



**Committee:** Service Delivery  
**Time:** 9.10am  
**Date:** Tuesday 18 June 2024  
**Venue:** Council Chambers, Waipā District Council,  
101 Bank Street, Te Awamutu

## PRESENT

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### Chairperson

CS St Pierre

### Members

Her Worship the Mayor SC O'Regan, LE Brown, PTJ Coles, RDB Gordon, HR Kara – Te Kanohi, ML Gower, MG Montgomerie, MJ Pettit, EM Stolwyk (Via Zoom), BS Thomas

*Opening Karakia – Committee Member Kara*

## 1 APOLOGIES

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### RESOLVED

15/24/38

*That the apology from Councillor A Brown who was away on personal business be received.*

Councillor L Brown / Councillor Thomas

## 2 DISCLOSURE OF MEMBERS' INTERESTS

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None

## 3 LATE ITEMS

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Nil



#### 4 CONFIRMATION OF ORDER OF MEETING

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**RESOLVED**

15/24/39

*That the Service Delivery Committee confirms the order of the meeting.*

Councillor Gordon / Mayor O'Regan

#### 5 CONFIRMATION OF MINUTES

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**RESOLVED**

15/24/40

*That the open minutes of the Service Delivery Committee meeting held on 14 May 2024, having been circulated, be taken as read and confirmed as a true and correct record.*

Councillor Gordon/ Councillor Pettit

#### 6 WATER SERVICES ACTIVITY REPORT TO 31 MAY 2024

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The purpose of this report was to provide information on the activities pertaining to the Water Services Team's activities for the period from the previous report (March 2024) to the end of May 2024. All graphs were updated to the end of May 2024.

This report contained matters that were of a purely administrative nature, or information that did not require a decision from Council. As such, this report did not address any matters that are significant in terms of Council's obligations as set out in the Local Government Act 2002 or Council's Significance and Engagement Policy.

Of particular note:

- Completion of the enabling works at Cambridge Wastewater Treatment Plant upgrade (update report appended as Appendix 1).
- Continued full drinking water compliance for the year to date.
- Te Awamutu Stormwater Discharge, Te Tahi Water Take and Te Tahi Backwash. Annual reports with one full compliance and two Low Risk Non-Compliances reported.

# COMMITTEE MINUTES



- Staff success at recent Water Industry Operators Group conference, winning the “Live Tapping” competition.

## **RESOLVED**

15/24/41

*That the Service Delivery Committee receives the report of Martin Mould, Manager Water Services (document number 11224380).*

Councillor Pettit / Councillor Thomas

## **7 TE AWAMUTU WASTEWATER TREATMENT PLANT – MONITORING REVIEW**

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The purpose of this report was to receive feedback from the Committee on the Development, Technology and Environmental/Monitoring Review for the Te Awamutu Wastewater Treatment Plant and Discharge Consent.

Manager Water Services, Martin Mould advised the Committee that they could provide feedback over the next month if they had any.

## **RESOLVED**

15/24/42

*That the Service Delivery Committee*

- Receives the report of Renee Coutts, Compliance and Improvement Team Leader – Water Services, titled Te Awamutu Wastewater Treatment Plant – Monitoring Review (document number 11230636);*
- Provides comment and feedback on the report to satisfy the regulatory requirement of Resource Consent AUTH135108.01.02 Condition 12 (I) – Waipā District Council Development, Technology and Environmental/Monitoring Review Report.*

Councillor Montgomerie / Councillor Gower

## **8 290429 PLAY SPACES RENEWAL & DEVELOPMENT – EXTENSION OF CONTRACT**

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The purpose of this report was to seek approval for an extension to the current Play Spaces Renewal and Development contract with Fluhler Contracting Limited, for a further year, commencing on 1 July 2024 and ending on 30 June 2025.

# COMMITTEE MINUTES



## RESOLVED

15/24/43

*That the Service Delivery Committee:*

- a) *Receives the report of Mitch O'Brien, Programme Manager – Project Delivery, titled 290429 Play Spaces Renewal and Development - Extension of Contract (document number 11212853);*
- b) *Approves the extension of Contract 290429 Play Spaces Renewal and development for a further year from 1 July 2024 to 30 June 2025;*
- c) *Approves an increase to the approved contract sum for Contract 290429 Play Spaces Renewal and Development from FIVE MILLION, FIVE HUNDRED AND FIFTY ONE THOUSAND, THREE HUNDRED AND SIXTY NINE DOLLARS AND FIFTY SEVEN CENTS (\$5,551,369.57), excluding GST, to SIX MILLION, ONE HUNDRED AND ELEVEN THOUSAND, NINE HUNDRED AND FORTY DOLLARS AND FIFTY TWO CENTS (\$6,111,940.52), excluding GST, to be funded from PR2536 Play Provision Outside Structure Plan budgets included in the 2021-31 Long Term Plan, and reflected in the draft 24/25 Enhanced Annual Plan.*

Councillor Pettit/ Councillor L Brown

## 9 290564 CAMBRIDGE ROAD URBANISATION – INCREASE TO APPROVED CONTRACT SUM

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The purpose of this report was to seek approval to increase the approved contract sum for contract 290564 Cambridge Road Urbanisation.

## RESOLVED

15/24/44

*That the Service Delivery Committee*

- a) *Receives the report of Erik Van Der Wel, Programme Engineer, titled 290564 Cambridge Road Urbanisation – Increase to Approved Contract Sum (document number 11224335);*
- b) *Approves an increase to the approved contract sum for contract 290564 Cambridge Road Urbanisation, from FOUR MILLION TWO HUNDRED AND TWENTY THOUSAND, FIVE HUNDRED AND THIRTY FIVE DOLLARS AND FIFTY THREE CENTS (\$4,220,535.53), exclusive of GST, to FOUR MILLION TWO HUNDRED AND FORTY FIVE THOUSAND, FIVE HUNDRED AND THIRTY FIVE DOLLARS AND FIFTY THREE CENTS (\$4,245,535.53) exclusive of GST, to be funded from PR3189 Hamilton Road / Cambridge Road Urbanisation.*



Councillor L Brown / Councillor Montgomerie

## 10 REQUEST FOR NEW/CHANGE ROAD NAMES – SP/0148/28 AND SP/0137/23

[The meeting adjourned at 9.39am and reconvened at 9.43am]

The purpose of this report was to seek approval for the proposed private road name and to rename a recently constructed public road for:

- The recently signed-off subdivision (SP/0148/21 stage 1C) located at 1865 Cambridge Road, Cambridge (renaming of existing road).
- New subdivision located at 63 Lowe Road, Rukuhia.

### RESOLVED

15/24/45

*That the Service Delivery Committee*

- a) *Receives the report of James Brott, Development Engineer, titled ‘REQUEST FOR NEW/CHANGED ROAD NAMES – SP/0148/21 AND SP/0137/23.’ (document number 11237092);*
- b) *Approves*
  - i. *The road name change of Hauhake Street to **Tangaroa Street** as a public road name in the C2 Growth cell (SP/0148/21); and*
  - ii. ***Nukuhau Lane** for use as private road name for the Lowe Road development in the Rukuhia area (SP/0137/23).*

Mayor O’Regan / Councillor Thomas

## 11 CAMBRIDGE CONNECTIONS – REPORT ON FEEDBACK AND KEY THEMES

[Councillor Stolwyk left the meeting at 9.52am due to technical issues and rejoined the meeting at 9.55am]

[Councillor Stolwyk left the meeting at 10.01 due to technical issues]

The purpose of this report was to report on the community feedback received and key themes on the transport options proposed in the Cambridge Connections programme business case.

Feedback was sought on the Cambridge Connections transport options from 28 February to 24 May 2024. A total of 509 responses were received.

# COMMITTEE MINUTES



All written feedback responses were included in a summary table in Appendix 1. Extended feedback responses too lengthy to include in the summary table were included in Appendix 2.

The next step is for Council to consider all this feedback, alongside previous mana whenua and stakeholder feedback, as well as the independent project review outcomes, to plan future steps for completion of the Cambridge Connections business case and future phases.

A full report will be completed as part of the Cambridge Connections business case report that will include a summary of this community feedback along with mana whenua and stakeholder engagement.

## RESOLVED

15/24/46

*That the Service Delivery Committee:*

- a) *Receives the report of Rachel Algar, Transportation Planner, titled Cambridge Connections – Feedback and Key Themes (document number 11227159).*
- b) *Receives the written feedback responses for the Cambridge Connections transport options as outlined in Appendix 1 (document number 11241220);*
- c) *Receives the extended feedback responses for the Cambridge Connections transport options as outlined Appendix 2 (document number 11235691).*

Councillor Coles / Councillor Gordon

## 12 MEMORANDUM OF UNDERSTANDING FOR SAFETY CAMERA OPERATIONS AND ENFORCEMENT ON WAIPĀ DISTRICT COUNCIL CONTROLLED ROADS

The purpose of this report was to seek approval to enter into a Memorandum of Understanding (MoU) with the New Zealand Transport Agency Waka Kotahi (NZTA), allowing NZTA to undertake Road Safety Camera operations and enforcement on Waipā District Council controlled roads.

## RESOLVED

15/24/47

*That the Service Delivery Committee*

- a) *Receives the report of Sergey Shutov, Transportation Planning Engineer, titled Memorandum of Understanding for Safety Camera Operations and Enforcement on Waipā District Council Controlled Roads (document number 11229997);*

# COMMITTEE MINUTES



- b) *Resolves to enter into the Memorandum of Understanding for Safety Camera Operations and Enforcement on Waipā District Council Controlled Roads with New Zealand Transport Agency Waka Kotahi, as set out in Appendix 1 of this report (document 11229990), and delegates authority to the Chief Executive to finalise negotiations and sign the Memorandum of Understanding on Council's behalf.*
- c) *Nominates the Manager Transportation as being the role of the Council employee to receive any notices under clause 40 of the Memorandum of Understanding.*

Mayor O'Regan / Councillor Coles

## 13 LOCAL WATER DONE WELL – PROJECT PLAN

[Councillor Stolwyk re-joined the meeting at 10.05am]

The purpose of this report was to provide an update on Local Waters Done Well (LWDW) and the development of a Project Plan for delivery of a Water Services Delivery Plan by 30 June 2025. This report was also seeking approval to set-up a Local Waters Done Well Project Governance Group (PGG) to provide governance and support for the co-ordination, delivery and decision making for LWDW.

After discussion an amendment was made to recommendation c) to reduce the number of appointed Councillors to the Local Waters Done Well Project Governance Group from 4 to 3. It was agreed that along with Mayor O'Regan, Councillors Stolwyk, St Pierre and Montgomerie would be appointed to the governance group.

### RESOLVED

15/24/48

*That the Service Delivery Committee*

- a) *Receives the report of Sherryn Paterson, Manager Delivery Performance, titled Local Water Done Well - Project Plan (document number 11225900);*
- b) *Approves the establishment of a Local Waters Done Well Project Governance Group, in accordance with the Terms of Reference as per Appendix 2 of this report to be finalised in accordance with recommendation f);*
- c) *Appoints the membership of the Local Waters Done Well Project Governance Group, being the Mayor Susan O'Regan, three Councillors: Councillor Stolwyk, Councillor Montgomerie, Councillor St Pierre, and six staff: Chief Executive, Group Manager Service Delivery, Group Manager Business Support, Group Manager Strategy, Manager Waters Services, Manager Delivery Performance;*

# COMMITTEE MINUTES



- d) *Notes that the Local Water Done Well Project Governance Group has no delegated authority to make decisions but may make recommendations to the Service Delivery Committee or any other Council Committee;*
- e) *Notes that there is provision for an Iwi representative to be appointed once consultation with Iwi partners has been undertaken;*
- f) *Delegates to the Manager Delivery Performance to finalise the Terms of Reference.*

Councillor L Brown / Councillor Gordon

## 14 RECLASSIFICATION – SEGREGATION STRIP RESERVE, MAUNGAKAWA

The purpose of this report was to seek the Committee's approval to commence the process to reclassify the reserve along the Maungakawa Road frontage of 1/88 and 2/88 Maungakawa Road, from Local Purpose Reserve (segregation strip) to road reserve to enable amalgamation of the land into the adjoining road.

### RESOLVED

15/24/49

*That the Service Delivery Committee*

- a) *Receives the report of Harry Baxter – Development Engineering Team Leader titled 'Reclassification - Segregation Strip Reserve, Maungakawa' (document number 11233043);*
- b) *Notes that the 21m<sup>2</sup> segregation strip along 1/88 and 2/88 Maungakawa Road ("Land") is designated as a local purpose reserve under the Reserves Act 1977;*
- c) *Approves, pursuant to section 24(1)(b) of the Reserves Act 1977, the reserve status of the Land being reclassified as road reserve as the Land is now required for this new purpose, rather than its current purpose ("Proposed Reclassification");*
- d) *Delegates to the Group Manager District Growth and Regulatory Services authority, to, in accordance with section 24 of the Reserves Act 1977:*
  - i) *after consulting with the Commissioner, publicly notify the Proposed Reclassification and consider any objections from the public to the Proposed Reclassification; and*
  - ii) *if still considered appropriate following i) above, notify the Commissioner and liaise as required with the Minister and Department of Conservation on the Proposed Reclassification; and*



# COMMITTEE MINUTES



- iii) *sign such documents and do such things as necessary to help enable the implementation of the Proposed Reclassification.*

Councillor Coles / Councillor Thomas

## 15 RESOLUTION TO EXCLUDE THE PUBLIC

### RESOLVED

15/24/50

**THAT the public be excluded from the following parts of the proceedings of this meeting.** *The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
16. <i>Confirmation of Public Excluded Minutes – 14 May 2024</i>	<i>Good reason to withhold exists under section 7 Local Government Official Information and Meetings Act 1987</i>	<i>Section 48(1)(a)</i>

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may be, which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, are as follows:*

Item No.	Section	Interest
16	7(2)(i)	<i>To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>

Councillor Pettit / Councillor Coles

The meeting went into Public Excluded at 10.31am  
There being no further business the meeting closed at 10.32am



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**CONFIRMED AS A TRUE AND CORRECT RECORD**

**CHAIRPERSON:** \_\_\_\_\_

**DATE:** \_\_\_\_\_