

Pirongia Ward Committee Public Agenda 12 December 2024

Council Chambers, Waipā District Council, 101 Bank Street, Te Awamutu



Members:

Councillor C St Pierre (Chairperson); Councillor B Thomas; T Huata (Purekireki Marae); E Eden - (Te Pahu representative); A Reymer (Ōhaupō representative); J Thomas (Ngāhinapōuri representative); R Webb (Pirongia representative); J Williams (Koromatua representative)

12 December 2024 04:00 PM

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Karakia Timatanga - Opening Karakia

Tūtawa mai i runga,

I summon that which is above,

Tūtawa mai i raro,

I summon that which is below,

Tūtawa mai i roto,

I summon that which is within,

Tūtawa mai i waho.

I summon that which is without,

Kia tau ai te mauri tū, te mauri ora, ki te
kātoa.

*Let the universal vitality be rising to enrich
us all.*

Haumi e, hui e, Tāiki e!



APOLOGIES

A member who does not have leave of absence may tender an apology should they be absent from all or part of a meeting. The Chairperson (or acting chair) must invite apologies at the beginning of each meeting, including apologies for lateness and early departure. The meeting may accept or decline any apologies.

The acceptance of a member's apology constitutes a grant of 'leave of absence' for that specific meeting.



DISCLOSURE OF MEMBERS' INTERESTS

Members are reminded to declare and stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they may have.

COMMITTEE AGENDA



To: The Chairperson and Members of the Pirongia Ward Committee
From: Governance
Subject: **CONFIRMATION OF MINUTES**
Meeting Date: 12 December 2024

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The local authority, its committees, subcommittees and any local and community boards must keep minutes of their proceedings. These minutes must be kept in hard or electronic copy, authorised by a Chairperson’s manual or electronic signature once confirmed by resolution at a subsequent meeting. Once authorised the minutes are the prima facie evidence of the proceedings they relate to.

The only topic that may be discussed at a subsequent meeting, with respect to the minutes, is their correctness.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the open minutes of the Pirongia Ward Committee meeting held on 11 September 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

3 ATTACHMENT - ĀPITITANGA

Pirongia Ward Committee Minutes – 11 September 2024

COMMITTEE MINUTES



Time: Pirongia Ward Committee
4.00pm
Date: Wednesday 11 September 2024
Location: Council Chambers, 101 Bank Street, Te Awamutu

PRESENT

Chairperson
Councillor C St Pierre

Members
J Thomas (Ngāhinapōuri representative); R Webb (Pirongia representative); A Reymer (Ōhaupō representative); Councillor B Thomas; J Williams (Koromatua representative – Via Zoom), E Eden (Te Pahu representative)

Chairperson St Pierre started the meeting with a karakia timatanga.

1 APOLOGIES

There were no apologies received.

2 DISCLOSURE OF MEMBERS' INTERESTS

Chairperson St Pierre and Councillor BS Thomas - Item 5 and 7

Due to Chairperson St Pierre declaring an interest in these items, the committee nominated Board Member Reymer to the Chair

RESOLVED

8/24/13

That the Pirongia Ward Committee nominates Board Member Reymer as acting Chair for Item 5-7 of the Pirongia Ward Committee meeting 11 September 2024.

Member Thomas/Member Webb

3 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting were included in the agenda.

RESOLVED

8/24/14

That the minutes of the Pirongia Ward Committee meeting held on 6 June 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting, subject to the correction of numbering and typographical errors.

Councillor Thomas/Member Reymer

4 Ohaupo Village Pedestrian Safety Improvements

The report provided feedback on the construction of the Ōhaupō Village Pedestrian Safety Improvement works which are now complete.

Following project completion, the community sentiment towards the upgrades has been very positive. Substantial tempering of traffic speed has been achieved. The pedestrian signals work well, and it is now much safer and more attractive for village residents and visitors to fully utilise the commercial area.

Staff advised a correction to the report as the financial contribution from NZTA to the project was \$1 million, not \$1.5 million as stated in the report.

The committee were advised that NZTA plan to carry out a full rehabilitation of the highway pavement in the village from Forkert Road in the north to approximately 100m south of Great Collins Street before Christmas 2024.

RESOLVED

8/24/15

That the Pirongia Ward Committee receives the report of Erik Van Der Wel, Programme Engineer, Transportation, titled Ōhaupō Village Pedestrian Safety Improvements (document number 11292405).

Member Reymer/Member Williams

5 Plan Change 25 - Shelterbelts and Artificial Crop Protection Structures

[Chairperson St Pierre and Councillor Thomas declared an interest and did not take part in discussion on this item.] Member Reymer acted Chair for this item.

The purpose of this report is to inform the Committee of the purpose for draft Plan Change 25 – Shelterbelts and Artificial Crop Protection Structures (PC25) and seek feedback from the Committee on the proposed draft planning provisions as part of stakeholder engagement.

Formal Consultation will be undertaken in the first quarter of 2025. There was a discussion on existing shelter belts, height controls, shading rules, use of white as a colour for material and maintenance.

RESOLVED

8/24/16

That the Pirongia Ward Committee

a) Receives the report of Alice Morris, Policy Planner titled Draft Plan Change 25 – Shelterbelts and Artificial Crop Protection Structures [ECM Number 11294017]

b) Provides the following feedback on PC25 as a key stakeholder:

- i. For those residents with an elevated view, the use of the colour white for material is not the best choice of colour, and*
- ii. Concerned with existing heights of existing shelter belts.*

Member Webb/Member Williams

6 2025-34 LONG TERM PLAN UPDATE

Melissa Russo, Manager Strategy, provided an overview on progress of the LTP. This included highlighting for the Committee the key challenges and projects for the LTP.

RESOLVED

8/24/17

That the Pirongia Ward Committee receive the report of Melissa Russo, Strategy Manager, titled Introduction to the 2025-34 Long Term Plan (ECM 11243541).

Member Reymer/Councillor St Pierre

7 LOCAL ALCOHOL POLICY, ALCOHOL FEES BYLAW AND ALCOHOL CONTROL BYLAW

[Chairperson St Pierre and Councillor Thomas declared an interest and did not take part in discussion on this item]

This report is to inform the Pirongia Ward Committee that public consultation is open and that a submission may be made on the draft Local Alcohol Policy, draft Alcohol Control Bylaw and draft Alcohol Fees Bylaw. Discussion was held on the cap on off-licences, rural settlement on-licences and the hours of trading. Members were happy with the proposal as it stands and decided not to make a submission.

RESOLVED

8/24/18

That the Pirongia Ward Committee

a) Receives the report of Mieke Heyns – Strategic Policy Advisor titled Alcohol Policy and Bylaws Consultation

b) Does not make a submission to the Alcohol Policy and Bylaws Consultation

Member Reymer/Member Williams

8 DISCRETIONARY FUNDING REPORT

Chairperson St Pierre resumed her position as Chairperson.

This report is to agree an approach to discretionary grant funding for the 2024/2025 financial year. The Committee agreed criteria for grant allocations and to hold one funding round this financial year.

RESOLVED

8/24/19

That the Pirongia ward Committee:

- a) *Receives the report of Jo Gread, Manager Governance titled 'Discretionary Grant Funding 2024/2025 Financial Year (ECM Number 11289124) and*
- b) *Agrees the following criteria for determining applications for discretionary grant funding:*
 - I. *Only not-for-profit groups, clubs or organisations can apply for funding and must be providing a local community or welfare service for the benefit of the wider Waipā community, i.e. not a private club or business*
 - II. *Applications will not be considered for expenses or events that have already happened (retrospective),*
 - III. *Failure to return an Accountability Form may jeopardise any future funding your organisation applies for,*
 - IV. *Only funding groups, clubs or organisations that are based inside the area or currently deliver services in the area covered by the Pirongia Ward Committee (i.e. the areas in Waipā District where residents do not vote for a Community Board),*
 - V. *Maximum level of funding that can be applied for in the 2024/2025 financial year is \$2000.00 plus GST*
- c) *Agrees to hold one funding round for distribution of discretionary grant funding in the 2024/2025 financial year*

Member Reymer/Member Thomas

9 TREASURY REPORT

The Treasury Report for the period ended 30 August 2024 was included in the Agenda.

RESOLVED

8/24/20

That the Pirongia Ward Committee receive the report of Nada Milne, Financial Accountant, titled Treasury Report for the period ended 30 August 2024.

Member Webb/Member Reymer

10 REPORTS FROM COMMITTEE MEMBERS

Member Williams advised that the Koromatua Hall AGM is next week and that they are getting quotes for repainting the hall. She commended Member J Thomas for her community newsletter.

Member J Thomas reported that the Ngahinapouri Hall committee AGM had been held. The Food Truck event will be coming back to Ngahinapouri monthly and she is looking into setting up a monthly market. Work has been done on Mangahaea Walkway clearing weeds.

Member Reymer reported that the Ohaupo Main Road upgrade has been received well and advised that the community hub is getting more use for community events, such as indoor bowls. He advised that the Mangaotama Catchment group is being formalised.

Member Webb noted the potential implications for the Pirongia Community Association with the changes to the Incorporated Society rules. She advised that Te Ngahere reserve, on the corner of Belcher St and McClure St, seems to have had no work done on it recently. Plants and sculptures need maintaining and bollards are needed to stop car vandalism.

Member Eden advised that the Te Pahu Residents and Ratepayers Association has new members, and the hall has 95% of the funding it needs for the new roof. She advised that they are trying to get funding for new "Welcome" signage for the entrance to the town.

RESOLVED

8/24/21

That the Pirongia Ward Committee receives the verbal reports from all Pirongia Ward Representatives

Member Reymer/Member Webb

11 DATE OF THE NEXT MEETING

The next Pirongia Ward Committee meeting is to be held at 4.00pm on Thursday 12 December 2024.

Chairperson St Pierre ended the meeting with a karakia whakamutunga

This being the business the meeting **closed 6.28pm**

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS

CHAIRPERSON

DATE



To: The Chairperson and Members of the Pirongia Ward Committee
From: Governance
Subject: **Discretionary Fund Allocations December 2024**
Meeting Date: 12 December 2024

1 PURPOSE - TAKE

The purpose of this report is to allocate grants to discretionary fund applications.

2 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

Waipā District Council has delegated the Pirongia Ward Committee the authority to allocate discretionary funding, within the approved budget, providing that any decision to allocate any of those funds must be made in accordance with the requirements of section 10 of the Local Government Act 2002 to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

The committee has received 6 applications requesting \$8,350.00. These applications are for the only round of funding for this financial year.

The confidential financial records of discretionary fund applicants, which have been supplied as part of the application process, are included in Appendix 3. This is a confidential attachment to this report.

Public Excluded Attachment	Grounds for excluding the public
Item 4, Appendix 3 – Confidential financial records of discretionary fund requests	To protect information which is subject to an obligation of confidence where the making available of the information would be likely to: <ul style="list-style-type: none"> i. prejudice the supply of similar information, or information from the same source, where it is in the public interest that such information should continue to be supplied; or ii. would be likely otherwise to damage the public interest (s 7(2)(c)).

3 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Pirongia Ward Committee

- a) *Receives the report of Jo Gread, Governance Manager, titled Discretionary Fund Allocations December 2024 (ECM 11311590);*
- b) *Allocates Pirongia Community Skatepark Project Group \$_____ plus GST (if any) from the Pirongia Ward Committee discretionary fund,*
- c) *Allocates Pirongia School Board of Trustees \$_____ plus GST (if any) from the Pirongia Ward Committee discretionary fund,*
- d) *Allocates The Girl Guide Association New Zealand Incorporated \$_____ plus GST (if any) from the Pirongia Ward Committee discretionary fund,*
- e) *Allocates Te Pahu Hall Society Incorporated Group \$_____ plus GST (if any) from the Pirongia Ward Committee discretionary fund,*
- f) *Allocates Pirongia Playcentre Group \$_____ plus GST (if any) from the Pirongia Ward Committee discretionary fund,*
- g) *Allocates Ohaupo & Ngahinapouri Lions \$_____ plus GST (if any) from the Pirongia Ward Committee discretionary fund.*

4 BACKGROUND – KŌRERO WHAIMĀRAMA

Waipā District Council has delegated the Pirongia Ward Committee the authority to allocate discretionary funding, within the approved budget, providing that any decision to allocate any of those funds must be made in accordance with the requirements of section 10 of the Local Government Act 2002 to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

In the 2024/2025 financial year the Pirongia Ward Committee discretionary grant allocation was \$13,000.00. The Committee has \$15,131.19 in its uncommitted funds to allocate funding from. The reason the available funds are more than the 2024/2025 allocation is that the Committee carried over funding from the previous financial year.

At its meeting on 11 September 2024 the Committee decided it would allocate the discretionary grant funding via one funding round for the 2024/2025 financial year. It also agreed the following criteria for determining applications:

Application Criteria

- Only not-for-profit groups, clubs or organisations can apply for funding and must be providing a local community or welfare service for the benefit of the wider Waipā community, i.e. not a private club or business
- Applications will not be considered for expenses or events that have already happened (retrospective).

- Failure to return an Accountability Form may jeopardise any future funding the organisation applies for
- Only funding groups, clubs or organisations that are based inside the area or currently deliver services in the area covered by the Pirongia Ward Committee (i.e. the areas in Waipā District where residents do not vote for a Community Board) may apply,
- Maximum level of funding that can be applied for in the 2024/2025 financial year is \$2000.00 plus GST.

Appendix 1 summarises whether all applications meet the above criteria.

Applications Received

Six applications have been received from the following community organisations requesting a total of \$8,350.00.

Organisation	Purpose of Grant	Amount requested (+GST)
Pirongia Community Skatepark Project	Design and install an information board and design website about the project.	\$1500.00
Pirongia School Board of Trustees	Assist with operation costs of the swimming pool.	\$1500.00
The Girl Guide Association New Zealand Incorporated	Assistance with funding for hall hire costs in Ngāhinapōuri.	\$600.00
Te Pahu Hall Society Incorporated	Contribution to re-roof the hall.	\$2,000.00
Pirongia Playcentre	Upgrade of safety fall coverings on playground and swing areas	\$2,000.00
Ohaupo & Ngāhinapouri Lions	Ohaupo Community ANZAC ceremony operational costs	\$750.00

Appendix 2 of this report includes all applications received for this round of discretionary funding. Appendix 3 contains the confidential financial information required as part of the application process.

5 SIGNIFICANCE & ENGAGEMENT – KAUPAPA WHAI MANA ME NGĀ MATAPAKINGA

Staff have considered the key considerations under the Significance and Engagement Policy, in particular sections 7 and 8 and have assessed that the matter in this report has a low level of significance.

6 OPTIONS – NGĀ KŌWHIRINGA

Option	Advantages	Disadvantages
<p>Option 1: Do nothing</p>	<ul style="list-style-type: none"> No staff or other Council resources required 	<ul style="list-style-type: none"> Not-for-profit groups, clubs or organisations may not be able to continue with their projects Not meeting a delegation by Waipā District Council
<p>Option 2: Allocate funding to some or all applications</p>	<ul style="list-style-type: none"> Not-for-profit groups, clubs or organisations allocated funding will be able to continue with their projects 	<ul style="list-style-type: none"> Some groups, clubs or organisations may not receive funding if they are not selected.

The recommended option is Option 2.

7 OTHER CONSIDERATIONS – HEI WHAIWHAKAARO

Council’s Vision and Strategic Priorities

The Pirongia Ward Committee Discretionary Funding meets the Waipā District Council’s strategic priority to be connected with its community and meets the socially responsible outcome by ensuring sectors of its community are encouraged to increase their profiles and continue with projects that ensure their continuance.

Legal and Policy Considerations – Whaiwhakaaro ā-Ture

Staff confirm that the Option 2 complies with Council’s legal and policy requirements.

Financial Considerations – Whaiwhakaaro ā-Pūtea

The discretionary grant funds for the Pirongia Ward Committee are budgeted for in the 2024/2025 year when the discretionary grant allocations will be made.

Risks - Tūraru

There are no known significant risks associated with the decisions required for this matter.

8 NEXT ACTIONS

Action	Responsibility	By When
Allocate discretionary funding	Committee	Dec 2024
Inform applicants if funding was allocated to their application	Governance	Dec 2024

9 APPENDICES - ĀPITITANGA

No:	Appendix Title
1	Summary of Discretionary Fund Applications and Criteria Eligibility
2	Discretionary Fund Applications for December 2024
3	Confidential financial records of discretionary fund applications



Jo Gread

MANAGER GOVERNANCE

APPENDIX 1

Summary of Discretionary Fund Applications and Criteria Eligibility

Board	No.	Organisation	Meets Criteria	Other	Purpose of Grant	Cap. Exp.	Op. Exp.	2022 Grant Allocated	2022 Acc.	2023 Grant Allocated	2023 Acc.	Amount requested (excl GST)
PIR	1	Ōhaupō Ngāhinapōuri Lions Club	✓		Ōhaupō Community ANZAC ceremony operational costs		✓	\$750.00	✓	\$750.00	x	\$750.00
PIR	2	Pirongia Community Skatepark Project	✓		Design and install an information board and design website about the project.	✓						\$1,500.00
PIR	3	Pirongia Playcentre	✓		Upgrade of safety fall coverings on playground and swing areas	✓				\$1,000.00	✓	\$2,000.00
PIR	4	Pirongia School Board of Trustees	✓		Assist with operation costs of the swimming pool.		✓	\$1,500.00	✓	\$1,000.00	✓	\$1,500.00
PIR	5	Te Pahu Hall Society Incorporated	✓		Contribution to re-roof the Hall.		✓	\$2,400.00	✓	\$1,000.00	x	\$2,000.00
PIR	6	The Girl Guide Association New Zealand Incorporated	✓		Assistance with funding for hall hire costs in Ngāhinapōuri.		✓			\$500.00	✓	\$600.00
												\$8,350.00

APPENDIX 2

Discretionary Fund Applications for December 2024

About Your Group/Organisation	
Full Legal Name <i>(as on the bank account)</i> : Ohaupo Ngahinapouri Lions Club	
Common Use Name <i>(if different)</i> :	
Website:	
Postal Address:	

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)? Membership/subs			
List all financial assistance your organisation has received over the last three years from Waipā District Council only			
Organisation	Purpose	Amount (\$)	Year
	Anzac	750	2023
	Anzac	750	2022
	Anzac	750	2021
How long has your organisation been active in the Waipā district? 45 years			
Where is your group/club based? Ohaupo Ngahinapouri area, no set base but meet monthly in Kaipaki			
Where are the people based that will benefit from your services/activity? Mostly the Ohaupo community			
How many members in your organisation (including volunteers)? 20			
What is your group's core purpose and vision? To serve the community organising and running activities, raise funds for charities and people in need.			

Proposal for Financial Assistance

<p>How much funding assistance are you applying for (GST Exclusive)? \$750</p>
<p>What is the proposed activity/project that you are applying for funding?</p> <p>Ohaupo Anzac services on behalf of Ohaupo RSA. Funds cover hall hire, choir donation and refreshments afterwards</p> <p>Ohaupo School require \$650 for a light supper and the Rosetown Choiristers require \$100 for their services singing at the event.</p> <p>Running the Ohaupo Anzac service is cost neutral for the Ohaupo/Ngahinapouri lions and we don't charge for our time and effort running it, and ask community board funding to cover direct costs to us from other community groups that contribute.</p>
<p>How many people will your project benefit, and how will it benefit them?</p> <p>150-200</p>
<p>How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?</p> <p>Anzac awareness is important to the community and the services always well received</p>
<p>What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants</p> <p>Memorial hall is donated by Ohaupo Hall society</p>
<p><input type="checkbox"/> Attach a copy of the budget for your proposal and any quotes obtained</p>
<p><input type="checkbox"/> Please tick the box if you wish to Speak to your Application at the 12 December meeting of the Pirongia Ward Committee</p>

Checklist...

- Have you completed the correct form for the Board/Committee you are applying to
- Have you completed every question contained in the application form?
- Attach a copy of your latest Bank Statement, Annual Accounts and Financial Statement
- Attached a copy of Deposit Slip
- Attached a copy of a budget for your proposal and any quotes
- Supplied the names of two people and their contact details
- Had this form signed by those two contact people

About Your Group/Organisation
Full Legal Name (as on the bank account): Pirongia Community Skatepark Project
Common Use Name (if different): Pirongia Skatepark
Website: we don't have one yet – hence the request for funds
Postal Address: 412 McClure St, Pirongia 3802

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)? Fundraising and community grants				
List all financial assistance your organisation has received over the last three years from Waipā District Council only				
Organisation	Purpose	Amount (\$)	Year	
Waipa District Council	Seed fund to conduct site testing and community consultation	100,000	2023	
How long has your organisation been active in the Waipā district? Less than 1 year				
Where is your group/club based? In Pirongia				
Where are the people based that will benefit from your services/activity? Pirongia and surrounding districts				
How many members in your organisation (including volunteers)? We are a team of 4 co-ordinating the fundraising efforts – 3 community members supported by a representative from Waipa District Council				
What is your group's core purpose and vision? To build a community skatepark in Pirongia				

Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)? \$ 1,500

What is the proposed activity/project that you are applying for funding?
 We are seeking funding to set up a dedicated web page and site signage to keep the community and funders up to date on our project progress. This will also provide means for people to engage in the project whether hosting fundraising activities or wishing to donate. This web site will also allow recognition of all those that are supporting us on the journey and maintain communication and momentum within the community. The website will support our current Facebook page.

How many people will your project benefit, and how will it benefit them?
 The website and site signage project will benefit the wider community as we move closer to achieving our fundraising target to secure the build of the Pirongia Skatepark.
 Pirongia has a proud history of independent adventurous youth offering exploration within a bike ride of the village. Sadly as our youth get older the village lacks activities for our rangitahi which sees them travelling away or losing the sense of contribution and belonging they once had as little people in our village.
We want to keep them connected and provide a place where they belong in our village.
 The Pirongia skatepark will serve as a hub for positive social interaction, physical activity, and creative expression for our rangitahi across the wider Waipa district, providing benefits to thousands of Waipa District rate payers.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

- Benefits**
1. Youth Engagement
 The skate park will provide a positive outlet for local youth, encouraging them to engage in healthy physical activities and develop new skills. It will also offer a safe and supervised environment where they can socialize and participate in structured activities.

 2. Community Cohesion
 By bringing together people of all ages and backgrounds, the skate park will foster a sense of community and belonging. Events, competitions, and workshops can be organized to further strengthen community bonds.

 3. Physical Health
 Regular use of the skate park will promote physical fitness and well-being among our youth. Skateboarding, BMX riding, and scootering are excellent forms of cardiovascular exercise that improve strength, coordination, and flexibility.

 4. Economic Impact
 The skate park will attract visitors from surrounding areas, boosting local businesses and contributing to the local economy. It may also create opportunities for local jobs and services related to skateboarding, scootering and BMX activities.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants

We have not received any funds for this website/sign project yet.

Attach a copy of the **budget** for your proposal and any quotes obtained

Website build	\$300
Website hosting for 24 months	\$500
Sign design	\$100
Sign print	\$400
Sign posts and installation	\$200
TOTAL COST	\$1,500

Please **tick the box if you wish to Speak to your Application** at the 12 December meeting of the Pirongia Ward Committee

Checklist...

- Have you completed the correct form for the Board/Committee you are applying to
- Have you completed every question contained in the application form?
- Attach a copy of your latest Bank Statement, Annual Accounts and Financial Statement – provided by WDC
- Attached a copy of Deposit Slip – provided by WDC
- Attached a copy of a budget for your proposal and any quotes
- Supplied the names of two people and their contact details
- Had this form signed by those two contact people

About Your Group/Organisation

Full Legal Name (as on the bank account): Pirongia School Board of Trustees

Common Use Name (if different): Pirongia School

Website: pirongia.school.nz

Postal Address: PO Box 34020, Pirongia, 3844

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Ministry of Education Operational Grant

List all financial assistance your organisation has received over the last three years from Waipā District Council only

Organisation	Purpose	Amount (\$)	Year
WDC – Pirongia Ward	Swimming pool operating costs	\$1,000	2023
WDC – Pirongia Ward	Swimming pool operating costs	\$1,500	2022
WDC – Pirongia Ward	Swimming pool operating costs	\$1,500	2021

How long has your organisation been active in the Waipā district?

Since 1873

Where is your group/club based?

On the school grounds at 100 Beechey Street, Pirongia.

Where are the people based that will benefit from your services/activity?

Pirongia village and surrounding area (ie. Farms and other properties just outside the village).

How many members in your organisation (including volunteers)?

406 children, 40 staff, many parent volunteers in varying roles over the year.

What is your group's core purpose and vision?

Through our localised and student centred curriculum, we are committed to achieving equity and excellence by nurturing confident, connected and capable learners and educators.

We are a state owned school for children in years one to eight. Our primary purpose is educating these children.

Thanks for getting in touch.
We're applying for \$1,500 excl GST.

Proposal for Financial Assistance

<p>What is the proposed activity/project that you are applying for funding?</p> <p>To assist with the operating costs of our swimming pool over the summer. Primarily, this funding assists with the additional costs of having the pool open to the public.</p>
<p>How many people will your project benefit, and how will it benefit them?</p> <p>We are anticipating to sell 80 community pool keys this season, this allows access to the key holder and their immediate family. Estimated number of people is 240-320.</p>
<p>How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?</p> <p>We recognise that our school families play a big part in supporting the school by encouraging their children's learning. We also acknowledge that positive, ongoing relationships with our community have benefits for the community as a whole which is why we continue to offer the use of the school pool over the Summer.</p> <p>The community pool offers a focal point where: families can socialise together, individuals can exercise, and community members can access swimming lessons from a qualified instructor.</p>
<p>What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants</p> <p>Community members access the pool purchase a \$110 key per immediate family.</p>
<p><input checked="" type="checkbox"/> Attach a copy of the budget for your proposal and any quotes obtained</p>
<p><input type="checkbox"/> Please tick the box if you wish to Speak to your Application at the 12 December meeting of the Pirongia Ward Committee</p>

<p>Checklist...</p> <p><input checked="" type="checkbox"/> Have you completed the correct form for the Board/Committee you are applying to</p> <p><input checked="" type="checkbox"/> Have you completed every question contained in the application form?</p> <p><input checked="" type="checkbox"/> Attach a copy of your latest Bank Statement, Annual Accounts and Financial Statement</p> <p><input checked="" type="checkbox"/> Attached a copy of Deposit Slip</p> <p><input checked="" type="checkbox"/> Attached a copy of a budget for your proposal and any quotes</p> <p><input checked="" type="checkbox"/> Supplied the names of two people and their contact details</p> <p><input checked="" type="checkbox"/> Had this form signed by those two contact people</p>
--

About Your Group/Organisation
Full Legal Name <i>(as on the bank account)</i> : The Girl Guides Association New Zealand Incorporated
Common Use Name <i>(if different)</i> : GirlGuiding New Zealand
Website: https://girlguidingnz.org.nz/
Postal Address: PO Box 13143, City East, Christchurch 8141

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?
 Funding is currently received through membership fees, Guide E-shop sales, property hire and property sales, trusts, donations, and bequests. Regional Hubs and Local Teams also fundraise to support the delivery of any events, activities or camps that are taking place throughout the year to help ease the financial burden on parents on having to pay any extra costs.

List all financial assistance your organisation has received over the last three years from Waipā District Council only

Organisation	Purpose	Amount (\$)	Year
Pirongia Ward	Hall Hire	\$500	23-24
TeAwamutu Community Board	Hall Hire	\$1,800	23-24
Pirongia Ward	Hall Hire	\$500	22-23
TeAwamutu Community Board	Hall Hire	\$2,250	22-23
Pirongia Ward	Hall Hire	\$434.80	20-21
TeAwamutu Community Board	Hall Hire	\$1,700	20-21

How long has your organisation been active in the Waipā district?
 Almost 100 years

Where is your group/club based?
 Te Awamutu Scout Hall, 11 Scout Lane, Te Awamutu
 Te Rore Hall, 5 Allcock Road, Ngahinapouri

Where are the people based that will benefit from your services/activity?
 93 girls and young women (aged 5 to 17 years) and 11 volunteers attend the GirlGuiding units in Te Awamutu
 11 girls and young women (aged 7 to 17 years) and 1 volunteers in Ngahinapouri.

How many members in your organisation (including volunteers)? About 7,000



Valerie Barraclough

Oct 16

We are seeking \$600 to cover the hall hire costs.
We pay \$150 per term.

What is your group’s core purpose and vision? GirlGuiding New Zealand enables girls and young women to develop into confident, adventurous and empowered leaders in their communities. Our purpose is the empowerment of girls and young women with a focus on three key elements: enabling our girls to develop self-esteem/confidence; to develop teamwork and leadership; and to develop girls’ ability and skills to have a voice so they can take action to change their world. Over the last few years, GirlGuiding New Zealand has introduced an array of methods for girls and young women to interact with the organisation through casual and repeat participation, either in person or virtually. These include Group Meetings (weekly Classic Guiding), online Programme (Explore) and Events. Our programmes are packed with life skills, outdoor adventures, education, and basic values that girls can draw upon throughout their lives, helping them make better choices, gain confidence, discover their passions and make a valuable contribution to their community.

Proposal for Financial Assistance

What is the proposed activity/project that you are applying for funding?
To ensure that we can provide our programme in a safe and comfortable environment, we seek assistance with the hall hire costs for our units in Te Awamutu and Ngahinapouri. We are a member organisation that makes a positive impact in our communities. To ensure that we can provide our programmes in a safe, comfortable, and healthy environment, we seek assistance to fund hall hire costs specifically.
Keeping our meetings local means our members have a sense of pride and belonging in the community. They are encouraged to involve themselves in community service, which helps them feel valued, inspired, and empowered to make a difference in areas that matter to them.

How many people will your project benefit, and how will it benefit them?
The funding will directly benefit the 104 girls currently involved in GirlGuiding in Waipa District, plus it will enable leaders to recruit more girls because the units can continue running and have a presence in the community.
Furthermore, the funding will enable the local volunteers and girls to positively impact the broader community of the district through the community work the girls undertake as part of their Guiding journey. This might include cleaning up the local park, raising awareness of local issues and fundraising for local causes.
The long-term benefits for the district include having confident young women who are not afraid to tackle difficult topics and be tomorrow’s leaders.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?
Venue hire is essential for the delivery of our programme. Our girls and young women will be able to continue to come together on the same day and time to enjoy the activities and events that guiding offers in a familiar, safe, and comfortable environment. It is vital that girls are part

<p>of their local community and that the public can get involved by supporting any events, activities or fundraising that the girls participate in.</p> <p>It will help keep the cost of participating in Guiding down, so more girls can enjoy the experience of belonging to Guiding and feel valued, inspired, and empowered to make a difference. Having the continuity of a venue helps parents to feel secure in the knowledge of where their daughter is meeting and that the premises is fit for purpose. Being local makes it easier for parents to drop off and collect their girls at their unit meeting and parents of potential members will feel confident knowing where the groups meet. Our members are encouraged to participate in community events and initiatives. Our programme encourages relationships with local community stakeholders, such as Rotary, RSA, environmental trusts and local councils to support community projects and raise awareness of the local cultural and global community. Some examples are ANZAC Day services and parades, trust land plantings, park or beach clean-ups, fence painting, beautifying local reserves and promoting recycling.</p>	
<p>What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants</p> <p>N/A</p>	
X	<p>Attach a copy of the budget for your proposal and any quotes obtained</p>
<input type="checkbox"/>	<p>Please tick the box if you wish to Speak to your Application at the 12 December meeting of the Pirongia Ward Committee</p>

<p>Checklist...</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Have you completed the correct form for the Board/Committee you are applying to <input checked="" type="checkbox"/> Have you completed every question contained in the application form? <input checked="" type="checkbox"/> Attach a copy of your latest Bank Statement, Annual Accounts and Financial Statement <input checked="" type="checkbox"/> Attached a copy of Deposit Slip <input checked="" type="checkbox"/> Attached a copy of a budget for your proposal and any quotes <input checked="" type="checkbox"/> Supplied the names of two people and their contact details <input checked="" type="checkbox"/> Had this form signed by those two contact people 	
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EzzyBi s: 29440415

Te Rore Hall Assoc



TAX INVOICE

Customer		Date	
Name	Girl Guiding New Zealand		3/07/2024
Address	Te Pahu Girl Guides	Order number	Term 1 & 2
	[Redacted]		
Phone	[Redacted]		

Qty	Description	Unit Price	TOTAL
1	Hall hire for term 1 - 2024	\$150.00	\$150.00
1	Hall hire for term 2 - 2024	\$150.00	\$150.00
SubTotal			\$300.00
TOTAL			\$300.00

Approved property@ggnz.org.nz 2024-07-03 21:39:33

Please note - Due to increasing electricity costs the Te Rore Hall Committee have had to increase the charges for hall hire to \$200 per term this will be effective from your next invoice.

Te Rore Hall Assoc
 [Redacted]
 Te Awamutu 3786

For Direct Credit Payment
 [Redacted]
 Use Name as Reference

EzzyBills: 25058820
 Approved property@gganz.org.nz 2023-12-07 01:44:14

Te Rore Hall Assoc



TAX INVOICE

Customer

Name Girl Guiding New Zealand

Address Te Pahu Girl Guides
 [Redacted]
 [Redacted]

Phone [Redacted]

Date 7/12/2023

Order number Term 3 & 4

Qty	Description	Unit Price	TOTAL
1	Hall hire for Term 3 - 2023	\$150.00	\$150.00
1	Hall hire for Term 4 - 2023	\$150.00	\$150.00
For Direct Credit Payment Option: Westpac Bank A/c [Redacted]			
SubTotal			\$300.00
TOTAL			\$300.00

Please detach and return with payment to the below address

Te Rore Hall Assoc
 [Redacted]
 Te Awamutu 3786

From Girl Guiding New Zealand
Payment due \$300.00

Payment enclosed _____

About Your Group/Organisation

Full Legal Name (as on the bank account): Te Pahū Hall Society Incorporated

Common Use Name (if different):

Website: tepahu.co.nz

Postal Address: [REDACTED] Treasurer, Te Pahū Hall Society,
[REDACTED] Te Pahū, R D 5, Hamilton 3285.

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Fundraising and community events

List all financial assistance your organisation has received over the last three years from Waipā District Council only

Organisation	Purpose	Amount (\$)	Year
WDC	Security Stays	1,000	2022
WDC	UV water filter	1,000	2022
WDC	Security camera	1,400	2023
WDC	Fence	1,000	2023
WDC	Roof	1,000	2024

How long has your organisation been active in the Waipā district?

112 years

Where is your group/club based?

Te Pahū, 2 Limeworks Loop Road. (The Te Pahū Hall)

Where are the people based that will benefit from your services/activity?

Mainly Te Pahū, but users from a wide area often use the Hall e.g. the rest of Waipa, Hamilton and further afield.

How many members in your organisation (including volunteers)?

All residents over 16 within 15 km of the Hall (1,071 from census), over 30 active volunteers, 10 Committee members

What is your group's core purpose and vision?

The Te Pahū Hall provides a central meeting place and hub for the community. The Hall Society is a group of elected community members who manage and promote this resource for, and on behalf of, the community. The Hall is a venue for regular concerts, dances, weddings, birthdays and other community events. Weekly activities include 'Bootcamp', Pilates classes, and indoor bowls. It is also the weekly venue for 'Play group' for younger than Pre-School children and their

parents. It is also available for any other local group to use. Examples of other uses in include Landcare/ DOC presentations; life coaching workshops; farmer discussion groups; corporate presentations to the community; bicycle club events, and first aid training.

The Hall is the local Civil Defence Centre.

Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)? \$2,000

What is the proposed activity/project that you are applying for funding?

Contribution to re-roof the Hall (total estimated cost is \$126,000)

How many people will your project benefit, and how will it benefit them?

It will benefit all the residents of Te Pahū and other users of the hall. Without the roof repairs the hall will fall into disrepair due to ongoing water damage. This has already started and alleviating water leaks are a constant and somewhat of a losing battle.

Without the repairs the hall will not be fit for use and will need to be decommissioned.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

A new roof is required in order to maintain the Hall as the central venue for the Te Pahū community. This is a large, and critical project for the Hall to continue offering the activities outlined above into the future. As a community venue it contributes to the well-being of the community, by providing a space for necessary social connections. The nature of many of these activities contribute to the wider economic, environmental and cultural well-being of the wider district.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants

The Te Pahū Hall Committee and a group of volunteers are currently looking at a range of funding sources to raise the necessary \$126,000 for this project. This includes seeking individual donations from the local community through the local newsletter and social media (\$32,000 to date); fundraising activities accumulated over many years for this project (currently approx. \$45,000 raised in this manner) and applying for other grants from various funding bodies (we have a grant of \$30,000 from Grassroots Trust, a Trust Waikato grant application is pending).

Due to the size of the project, no one funding source will be sufficient.

We appreciate that this request is similar to our last request, and that the Pirongia Ward Committee have been generous in funding us previously, however this is a once in 20 years fundraising that is absolutely vital to keep our Hall in operation, and we are very close to reaching the required funding.

Attached is a budget, we are earmarking all funds except what we estimate will be required for the ongoing running of the Hall (about \$19,000) to this project. Other earmarked expenses include ceiling repairs and new fencing.

Attach a copy of the **budget** for your proposal and any quotes obtained

Please tick the box if you wish to **Speak to your Application** at the 12 December meeting of the Pirongia Ward Committee

About Your Group/Organisation

Full Legal Name (as on the bank account): Pirongia Playcentre

Common Use Name (if different): Pirongia Playcentre

Website: <https://www.playcentre.org.nz/centre/pirongia/>

Postal Address: 702 Franklin Street, Pirongia, 3802

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Ministry of Education ECE Funding

List all financial assistance your organisation has received over the last three years from Waipā District Council only

Organisation	Purpose	Amount (\$)	Year
Waipa Heritage Fund	Centre Alarm System	\$910.00	2021
Waipa District Council Grant	Cleaning of Shade Sails	\$1000.00	2022
Waipa Creative Communities Scheme	Mural for 50 th Anniversary celebrations	\$2250.00	2023
Waipa District Council Grant	Materials for 50 th Anniversary Mural	\$1000.00	2023

How long has your organisation been active in the Waipā district?

We have been actively serving the Waipa district for over 50 years and celebrated our 50th anniversary last November.

Where is your group/club based?

702 Franklin Street, Pirongia

<p>Where are the people based that will benefit from your services/activity?</p> <p>Our members are all located in the Waipa district, spanning from Pirongia village to Te Awamutu and the surrounding areas.</p>
<p>How many members in your organisation (including volunteers)?</p> <p>We currently have over 23 families enrolled, all which are volunteers.</p>
<p>What is your group's core purpose and vision?</p> <p>Pirongia Playcentre provides quality early childhood education for children aged from birth to six years. It is run cooperatively by parents/caregivers and emphasises child initiated play. It's unique in that it allows parents to be involved in their children's early childhood learning journey, in comparison to a drop off daycare. Parents and children within the community grow and learn together, and families are supported within the community on their parenting journey.</p>

Proposal for Financial Assistance

<p>How much funding assistance are you applying for (GST Exclusive)? \$2000.00</p>
<p>What is the proposed activity/project that you are applying for funding?</p> <p>It has been 4 years since we have needed to top up the levels of our safety fall coverings on our playground and swing areas. We have completed a measure on site and require a 50mm top up to our small front swings area and a 100mm top up to our large back playground area – approximately 22 cubic meters of certified play chip. This is to keep our Tamariki safe during their outdoor play and to meet minimum requirements for ECE play areas. Due to the wetter than normal summers the past two years, the existing bark has degraded faster than normal, and has meant our required depths are currently not being met and requires urgent attention.</p>
<p>How many people will your project benefit, and how will it benefit them?</p> <p>Completion of this project will positively impact all of our current members and their families (23 families), along with any future families who will enroll with our Centre. Many people in the community also use our playground out of normal centre hours due to the proximity and accessibility to the next-door reserve and playground area – having compliant bark levels will ensure they remain safe when there are no Playcentre families on site.</p> <p>Receiving grants such as this helps us to keep the direct cost to families to a minimum to ensure our Tamariki have access to early education opportunities in our community at little to no cost.</p>

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

In terms of economic factors - upon receiving this grant, our operating costs will reduce. In effect this will allow us to re-allocate funds budgeted for these areas to other priorities such as purchasing educational and developmental resources / materials for our tamariki.

In terms of social wellbeing, this will ensure that our playground bark levels comply with the stipulated safety requirements, and we can keep our tamariki safe as they play on the outdoor play equipment / swings. These play areas are key to our children's learning, providing numerous opportunities for development including gross motor skills, building independence and self-esteem, physical activity, a love and understanding for the outdoors, nature and Papatūānuku. Therefore helping to fulfil many environmental and cultural benefits also.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants

Nil

- Attach a copy of the **budget** for your proposal and any quotes obtained
- Please **tick the box if you wish to Speak to your Application** at the 12 December meeting of the Pirongia Ward Committee

Checklist...

- Have you completed the correct form for the Board/Committee you are applying to
- Have you completed every question contained in the application form?
- Attach a copy of your latest Bank Statement, Annual Accounts and Financial Statement
- Attached a copy of Deposit Slip
- Attached a copy of a budget for your proposal and any quotes
- Supplied the names of two people and their contact details
- Had this form signed by those two contact people

31/10/2024, 08:58



 Outlook

Fw: play chip

From [Redacted]
Date Wed 30/10/2024 16:36
To [Redacted]

Pirongia Playcentre

Te Whānau Tupu Ngātahi o Aotearoa | Playcentre Aotearoa
027 880 3942 | Wātea Open Tues & Thurs 9.30-1.30, Wed & Fri 9.30-12
Wāhi noho | 702 Franklin Street, Pirongia
www.playcentre.org.nz



From: Cameron Transport <camerontransport@xtra.co.nz>
Sent: Friday, September 13, 2024 2:14 PM
To: Pirongia Playcentre <pirongia@playcentre.org.nz>
Subject: play chip

Quote: Pirongia Playcentre.

For a 50mm top up of your small area and a 100mm top up of your large area you will require 22 cubic meters of certified play chip. For the supply, delivery and blown in installation of 22 m3 the cost comes to \$2684.00 + gst.

Thank you for the opportunity, I'f you have any questions please let me know I'm happy to help.
Kind Regards,

Grant Cameron
Tel: 0800 28 28 29
Mob: 021 022 67180
camerontransport@xtra.co.nz
www.camerontransport.co.nz



COMMUNITY BOARD REPORT



INFORMATION ONLY

To: The Chairperson and Members of Pirongia Ward Committee
From: Manager Strategy
Subject: **2025-34 Long Term Plan Progress Report**
Meeting Date: 12 December 2024

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

Recent work on the 2025-34 Long Term Plan (LTP) has been focusing on the Financial Strategy, significant forecasting assumptions, and funding and financing policies. Upcoming LTP Elected Members workshops will focus on an updated budget position, Infrastructure Strategy and performance framework.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Pirongia Ward Committee receive the report of Melissa Russo, Manager Strategy, titled '2025-34 Long Term Plan Progress Report' (ECM 11320357).

3 COMMENTARY - KŌRERO

Since our last report to the Pirongia Ward Committee in September a number of workshops have taken place. These are summarised in the table below.

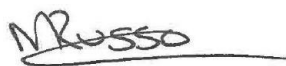
Date	Topic
14 October	Direction on projects: <ul style="list-style-type: none"> • Cambridge Water Tower (Public excluded) • Pay as you Throw options • Matos Sedegin Drive (public excluded) • Operational budgets
16 October	<ul style="list-style-type: none"> • Workshop in depth financial context. • Modelling of scenarios based upon assumptions for discussion. • Preferred scenarios to take forward. Options for approach for prioritisation of use of preferred financial window.

29 October	Detailed explanation of year 1 draft rate increase
5 November	<ul style="list-style-type: none"> • Forecasting assumptions • Preferred budget model and parameters • Sample indicator properties • Risk profile of 2.8x debt to revenue covenant
11 November	<ul style="list-style-type: none"> • Draft Financial Strategy • Finance policies <ul style="list-style-type: none"> - Revenue and Finance Policy - Rate Remission and Postponement Policy - Treasury Management Policy
3 December	<ul style="list-style-type: none"> • Updated budget position including full suite of indicator properties • Draft Treasury Management Policy • Sports field lease model options

The following table summarises the upcoming workshop.

Date	Topic
10 December	<ul style="list-style-type: none"> • Draft Infrastructure Strategy • Development Contribution fees • Revenue and Finance Policy • Fees and Charges • Performance measures

Information including Financial and Infrastructure strategies, draft high level budget including indicator properties and finance policies is scheduled to be presented to Council at its meeting on 17 December for approval. Following this, detailed financials and supporting information will be presented to Council on 28 January for approval for auditing.



Melissa Russo
MANAGER STRATEGY



Kirsty Downey
GROUP MANAGER STRATEGY

COMMITTEE REPORT



To: The Chairperson and Members of the Pirongia Ward Committee
From: Strategic Policy Advisor
Subject: **Update on Waste to Energy Plant Board of Inquiry process**
Meeting Date: 12 December 2024

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

- Global Contracting Solutions Limited proposes to develop and operate a waste to energy plant in Te Awamutu.
- The application was referred to the Minister for the Environment by Waipā District Council and Waikato Regional Council in early 2024 due to significance of the proposal and level of community interest.
- Minister ‘called in’ the application in August 2024 and referred it to a Board of Inquiry process.
- Submissions to the Board of Inquiry are now open, until Wednesday 5pm on 18 December 2024.
- Separate from its regulatory functions, Waipā District Council will be submitting on the proposal.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Pirongia Ward Committee

1. **Receive** the report of Mieke Heyns – Strategic Policy Advisor titled *Update on Waste to Energy Plant Board of Inquiry process (ECM Number - 11346093)*; and
2. **[Makes/ Does not make]** a submission to the Board of Inquiry on the Waste to Energy Plant proposal.

3 COMMENTARY - KŌRERO

BACKGROUND INFORMATION

1. Resource consent applications were submitted to Waipā District Council and Waikato Regional Council in 2021 seeking consent to construct and operate a waste to energy plant at 401 Racecourse Road, Te Awamutu.
2. The applications were jointly publicly notified in 2023 with nearly 900 submissions received, mostly in opposition to the application.

3. Following requests by Waikato Regional Council and Waipā District Council, on 17 August 2024 the Minister for the Environment, Hon. Penny Simmonds, directed that the applications be called-in as matters of national significance and referred to a Board of Inquiry. This process will be administered by the Environmental Protection Authority (EPA).

SUMMARY OF APPLICATION

4. The application seeks to establish and operate a waste to energy facility at 401 Racecourse Road, Te Awamutu. The purpose of the activity is to generate power through combustion of refuse derived fuel (RDF). RDF is produced by shredding, sorting and dehydrating solid waste, typically consisting of combustible components of household solid waste and other waste. The fuel is then combusted to heat water converting it to steam, and the pressure from the steam is used to drive turbine blades.
5. The plant includes three buildings: the power generator, the main building (incorporating waste recycling plant, tipping and manoeuvring area, and furnace and boiler system) and an education/staff facilities building. The main building will be up to 35m in height, with three chimney stacks up to 38m.
6. The plant will operate 24 hours a day, seven days a week, to ensure continuous generation of electricity. Transport movements to the site will be restricted to between 7am and 5pm, Monday to Saturday, and 8am and 5pm on Sundays and public holidays.
7. The plant will have a total workforce of 60 staff, including engineers, a recycling team, a yard team, office and other staff.
8. The plant is expected to generate 15MW of power which is enough to provide for approximately 14,000 average households. The plant will be connected to the national grid at Transpower’s Te Awamutu grid exit point along Racecourse Road.

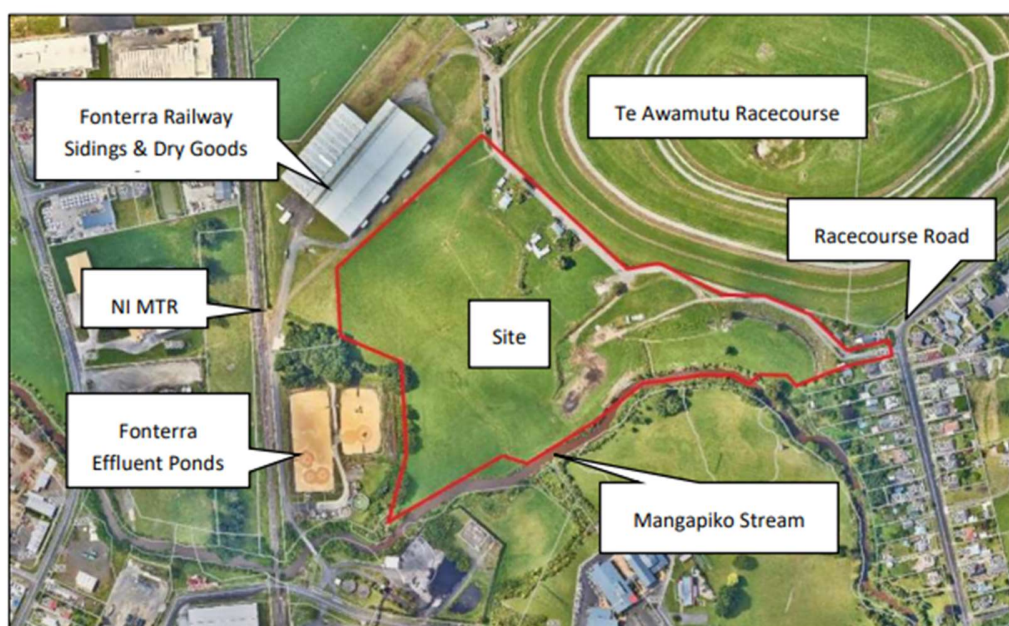


Figure 1: Aerial photo of site and surrounds. (The North Island Main Trunk Railway is indicated as NI MTR).

9. The land is zoned Industrial in the District Plan, with the access to the site zoned Medium Density Residential. The site is also subject to the Specialised Dairy Industrial Area Policy Overlay, Flood Hazard Area and Cultural Landscape Area – Alert (Mangapiko Stream), and partly affected by the Dairy Manufacturing Noise Contour and the Airport Approach Surface from Hamilton Regional Airport. Overall, the application requires assessment as a non-complying activity.

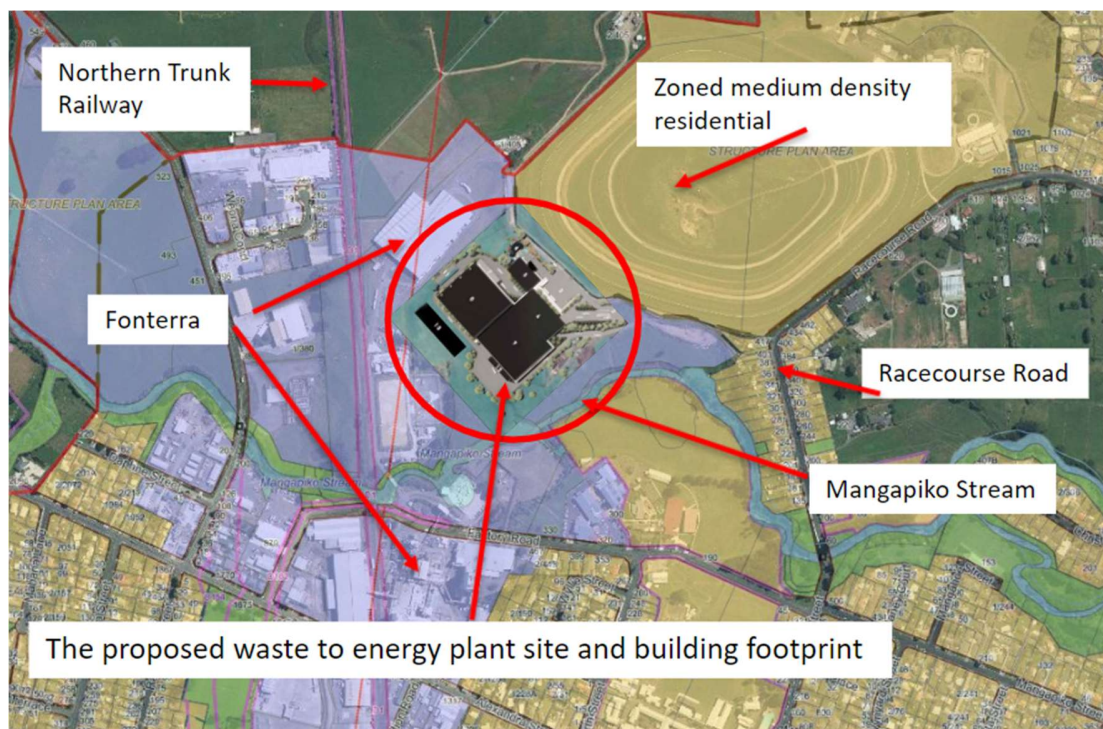


Figure 2: Updated zoning map showing proposed plant in context.

10. A full copy of the application is on the Council’s website at the following link:
[Waste incineration plant proposal, 401 Racecourse Road, Te Awamutu - Waipa District Council](#)

BOARD OF INQUIRY PROCESS

11. The Board of Inquiry process is set out in Appendix 1. The members of the Board will be appointed by the EPA and will issue directions for the exchange of evidence by submitters leading up to a hearing. The process must be completed within a period of nine months (from public notification to decision).
12. The Board will comprise members with:
 - (a) Local knowledge of the community;
 - (b) Understanding of the RMA;
 - (c) Expertise relevant to the proposal; and
 - (d) Knowledge of tikanga Māori.
13. These resource consent applications were previously notified by the Waikato Regional Council and Waipā District Council on 14 September 2023, before the Minister called

them in. All submissions that were received by the councils will be considered by the Board of Inquiry.

14. The current submission period provides a further opportunity to make a submission on the proposal.

COUNCIL'S ROLE AS CONSENT AUTHORITY

15. The Council as consent authority will not provide an assessment of the application for resource consent and will not recommend approving or declining the application (although it may be asked to comment on conditions).
16. Council as a consent authority has provided the EPA with a key issues report at the EPA's request.

COUNCIL'S ROLE AS SUBMITTER

17. The EPA is required to publicly notify the application, and any person or organisation may make a submission. Any submissions already lodged on the application will remain as valid submissions. The submission period is from 6 November 2024 until 5pm, 18 December 2024.
18. If a hearing is required, only the applicant and any person who made a submission (and stated they wish to be heard) can participate in the hearing.
19. Council's regulatory function will remain separate from the submission process.

SUMMARY OF KEY ISSUES

20. As part of the regulatory functions of Waikato Regional Council and Waipā District Council, each have produced a key issues report, as required under section 149G of the Resource Management Act 1991. The key issues reports can be found on the EPA's [website](#). Below is a snapshot of the key issues:
 - (a) Waikato Regional Council Issues
 - a. Discharges to air
 - b. Discharges to surface water
 - c. Matters of significance to Māori
 - d. Flood Hazard Area
 - e. Circular economy
 - (b) Waipā District Council Issues
 - a. Social and Community Effects
 - b. Circular Economy
 - c. Built form and visual effects
 - d. Infrastructure and Transportation
 - e. Dairy Manufacturing Site
 - f. Site interface and amenity effects
 - g. Cultural values and sites
 - h. Mangapiko stream
 - i. Earthworks and floodplain

21. The Board of Inquiry will consider the application, previous submissions on this issue, the key issues raised by the councils and, additionally, greenhouse gas emissions.

FOCUS OF COUNCIL’S SUBMISSION


22. A workshop was held with the Mayor and councillors on 20 November 2024 to seek direction on the focus of Council’s submission and approval of the draft submission was sought at the 3 December Strategic Planning and Policy Committee meeting. The Council submission focuses on:
 - (a) Social and community effects
 - (b) Interface of activities and location
 - (c) Iwi and mana whenua considerations
 - (d) Circular economy

4 APPENDIX - ĀPITITANGA

No:	Appendix Title
1	Board of inquiry Process
2	Submission form for Board of Inquiry



Mieke Heyns
STRATEGIC POLICY ADVISOR



Melissa Russo
REVIEWED BY MANAGER – STRATEGY

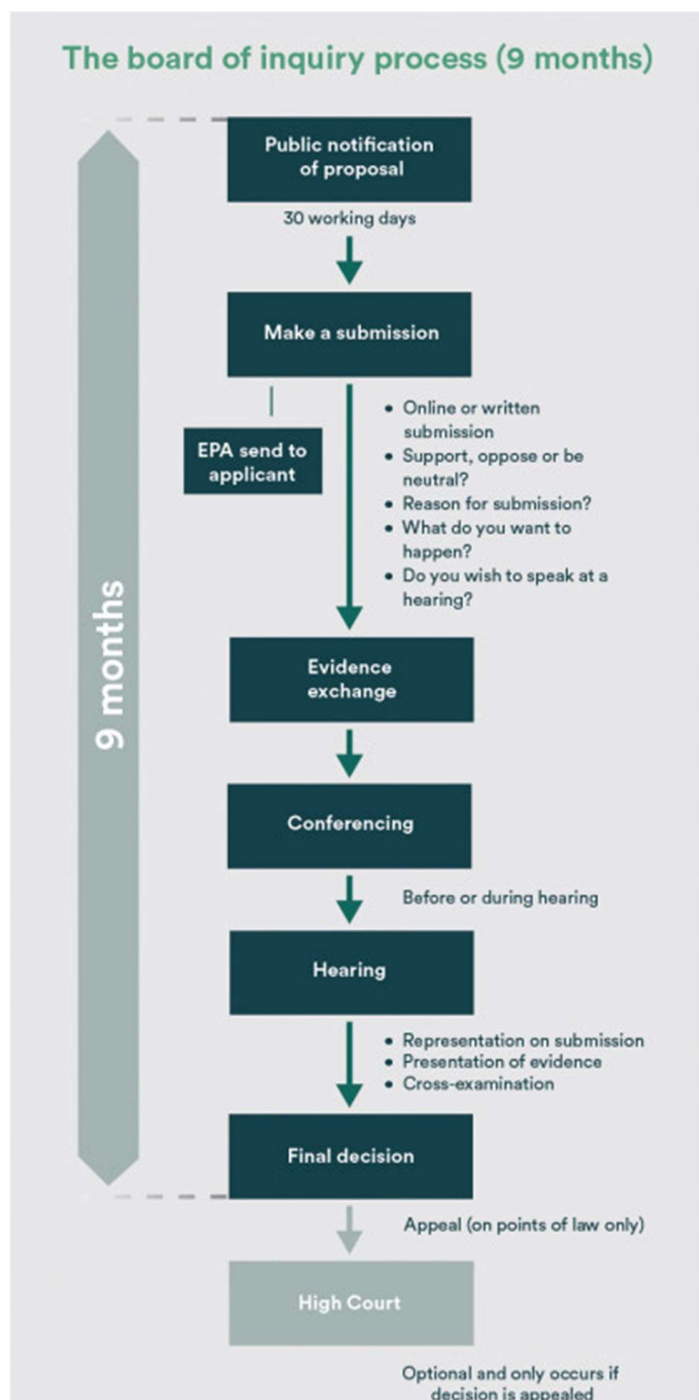


Kirsty Downey
APPROVED BY GROUP MANAGER - STRATEGY

APPENDIX 1 - BOARD OF INQUIRY PROCESS

The decision-making process and timeline

A board must consider an application, hold hearings, consider the matter and make a decision within nine months. The Minister does have power to extend this timeframe under RMA in special circumstances.



APPENDIX 2 - SUBMISSION FORM FOR BOARD OF INQUIRY



Submission form

6 November 2024

Global Contracting Solutions Limited waste-to-energy plant applications

Instructions for submitters

This is a submission on a matter in relation to which the Minister for the Environment made a direction under section 142(2) of the Resource Management Act 1991 (RMA). Global Contracting Solutions Limited (GCSL) has applied for the necessary resource consents to construct and operate a waste-to-energy plant in Te Awamutu.

Please note that these resource consent applications were previously notified by the Waikato Regional Council and Waipā District Council on 14 September 2023, before the Minister called them in. All submissions that were received by the councils will be considered by the Board of Inquiry. However, members of the public now have the opportunity to lodge another submission on the applications.

Who can make a submission

Any person may make a submission. If you are a trade competitor of GCSL, your right to make a submission may be limited by section 149E(5) of the RMA:

(5) If the person is a trade competitor of the applicant, the person may make a submission only if directly affected by an effect of the activity to which the matter relates, and the effect—

(a) adversely affects the environment; and

(b) does not relate to trade competition or the effects of trade competition.

If you think these restrictions may apply to you, we recommend that you seek independent legal advice.

Make a submission online or fill in this form

The Environmental Protection Authority (EPA) encourages you to use the online form available at <https://www.epa.govt.nz/links/te-awamatu-submissions>.

Please send your submission to the EPA no later than **5.00 pm, Wednesday, 18 December 2024**. When you use the online form, you will be emailed a copy of your submission, and a copy will be sent to the applicant automatically.

If you do not use our online form, please complete all sections of this form, attach any additional information, and email, post or deliver it to the EPA and a copy to the applicant.

If you have any queries about the applications or making a submission, please contact the EPA by phone on 0800 426 843 or by email at teawamutu.nsp@epa.govt.nz

For more information on the applications please refer to the Public Notice on the Te Awamutu waste-to-energy plant webpage at <https://www.epa.govt.nz/links/te-awamutu>.

Method	EPA contact details	Applicant's contact details
Email	teawamutu.nsp@epa.govt.nz Please include 'Submission: (your name), Te Awamutu Applications' in the subject line.	adam@contractingsolutions.co.nz Please include 'Submission: (your name), Te Awamutu Applications' in the subject line.
Post	Attention: Te Awamutu Applications NSP Environmental Protection Authority, Private Bag 63002, Wellington 6140.	Attention: Adam Fletcher Global Contracting Solutions Limited, 203 Ellis Street, Frankton, Hamilton 3204
Delivery	Attention: Te Awamutu Applications NSP Stewart Dawson's Corner, 366 Lambton Quay, Wellington 6011	Attention: Adam Fletcher Global Contracting Solutions Limited, 203 Ellis Street, Frankton, Hamilton 3204

Submission on the Global Contracting Solutions Limited waste-to-energy plant applications

Please answer all questions set out below.

Full name of submitter:

What are you submitting on?

List the specific parts of the applications you wish to make a submission on:

My submission is:

Please select one.

I support the applications (or specific parts) <input type="checkbox"/>	I am neutral regarding the applications (or specific parts) <input type="checkbox"/>	I oppose the applications (or specific parts) <input type="checkbox"/>
The reasons for my view are:		

I seek the following decision from the Board of Inquiry

Please select one.

Approve the applications <input type="checkbox"/>	Approve the applications with amendments <input type="checkbox"/>	Decline the applications <input type="checkbox"/>
The reasons for my view and/or any amendments sought are <i>(please specify precise details, including the general nature of any conditions sought):</i>		

Do you wish to be heard in support of your submission?

All submissions will be considered by the Board of Inquiry, but please indicate if you wish to present at the hearing in support of your submission.

<input type="checkbox"/>	I wish to be heard in support of my submission
<input type="checkbox"/>	I do not wish to be heard in support of my submission

If you wish to be heard in support of your submission at the hearing, tick the boxes that apply to you

<input type="checkbox"/>	If others make a similar submission, I/we will consider presenting a joint case with them at a hearing.
<input type="checkbox"/>	I/We wish to present in Te Reo Māori
<input type="checkbox"/>	I/We wish to present in New Zealand Sign Language
<input type="checkbox"/>	I/We intend to have legal representation (i.e. a lawyer speaking on your behalf).
<input type="checkbox"/>	I/We intend to call expert witnesses to support my/our submission. <i>If you do not tick this box, you can change your mind later and decide to call experts to give evidence in relation to your submission, provided you do so in time to meet any procedural direction the Board of Inquiry might make.</i>

Trade competition

Please select one.

<input type="checkbox"/>	I would gain an advantage in trade competition through this submission
<input type="checkbox"/>	I would not gain an advantage in trade competition through this submission

If you are a trade competitor, please select the situation applicable to you:

<input type="checkbox"/>	<p>I am directly affected by an effect of the subject matter of the submission that:</p> <p>(a) adversely affects the environment; and</p> <p>(b) does not relate to trade competition or the effects of trade competition.</p>
<input type="checkbox"/>	<p>I am not directly affected by an effect of the subject matter of the submission that:</p> <p>(a) adversely affects the environment; and</p> <p>(b) does not relate to trade competition or the effects of trade competition.</p>

Submitter details

Name of organisation (if relevant):			
Title:	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other: Click or tap here to enter text. <i>(Please tick the appropriate title)</i>		
First name of submitter:		Surname of submitter:	
First name of contact person (if different to above):		Surname of contact person (if different to above):	
Home/mobile ph:		Work ph:	
Email:			
Mobile:			

Postal address:		Postcode:	
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We will send you regular updates by email

Please select one.

<input type="checkbox"/>	I can receive emails and my email address is correct
<input type="checkbox"/>	I cannot receive emails and my postal address is correct

Notes to submitter

1. You may make a submission to the Environmental Protection Authority even if you have already made a submission to the local authority on the matter.
2. If you are a trade competitor, your right to make a submission may be limited by section 149E of the Resource Management Act 1991.
3. You must serve a copy of your submission on the applicant as soon as practicable after you have served your submission on the Environmental Protection Authority.
4. Your submission (or part of your submission) may be struck out if the authority is satisfied that at least 1 of the following applies to the submission or (part of the submission):
 - it is frivolous or vexatious:
 - it discloses no reasonable or relevant case:
 - it would be an abuse of the hearing process to allow the submission (or the part) to be taken further:
 - it is supported only by evidence that purports to be independent expert evidence, but has been prepared by a person who is not independent or who does not have sufficient specialised knowledge or skill to give expert evidence on the matter:
 - it contains offensive language.

Signature of submitter or person authorised to sign on behalf of submitter

Signature: _____ **Date:** _____

A signature is not required if you make your submission by electronic means.

Privacy statement

Your name, contact details, submission, and any attached information will be held by the EPA, Stewart Dawson's Corner, 366 Lambton Quay, Wellington 6011. It will be used by the EPA for the purpose of administering the public consultation aspects of GCSL's applications. Copies of your submission will be made available to the Board of Inquiry and GCSL. It may also be provided to other parties. We may also contact you for feedback on the submission process using a third-party provider.

Your name, submission, and any attached information will be published on the EPA website. Personal contact details will not be published. If the submitter is a company, full business contact details will be published.

By completing this submission form, you give the EPA permission to use the information for the purpose stated above. You have the right to access and correct personal information held by the EPA.

All information held by the EPA is subject to the Official Information Act 1982 and may be released under the Act. If you wish to keep any part of your submission confidential, please state this in writing when making your submission, noting the reasons why you think the information should be withheld (e.g., you may consider some information to be commercially sensitive).

Please do not use copyright material without the permission of the copyright holder.

Thank you for your submission.

COMMITTEE REPORT



INFORMATION ONLY

To: The Chairperson and Members of the Pirongia Ward Committee
From: Financial Accountant
Subject: **Treasury Report for the period ended 30 November 2024**
Meeting Date: 12 December 2024

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The report details the funds available to the Pirongia Ward Committee for allocation for discretionary grants and minor community works.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Pirongia Ward Committee receive the report of Nada Milne, Financial Accountant titled Treasury Report for the period ended 30 November 2024;

3 COMMENTARY - KŌRERO

3.1 Discretionary Grants – funds of \$3,995.55 have been committed from the prior year with \$1,995.55 paid to date. There is a balance of \$15,131.19 in uncommitted funds.

A handwritten signature in black ink, appearing to be 'Nada Milne'.

NADA MILNE
FINANCIAL ACCOUNTANT

A handwritten signature in black ink, appearing to be 'Jolanda Hechter'.

Reviewed by Jolanda Hechter
MANAGER FINANCE

**PIRONGIA WARD
DISCRETIONARY GRANTS**

Balance as at 1 July 2024	4,126.74	
2024/25 Allocation from Council	13,000.00	17,126.74
Revenue		
Ohaupo Community Sport & Recreation Centre Trust	2,000.00	
	<u>2,000.00</u>	19,126.74
Less Committed Projects	<u>3,995.55</u>	3,995.55
Uncommitted funds		<u><u>15,131.19</u></u>

PIRONGIA WARD

Summary of Committed Funds

	Committed	Expenditure	Balance
Commitments 2024/25	-	-	-
Prior Year CommitmentsTotal	3,995.55	1,995.55	2,000.00
Total	3,995.55	1,995.55	2,000.00

Commitments 2024/25

	Resolution No	Committed	Expenditure	Balance
Total		-	-	-

Prior Year Commitments

	Resolution No	Committed	Expenditure	Balance
Pirongia Community Centre	8/23/10	495.55	495.55	-
CommSafe	8/23/24	1,500.00	1,500.00	-
Mangahia Catchment Charitable Trust	8/23/24	2,000.00	-	2,000.00
Total		3,995.55	1,995.55	2,000.00

COMMITTEE REPORT



To: The Chairperson and Members of the Pirongia Ward Committee
From: Governance
Subject: Recommendation to Exclude the Public
Meeting Date: 12 December 2024

1 PURPOSE - TAKE

The purpose of this report is to exclude the public from the meeting for the discussion of confidential financial information in the discretionary fund applications.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds for excluding the public, as specified by s 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA), are set out below:

Meeting Item No. & Subject	Reason for excluding the public	Grounds for excluding the public
Item 4, Appendix 3 – Financial records of discretionary fund requests	To protect information which is subject to an obligation of confidence where the making available of the information would be likely to: <ul style="list-style-type: none"> i. prejudice the supply of similar information, or information from the same source, where it is in the public interest that such information should continue to be supplied; or ii. would be likely otherwise to damage the public interest 	LGOIMA s 48(1) s 7(2)(c)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Sections 6, 7 or 9 of the Official Information Act

1982, as the case may, which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, are as follows:

Item No.	Section	Interest
6, Appendix 3	Section 7(2)(c)	<i>To protect information which is subject to an obligation of confidence where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, where it is in the public interest that such information should continue to be supplied</i>

COMMITTEE REPORT



To: The Chairperson and Members of the Pirongia Ward Committee
From: Governance
Subject: **Reports from Committee Members**

1 PURPOSE - TAKE

Verbal reports from the Committee Members will be provided at the meeting. This is a discussion item only and no resolutions can be made from the discussion.

2 RECOMMENDATION - TŪTOHU Ā-KAIMAHI

That the Pirongia Ward Committee receives the verbal reports from all Pirongia Ward Representatives

Karakia Whakamutunga - Closing Karakia

E Te Atua,

O God

Kia tau tō Rangimārie

Let your peace reign

Ki runga i ngā iwi o te ao

On all the people of the World

Tehei mauriora!