up a 'tikanga hui' for Councillors, Community Boards and Pirongia Ward Committee members to look at how these groups work together. 	<p>Started August 23</p> <p>As & When</p>	<ul style="list-style-type: none"> • Governance, Comm. Board rep • Councillors, Community Boards
More collective engagement – with priorities understood	<ul style="list-style-type: none"> • Community board develop channels for community to voice needs (public forum, location of meetings) • Engagement with the community includes having a presence during staff engagement • Establishing own engagement process for community-driven projects with staff support and advice. E.g. Cambridge Library Survey, Who are We Te Awamutu Survey • Community board input into the residents' surveys • Developing relationships with external groups and organisations (planned meetings and forums) • Peer review strategic priorities 	<ul style="list-style-type: none"> • Over time • As & When • As & When • Opportunities quarterly 	<ul style="list-style-type: none"> • Community Boards • Community Boards • Community Boards, relevant staff • Community Boards, Organisational Excellence
Community driven proposals presented to Community Boards are 'reality checked' on scope and scale	<ul style="list-style-type: none"> • Community boards to put their lens over the proposed project to see if they align with own strategic priorities 	<ul style="list-style-type: none"> • As & When 	<ul style="list-style-type: none"> • Community Boards
Community Boards enable co-funding conversations: Council as last dollar funder, not first	<ul style="list-style-type: none"> • Community boards identify potential funding partners for own and council projects e.g. DIY Garage Sale 	<ul style="list-style-type: none"> • As & When 	<ul style="list-style-type: none"> • Community Boards

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Understanding organisation KPI's	• Update on organisational Key Performance Indicators	• Annual	• Governance, Oversight GM
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Strategic Priorities			
	Action	When	Responsibility
Community Boards add strategic value by understanding council's priorities and work plan and setting own strategic priorities that align to council outcomes 'engaging at the front of the process' – remembering community boards are autonomous entities	<ul style="list-style-type: none"> • Exec/Managers to present council's strategic priorities & work plan to community boards • Community boards to discuss/decide/rank their own strategic priorities, where possible align to Council's Community Outcomes and Strategic Priorities • Meet with councillors to discuss priorities before finalising. • Exec/Managers provided with Community Boards strategic priorities as information so they are aware where the Boards want to focus their time and energy 	Completed.	<ul style="list-style-type: none"> • Governance • Governance, Oversight GM, Support Manager • Council, Community Board reps • Governance
Develop delegations to each community board once strategic priorities are established	<ul style="list-style-type: none"> • Community board representatives to meet with councillors to workshop focused delegations once strategic priorities finalised 	None required at present with current strategic priorities	<ul style="list-style-type: none"> • Community Boards, Councillors, Governance, Legal
Community Boards regularly review strategic priorities	<ul style="list-style-type: none"> • Plan for short-term, medium-term, long-term priorities (note long-term priorities may start now but may take more than one triennium to achieve) 	<ul style="list-style-type: none"> • Quarterly 	<ul style="list-style-type: none"> • Governance, Community Boards

Operational			
	Action	When	Responsibility
Community Board representation in big ticket items and/or matters of interest to the Community Boards	<ul style="list-style-type: none"> Ensure community boards have representation on the big projects e.g. Urban Mobility, Cambridge Connections, Leamington Domain Focus on town liveability opportunities - Place-making at town centre level, testing the look and feel for the future –, understanding expectations on ‘mode shift’ (private motor vehicles to alternate modes of transport) 	As & When	<ul style="list-style-type: none"> Relevant GM, Manager
Community Boards linked to council induction and strategy, engaging early on planning and place-making opportunities	<ul style="list-style-type: none"> Understanding Council’s strategic direction (Vision, Community Outcomes & Strategic Priorities) and the role of Ahu Ake as Council’s key strategic planning document Provide regular opportunities for input into place making workstreams, commencing with Ahu Ake. It is anticipated that this will involve participation in the development and delivery of the community engagement programme which is scheduled to be undertaken in mid-February to end March 2023; and involvement in the special consultative procedure which is anticipated to commence in mid-2023. 	<ul style="list-style-type: none"> 8 December 2022 	<ul style="list-style-type: none"> Oversight GM
Establish a Project Control Group to meet regularly to measure processes, successes and/or failures of operational matters of Community Boards 2.0	<ul style="list-style-type: none"> PCG made up of Community Board Chairs, a community board rep (each), Mayor, 2 ‘independent’ councillors, Oversight GM, Support Managers, Governance. Monitoring progress and implementing CB 2.0, identifying improvements – offline discussion, support/training, changes, implementation plan, 	Meeting August 2023	<ul style="list-style-type: none"> Governance, Community Boards, Mayor, Councillors, Oversight GM, Support Managers

Staff Resourcing			
	Action	When	Responsibility
Executive and officers setting community boards up for success	<ul style="list-style-type: none"> • Appointment of Oversight Group Manager (Kirsty Downey) • Develop and maintain relationships with the community board chairs and provide advice around communication and engagement if required • Empower and equip community board chairs with the necessary comms skillsets (e.g. media awareness) 	<ul style="list-style-type: none"> • Completed • As & When • March 2023 	<ul style="list-style-type: none"> • Exec • Comms • Comms
Community driven proposals presented to Community Boards are 'reality checked' on scope and scale	<ul style="list-style-type: none"> • Staff to assist with 'reality check' 	<ul style="list-style-type: none"> • As & When 	<ul style="list-style-type: none"> • Relevant GM, Manager
Staff understanding of Community Boards 2.0	<ul style="list-style-type: none"> • Provide training for staff 	<ul style="list-style-type: none"> • Ongoing 	<ul style="list-style-type: none"> • Governance, Oversight GM
Strategic Priorities	<ul style="list-style-type: none"> • Review community board report templates to add in a section on their strategic priorities and alignment to assist with prioritisation 	<ul style="list-style-type: none"> • Ongoing 	<ul style="list-style-type: none"> • Governance, Legal
Community Board representation in big ticket items and/or matters of interest to the Community Boards	<ul style="list-style-type: none"> • Relevant GM & Manager to consider when projects begin & opportunities for community board input and timeline for that input 	<ul style="list-style-type: none"> • As & When 	<ul style="list-style-type: none"> • Relevant GM, Manager
Community Boards linked to council induction and strategy, engaging early on planning and place-making opportunities	<ul style="list-style-type: none"> • Consider regular opportunities for input into placemaking & planning in local communities - initial discussions with relevant GM and Managers • Ensure communication and engagement strategies will always include community boards as key stakeholders • Provide limited communication and engagement support, noting resources available, for council endorsed projects 	<ul style="list-style-type: none"> • As & When • As & When • As & When 	<ul style="list-style-type: none"> • Governance, Relevant GM, Manager • Comms • Comms

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<p>Staff support for community board preparation, timing and decision-making information</p>	<ul style="list-style-type: none"> • Develop a community board quarterly report (relevant for community board v whole district) • Review whether all managers provide a quarterly report. Some may be less often. <p>NOTE: Not sure there is a need for a quarterly report as review noted that quarterly reports are well out of date when presented to the community boards.</p>	<ul style="list-style-type: none"> • Ongoing • Ongoing 	<ul style="list-style-type: none"> • Governance, Org. Excellence, Managers • Governance, Community Boards
<p>Establish a Project Control Group to meet regularly to measure processes, successes and/or failures of operational matters of Community Boards 2.0</p>	<ul style="list-style-type: none"> • PCG made up of Community Board Chairs, a community board rep (each), Mayor, 2 'independent' councillors, Oversight GM, Support Managers, Governance 	<ul style="list-style-type: none"> • August 2023 	<ul style="list-style-type: none"> • Governance, Community Boards, Mayor, Councillors, Oversight GM, Support Managers
<p>Develop a timeline for community board input/support</p>	<ul style="list-style-type: none"> • Staff/community boards to agree on big ticket opportunities and areas of interest to the community boards early on planning cycle (e.g. LTP's big issues) and early briefings on the projects • Develop a timeline based on strategic priorities and opportunities within council work programme 	<ul style="list-style-type: none"> • Ongoing • Timeline being developed by Strategy 	<ul style="list-style-type: none"> • Oversight GM, Support Managers, Governance • Strategy

APPENDIX 2

Dr Steven Finlay Report November 2023 - Independent Participative Governance and Community Board Review Report (ECM Number 11143345)



Independent Participative Governance and Community Board Review Report

Waipā District Council

Dr Steven Finlay

21st November 2023



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Dr Steven Finlay

Principal Consultant

Dr Steven Finlay & Consulting Partners

www.stevenfinlay.co.nz

Mobile: +64 (0) 225924124

Email: steven@stevenfinlay.co.nz

Introduction

The Waipā District Council ('Council') is testing new models of participative and deliberative democracy in the context of the current changes underway as part of the overall local government reform agendas.

Council is taking a future focussed approach to ensuring that Council is developing the very best model(s) of participation, engagement and governance to serve The Waipā District.

As part of this, Council is testing how the implementation of Community Boards 2.0 is meeting expectations in 2023 and the levels of satisfaction with current arrangements.

The implementation of Community Boards 2.0.

This Community Board 2.0 Review finds that

- After 12 months of the new Triennium each Community Board is making genuine and, in some areas, significant efforts at adopting the recommendations of the 2.0 Review in a short time frame.
- The original Community Board 2.0 Review Recommendations have been mostly implemented but with some notable exceptions in workshopping Delegations and resourcing Community Boards with public facing communications support. Each Board has implemented the recommendations to varying degrees.

Levels of satisfaction with the current arrangements vary:

- Traction with collaborative and professional staff engagement with Cambridge Community Board is high, with genuine progress across significant elements of the recommendations.
- Issues of 'style and tone' especially in written and verbal communications by Te Awamutu Community Board are clouding genuine progress, and the gains that are underway.
- The perception of Memorial Park issue capture*¹ in Te Awamutu Community Board is also damaging trust with the broader Te Awamutu Community, Council Elected Members, Executive and staff.
- Perceptions of levels of support from Council to Te Awamutu remain fragile due to risks to staff safety and wellbeing having to be managed. This is directly counter to specific recommendations in the original Community Board 2.0 reset, and the goals of early engagement as requested by Te Awamutu in the original 2.0 review.
- Staff engagement with Community Boards has also dropped due to the removal of the retrospective reporting after the last review.

Opportunities at the 12 Month Mark

- The perception of relevance of Community Boards to Council can increase by Councillors taking better opportunities to effectively communicate the progress and actions of Community Boards on their Council updates.
- The progress of Ahu Ake into an implementation phase can provide strategic linkages for the Community Boards to engage with.
- Participative democracy and World Café approaches represent District-wide engagement opportunities that both Community Boards can connect into.

¹Issue capture* refers to a number of public fora interactions on the Memorial Park at Te Awamutu Community Board throughout mid-2023 and is referenced throughout the report.



Te Awamutu Community Board

- There is a genuine openness to continue to make progress In Te Awamutu by improving communication skills so that perceptions of ineffectiveness are less likely to be created by issues of 'style and tone'.
- Te Awamutu Community Board needs to implement Goal 4.1, which is to actually implement the Memorial Park Concept Plan, and not support continued re-litigation of the original process.
- Mentoring and training on mitigating the flow on issues and consequences from Memorial Park needs to be undertaken urgently.

Cambridge Community Board

- Cambridge can continue to build broad engagement and double advocacy opportunities where relevant with the Chamber of Commerce, including working together to raise the 'town vibrancy' strategic goal to a Destination Cambridge concept level.
- Continue placemaking efforts with bigger ticket items such as The Town Hall opportunity, with support from Council staff.
- Continue to engage with World Café and broader Chamber and community networks, with staff support for relevant iwi and Mana Whenua engagement, and also seeking diversity engagement opportunities where practicable.

Council

- Build on the 'tikanga' workshop discussion to set up a new Triennia whanau gathering.
- Support each Community Board Chair relationship with one-on-one mentoring.
- Request Community Boards circulate recommendations internally before submission.
- Continue to engage with a broader iwi engagement and diversity korero as per the workshop discussion.

Executive and Staff

- Use the Project Control Group fora as intended, to build trust and support problem-solving opportunities on 'tactics' and community engagement challenges and opportunities.
- Continue to progress placemaking support and opportunities with each Community Board.
- For Cambridge, support a higher-level Town Vibrancy concept, in collaboration with the Chamber of Commerce.
- For Te Awamutu, continue to implement the updated Memorial Park Concept Plan in good faith and build on opportunities for communication on implementation of the Heritage and Vegetation Plans.
- Provide Communications support for town-level communications and no-surprises engagement and for Te Awamutu, provide Code of Conduct, Standing Orders and other Council policies including Financial and Non-Financial Conflicts of Interest training and mentoring.
- For Te Awamutu, refer to Code of Conduct, Standing Orders and other Council policies including Financial and Non-Financial Conflicts of Interest where interactions do not meet minimum expectations.



Community Boards 2.0 key themes

In 2022 Council undertook a review of Community Boards, which found that Community Boards need to increase their functioning and relevance to demonstrate value to Council, and to their communities, but that Council, Executive and Staff also need to support Community Boards for success.

The hope expressed in the 2022 review was that with increased resourcing and support, Community Boards would increase engagement with both Council and their respective communities, and that as part of this communities would, in turn, increase their engagement with Council and the Boards.

The key principles include:

- community boards are an advocate for their communities
- community boards improve their relationship with their local communities
- community boards improve their relationship with iwi and mana whenua
- community boards develop their own strategic priorities
- councillors and community boards maintain two-way communication
- councillors and community boards workshop delegations
- staff engage with community boards early in the development of plans, strategies and projects, particularly place-making
- community boards receive training opportunities and mentoring

The relative progress of these principles and activities was tested by seeking a simple scoring of low, medium or high with each group, and these are aggregated and scored below, with qualitative scoring included on p. 24.



Findings Summary

This review of the implementation of Community Boards 2.0 finds that

- At the 12 month mark good progress has been made with 50% + averaged scoring across both Community Boards (zero-based scoring, over).
- Te Awamutu has implemented 40% of the recommendations, with Cambridge implementing 60%.
- The High, Medium, Low ranking creates a 33% 'floor', for the rankings below.
- In ranked order, with scoring bands: High [83 - 100] Medium [51% - 82%] Low [33% – 50%]
 - o Improvement with Communities (86%)
 - o Advocacy for Communities (80%)
 - o Develop Strategic Priorities (80%)
 - o Staff Engage Early (70%)
 - o Community Boards Receive Training (66%)
 - o Councillors and Community Boards Maintain Two-way Communication (39%)
 - o Community Boards Improve Relationship with iwi and Mana Whenua (39%)
 - o Community Boards Workshop Delegations (33%) - chosen not to progress.

The overall (zero-based) implementation at the 12-month mark is approx 50%, but Delegations were not progressed by choice, meaning actual progress is higher. If 'actual Delegations being delivered' was measured instead, the mid-point score would raise the overall implementation mark into the mid-50s.

Community Board 2.0 at 12 months (Zero-based scoring)	24 Month Opportunities Te Awamutu	24 Month Opportunities Cambridge
Improvement with Communities 75% underway	Develop wider engagement with Chamber and World Café to counter perceptions of *issue capture by Memorial Park	Continue to align with Chamber and World Café to build broad engagement and double advocacy opportunities where relevant e.g. Coach parking
Advocacy for Communities 70% underway	Connect to wider community for placemaking and higher strategic opportunities e.g. Rural, Horticultural and Agricultural economy spaces	Connect to wider community for placemaking and higher strategic opportunities e.g. Destination Cambridge high value events and Sister Cities celebrations (underway)
Develop Strategic Priorities inc Placemaking 70% underway Start the Triennium with 'Council Tikanga Hui'	Progress Memorial Park Implementation 4.1 with education and mediation where possible Connect to Ahu Ake, World Café and Chamber	Continue placemaking e.g. Leamington and Town Hall opportunities, continue to engage with World Café and Chamber networks
Staff Engage Early 60% underway Te Awamutu was high then disengaged - 40% Cambridge Leamington strong example - 80%	Genuinely repair staff relationships or continue with disengagement as a staff wellbeing risk mitigation consequence (repair then invest)	Continue to positively invest in staff relationships (dollars in the bank)
Community Boards Receive Training 50% underway	Access Professional Governance Training on topics as agreed (as discussed in 1 on 1 feedback, below)	Build knowledge and skills of bigger ticket engagement opportunities to support feasibility studies e.g. Town Hall
Councillors and Community Boards Maintain Two-way Communication 22% underway	Board Councillors neutrally report on activity, Board Chairs present to Council for Q&A 'Council Tikanga Whanau' Hui	Board Councillors neutrally report on activity, Board Chairs present to Council for Q&A 'Council Tikanga Whanau' Hui
Community Boards Improve Relationship with iwi and Mana Whenua 10% underway	Continue with Mana Whenua connection opportunities and link to wider Iwi Engagement Process where appropriate	Continue with Mana Whenua connection opportunities and link to wider Iwi Engagement Process where appropriate
Community Boards Workshop Delegations 0% Was not progressed by choice, unable to be scored <i>If measured by active Delegations being delivered likely higher</i>	Demonstrate readiness for wider placemaking and all of community future needs	Continue to build wider placemaking and all of community future needs
Te Awamutu 40% implemented Cambridge 60% implemented		

Te Awamutu Community Board

- Good progress was made on
 - o Community engagement, issue-based advocacy* and education
 - o Raising the visibility of the Community Board, and facilitating community feedback opportunities including on Waste Minimisation, The Holmes Garage Proposal and following up on street furniture
 - o Building stronger relationships with staff on non-emotive* issues

- Opportunities for development include
 - o Balancing issue-based advocacy* with
 - The need to model good governance including on staff wellbeing, which is non-negotiable
 - Engaging with the needs of the whole community such as at the World Café fora
 - Building on placemaking opportunities for the whole community and demographic*
 - o Building two-way engagement with Councillors and Council
 - o Circulating Community Board recommendations internally before submission to Council, and
 - o Considering other opportunities for Iwi and Mana Whenua engagement and broadening diversity.

*Training on Professional Governance and Staff Wellbeing requirements [consider for 1 on 1 feedback]

- Financial and Non-Financial Conflicts of Interest [[link](#)] [[link](#)]
- Issue and role boundary management
- 'No surprises' communication support

Te Awamutu Community Board Discussion

Feedback from the broader Te Awamutu community is that opportunities for placemaking progress are being lost. There is a strong perception of issue capture of the Community Board by a section of Te Awamutu community who hold the War Memorial dear to their hearts. This issue has dominated public speaking time submissions by community groups who have provided their views on the sanctity of the War Memorial, and its history.

The challenge for Te Awamutu Community Board is balancing listening to the community feedback on such an emotive issue versus maintaining professional governance duties and responsibilities, which include:

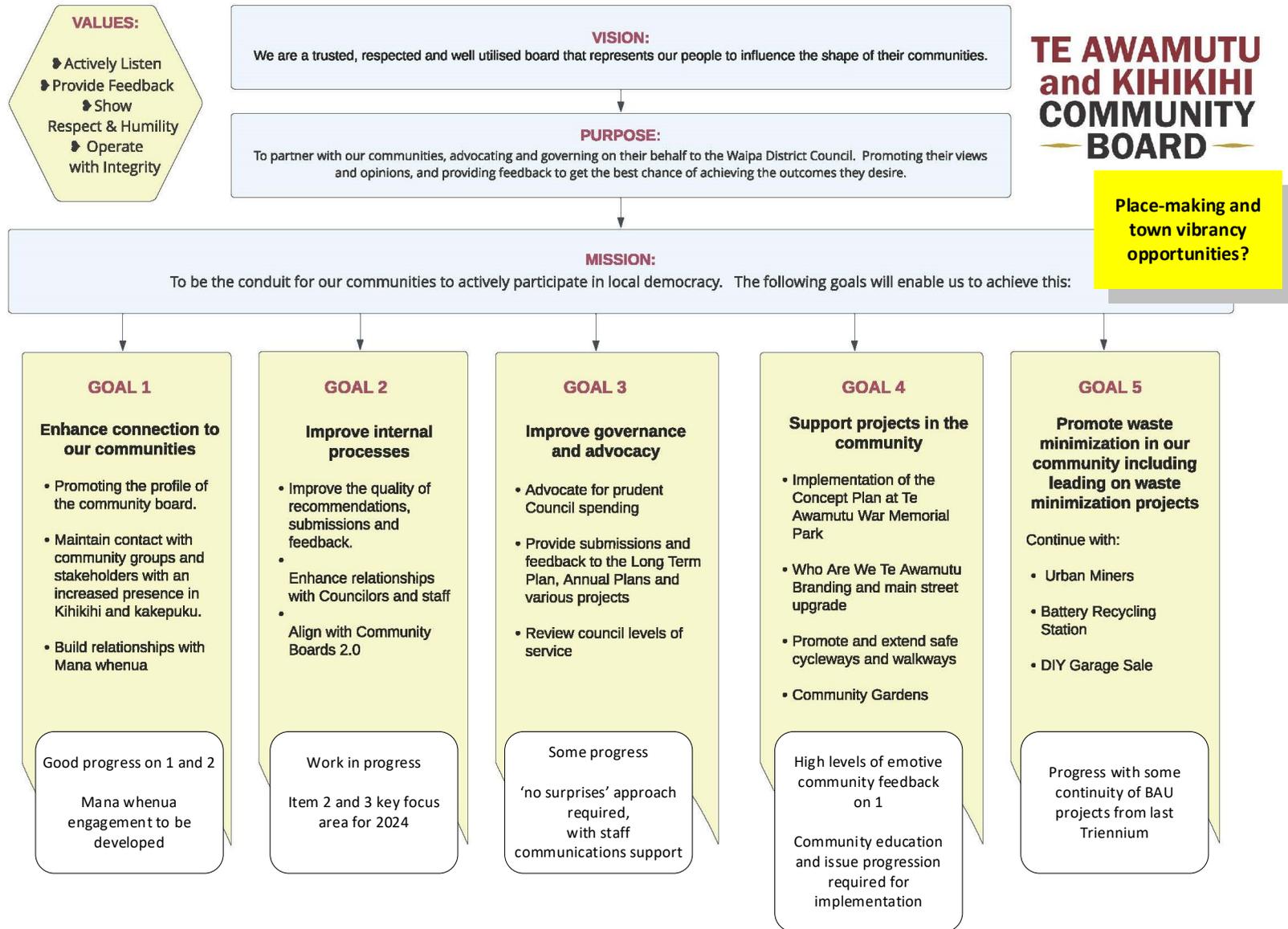
- Building positive momentum for big ticket opportunities across Te Awamutu
- Ensuring the whole community has access to the same advocacy space and sees the opportunity for their input
- Keeping staff safe at Community Board meetings
- Engaging with staff in a professional ‘no surprises’ approach, including with
 - public media content
 - refraining from staff criticism
 - complying with
 - Code of Conduct
 - Standing Orders and
 - Financial and Non-Financial Conflict of Interest requirements

Te Awamutu Strategic Plan (below) sets as goal 4.1: ‘the Implementation of the Concept Plan at Te Awamutu War Memorial Park’. From an external point of view the community advocacy which is straying into relitigating of the original concept plan process does not fulfil the strategic objective of enabling implementation. Additionally, risks to staff from community members who feel passionately about the issue have resulted in a reduced staff engagement with Te Awamutu Community Board. This withdrawal is indicative of the further breakdown of trust between members of the Community Board and members of staff, Executive and Council. This outcome is contrary to the stated goal of Te Awamutu Community Board in the original 2.0 review of ‘engage early’.

Staff also report being closely monitored by community members in Memorial Park. This is unacceptable, and although not the direct responsibility of the Community Board, is potentially a consequence of tacit or explicit approval of the anti-Council sentiment being expressed by specific members of the public at Board meetings.

As was described at the workshop with the Project Control Group when Elected Members identify strongly with community issues they are at risk of crossing the line from professional governance back to community advocate. The role of Elected Members - and especially Chairs - requires a professional governance function which is aimed at serving the community as a whole rather than a distinct sub-section of it. These issues need to be urgently addressed with training and mentoring support.

TE AWAMUTU and KIHIKIHI COMMUNITY BOARD



Cambridge Community Board

Excellent progress was made on

- Aligning with The Chamber of Commerce and World Café to build broad engagement and double advocacy opportunities where relevant
- Engaging with the community on the Library evidence and feasibility study
- Continue placemaking and vibrancy e.g. Leamington and Town Hall opportunities

Opportunities for further development include

- Building on the 'town vibrancy' concept by acting as a conduit to a wider 'Destination' type opportunity (with Council Economic Development support)

Providing support for partnership conversations with the Chamber of Commerce, and considering a Destination Cambridge concept discussion (with Council Economic Development support)

Connecting to the wider community for placemaking and higher strategic opportunities e.g. Destination Cambridge high value events (with Council Economic Development support)

- Building knowledge and skills of bigger ticket engagement opportunities to support feasibility studies e.g. Town Hall
- Accessing Council external Communications support for Sister Cities celebrations (underway)
- Becoming 'Delegations ready', having delegated authority on certain policies (where practicable)
- Continuing to build two-way engagement with Councillors and Council (money in the bank)
- Considering other opportunities for Iwi and Mana Whenua engagement and broadening diversity.

Cambridge Community Board Discussion

Cambridge Community Board has made genuine and well-received efforts in implementing the recommendations from the 2.0 Review in a short time period. Good progress was made on the Library School Survey and Feasibility Study, strong engagement with the Chamber of Commerce and high engagement with staff on Leamington. Urban Mobility and Town Hall support were also progressed, as per Cambridge's Strategic Priorities (below).

The Chamber of Commerce was especially aware of the step change in relationship and sought opportunities for higher value engagement. To potentially leverage this interest, there could be an opportunity to shape a 'Destination Cambridge' themed economic development strategy like the 'Greytown' boutique shopping destination model.

The Sister Cities activity could also be supported with council Communications support to raise the profile of this activity in Cambridge.

The Community Board were thoughtful and positive about new participatory democracy opportunities but also aware of their own Community Board value proposition in being deeply connected to community networks and being voted on to the Community Board by these networks.

The Community Board questioned how representative and accountable World Cafe fora might be in engaging with specific town-level and rural community issues.

Finally, the discussion covered how Community Boards can be more future-orientated than the Long-Term Plan process and at their best can signal opportunities for investment which then get shaped into genuine Long-Term Plan opportunities.



COMMUNITY DRIVEN,
REFLECTED AND CENTRED.

Community support and education underway



SPECIFIC.



TO BE ADVOCATED FOR IN PARTNERSHIP WITH WDC COUNCIL STAFF AND COUNCILLORS.

Collaborative approach in place with staff



DEMONSTRATE THE PURPOSE OF THE CCB AS EFFECTIVE ADVOCATES FOR THE NEEDS OF ITS COMMUNITY.

Much stronger networks with Chamber of Commerce



ADVOCATE FOR CAMBRIDGE TO CONTINUE TO BE A GREAT TOWN TO LIVE IN.

High engagement on Placemaking opportunities



UTILISES AHU AKE – WAIPĀ COMMUNITY SPATIAL PLAN, AS A WAY OF CONNECTING WITH THE COMMUNITY AND COUNCIL.

Participation in World Café noted

Strategic Priority Overview

Place-making and town vibrancy opportunities

1. A NEW LIBRARY/COMMUNITY HUB
2. URBAN MOBILITY – SHAKESPEARE STREET
3. A VIBRANT AND PEOPLE FRIENDLY CBD: TOWN HALL UPGRADE

Good progress on 1. and 2.

Bigger ticket opportunity with 3.



Both Community Boards - Council Executive and Staff

Good progress was made on

- Engaging early on plans, strategies and projects, particularly place-making, and
- Supporting early induction and training.

Opportunities for development include

- Using The Aku Ake Implementation Plan as a means to develop broader, District-wide participative democracy opportunities, including in preparation for any 'region-deal' type opportunities.
- Preparing for the new government's 'natural grouping' signals to shape District-wide economic development opportunities.
- Building on opportunities for mentoring and training as outlined below.
- Using the Project Control Group fora as intended, to build trust and support problem-solving opportunities on 'tactics' and community engagement challenges and opportunities.
- Continuing to progress placemaking support and opportunities with each Community Board, as a precursor to getting 'Delegations ready'.
- Supporting each Community Board to include bigger ticket placemaking opportunities as part of the District-wide opportunities outlined above.

For Te Awamutu

- Continuing to implement the updated Memorial Park Concept Plan in good faith and build on opportunities for communication on implementation of the Heritage and Vegetation Plans.
- Providing Communications support for no-surprises engagement.
- Providing training and mentoring on a 1 on 1 basis on Code of Conduct, Standing Orders and other Council policies including Non-Financial Conflicts of Interest.
- Referring to Code of Conduct, Standing Orders and other Council policies including Non-Financial Conflicts of Interest where interactions do not meet minimum expectations.
- Considering further escalations or increased withdrawal of support if issues are not resolved.

For Cambridge

- Continuing to progress opportunities to support Town Hall upgrade and other placemaking opportunities.
- Providing support for partnership conversation with the Chamber of Commerce, consider Destination Cambridge concept discussion.
- Providing external Communications support for Sisters Cities activity, if required.



Both Community Boards - Council

- Good progress was made on
 - o Supporting staff to engage with Community Boards
 - o Receiving Community Boards' 22 – 25 Strategic Plans
 - o Initially engaging to reset the relationships as per the 2.0 Review.

- Opportunities for development include
 - o Continuing to engage with a broader iwi engagement and diversity korero as per the Council workshop discussion
 - o Instigating a new 'Tikanga Hui' before, and at the start of the new Triennium
 - o Community Boards to circulate recommendations internally before submission
 - o Councillor presence on Community Boards to increase reporting back to Council to raise story of value, visibility and progress
 - o Reporting by Community Board Chairs on progress, with opportunities for Q&A discussion with Councillors
 - o Specific Councillor to Community Board Chair informal support to continue, and
 - o Continuing to build relationships as the vehicle by which outcomes are achieved.

Interactive Workshop Notes – 8th November

Steven provided background and context by way of the Local Government Commission's 2022 Determination (Appendix).

The incoming government's signals on natural and regional groupings were noted as well as how The Future for Local Government Report was not landing well in localities such as the Waipā District and elsewhere.

Opportunities for progression included improving internal Community Board communications such as circulating Community Board recommendations before they get submitted, further supporting Community Board Chairs with more one-on-one support, and developing a 'tikanga' based approach to encourage Community Boards to keep building positive relationships both within themselves and with Council.



Community Boards versus other models of participation

Individual Councillors, Community Board members and staff felt that

- New models of participative democracy had strengths in being discussion and feedback based, and that wider ‘more surface’ engagement could provide good community consultation and participative democracy opportunities.
- That was balanced by the strengths of Community Boards being directly representative of, and voted by, communities themselves.
- There were tools in the participative democracy toolkit that Boards could also be supported to engage with, and indeed each Board had increased community engagement using local events, surveys and data gathering to build relationships and gather evidence of community need. These can also feed into the District-wide World Café and other participative democracy fora underway.
- The relationships and networks that Community Boards represent are a proxy for wider community engagement.

Risks and Opportunities

- At the time of writing the new Central Government is yet to be formed, let alone reveal their intentions in the Local Government Reform space.
- The innovative work that Waipā is underway with will position the District well should the Future for Local Government Report or some version of it be continued.
- The report notes the public positions of the incoming Government align with local democracy, localism and less centralised approaches, as exemplified by the Local Water Done Well National Policy Paper².
- Natural groupings and ‘regional deals’ present opportunities for strong advocacy for investment, and with Council as an anchor institution, social procurement stories can be prepared to sell into this emerging space.

²https://assets.nationbuilder.com/nationalparty/pages/17864/attachments/original/1684306432/Local_Water_Done_Well_policy_document.pdf?1684306432



The effectiveness of Community Boards versus other models of participation, engagement and representative governance (which may include but not be limited to citizens assemblies, referenda, World Café approaches):

	Community Boards	Other models of participation
Strengths	<ul style="list-style-type: none"> Network based ‘deep’ participation Community advocacy Strategy/ placemaking / LoS driven Evidence gathering on Community need Long standing community relationships Dependent on long standing relationships with staff 	<ul style="list-style-type: none"> Wide but ‘thin’ engagement Action research co-construction approach Question or issue driven Co-design questions, focus group or assembly approach Recruit for engagement then disband Dependent on short(er) term relationships with staff
Areas of further development / consideration	<ul style="list-style-type: none"> Networks as proxy for representation Relies on limited available resource over Triennia Reliant on capacity and capability of Community Boards, staff and support at each Triennia 	<ul style="list-style-type: none"> Longer term accountability? Short(er) term engagement, not typically longer-term approach Missing alternative channel(s) for community voice and LoS feedback outside of Community Board structure?

The balanced view of the strengths and gaps in each approach outlines the opportunities to think creatively about building the best of each approach as a way of ensuring the Waipā District is best served for community participation.

As an example, issues that each Community Board may see as especially topical and relevant can be tested by using a World Café approach at a District level to ensure that community needs on key issues are effectively canvassed.

Conversely, World Café and other organic approaches can complement the stable ‘deep’ but ‘narrow’ networks that Community Boards (inevitably) represent.

The report notes that new and innovative models of participatory practices and deliberative representation may indeed present significant opportunities for the future needs of the Waipā community if:

- They are not seen as a replacement for Community Boards, but support Community Board engagement in the process
- They are not taken as ‘an easy option’ with less staff overhead
- The community understands what these are and engages with them
- The Council’s role of anchor institution facilitates and enables genuinely new opportunities in social procurement for local economic development outcomes, and
- The concept of participatory democracy gets embedded at a District level to genuinely increase opportunities for participatory decision-making.



Conclusion and next steps

While the original Community Board 2.0 Review considered both Community Boards together and the opportunities for development across both, it is clear at the 12-month mark that there are genuine opportunities but also very real concerns which warrant offering specific recommendations and support at each Community Board level. As such, 24-month goals for each Community Board are outlined on p.8 of the report.

In the main Community Boards must traverse a difficult terrain and listen to community issues without being overtaken by them as well as educate the community on Council processes.

This balance often calls for subtle resets as the Triennia progresses because with any community issue that has gained traction the Community Board genuinely are the first port of call in hearing community grievances.

A skilled Board, like a moderator, will listen and then acknowledge community issues but balance those with the broader community needs and opportunities to ensure participative democracy is available to all.

Community Board Elected Members and Chairs need to rely on strong staff support to discharge their responsibilities effectively. This staff support can easily vanish if Members and Chairs project frustration on behalf of the community onto the staff relationships that are there to serve them.

Those watching in the public spaces often see and amplify these signals assuming they have tacit approval to enact unsafe practises and behaviours when they themselves confront staff in public spaces. This is unacceptable. It is a worrying trend that throughout New Zealand frontline council officers are subjected to more abuse than at any other time, while trying to diligently serve the public as neutral council officers and staff. Attracting and retaining good staff is a significant issue for councils, and safety at work is paramount.

Because of this ongoing and increasing risk it is especially incumbent on Community Board Elected Members and Chairs to model tolerance, professionalism and values of respect when engaging with Council staff.

The recommendations in this report are designed to offer specific mentoring and training to enable a process of repair to occur. It is over to individuals to pick this work up and proceed with it.

Community Boards are an important tool in seeking community feedback but they are not the only tool available. Their ongoing resourcing relies on reciprocal goodwill that should never be taken for granted.

This report is also balanced with sincere and genuine progress from both Boards as they work to implement the original recommendations of the 2.0 review. Opportunities for placemaking remain and the relationships that have been built and sustained can continue to grow into significant opportunities for distinct Town - level identity and economic development niches that can also be enabled and progressed by District-wide World Cafe and other participatory democracy opportunities.

As the new government's position becomes clearer Council is well advised to keep progressing these District-wide opportunities and to reach those who sit outside existing structures with hopes and aspirations yet to be articulated and enabled by participatory democracy.

Appendix 1 Qualitative scoring

*Memorial Park issue engagement and staff withdrawal

Community Board 2.0 Principles	Cambridge	Te Awamutu	Council TA CA	Executive TA CA	PGC TA CA	CoC CA	CoC TA	Gov Staff TA CA	CB Staff TA CA	165/261 = 64%
community boards are an advocate for their communities	H	H	M H Section of	M M+		H aligned - double voice	M	H- H	L+ M+ Too narrow	29/36 Med
community boards improve their relationship with their local communities	H But gaps	H	M H	M H Issue driven		H Best its been	M Missing opportunities	M H Issue driven	M H	31/36 High
community boards improve their relationship with iwi and mana whenua	M Capacity constraints	M Capacity constraints	L L Council Workshop	L L Capacity constraints		L Need diversity	L	L+ L+	L+ L+	14/36 Low+
community boards develop their own strategic priorities inc Placemaking	H Schools Survey	H Community Survey	M M	M H	Workshop	M+	M Issue driven	M H Issue driven	M H	29/36 Med
councillors and community boards maintain two-way communication	M	L Improve reporting	L L	L L	Workshop			M M	L M	14/30 Low++
councillors and community boards workshop Delegations [existing Delegations in place]	L	L	New Tri 'tikanga' Workshop	L L	L L			L L	L L	11/30 Low
<i>[Current Delegations being delivered?]</i>	M	M	M M	M M	M M			M M	M M	[26/36]
staff engage with community boards early in the development of plans, strategies and projects, particularly place-making	M	M keep building new dynamic	M H Workshop	H* H ↓ L	Workshop			H* H ↓ L	H* H ↓ L	21/30 Med+
community boards receive training opportunities and mentoring	M	M	Workshop	M M	Workshop			M M	M M	16/24 Med
H =3 M = 2 L =1 total 65%	18/24	17/24	TA 10/18 CA 13/18	12 /24 16 /24		9/12	7/12	14 /24 18 /24	11 /24 19 /24	64.5%

Appendix 2 Community Board Implementation Plan 2022-2025

What are Community Boards and what are their functions and powers?

Community Boards are not territorial authorities, but are unincorporated bodies completely separate from Council (Section 51 of the Local Government Act 2002).

Despite the separation, a Council has the following statutory functions in respect of Community Boards:

- It may have a role in establishing a Community Board (through a resolution or following a representation review) (section 49 of the LGA 2002).
- It may have members that sit on the Community Board (section 50(b) of the LGA 2002).
- It may delegate powers to a Community Board (section 53(1)(a) of the LGA 2002).
- It is financially responsible for the administration and expenses of a Community Board. The expenses may be a fixed limit which cannot be exceeded by the Board (clause 39 of Schedule 7 to the LGA 2002).
- It must provide advice to a Community Board (section 42(2)(b) of the LGA 2002)

Despite these functions, the Council may not make decisions for Community Boards. This may only be done by decisions by majority vote of the board members.

Any Community Board decision must be within the limits of its statutory functions and powers. This is limited by the LGA 2002 to powers specifically delegated to it from Council, as well as the following functions as set out in section 52 of the LGA 2002:

- a) represent, and act as an advocate for, the interests of its community;
- b) consider and report **on all matters referred to it** by the territorial authority, or any matter of interest or concern to the community board;
- c) maintain an overview of services provided by the territorial authority within the community;
- d) prepare an annual submission to the territorial authority for expenditure within the community; and
- e) communicate with community organisations and special interest groups within the community.

Community Boards 2.0

The role and function of our community boards was reviewed, at the request of Waipā district councillors, in early 2022.

Dr Steven Finlay of EQUIP Consultancy carried out the review and reported his findings to council in July 2022. During his review he gathered information from councillors, Waipā District Council executive and staff members, present and past community board members, mana whenua and members of the relevant communities.

His report recommended that the councillors, exec, staff and community boards work collectively to raise both the state of the community boards functioning and relevance to their respective communities ([Link to Steven's Report](#)).

He recommended the following:

1. The state and relevance of community boards needs to increase so that council can see the value proposition of participative democracy in action;
2. Council to reaffirm its relationship to its community boards and delegate responsibility, resourcing and oversight to the appropriate committee and Executive Leadership Team;
3. Community boards to reaffirm their relationship to council and staff and to improve their governance maturity with professional relationships;
4. Council to renew delegations to a more narrowly defined community need; and
5. Community boards to re-engage with their communities and mana whenua, with support from council staff enabling engagement processes.

Councillors adopted Steven’s recommendations at the 26 July 2022 meeting.

The purpose of this implementation plan is to provide a guideline on how everybody from community board members and councillors to council staff can achieve the intended goals from Steven’s recommendations.

The key principles for what is now known as ‘Community Boards 2.0’ include:

- community boards are an advocate for their communities
- community boards improve their relationship with their local communities
- community boards improve their relationship with iwi and mana whenua
- community boards develop their own strategic priorities
- councillors and community boards maintain two-way communication
- councillors and community boards workshop delegations
- staff engage with community boards early in the development of plans, strategies and projects, particularly place-making
- community boards receive training opportunities and mentoring

Training & Support

	Action	When	Responsibility
Induction	<ul style="list-style-type: none"> Leading our Waipā Communities (Linda Hutchings)/Meeting key support staff and exec Understanding the role of community boards (Steven Finlay) Civil Defence Emergency Management/Code of Conduct/Conflict of Interest/LGOIMA Ahu Ake/Long Term & Annual Plans/Council strategies and key work programmes 	Completed	<ul style="list-style-type: none"> Governance
Mentoring for community boards	<ul style="list-style-type: none"> Investigate options for mentors external to Waipā 	Still investigating	<ul style="list-style-type: none"> Governance
Inform and regularly update community boards of the central government reform agenda.	<ul style="list-style-type: none"> Introductory workshop to the central government reform agenda <ul style="list-style-type: none"> Future of Local Government Review Three Waters Resource Management Quarterly update to community boards 	<p>Introductory Workshop done</p> <p>Development of regular reports to be confirmed</p>	<ul style="list-style-type: none"> Oversight Group Manager (GM) Oversight GM & relevant managers

Relationships

	Action	When	Responsibility
Council and all elected members giving new practice a chance to be practiced, with support	<ul style="list-style-type: none"> • Six monthly reports from community boards to Oversight Committee of Council measuring successes • Two-way communication between community boards and council 	<ul style="list-style-type: none"> • Started August 23 • As & When 	<ul style="list-style-type: none"> • Governance, Comm. Board rep • Councillors, Community Boards
More collective engagement – with priorities understood	<ul style="list-style-type: none"> • Community board develop channels for community to voice needs (public forum, location of meetings) • Engagement with the community includes having a presence during staff engagement • Establishing own engagement process for community-driven projects with staff support and advice. E.g. Cambridge Library Survey, Who are We Te Awamutu Survey • Community board input into the residents' surveys 	<ul style="list-style-type: none"> • Over time • As & When • As & When • Opportunities quarterly 	<ul style="list-style-type: none"> • Community Boards • Community Boards • Community Boards, relevant staff • Community Boards, Organisational Excellence
Community driven proposals presented to Community Boards are 'reality checked' on scope and scale	<ul style="list-style-type: none"> • Community boards to put their lens over the proposed project to see if they align with own strategic priorities 	<ul style="list-style-type: none"> • As & When 	<ul style="list-style-type: none"> • Community Boards
Community Boards enable co-funding conversations: Council as last dollar funder, not first	<ul style="list-style-type: none"> • Community boards identify potential funding partners for own and council projects e.g. DIY Garage Sale 	<ul style="list-style-type: none"> • As & When 	<ul style="list-style-type: none"> • Community Boards
Understanding organisation KPI's	<ul style="list-style-type: none"> • Update on organisational Key Performance Indicators 	<ul style="list-style-type: none"> • Annual 	<ul style="list-style-type: none"> • Governance, Oversight GM

Strategic Priorities

	Action	When	Responsibility
Community Boards add strategic value by understanding council's priorities and work plan and setting own strategic priorities that align to council outcomes 'engaging at the front of the process' – remembering community boards are autonomous entities	<ul style="list-style-type: none"> • Exec/Managers to present council's strategic priorities & work plan to community boards • Community boards to discuss/decide/rank their own strategic priorities, where possible align to Council's Community Outcomes and Strategic Priorities • Meet with councillors to discuss priorities before finalising. • Exec/Managers provided with Community Boards strategic priorities as information so they are aware where the Boards want to focus their time and energy 	Completed.	<ul style="list-style-type: none"> • Governance • Governance, Oversight GM, Support Manager • Council, Community Board reps • Governance
Develop delegations to each community board once strategic priorities are established	<ul style="list-style-type: none"> • Community board representatives to meet with councillors to workshop focused delegations once strategic priorities finalised 	None required at present with current strategic priorities	<ul style="list-style-type: none"> • Community Boards, Councillors, Governance, Legal
Community Boards regularly review strategic priorities	<ul style="list-style-type: none"> • Plan for short-term, medium-term, long-term priorities (note long-term priorities may start now but may take more than one triennium to achieve) 	<ul style="list-style-type: none"> • Quarterly 	<ul style="list-style-type: none"> • Governance, Community Boards

Operational

	Action	When	Responsibility
Community Board representation in big ticket items and/or matters of interest to the Community Boards	<ul style="list-style-type: none"> Ensure community boards have representation on the big projects e.g. Urban Mobility, Cambridge Connections, Leamington Domain Focus on town liveability opportunities - Place-making at town centre level, testing the look and feel for the future - Supporting national Government Policy Statement expectations on 'mode shift' (private motor vehicles to alternate modes of transport) 	As & When	<ul style="list-style-type: none"> Relevant GM, Manager
Community Boards linked to council induction and strategy, engaging early on planning and place-making opportunities	<ul style="list-style-type: none"> Understanding Council's strategic direction (Vision, Community Outcomes & Strategic Priorities) and the role of Ahu Ake as Council's key strategic planning document Provide regular opportunities for input into place making workstreams, commencing with Ahu Ake. It is anticipated that this will involve participation in the development and delivery of the community engagement programme which is scheduled to be undertaken in mid-February to end March 2023; and involvement in the special consultative procedure which is anticipated to commence in mid-2023. 	<ul style="list-style-type: none"> 8 December 2022 	<ul style="list-style-type: none"> Oversight GM
Establish a Project Control Group to meet regularly to measure processes, successes and/or failures of operational matters of Community Boards 2.0	<ul style="list-style-type: none"> PCG made up of Community Board Chairs, a community board rep (each), Mayor, 2 'independent' councillors, Oversight GM, Support Managers, Governance. Monitoring progress and implementing CB 2.0, identifying improvements – offline discussion, support/training, changes, implementation plan, 	<ul style="list-style-type: none"> Meeting 2023 August 	<ul style="list-style-type: none"> Governance, Community Boards, Mayor, Councillors, Oversight GM, Support Managers

Action	Staff Resourcing	When	Responsibility
Executive and officers setting community boards up for success	<ul style="list-style-type: none"> • Appointment of Oversight Group Manager (Kirsty Downey) • Develop and maintain relationships with the community board chairs and provide advice around communication and engagement if required • Empower and equip community board chairs with the necessary comms skillsets (e.g. media awareness) 	<ul style="list-style-type: none"> • Completed • As & When • March 2023 	<ul style="list-style-type: none"> • Exec • Comms • Comms
Community driven proposals presented to Community Boards are 'reality checked' on scope and scale	<ul style="list-style-type: none"> • Staff to assist with 'reality check' 	<ul style="list-style-type: none"> • As & When 	<ul style="list-style-type: none"> • Relevant GM, Manager
Staff understanding of Community Boards 2.0	<ul style="list-style-type: none"> • Provide training for staff 	<ul style="list-style-type: none"> • Ongoing 	<ul style="list-style-type: none"> • Governance, Oversight GM
Strategic Priorities	<ul style="list-style-type: none"> • Review community board report templates to add in a section on their strategic priorities and alignment to assist with prioritisation 	<ul style="list-style-type: none"> • Ongoing 	<ul style="list-style-type: none"> • Governance, Legal
Community Board representation in big ticket items and/or matters of interest to the Community Boards	<ul style="list-style-type: none"> • Relevant GM & Manager to consider when projects begin & opportunities for community board input and timeline for that input 	<ul style="list-style-type: none"> • As & When 	<ul style="list-style-type: none"> • Relevant GM, Manager
Community Boards linked to council induction and strategy, engaging early on planning and place-making opportunities	<ul style="list-style-type: none"> • Consider regular opportunities for input into placemaking & planning in local communities - initial discussions with relevant GM and Managers • Ensure communication and engagement strategies will always include community boards as key stakeholders • Provide limited communication and engagement support, noting resources available, for council endorsed projects 	<ul style="list-style-type: none"> • As & When • As & When • As & When 	<ul style="list-style-type: none"> • Governance, Relevant GM, Manager • Comms • Comms



<p>Staff support for community board preparation, timing and decision-making information</p>	<ul style="list-style-type: none"> Develop a community board quarterly report (relevant for community board v whole district) Review whether all managers provide a quarterly report. Some may be less often. <p>NOTE: Not sure there is a need for a quarterly report as review noted that quarterly reports are well out of date when presented to the community boards.</p> <p>NOTE: Reviewing regularity of Cambridge meetings</p>	<ul style="list-style-type: none"> Ongoing Ongoing 	<ul style="list-style-type: none"> Governance, Org. Excellence, Managers Governance, Community Boards
<p>Establish a Project Control Group to meet regularly to measure processes, successes and/or failures of operational matters of Community Boards 2.0</p>	<ul style="list-style-type: none"> PCG made up of Community Board Chairs, a community board rep (each), Mayor, 2 'independent' councillors, Oversight GM, Support Managers, Governance 	<ul style="list-style-type: none"> August 2023 	<ul style="list-style-type: none"> Governance, Community Boards, Mayor, Councillors, Oversight GM, Support Managers
<p>Develop a timeline for community board input/support</p>	<ul style="list-style-type: none"> Staff/community boards to agree on big ticket opportunities and areas of interest to the community boards early on planning cycle (e.g. LTP's big issues) and early briefings on the projects Develop a timeline based on strategic priorities and opportunities within council work programme 	<ul style="list-style-type: none"> Ongoing Timeline being developed by Strategy 	<ul style="list-style-type: none"> Oversight GM, Support Managers, Governance Strategy



Appendix 3 Local Government Commission Process and Findings

As presented, The Local Government Commission operates in a quasi-judicial function when the question of disestablishing Community Boards comes for review.

Selwyn District Council's 2016 request to disestablish their Central Community Board was rigorously tested, and accepted on the basis that they continue with the remaining Community Boards and that all wards are engaged with.

Considerations included:

- "[if the Selwyn] Community Board had an active role in strategic or growth-related issues affecting the community"³
- "the Commission notes that the board itself was not unanimous on whether or not it should continue in existence."
- "This decision is also made in light of the assurances given by the Council that councillors will continue to work with and support the network of community organisations in the ward".

The Waikato District Council disestablished a Community Board in 2018, but retained 5 others⁴.

The 2022 determination from the Commission tested arguments for and against the disestablishment of the Waipā District Community Boards, and found that

- Issues of concern should prompt reflection to generate opportunities for improvement, and
- The function of Community Boards play a significant role in fulfilling Section 10 of the Local Government Act.

Section 19J Review of Community Boards⁵

Community Boards may be established in any continuous area of a territorial authority district

(they cannot be established in regions).

They may be established:

by an Order in Council giving effect to a local government reorganisation,

as the result of a proposal by electors in the area concerned (Schedule 6 LGA); or

through a representation review process undertaken by the territorial authority.

They can only be disestablished by a reorganisation Order in Council or as the result of a territorial authority representation review.

³ <https://www.lgc.govt.nz/assets/Uploads/Selwyn-District-Council-determination-2016.pdf> p.11

⁴ <https://www.lgc.govt.nz/assets/Uploads/Waikato-District-determination-2020.pdf>

⁵ <https://www.legislation.govt.nz/act/public/2001/0035/latest/whole.html#DLM93481>

(1) A territorial authority must, on every occasion on which it passes a resolution under section 19H, determine by that resolution, and in accordance with this Part, not only the matters referred to in that section but also whether, in light of the principle set out in section 4(1)(a) (which relates to fair and effective representation for individuals and communities),—

(a) there should be communities and community boards; and

(b) if so resolved, the nature of any community and the structure of any community board.

(2) The resolution referred to in subsection (1) must, in particular, determine—

(a) whether 1 or more communities should be constituted:

(b) whether any community should be abolished or united with another community:

(c) whether the boundaries of a community should be altered:

(d) whether a community should be subdivided for electoral purposes or whether it should continue to be subdivided for electoral purposes, as the case may require:

(e) whether the boundaries of any subdivision should be altered:

(f) the number of members of any community board:

(g) the number of members of a community board who should be elected and the number of members of a community board who should be appointed:

(h) whether the members of a community board who are proposed to be elected are to be elected—

(i) by the electors of the community as a whole; or

(ii) by the electors of 2 or more subdivisions; or

(iii) if the community comprises 2 or more whole wards, by the electors of each ward:

(i) in any case to which paragraph (h)(ii) applies,—

(i) the proposed name and the proposed boundaries of each subdivision; and

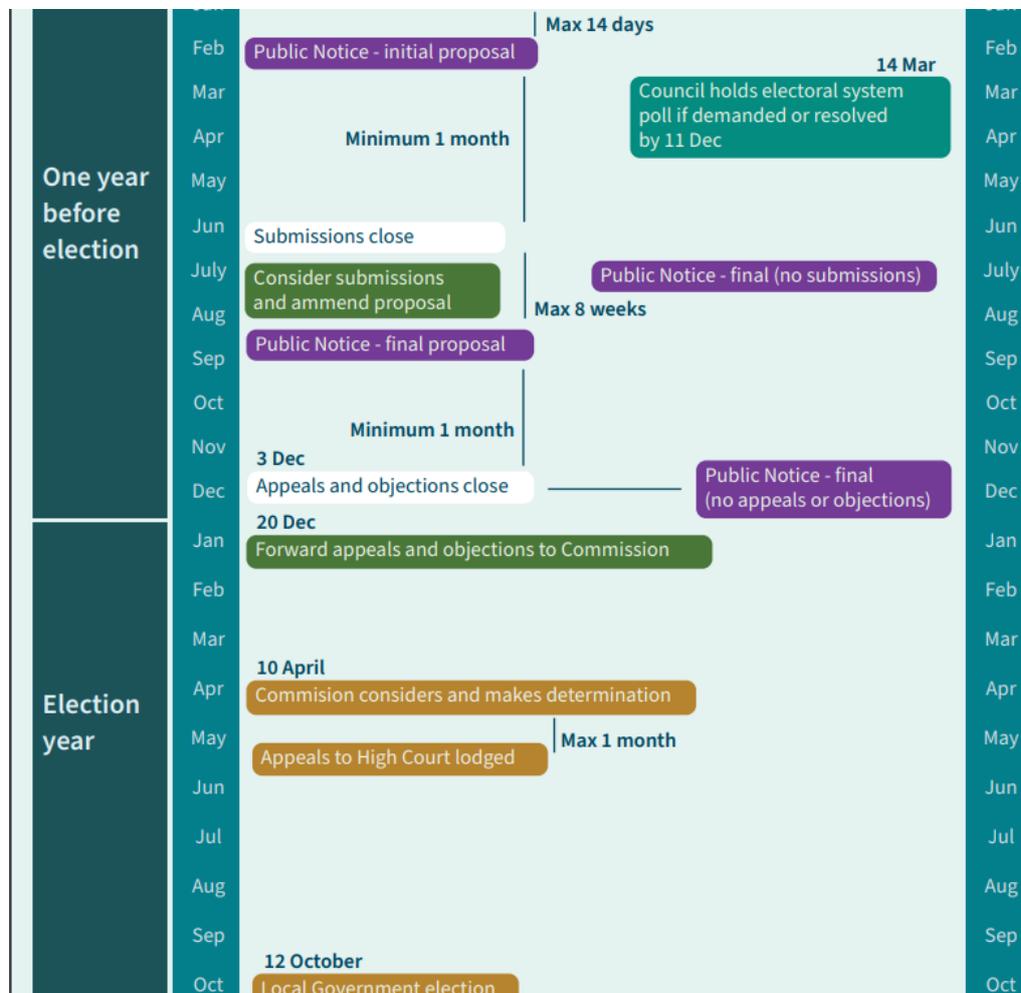
(ii) the number of members proposed to be elected by the electors of each subdivision.

(3) Nothing in this section limits the provisions of section 19F.

Compare: 1974 No 66 s 101ZR(3)

Section 19J: inserted, on 25 December 2002, by section 6 of the Local Electoral Amendment Act 2002 (2002 No 85).

“The process in brief: A council’s final representation review proposal must be publicly notified no later than 8 September in the year before an election. Any person or organisation can make a submission on a council’s proposal⁶.”



⁶ <https://www.lgc.govt.nz/representation-reviews/#:~:text=The%20process%20in%20brief,submission%20on%20a%20council's%20proposal.>



Waipā District Council's Previous Representation Review findings⁷

The Commission sees two of these criteria as particularly relevant for the consideration of proposals relating to community boards as part of a representation review:

- a. At the broader level, will community boards result in the better fulfilment of the purposes of local government as specified in section 10 of the Local Government Act 2002?
- b. Will a community board have an area that is appropriate for the efficient and effective performance of its role?
- c. Will the community contain a sufficiently distinct community or communities of interest?

Communities and Community Boards

33. Section 19J of the Act requires every territorial authority, as part of its review of representation arrangements, to determine whether there should be community boards in the district and, if so, the nature of those communities and the structure of the community boards. The territorial authority must make this determination in light of the principle in section 4 of the Act relating to fair and effective representation for individuals and communities.

34. The particular matters the territorial authority, and where appropriate the Commission, must determine include the number of boards to be constituted, their names and boundaries, the number of elected and appointed members, and whether the boards are to be subdivided for electoral purposes. Section 19W also requires regard to be given to such of the criteria as apply to reorganisation proposals under the Local Government Act 2002 as is considered appropriate. The Commission sees two of these criteria as particularly relevant for the consideration of proposals relating to community boards as part of a representation review:

- a. At the broader level, will community boards result in the better fulfilment of the purposes of local government as specified in section 10 of the Local Government Act 2002?
- b. Will a community board have an area that is appropriate for the efficient and effective performance of its role?
- c. Will the community contain a sufficiently distinct community or communities of interest?

35. The appeal received in respect of the council's final proposal from Glenn Morgan was specifically about community boards.

36. The appeal seeks the disestablishment of both community boards. Mr Morgan's primary concerns are as follows:

- a. Concerns about the council's representation review process, suggesting the outcome was predetermined
- b. A suggestion that community boards "are not constituted to actually represent their communities"
- c. Community boards are expensive and not value for money
- d. The most recent Residents Survey Report indicating dissatisfaction with community boards and their performance.

37. It is not the Commission's role to investigate the Council's process or whether a decision is predetermined. Our role is to consider the appropriateness of the council's proposed representation arrangements against the

⁷ <https://www.waipadc.govt.nz/repository/libraries/id:26zgz4o7s1cxbyk7hfo7/hierarchy/our-council/elections/2022%20Elections/Waipā-District-determination-2022.pdf>

criteria in the Act and in doing that we are able to do is consider the community arrangements for Waipā District afresh.

38. The statutory role of a community board as set out in section 52 of the Local Government Act is to:

- a. represent and advocate for the interests of its community
- b. consider and report on matters referred to it by its parent council
- c. maintain an overview of council services provided in its community
- d. prepare an annual submission to the council for expenditure within its community
- e. communicate with community organisations and special interest groups within its community
- f. undertake any other responsibilities delegated to it by its parent council.

39. Waipā District's community boards' delegations mostly repeat the role and functions of boards set out in section 52 of the Local Government Act. In addition, however:

- a. The Cambridge Community Board has delegated to it the sister cities budget (other than for overseas travel), and responsibility for managing the district's two sister city relationships
- b. The delegations allow for the boards to oversee particular projects for which budgets may be allocated by the council.

40. One of Mr Morgan's concerns is that community boards "are not constituted to actually represent their communities". He states that this is based on advice from a community board chair. We note that section 52 of the Local Government Act outlined above states that, among other things, one of the roles of community boards is to "represent, and act as advocate for, the interests of its community". This role is also reflected in the community board's delegations. The assertion in the appeal to the contrary is therefore incorrect.

41. This leaves two of Mr Morgan's concerns for us to consider – that the community boards are expensive and not value for money, and the results of the most recent Residents Survey Report.

42. Whether or not community boards are value for money requires a subjective judgement and is best based on the value the community places on them. Therefore, Mr Morgan's concerns are best considered together.

43. The possibility of community boards as part of a district's representation structure is contemplated by both the Local Government Act and the Local Electoral Act.

"The Waipā District Council has obviously accepted community boards as part of its representation structure."

44. The majority of submissions on the council's initial representation proposal supported the retention of community boards, although with 27 supporting, 13 opposed and eight neutral the results were mixed.

45. We note, however, that submissions from two representative organisations – Federated Farmers and the Te Awamutu Chamber of Commerce – supported the retention of community boards. In its submission the Chamber of Commerce stated that:

We support having the Te Awamutu Community Board to advocate for Te Awamutu and Kihikihi. They are a group we can work with and we have a good relationship with them. We would like to see them continue to serve Te Awamutu.

46. Although the community board's responsibilities are largely advisory and advocacy, perusal of the agendas and minutes of community board meetings shows the boards advocating on a number of relatively large-scale projects. Based on our experience the level and scope of their activity is similar to many other community boards in New Zealand.

47. In addition, we are aware from our general knowledge of the local government sector that the Cambridge Community Board has won awards for work with one of the district's "sister cities", Le Quesnoy, in relation to commemorating the end of World War I. These were the 2019 Sister Cities NZ Award and the 2019 Community Boards Conference Best Project Award and Supreme Award.

48. It must be said, however, that there is some truth in the appellant's arguments about the results of the 2021 Residents Survey Report in relation to community boards.

The survey reported that:

a. 41% of respondents did not know what the role of community boards is (compared to 31% in 2020, and 22% in 2018)

b. 28% of respondents were satisfied with the performance of community boards (compared to 41% in 2020, and 37% in 2018).

49. The survey does not drill down into the reasons for the decline in awareness or satisfaction. We are left with a suspicion, however, that a reason for the better results in previous years could be that work associated with the World War I commemorations enhanced community board profiles at the time but that the benefit of that profile has diminished in the years since.

50. In addition, to put the survey results in some context, there was only 19% satisfaction in the 2021 survey with how well the council itself is in touch with the community and understands the issues facing residents. The level of satisfaction for community boards was somewhat higher than this.

51. We do not consider the survey results area grounds to dis-establish the community boards.

Rather they are a basis for reflection and consideration on how the functioning of the community boards could be improved. With this in mind we note that when finalising its representation review the council resolved to:

Direct staff to undertake a review to improve the role and functions of community boards. Prior to commencing that review the scope and parameters of that review to be agreed by the Finance and Corporate committee.¹

52. We commend the council for this initiative and look forward to seeing its outcomes.

53. From the above we conclude that the community boards play a role in engaging with and acting on behalf of their communities and a constructive role in the governance of Waipā District. Disestablishing the boards would create a gap in that part of the council's overall work. We conclude from this that a community board structure should be retained in Waipā District as a mechanism for better fulfilment of the purposes of local government as specified in section 10 of the Local Government Act 2002.

54. Having decided to retain the two community boards we have also considered the membership and subdivision arrangements for the boards. We consider that they will result in the effective representation of the communities of interest within each community board area.

55. One feature of the Council's community board arrangements is the retention of a Piroingia Committee covering most of the area of the current Piroingia Ward (and its exclusion from a community board area). We note the support for this arrangement from the existing committee and more widely through the submission process and conclude that it provides an effective voice for the community. Although the continuation of the Committee itself is not one we can provide for in our determination we agree that the area covered by the Committee from a community board area is justified.

COMMITTEE REPORT



INFORMATION ONLY

To: The Chairperson and Members of the Strategic Planning and Policy Committee

From: Manager Governance

Subject: **Community Boards Reporting**

Meeting Date: 7 May 2024

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

As part of Community Boards 2.0, both community boards are required to report to the dedicated oversight committee, Strategic Planning and Policy Committee. The purpose of this reporting is for the Committee to consider the success of the community boards in the context of Community Boards 2.0.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Strategic Planning and Policy Committee receive the report of Jo Gread, Manager Governance titled Community Boards Reporting (ECM Number 11213049).

3 COMMENTARY - KŌRERO

The role and function of our community boards was reviewed, at the request of Waipā district councillors, in early 2022. Dr Steven Finlay of EQUIP Consultancy carried out the review and reported his findings to Council in July 2022. His report recommended that the councillors, executive, staff and community boards work collectively to raise both the state of the community boards functioning and relevance to their respective communities.

The following recommendations from the EQUIP review were adopted at Council's 26 July 2022 meeting:

1. The state and relevance of community boards needs to increase so that Council can see the value proposition of participative democracy in action;
2. Council to reaffirm its relationship to its community boards and delegate responsibility, resourcing and oversight to the appropriate committee and Executive Leadership Team;

3. Community boards to reaffirm their relationship to Council and staff and to improve their governance maturity with professional relationships;
4. Council to renew delegations to a more narrowly defined community need; and
5. Community boards to re-engage with their communities and mana whenua, with support from Council staff enabling engagement processes.

The findings of this review are what is now known as Community Boards 2.0.

As part of Community Boards 2.0, the Strategic Planning and Policy Committee was appointed as the oversight committee for community boards as the matters considered by that committee were noted to be of key interest to the community boards, such as: bylaws, policies, Long Term Plan, Annual Plan and Ahu Ake – Waipā Community Spatial Plan. The Implementation Plan that was produced for Community Boards 2.0 recommended regular reports from community boards to the oversight committee to measure the successes of the community boards.

Each community board has prepared a memo to the Committee (included as appendices), which looks at their strategic priorities, documenting what work they have undertaken to date, as well as what is planned over the next 6 months.

4 APPENDICES - ĀPITITANGA

No:	Appendix Title
1	Memo from Cambridge Community Board (ECM Number 11213321)
2	Memo from Te Awamutu & Kihikihi Community Board (ECM Number 11213294)



Jo Gread
MANAGER GOVERNANCE



Approved by Kirsty Downey
GROUP MANAGER STRATEGY

APPENDIX 1

Memo from Cambridge Community Board (ECM Number 11213321)



To: The Chairperson and Members of the Strategic Planning and Policy Committee

From: Jo Davies-Colley, Chairperson Cambridge Community Board

Date: 7 May 2024

Subject: **CAMBRIDGE COMMUNITY BOARD UPDATE**

Community Board Strategic Priorities

Priority	Action to Date	6 Month Workplan
New Cambridge Library/Community Hub	<ul style="list-style-type: none"> Launched public engagement plan Published Cambridge Library and Community Hub survey Engagement with local groups, stakeholders, staff Support feasibility study process Fed into feasibility study 	<ul style="list-style-type: none"> Submitted feedback to the Draft Enhanced Annual Plan Preparation of submission to long term plan
Urban Mobility Shakespeare Street	<ul style="list-style-type: none"> Stakeholder involvement in urban mobility group Fed into safety developments through urban mobility working group. Worked closely with staff over potential safety improvements for Leamington 	<ul style="list-style-type: none"> Workshop and feed into public engagement plan Analysis of public engagement Preparation of submission to long term plan Cambridge Pathways Plan – continue to advocate for safe multi-modal routes for families to access school
Cambridge Connections	<ul style="list-style-type: none"> Stakeholder involvement in Cambridge Connections project group Advocacy around community engagement with the plan Facilitated community conversations and engagement opportunities. Worked closely with staff around the challenges identified and suggested 	<ul style="list-style-type: none"> Engage further with the community in preparation for feedback end of May Engage with roading team/project team re further plans for Cambridge Connections. Stay connected with Communications team over engagement opportunities with the community.

	community-centred ways forward.	<ul style="list-style-type: none"> • Advocate further, creating space at our public forums for community discussions and information sharing. • Seek more information sharing from Cambridge Connections stakeholder group moving forward. • Promote the consideration of Leamington Village as a vibrant village heart
Sister Cities	<ul style="list-style-type: none"> • Hosted successful delegations from Le Quesnoy • Hosted successful delegation from Bihoro • Attended opening of Te Arawhata Museum in Le Quesnoy • Maintained Sister City relationships • Promoted community events in relation to Sister Cities 	<ul style="list-style-type: none"> • Currently planning for Bihoro visit in 2024
Vibrant CBD	<ul style="list-style-type: none"> • Engaged with Chamber of Commerce regarding parking strategy for CBD • Formulated 'easy wins' for improving vibrancy of CBD 	<ul style="list-style-type: none"> • Advocate for vibrant CBD solutions • Advocate for drinking fountains in CBD and reserve spaces • Advocate for increased seating in CBD • Advocate for feasibility study into Riverside Park development • Continue to advocate for parking solutions for Cambridge CBD (some cross over into Cambridge Connections)

Commentary

The Cambridge Community Board work program is aligned closely with our strategic priorities and paced according to our capacity. As such focus thus far has been on gathering evidence to support our submission to both the Draft Enhanced Annual plan and the further Long Term

Plan for a new Cambridge library and community hub – specifically around the importance of continuing work on land acquisition for a new library site.

Cambridge Connections continues to be our current main focus of advocacy and community engagement. We have been closely connected with both the community and staff over the plan. We have facilitated public conversations, will continue to seek answers and clarification to key questions, and meet with concerned residents of the initial 3rd bridge location. We have actively engaged with WDC staff over both the plan and the communications strategy around it.

The next body of work will be focused on advocating for further urban mobility upgrades to Shakespeare St, and more broadly at supporting Leamington village to feel a vibrant and connected part of wider Cambridge. Concurrently we will progress conversations with staff, engaging further to advocate for a progression of cycling and walking paths through Cambridge East towards Cambridge High School.

While we focus on these key outcomes for the community, relationship building and community connection continues with important progress being made in our relationships with the i-Site, Chamber of Commerce, disability sector, Cambridge Connections, Sister Cities, rural communities, Town Hall Trust, mana whenua and other community groups.



Jo Davies-Colley
Chairperson Cambridge Community Board

APPENDIX 2

Memo from Te Awamutu & Kihikihi Community Board (ECM Number 11213294)

To: The Chairperson and Members of the Strategic Planning and Policy Committee

From: Ange Holt, Chairperson Te Awamutu & Kihikihi Community Board

Date: 7 May 2024

Subject: **TE AWAMUTU AND KIHIKIHI COMMUNITY BOARD UPDATE**

Community Board Strategic Priorities

Priority	Action to Date	6 Month Workplan
Enhance Connection to Our Communities	<ul style="list-style-type: none"> Continued Media columns in both papers Attended the CommSafe Community Day at Kihikihi 2023, organised a “Clean Up Day, Got new flags and vests so we are identifiable Board members are regularly connecting with service groups and organisations including the Business Chamber and Destination Te Awamutu. Attended speaking engagements as requested by community groups – Kihikihi Lions, Rotary, Rosetown Lions, Kiwanis. Engagement with the Community Board National Body by way of attending Quarterly updates. Sharing ideas with other Community Board leaders and members. 	<ul style="list-style-type: none"> Make a media plan (staff changes have delayed this) Another Clean Up Day in Te Awamutu & Kihikihi in June 2024 Continue to connect with community via attendance to organisation meetings, openings and public engagement events, regular catch ups with key groups such as Destination TA, the Business Chamber and KK Residents & Ratepayers
Improve Internal Processes	<ul style="list-style-type: none"> Continued participation in submissions to date. These continue to include ideas and recommendations from the community Communication with staff on a regular basis, by email. Zoom and in person. 	<ul style="list-style-type: none"> Create a document to keep up with where we are at with queries to staff and recommendations. Continue with regular meetings with staff

	<ul style="list-style-type: none"> • Participated in the recent review conducted by Dr Stephen Finlay 	<ul style="list-style-type: none"> • Implement recommendations from the review. • Follow up, being provided with memos of items that impact Te Awamutu from Council Meetings
<p>Improve Governance and Advocacy</p>	<ul style="list-style-type: none"> • Just completed a submission for the EAP • Made requests to see levels of service for gardening and maintenance of roundabouts and median strips, cleaning of storm water drains • Putting forward issues from the Community that have not yet been tendered to, eg footpath/walkway in George St Carpark, • Support for topical issues that the community want heard – eg fluoridation, TA War Memorial Park • Support of safer options for crossing roads eg Rewi Street to skatepark • SH3 roundabout followed up with NZTA on behalf of Community concerns • Drone letter to Waipa Network • Incineration pros and cons discussion held with strong community turn out with CEO Roger Wilson and Zero Waste attending. Submission made on behalf of the community. • Queried safety of playgrounds in Swarbrick Drive and Kihikihi, Rewi Maniapoto Park. CB would request more engagement so we can provide 	<ul style="list-style-type: none"> • Follow up on levels of service as we only received one for roading. Requested Service Levels from staff to review - still waiting to be able to review and provide value-add feedback • Receive a monthly report from Councillors re Council updates for our area. • Receive Draft Board Minutes no later than 10days after the Board Meeting. • Work with staff to iron out the differences around the TA Memorial Park Plan in support of the TA Community • Continue to advocate for the community (70% role) • Continue to encourage attendance by the public to attend the public forum so they can bring their issues to the fore • Attend council meetings to speak to submissions where necessary. • Amend and update our strategic plan • Build a stronger working relationship with elected members

	<p>important community feedback.</p> <ul style="list-style-type: none"> Organised catch up with Councillors to improve engagement 	
Support Projects in the Community	<ul style="list-style-type: none"> Supporting cleaning of CBD, streets and furniture Working with the Business Chamber to support The Holmes Garage Project – providing a covered community space for markets etc Support for Te Paparoa and Kihikihi Skatepark 	<p>Follow up and continue to advocate and support these projects that the community want through the discretionary fund</p> <p>If permitted: Cleaning the lake, moving the perfume garden, re gravelling the Fonterra – Waanaga walkway and some needed improvements at Pekarau dog park.</p> <p>Get the Holmes Garage concept into the AP & LTP</p>
Promote Waste Minimisation in Our Community including Leading on Waste Minimisation Projects	<ul style="list-style-type: none"> Regularly promote the Ewaste day via the newspaper column Leading the Project Battery through this ongoing project to remove waste batteries. This has included getting some sponsorship. 	<ul style="list-style-type: none"> Cont to support current initiatives like Urban Miners, with a minimum of 3 members at each event & Battery Recycling Support Waste minimisation where possible to promote council initiatives

Commentary

We have continued to advocate strongly for our community and the recent agreement by Council to work with Community Board and stakeholders of the Te Awamutu War Memorial Park, is testament to that.

We have built a solid and supportive relationship with the Te Awamutu Business Chamber, iSITE/ Destination Te Awamutu and the Kihikihi Residents & Ratepayers. We also have been active attending various community events, such as the CommSafe Community Day, The Rangiaowhia Commemoration, Planting Daffodils, attending Urban Miners, Openings (Puahue Hall), AGM's (recently Federated Farmers) as part of our relationship and profile building with the community.

Our green vests arrived, and they look great! Community Board members certainly stand out in the crowd. It has been an excellent way to get acknowledgement and recognition from the community. Our new flags also look effective and we pair them with the old ones to attract further attention!



Our Battery Project with PAK'nSAVE has been very well received by the community with us now collecting 40 to 50 kg per month, that go to Urban Miners to be recycled. To help with the costs we recently approached PAK'nSAVE, who have kindly agreed to provide a \$2000 sponsorship, for which we are very grateful.

Despite our role being 70% advocacy we are still struggling to convey the sentiment of the community across in a way that constitutes change from the set path or assists us to advance a project (eg Holmes Garage) or position that the community supports. This is a long standing issue with very few Community Board initiatives over the years ever seeing the light of day.

At this stage despite taking part in all the submissions, we have not seen any results to indicate that any of our suggestions were supported. We did however find the process taken with our involvement in the Local Alcohol Policy helpful and rewarding to date, the final product will be the proof in the pudding to see if our input had an impact or not.

We would still like to complete a media plan as it would be a great help with getting the best we can from media with no funding. Unfortunately, we are still some way behind with this due to the current workload of comms staff. We have met with Lisa though and she has a few ideas for us that I look forward to exploring with her further as soon as she can free up some time.

The newspaper columns continue to receive great feedback from the community. The main feedback is they are informative and provide a good perspective of what we are involved with. We are very lucky to have the continued support of both local papers.

We recently were required to take part in a second Community Board review by Dr Steven Finlay that highlighted some issues we need to address, such as style and tone (for which I take full responsibility) and our on going debate over planned changes in the Te Awamutu War Memorial Park. On a positive note he thought we were making good progress with our strategic plan.

Finding our way is still taking time. We are struggling to get things right and this is causing conflict. We are raising issues that our community are raising, like fluoridation, the proposed incinerator, heritage signs, Holmes Garage and questioning levels of service. The continual push back is incredibly frustrating. We are frustrated that one of the most important issues for us from the first review was to have our input from the community put forward at the point in the process where it could make a difference and yet again we are at the tail end where we will just make a submission to an Annual Plan and Long Term Plan that has already been largely decided.

The million dollar question is do you want the Community Board to be providing feedback from the community and advocating for them or have us support Council led projects that we help sell the benefits to the community? I believe this is where we are coming unstuck and think this is a fundamental question we need to clarify before we can move forward.

We are on balance happy with where our strategic plan has taken us thus far but we have identified a few changes that we intend to make in the near future depending on the outcome of the annual plan, so we can at least have a few successes.



These include getting permission to do some small community projects (eg community furniture, plant some trees, move the perfume garden 20 metres) with the assistance of some service groups (who we are yet to ask) that will hopefully cost council very little or nothing.

The additional leadership training I had the privilege of doing with Linda Hutchings was valuable and supported my interpretation of the various situations I have found myself in. Dr Steven Finlay has also been a valuable and appreciated mentor through the review process. Thank you to them both.

I'd like to thank the staff for all their hard work, especially Jo Gread who organises all our Council related matters and works hard to keep us abiding by the rules and getting the right information to us on time.

The Community Board has worked very hard to get out into the community and bring back their feedback, they continue to support me and are passionate about what is best for this community. I cant thank them enough for the tireless effort they put in for the good of the Te Awamutu, Kihikihi and Kakepuku communities.

We look forward to the next 6 months and trying to be as solution focused as possible.

A handwritten signature in black ink, appearing to read "Ange Holt".

Ange Holt
Chairperson Te Awamutu & Kihikihi Community Board

COMMITTEE AGENDA



To: The Chairperson and Members of the Strategic Planning and Policy Committee

From: Governance

Subject: **RESOLUTION TO EXCLUDE THE PUBLIC**

Meeting Date: 7 May 2024

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

A local Authority may, by resolution, exclude the public from the whole or any part of the proceedings of any meeting under section 48(1) of the Local Government Official Information and Meetings Act 1987.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<i>10. Security and Enforcement Services Contact Extension</i>	<i>Good reason to withhold exists under section 7 Local Government Official Information and Meetings Act 1987</i>	<i>Section 48(1)(a)</i>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may be, which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, are as follows:

Item No.	Section	Interest
10	7(2)(i)	<i>To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>