

# COMMITTEE MINUTES



**Committee:** Strategic Planning and Policy Committee  
**Time:** 9.10am  
**Date:** Tuesday 6 August 2024  
**Venue:** Council Chambers, Waipā District Council  
101 Bank Street, Te Awamutu

## PRESENT

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### **Chairperson**

EM Stolwyk

### **Members**

Her Worship the Mayor SC O'Regan, LE Brown, PTJ Coles, RDB Gordon (via Zoom), ML Gower, MG Montgomerie, DM Morgan, MJ Pettit, CS St Pierre, BS Thomas, B Harris- Te Kanohi

*Opening Karakia – Councillor Morgan*

## 1 APOLOGIES

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### **RESOLVED**

2/24/53

*That the apology from Councillor A Brown who was away for personal reasons be received.*

Councillor L Brown / Councillor Thomas

## 2 DISCLOSURE OF MEMBERS' INTERESTS

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Item 7 – Councillor Gower and Councillor L Brown

## 3 LATE ITEM

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None.

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## 4 CONFIRMATION OF ORDER OF MEETING

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**RESOLVED**

2/24/54

*That the Strategic Planning and Policy Committee confirm the order of the meeting.*

Councillor Pettit / Councillor Coles

## 5 CONFIRMATION OF MINUTES – 20 and 21 May 2024

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**RESOLVED**

2/24/55

*That the open minutes of the Strategic Planning and Policy Committee meeting held on 20 and 21 May 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting subject to the correction of a minor typographical error.*

Councillor Morgan / Councillor Coles

## 6 CONFIRMATION OF MINUTES – 5 June 2024

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**RESOLVED**

2/24/56

*That the open and public excluded minutes of the Strategic Planning and Policy Committee meeting held on 5 June 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.*

Councillor St Pierre / Councillor Coles

## 7 APPROVAL OF THE DRAFT LOCAL ALCOHOL POLICY, DRAFT ALCOHOL CONTROL BYLAW AND DRAFT ALCOHOL FEES FOR CONSULTATION

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The purpose of this report was to seek approval to undertake public consultation, in accordance with the special consultative procedure, on the draft Local Alcohol Policy, draft Alcohol Control Bylaw, and draft Alcohol Fees Bylaw.

**RESOLVED**

2/24/57

*That the Strategic Planning and Policy Committee*

- a) **Receives** the report of Mieke Heyns – Strategic Policy Advisor titled *Approval of the Draft Local Alcohol Policy, Draft Alcohol Control Bylaw, and Draft Alcohol Fees for Consultation [ECM Number 11251306]*;

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- b) **Approves** the draft Local Alcohol Policy (document number 11186353) for public consultation in accordance with the special consultative procedure, pursuant to sections 79 and 97 of the Sale and Supply of Alcohol Act 2012 and section 83 of the Local Government Act 2002;
- c) **Approves** the draft Alcohol Control Bylaw (document number 11154935) for public consultation in accordance with the Special Consultative Procedure, pursuant to sections 83, 86 and 156 of the Local Government Act 2002;
- d) **Approves** the draft Alcohol Fees Bylaw (document number 11154945) for public consultation in accordance with the Special Consultative Procedure, pursuant to section 86 of the Local Government Act 2002 and section 405 of the Sale and Supply of Alcohol Act 2012;
- e) **Adopts** the Statement of Proposal (document number 11234204) for public consultation between 12 August 2024 – 12 September 2024; and
- f) **Delegates** to the Group Manager – District Growth & Regulatory Services authority to make any final editorial amendments to the Statement of Proposal, draft Local Alcohol Policy, draft Alcohol Fees Bylaw and draft Alcohol Control Bylaw before consultation commences.

Councillor Morgan/ Councillor Montgomerie

## 8 ADOPTION OF THE UPDATED 2024 FUTURE PROOF STRATEGY

The purpose of this report was to request that the Strategic Planning and Policy Committee receive and adopt the updated 2024 Future Proof Strategy.

### RESOLVED

2/24/58

*That the Strategic Planning and Policy Committee*

- a) *Receives the report of David Totman, Principal Policy Advisor, titled 'Adoption of the updated 2024 Future Proof Strategy', (document number 11248122); and*
- b) *Adopts the updated 2024 Future Proof Strategy as noted in Appendix 1, (document numbers 11248300, 11248301, 11248302, 11248303 and 11248304) and accessed by the website link [2024 Future Proof Strategy](#).*

Councillor Pettit / Councillor Gower

## 9 AMENDMENT OF THE SCHEDULE OF FEES AND CHARGES 2024/25

The purpose of this report was to seek approval to make minor amendments to the Schedule of Fees and Charges 2024/25.



An amendment was made to recommendation b) ii) increasing the cost of the Slip Leads/Clip Leads ½ inch width from \$20.00 to \$22.00 in line with the Schedule of Fees and Charges 2024/25.

**RESOLVED**

2/24/59

*That the Strategic Planning and Policy Committee*

- a) *Receives the report of Melanie Andrews, Strategic Policy Advisor titled ‘Amendment of the Schedule of Fees and Charges 2024/25’, (document number 11266249); and*
- b) *Approves the following amendments to the Schedule of Fees and Charges 2024/25 (as indicated through underline and strikethrough):*
  - i) *Building Consent*

<b>MBIE</b>	<i>For every consent with an estimated value of <del>\$20,444</del> <u>\$65,000</u> and over</i>	<i>\$1.75 per \$1000</i>
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*ii) Impounding fees for dogs*

<i>Slip leads/clip leads – 3/8 inch width -</i>	<i>\$20.00 <del>actual cost</del></i>
<i>Slip Leads/Clip Leads – ½ inch width</i>	<i><u>\$22.00</u> <del>actual cost</del></i>
<i>Doggy Doo Bags – x4 rolls (12 bags per roll)</i>	<i>\$3.40 <del>actual cost</del></i>

Councillor L Brown / Councillor Gower

**10 2025-34 LONG TERM PLAN PROJECT UPDATE**

This report provided Elected Members with an update on how the 2025-34 Long Term Plan (LTP) project is progressing. The groups of activities structure was approved at the June 2024 Strategic Planning and Policy Committee as well as approval to retain the current Significance and Engagement Policy and 2024-34 LTP Strategic Framework. Staff are currently focusing on budgeting and the review of the Financial Strategy.



**RESOLVED**

2/24/60

*That the Strategic Planning and Policy Committee receives the report of Anthea Sayer, Senior Strategic Policy Advisor, titled '2025-34 Long Term Plan Project Update,' (document number 11263433).*

Councillor Coles / Councillor Thomas

**11 DISTRICT GROWTH QUARTERLY REPORT – 1 APRIL TO 30 JUNE 2024**

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The purpose of this report was to provide the Committee with a quarterly update on matters relating to growth in the Waipā District. This included matters arising at national, regional, sub-regional and district levels. This report was provided for information purposes and did not require any decision making on the part of elected members. Matters pertaining to capital projects and their associated risks would be separately reported to Council’s Service Delivery and Audit & Risk committees, respectively.

**RESOLVED**

2/24/61

*That the Strategic Planning and Policy Committee receives the report of Wayne Allan, Group Manager District Growth and Regulatory Services titled District Growth Quarterly Report 1 April to 30 June 2024 [ECM Number 11262722].*

Councillor Thomas / Committee Member Harris

*Closing Karakia – Councillor Morgan*

There being no further business the meeting closed at 10.04am

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**CONFIRMED AS A TRUE AND CORRECT RECORD**

**CHAIRPERSON:** \_\_\_\_\_

**DATE:** \_\_\_\_\_