

WAIPA DISTRICT COUNCIL

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STATEMENT

Council's Annual Plan 2008/09 was developed in accordance with Part 6 of the Local Government Act 2002. Council is required by law to prepare and adopt an Annual Plan by 1 July 2008. The Annual Plan has been adopted in accordance with the special consultative procedure under the Local Government Act 2002.

Council's Policy Committee, acting under delegated authority from Council, approved the draft Annual Plan on 11 March 2008 and it was open to public submission from 14 March until 18 April 2008. The Policy Committee considered submissions from 13-15 May 2008, and having considered submissions, the Policy Committee recommended the Plan for adoption by Council (including amendments resulting from the special consultative procedure). The Annual Plan was adopted on 24 June 2008 and it will take effect from 1 July 2008.

Please note: Actual results achieved for 2008/09 may vary from the information presented in the adopted 2008/09 Annual Plan, and the information contained within this document may not be appropriate for purposes other than guiding community input into Council decision-making. Information relating to future years will be updated in subsequent 10-year plans and annual plans. The achievements in any year will be presented in Council's Annual Report for that year.

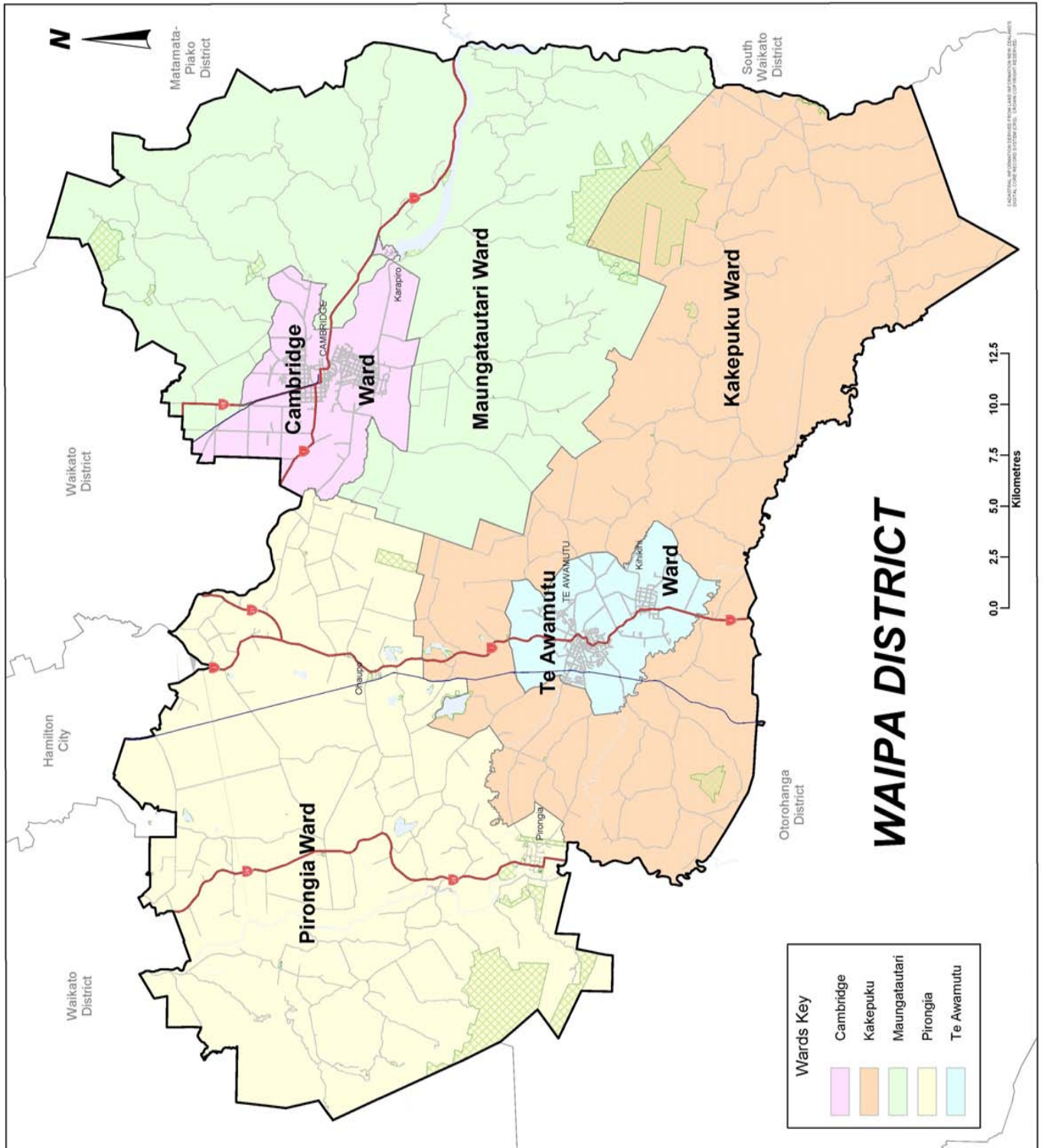
COUNCIL MISSION AND GOALS

Mission Statement

To promote the well-being of the people of the Waipa District.

Goals

- 1 To recognise, and foster awareness and the enhancement of the unique cultural, historic, environmental and recreational character and strengths of the District.
- 2 To ensure prudent stewardship of the natural and physical resources of the District.
- 3 To provide facilities and services to meet the expectations of residents and ratepayers.
- 4 To maximise the contribution of Council's assets in promoting the sustainable development of the District.
- 5 To form strong and productive partnerships with other authorities, community organisations and the private sector to provide the District with development opportunities.
- 6 To provide services and/or actively support Community Boards and community and welfare organisations in meeting the physical, recreational, employment, cultural and social needs of the residents of the District.
- 7 To act as an advocate to promote the social, economic, cultural and environmental well-being of residents and communities of the District.
- 8 To encourage the active and positive involvement of residents and ratepayers in Council's decision-making processes.
- 9 To implement the legal obligations of a territorial authority governing Waipa District.



WAIPA COMMUNITY PROFILE

Base Statistics

Area	147,372 ha
Population (usually resident)	42,501 ¹
Households (occupied dwellings)	15,825 ²
Businesses	4,136 ³
Employees	12,480 ⁴

Infrastructure (as at 30 December 2007)

Length of roads/streets	1,057 km (92% sealed approx.)
Length of footpaths	187 km
Number of traffic bridges	189
Number of stock underpasses	76
Number of bus shelters	49
Number of streetlights	2,385
Length of wastewater pipes	228.1 km
Length of stormwater pipes	122 km
Length of water pipes	527.2 km

Amenities

Area of parks, reserves, sports fields and playgrounds	3,500 ha ⁵
Number of swimming pools	2
Number of public toilets	36
Number of District Halls	32
Number of Cemeteries	10

Rating Data (as at 1 July 2007)

Rating system	Mix of General Rates and Targeted Rates
Total rateable properties	18,664
Average total rates per property	\$1,807
Council debt	\$19.6m

Council Data

Number of Wards	5
Number of Elected Members	12 plus the Mayor
Number of Council staff	184 staff or 171.03 full time equivalents ⁶

¹ Statistics New Zealand 2006 Census figures.

² Statistics New Zealand 2006 Census figures.

³ Source: Statistics New Zealand, Business Demographic Statistics, February 2006, Waipa District Quarterly Review, June 2007.

⁴ Source: Statistics New Zealand, Business Demographic Statistics, February 2006.

⁵ Note that this includes areas of Crown reserve administered by Council.

⁶ As at 30 December, 2007.

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SECTION 1 – INTRODUCTION

FOREWORD BY THE MAYOR AND CHIEF EXECUTIVE

Council is pleased to present this Annual Plan, which sets out the services, activities and projects to be undertaken for the period 1 July 2008 – 30 June 2009.

This Plan reflects the third year of the 10-year Plan (Long Term Council Community Plan - LTCCP) Council adopted in 2006. It restates many of the programmes and projects indicated in the 10-year Plan, but also reflects a rescheduling of some projects in line with current priorities and infrastructure requirements, including the Cambridge Pool and the Karapiro Developments.

Our District continues to experience strong growth. The 2006 Census shows our population has grown 5.5% (to 42,501) since 2001, and we know the number of rateable properties has increased by 439 over the last year. While this growth is positive it does put pressure on infrastructure, services and operating costs. This Plan takes account of these increased costs, although they have been substantially offset by increased levels of non-rate revenue.

Council also continues to face external cost pressures that were not apparent when the 10-year Plan was prepared. These include:

- Increased compliance costs (building control accreditation, dog control regulations and NZ Drinking Water Standards); and
- Increased costs for energy and services (fuel, electricity, construction costs and the cost of contracts).

A large part of the proposed work programme is dedicated to the maintenance and development of infrastructure crucial to maintaining the high standards of service expected in Waipa District. The activities and work programmes for the coming year will also work towards achievement of Waipa's community outcomes (improving community well-being) while helping to ensure that environmental, public health and safety standards continue to be met.

The major projects signalled in the 10-year Plan and included in this Plan are necessary for renewing and upgrading infrastructure to account for growth and promote development. These projects include:

- Ongoing development of Karapiro Domain
- Progressing the review of the Waipa District Plan
- Upgrades to key infrastructure, including securing a new water source for Te Awamutu
- Commencing construction of a covered pool in Cambridge
- Commencing works on Te Awamutu Town Centre upgrade – the Heart of Te Awamutu Project
- Ongoing support for the Maungatautari Ecological Island Project
- Upgrading the streetscape in the Leamington commercial area

The Annual Plan proposes operating expenditure of \$50.0 million, capital expenditure of \$51.2 million and total rate revenue of \$32.9 million. This represents an average rate increase for most properties (rural and urban) of about \$3.00 per week. These increases are in line with levels signalled in the 10-year Plan.

Council has worked hard to prepare an annual programme that maintains levels/standards of service, meets current statutory requirements, fulfils community expectations and all at a cost that is as close as possible to the level signalled in the 10-year Plan.



Alan Livingston
Mayor JP



John Inglis
Chief Executive

INTRODUCTION

Long Term Council Community Plan (LTCCP) and the Annual Plan

The Local Government Act 2002 introduced a new planning framework for Councils. It provides a much greater opportunity for communities to be involved in decision-making and direction setting, and requires Councils to clearly align activities and services with community expectations (outcomes). At the heart of this new framework is a 10-year plan – the Long Term Council Community Plan (LTCCP) – that sets out a Council's programme of activities and projects.

The LTCCP is adopted every three years. For those years where the LTCCP is not adopted, an Annual Plan is prepared. The purpose of the Annual Plan is to give effect to those future years as projected in the LTCCP. In particular, the Annual Plan must:

- a) contain the proposed annual budget and funding impact statement for the year to which the plan relates (what Council intends to do and how it will be funded);
- b) identify any variation from the financial statements and funding impact statement in the Council's LTCCP in respect of that year (identify and explain any changes from the LTCCP);
- c) support the LTCCP in providing integrated decision-making and co-ordination of the resources of Council (ensure decisions are consistent and resources efficiently used);
- d) contribute to the accountability of Council to the community (clearly setting out what Council intends to do); and
- e) extend opportunities for participation by the public in the decision-making processes relating to the costs and funding of activities to be undertaken by Council (decisions are made having due regard to community views).

2008/09 Annual Plan

Council adopted its first 10-year Plan (LTCCP) in 2004 and its second in 2006. The 2008/09 Annual Plan is based on the third year of Council's 10-year Plan 2006-16. This Plan largely reconfirms the programmes and projects indicated in the 10-year Plan for 2008/09, however some changes have been made in timing of projects to reflect current priorities and infrastructure requirements.

In late 2009 Council will publish an Annual Report for 2008/09. It will contain the audited financial accounts for the year and will compare achievements against the financial and non-financial performance measures set out in this Annual Plan once it is confirmed.

Contents of the Annual Plan

This Annual Plan provides information on activities, projects, finances and funding implications. In particular, the Annual Plan:

- a) sets out the long-term expectations of residents (community outcomes) and how these align with Council's activities and services;
- b) details the proposed activities, projects and financial implications of Council's significant activity areas;
- c) provides an overview of the proposed activities and projects within the communities of the District, the proposed funding requirements and likely rating impacts within these communities, and a District-wide summary of key financial data;
- d) identifies the measures or targets that will gauge Council's performance in terms of progress towards the achievement of community outcomes;

- e) provides detailed financial statements, the supporting policies and the assumptions upon which the financial statements have been prepared;
- f) lists the major projects to be undertaken;
- g) identifies funding to be granted to community organisations;
- h) provides an overview of the commercial organisations in which Council has some direct involvement or control;
- i) provides an overview of the financial management and decision-making policies required by the Local Government Act 2002; and
- j) includes information about elected members, Council Committees, Community Boards and Council services.

Consultation Process

This Annual Plan was adopted by Council having regard to views and comments expressed by residents, ratepayers, community organisations and other stakeholders. As part of the consultation process, the draft Annual Plan and summary document were made available for public comment and supported by public meetings across the District. Council also held 'Open Days' for the public (Cambridge on 19 March 2008 and Te Awamutu on 26 March 2008). Staff were available to discuss any aspects of the draft 2008/09 Annual Plan and to provide information on the submission process. Around 75 members of the public attended the Open Days and positive feedback was received.

Information was published in the Word on Waipa during the submission period (March/April 2008), and all documents were available at Council offices and Libraries, and on Council's website www.waipadc.govt.nz. Submissions were considered by Council in May 2008 and changes to the draft Plan were made as a result. This Plan was adopted by Council on 24 June 2008.

Summary of Submissions

Council received 65 submissions to its draft Annual Plan 2008/09. Of these, 45 submitters requested to be heard in support of their submission to the Mayor and Councillors at public hearings, which were held on 13-15 May 2008. The following table outlines the key issues raised by submitters and the number of submissions received on those topics.

Issue	Number of Times Issue Raised
Request for Funding	14
Request for Funding - Gudex/Maungakawa	4
Transport Management	11
Transport Management - third bridge	4
Transport Management - specific roads	12
Finance/Rates	6
District Plan	8
Water Supply	6
Stormwater/Wastewater	3
Museums/Libraries	5

Cambridge Town hall	4
Parks and Gardens	4
Karapiro	3
Te Awamutu CBD	2
Mangatautari Ecological Island Trust	2
Cambridge/Leamington CBD	3
Cycling	3
District Promotion	3
LTCCP/Annual Plan	2
Other	14

A list of changes made to the draft Annual Plan as a result of submissions can be found in the Appendix.

Overview of Proposals and Key Activities for 2008/09

Projects and programmes for 2008/09 are listed for each activity area within the Significant Activities section. The key projects and initiatives are outlined in this section.

HEART OF TE AWAMUTU PROJECT

The 10-year Plan 2006-16 included provision for upgrading of the Te Awamutu Town Centre, with funding of \$3.85 million over three years from 2007/08. The Plan also signalled a range of infrastructure and community development projects, including a Library/Museum, within the town centre area.

A project, known as the Heart of Te Awamutu, has been initiated to consider all of the issues, opportunities and proposed projects, and use this information to finalise a design concept and development programme (spanning at least 10 years) for the Town Centre. The design concept is scheduled to be completed and adopted by Council in August 2008.

This project presents an exciting and important opportunity for community involvement, and its success will rest on residents having their say as the project unfolds. The outcome will be a plan that reflects the community's vision for Te Awamutu, and the development of a high quality and vibrant town centre – the Heart of Te Awamutu – that will confirm Te Awamutu as a highly desirable and attractive place to live, work and visit.

Subject to the funding provided in this Plan, the prioritised development works will commence in 2008/09. However, the nature and extent of projects identified as part of the Heart of Te Awamutu initiative will exceed available funding. The remaining projects (those not funded in 2008/09) will be prioritised as part of the 10-year plan 2009 (LTCCP) process.

WASTE MANAGEMENT AND RECYCLING

In June 2005 Council adopted a Waste Management Plan that set out Council's intended role with regard to waste management services in the District. Council decided that refuse collection services should continue to be provided by private companies. Council's role would be to protect and promote public health and minimise nuisance, while ensuring residents had access to appropriate refuse collection and disposal services.

The Waste Management Plan included a commitment by Council to establish a kerbside recycling service for urban areas, which commenced in March 2007. In addition a kerbside service for rural households commenced in July 2007. The service is undertaken by Streetsmart Limited under contract to Council, with the charge for 2008/09 being \$50 for each rural and urban household.

New legislation governing waste management is expected in 2008. This legislation is expected to place greater responsibilities on local councils and communities to reduce waste. The details of these responsibilities, which are likely to include waste levies, will not be known until the legislation has been enacted. The impacts and resourcing requirements for Council will be assessed at that time and included in future annual plans/10-year plans.

KARAPIO DEVELOPMENT

The sustained increased popularity and usage of Lake Karapiro by both competitive and recreational users means that further development of key lakeside reserves and facilities is now essential. Council has responded by preparing and adopting the Karapiro Domain Management Plan, which sets out a major development programme for the Domain. In anticipation of this increased demand, Council acquired a 40 hectare property upstream of the Karapiro Domain, and the area adjacent to the Lake will be developed as a new lakeside reserve to ease congestion and potential conflict between groups of users. The development of this new reserve is included in the development plan for Karapiro Domain.

While development at Karapiro will benefit all lake users, the venue is increasingly attracting major international events, such as the Waka Ama IVF Va'a World Sprint Championships held in March 2006 and the 2010 World Rowing Championships. These events require a high standard of facilities and the development plan for Karapiro reflects this. While Council is responsible for the overall management and development of Karapiro Domain, the nature of the proposed developments is such that partnerships will be developed with key user groups and other agencies so that appropriate levels of funding are sourced from beyond Council and its ratepayers.

Over the 10 years of the 10-year Plan 2006-16, \$9.37 million has been budgeted for development at Karapiro of which \$4.68 million will be funded by Council. During 2008/09 works totalling \$5.12 million are proposed. The timing of this work is programmed to support the 2010 World Rowing Championships.

CAMBRIDGE COVERED SWIMMING POOL

A covered swimming pool for Cambridge was a key inclusion in the 10-year Plan 2006-16, reflecting Council's commitment to meeting the expectations of the Cambridge community. In conjunction with a group of community representatives, Council commissioned a project to determine the location, design and cost for a new pool facility. After considering several location options, Council has identified the existing pool site in Williamson Street as its preferred location. A project manager and cost-control advisor have been appointed, and the final design is expected to be confirmed during 2008/09.

This Plan signals that construction of the pool will commence in 2008/09 and the facility will be completed in late 2009 with a total project cost estimated at \$11.5m. Final costs will be determined when the design has been confirmed and a tender process completed. Funding of the project is by loan, asset sales in the Cambridge area and community fundraising.

INFRASTRUCTURAL AND ASSET UPGRADES

The provision of many of Council's core services is reliant on infrastructural assets, such as water/wastewater treatment plants and reticulation networks. Maintaining the integrity of these assets is critical to maintaining and enhancing levels of service. The key to maintaining and developing key assets is by way of Asset Management Plans, and these plans are directly driving Council programmes and budgets in the areas of Water, Wastewater, Stormwater, roads/footpaths (Transport Network), parks/reserves, public toilets, swimming pools, pensioner housing, and other community facilities (Amenity Services).

This Plan sets out the capital investment required in 2008/09 to ensure these assets are appropriately maintained and developed in accordance with asset management requirements. A total of \$30.4 million of capital works for roads/footpaths, water, wastewater and stormwater are signalled in this Plan.

This works programme includes the completion of a sewer main connecting Hamilton International Airport to the Cambridge wastewater treatment plant. The Waikato Regional Airport vested assets project originally planned for the 2007/08 year is being funded by the Airport Company, and will be transferred to Council ownership and control once completed. Note 7 of the financial statements shows the capital variations to Year 3 of the 10-year Plan.

DISTRICT PLAN REVIEW

The existing Waipa District Plan, which provides a framework for managing the use, development and protection of natural and physical resources, became operative in December 1997. The Resource Management Act 1991 requires that Council commence a review of the District Plan within 10 years of its operative date. The review commenced in 2007, and will take up to four years to complete at an estimated cost of \$1.7 million. This review will incorporate projects including updating the Growth Strategy for the District, completing a State of the District Report, an Environmental Strategy and completing Town Plans for Cambridge, Te Awamutu/Kihikihi.

SUB-REGIONAL GROWTH STRATEGY

Waipa is working in partnership with Environment Waikato, and Hamilton City and Waikato District Councils to develop a growth strategy for the sub-region. The need for an integrated approach to planning for and managing growth has been highlighted by ongoing high levels of growth in recent years. The Councils want to take a strategic approach that ensures land resources are used efficiently, are integrated with transportation requirements and associated infrastructure implications are understood, planned for and appropriately funded.

A scoping report was completed in 2007 and work towards the development of the strategy is now underway. A draft strategy is expected to be finalised in early 2009, and will be available for public comment in March 2009 as part of the draft 2009-19 Long Term Council Community Plan (LTCCP).

Key information from the development of the sub-regional growth strategy will be used to support the preparation of the draft 10-year Plan 2009-19 as well as guiding the updating of the Waipa District Growth Strategy.

PEAT LAKES ACCORD

The Waipa District peat lakes are remnants of a once vast wetland that extended over much of the lower Waikato Region. These lakes, which are predominantly in public ownership, are acknowledged nationally and internationally as unique and significant ecosystems worthy of preservation. In recognition of the importance of these fragile natural areas the Waipa District Council, Ngā Iwi Toopu o Waipa, the Department of Conservation, Environment Waikato, and Fish and Game signed the Waipa Peat Lakes Accord. The purpose of the Accord is for the various agencies to work cooperatively towards the protection and enhancement of the Waipa Peat Lakes.

Environment Waikato and Waipa District Council entered into a Memorandum of Understanding (MOU) in December 2005, which will see \$600,000 spent on restorative works around five key peat lakes (Lakes Ngaroto, Serpentine, Rotomanuka, Maratoto and Mangakaware) over a six-year period which commenced in 2006. The essence of the work will involve improved riparian management and, where possible, enhanced public access. 2008/09 is year three of the six-year programme.

FOOTPATH DEVELOPMENT – DISTRICT WIDE EXTENSIONS

Although minimal footpath extensions were planned for year 3 of the 10-year plan, Council has secured subsidised Land Transport New Zealand funding (\$280,000 total with \$130,000 from Council) to undertake further footpath extensions in urban areas. This work assists in progressing towards Council's goal of having a footpath on at least one side of every residential street in the District.

ROAD SAFETY IMPROVEMENTS

Improvements to intersection lighting (flag lights), signage, road marking and the installation of stock underpasses all contribute to creating a safer driving environment. The proposed programme of works for 2008/09 will progress at levels ahead of previous years. Where possible Council will maximise Land Transport New Zealand and any other external funding sources to offset the cost to ratepayers.

TARGETED RATE CAP

The funding of Council activities and services is subject to policy, which, in general terms, states that the users of services should pay for those services and that, as far as possible, rating for community services should be uniformly applied on an annual basis to all properties accessing those services. In previous years Government legislation had prevented Council allocating uniform charges to the full extent, with a cap restricting these charges (rates) to a maximum of 30% of the total amount of rates. The consequence of this cap was that Council allocated the additional uniform charges to all District ratepayers and funded it by way of a subsidy against the capital value general rate.

Changes to legislation have seen the elements that make up this uniform annual charge cap modified to exclude some targeted rates, such as those for water and wastewater services, and the ward rate that is not uniformly charged across the District. For Council the relationship of uniform rates to total rates is less than 5%, well within the 30% legislative cap.

GENERAL RATE SUBSIDY

A review of how corporate overheads are charged to Significant Activities has resulted in a change to the allocated costs. The past approach has been to allocate a significant portion of the information management costs to Governance resulting in a high total cost of Governance. The result of the review is a system which allocates overheads more evenly across all Significant Activities based on appropriate drivers, with a flow on effect to a move from targeted ward rate to general rate. This cost re-allocation has significantly reduced the requirement for a subsidy from the general rate to the targeted ward rate.

CAMBRIDGE AREA TRAFFIC STUDY

In response to ongoing concerns about congestion and safety issues on the local and state highway road network in the Cambridge area, Council commissioned a study to:

- Identify the traffic impacts of the Cambridge Bypass;
- Identify any minor network improvements;
- Establish the need for a full interchange on the Bypass at Hautapu;
- Determine whether a third bridge across the Waikato River is required; and
- Investigate and recommend a road network infrastructure strategy.

The findings of the study have informed Council and Transit New Zealand in regards to future roading network planning and management in and around Cambridge.

The completion of the Bypass remains a priority, and Transit New Zealand has commissioned OPUS to complete design works.

MAUNGATAUTARI ECOLOGICAL ISLAND PROJECT

Council is responsible, by way of agreement with the Department of Conservation, for the management of the Maungatautari Scenic Reserve. The Maungatautari Ecological Island project has seen the Scenic Reserve enclosed within a mammalian pest-proof perimeter fence, which was constructed by the Maungatautari Ecological Island Trust (MEIT).

Council recognises the significant value of this project in terms of improving the environmental and economic well-being of the District, and is committed to working with MEIT to maximise the value of this initiative. Council has not directly funded the pest-proof fence, but has provided funds to develop tracks within the Reserve and improve access. This Plan signals funding of \$223,000 for infrastructure to support the project.

The responsibility for the ongoing management of the Reserve sits with Council, as the administering authority. Council recognises the expertise of the Trust and expects to enter into a contract for services arrangement with the Trust for the day-to-day management of the Reserve. Council will retain primary governance responsibilities for the Reserve.

WATER SUPPLY UPGRADES

Growth in the demand for and security of water supply for Te Awamutu and Pirongia areas mean that the existing source for the Te Awamutu water supply will need to be augmented by an additional source. Council has commenced the search for a suitable underground source to augment the existing supply. Funding to secure and develop this new water supply source is included in this Plan.

WATER SUPPLY PLANT AND RETICULATION UPGRADES

The changes in water quality standards has meant that the Hicks Road Springs supply needs to be upgraded to ensure the water entering the Cambridge reticulation has achieved effective treatment. The planned work is expected to be completed early in the 2008/09 financial year.

Significant pipe renewal works are programmed for trunk mains into Te Awamutu and Cambridge along with service and rider mains across Te Awamutu and along Shakespeare Street in Leamington.

CAMBRIDGE MUSEUM

The responsibility for operation of the Cambridge Museum is transferring from the Cambridge Historical Society to Council. From 1 July 2008 the Cambridge Museum will operate as part of Council's core services and be funded and managed as such. Council's funding of the Museum will be largely offset by grants previously provided to the Society. Subject to finalising transfer and operating arrangements with the Historical Society, it is expected that the Society will retain ownership of the collection, although Council will assume responsibility for its security and care.

CAMBRIDGE WASTEWATER TREATMENT UPGRADES

The investigation of the upgrade of the Cambridge Wastewater Treatment Plant discharge to meet or exceed the requirements of the existing resource consents is underway. If a suitable upgrade option is available, works will commence as soon as practicable and be completed in 2009.

COMMUNITIES FOR CLIMATE PROTECTION PROGRAMME

Council is participating in the Communities for Climate Protection – New Zealand (CCP-NZ) programme, which helps councils and communities to reduce greenhouse gas emissions and the impacts of those emissions. In many cases initiatives undertaken will make good economic sense, as well as having an environmental benefit.

The CCP-NZ programme is based on a framework of Council achieving five milestones:

- 1 Conduct a greenhouse gas emissions inventory, analysis and forecast;
- 2 Set emissions reduction goals;
- 3 Develop a local action plan to achieve these goals;
- 4 Implement and quantify the benefits of policies and measures in the action plan;
- 5 Monitor progress towards achievement of the reduction goals.

Milestones 1-3 are expected to be completed during 2008. Resources required to implement the action plan will be signalled in the draft 10-year Plan 2009-19.

LEAMINGTON MAIN STREET UPGRADE

As a result of submissions from the community, Council decided to increase the level of funding to upgrade the road and streetscape in the commercial area of Shakespeare Street. A further \$2.3 million is now available, which will permit a more extensive redevelopment programme. Subject to the completion of design works, construction is expected to start in late 2008.

SIGNIFICANT FORECASTING ASSUMPTIONS

The following assumptions have been made in preparing this Annual Plan:

Asset Replacement

- Useful lives have been ascribed to significant assets and provide information to support replacement plans. The useful lives are used in the calculation of depreciation and are stated in the Accounting Policies under the Depreciation section.
- Provision is made in the 10-year Plan for the future replacement of significant assets using a variety of funding sources. Detailed information around these funding sources is provided in the Revenue and Financing Policy under the Policy section of the 10-year Plan.

Growth

- Council will continue to provide services and perform functions to approximately the same standards as at present.
- The growth of rateable properties in the District was expected to increase at 1.9% per annum, and this was expected to result in a rate revenue increase of 1.5%. However, during the year 2007/08 growth is expected to increase to 3.0%, driven mainly from the development in the Cambridge North East. This growth level has been used to calculate rates for the 2008/09 year.
- The Waipa District (without Templeview) population has grown from 35,440 in 1991 to 42,501 in 2006, an increase of 19.9%. All Statistics NZ growth scenarios indicate continued growth to both 2016 and 2021.
- The growth predictions play an important part in the calculation of development contributions. Growth will be monitored on an annual basis and, where actual growth is significantly different from predicted growth, the Development Contributions Policy will be reviewed and, where appropriate, revised. In accepting the growth figures above, it is recognised that this is a conservative view of growth and any variance is likely to provide additional revenue.
- The timing of the projects that are funded through the Development Contributions Policy will be reviewed based on the actual growth and level of contributions received. If growth is higher than forecast, the impact would be to bring forward relevant projects, and in addition new projects may be introduced due to the high growth requirement. If growth is lower than forecast, the impact would be that capital projects relating to growth could be deferred until later years as growth demands.

Revaluation

INFRASTRUCTURAL ASSETS

Infrastructural assets are revalued on a three yearly cycle and a revaluation was completed in 2006/07. The revaluation ensures that the asset values are reflected at fair value and will meet the requirements of the Financial Reporting Standards.

COUNCIL OWNED PROPERTY

Land and buildings owned by Council will be revalued on a three yearly cycle in the years 2008/09, 2011/12 and 2015/16.

INVESTMENT PROPERTY

Investment property will be revalued in June each year.

Costs and Revenue

Expenditure and revenue for the 2008/09 year are based on estimates after taking into account inflation trends.

Return on Investments

- All available cash balances will be invested and are expected to generate a return of 8%. The minimum cashflow level will be \$3.5m.
- An interest allocation is made to reserve accounts based on the balance held in the reserve using the 8% investment rate.

Public Debt

- An internal borrowing programme is in place to enable Council to use its own cash resources before borrowing externally. External debt is raised to support cashflow requirements.
- Interest on new loans is calculated at 8.5%.

All the financial information contained in the Annual Plan has been prepared and based on updated detailed function level data of Council operations. All the financial data has been calculated and produced using a financial planning model which allows projected costs, revenues, assets and liabilities to be combined under accounting rules to forecast balance sheets, cash flows, debt levels, investments and rate requirements.

Effectively only one scenario has been modelled. The preferred option relating to each activity has been included in order to arrive at the proposed solution. The overall objective of the financial analysis is to ensure that what the community wants is financially achievable and economically affordable for its ratepayers.

FINANCIAL MANAGEMENT AND DECISION-MAKING POLICIES

The Local Government Act 2002 requires that Council adopt a number of policies that provide guidance in the context of financial management and decision-making. These policies, and their purpose, are:

- Significance Policy – sets out Council’s approach in determining the significance of proposals and decisions in relation to issues, assets or other matters. The Policy sets out the thresholds, criteria and procedures Council will have regard to when assessing the extent to which issues, proposals and decisions are significant. The Policy lists those assets considered by Council to be strategic assets;
- Revenue and Financing Policy – sets out the sources of funding Council will use to fund operating and capital expenditure. In establishing the Policy, Council has had regard to community outcomes, distribution of benefits and the timing of those benefits;
- Liability Management – sets out how Council will manage borrowings;
- Investment Policies – sets out Council’s objectives in terms of financial and equity investments, including investment mix, acquisition, management procedures and risk management;
- Policy on Development and Financial Contributions – sets out whether Council will require contributions for development by way of financial contributions (Resource Management Act 1991) or development contributions (Local Government Act 2002). Council has opted for funding development by way of development contributions pursuant to the Local Government Act 2002;
- Policy on Private Sector Partnerships – sets out the circumstances whereby Council will enter into financial arrangements with private sector organisations, and the consultative process, conditions and management requirements to be adopted when pursuing any such partnership;
- Policy on the Remission and Postponement of Rates – sets out the objectives, conditions and criteria under which Council may remit or postpone rates to community organisations and individual ratepayers suffering financial hardship or wishing to covenant land for community benefit; and
- Policy on the Remissions and Postponement of Rates on Māori Freehold Land – sets out whether or not Council will provide for the remission or postponement of rates. Council has opted to make such provision, and the Policy sets out the objectives, conditions and criteria for providing for the remission and postponement of rates.

These policies were contained within the 10-year Plan 2006-16 (LTCCP). They were reviewed as part of the 2006 LTCCP process, and were subject to public consideration and comment before being confirmed by Council in June 2006.

COMMUNITY SATISFACTION SURVEY – 2007 RESULTS

Each year Council measures community satisfaction with a number of Council provided facilities and services as well as a range of ‘quality of life’ issues in the District. The survey is undertaken by an independent research company, the National Research Bureau (NRB).

The survey involves a statistically representative sample of 400 telephone interviews of residents in proportion to the relative population of each of the District’s five Wards. The survey is conducted in June each year.

The top rated facilities and services within the District in 2007 were:

- a) Parks and reserves - 90% very/fairly satisfied (88% in 2006)
- b) Maintenance of roads - 83% very/fairly satisfied (78% in 2006)
- c) Safety of roads - 80% very/fairly satisfied (78% in 2006)
- d) Library service - 77% very/fairly satisfied (81% in 2006)
- e) Dog control - 75% very/fairly satisfied (81% in 2006)

The main areas of concern about services/facilities were:

- a) Parking in Cambridge and Te Awamutu 28% not very satisfied (26% in 2006);
- b) Swimming pools 20% not very satisfied (27% in 2006);
- c) Maintenance of footpaths 19% not very satisfied (15% in 2006);
- d) Safety of roads 19% not very satisfied (21% in 2006); and
- e) Maintenance of roads 17% not very satisfied (21% in 2006).

Council will continue to use the survey as a tool for improving services to meet community expectations.

REPRESENTATION REVIEW

All councils are required to periodically review their representation arrangements – that is, how many councillors there should be and whether they will be elected by way of wards or at large. For city and district councils, the review also covers whether there should be community boards and, if so, the number of members for each board and how they are to be elected.

In 2006 Council completed the representation review for Waipa District. Statutory requirements and increasing population meant that some changes to the representation arrangements were inevitable. The following summarises the representation arrangements that took effect as part of the local elections in October 2007:

Ward	Waipa District Council – Number of Councillors	Cambridge Community Board – Number of Members	Te Awamutu Community Board – Number of Members
Cambridge	4	4	
Maungatautari	1	1	
Te Awamutu	4		4
Takepuku	1		1
Pirongia	2		
	12 plus Mayor	5 plus 2 Councillors appointed by Waipa District Council	5 plus 2 Councillors appointed by Waipa District Council

SUMMARY OF CHANGES FROM THE 10-YEAR PLAN (LTCCP)

When Council adopted the 10-year Plan in 2006 it contained the proposed activities, projects and programmes, and their associated budgets, for 2008/09 (year 3 of the Plan). While the 10-year Plan signals Council's intentions, circumstances change over time and it is appropriate for Council to be able to react to those changes in the best interests of residents and ratepayers, as well as ensuring current and new statutory requirements continue to be met.

This Annual Plan reflects a number of changes to what was signalled in the 10-year Plan. None of the changes are of such significance that an amendment to the 10-year Plan is required. However, a summary of the changes are listed here for completeness:

- Increased compliance costs
- Increased revenue in regulatory areas (offsetting increased operating costs due to ongoing increased levels of development activity)
- Increased costs due to changes in contract prices, such as electricity and fuel
- Additional projects and staffing levels required to maintain current levels of service
- Increased costs to better plan for and manage growth
- New minor capital works and changing the timing of proposed capital works
- Increased funds to support promotion of the District

The net effect of these changes is that a slightly higher increase in the level of rate revenue is proposed in this Plan than was signalled for year 3 of the 10-year Plan. Note 5 of the financial statements shows the variations to the 10-year Plan for the net Cost of Service of Significant Activities.



Armistice Day, Cambridge Town Hall

SECTION 2 – COMMUNITY OUTCOMES

COMMUNITY OUTCOMES

Community outcomes are a desired future position or state and represent the expectations of the community. Community outcomes guide Council and other agencies in the delivery of services to meet the needs of the community.

Prior to the preparation of the 2004 LTCCP, Council undertook a District-wide consultation exercise to identify community outcomes for Waipa District. The cornerstone of that process was the distribution of "Have Your Say" questionnaires to all households and businesses within the District. This enabled the community to share their long-term goals and expectations for the District. Twenty-two community outcomes were developed from the community feedback and aligned to five key goals. The following table lists Waipa's community outcomes and their alignment to the key goals:

Healthy Waipa				Sustainable Waipa				Economically secure Waipa				Vibrant and strong Waipa				Liveable Waipa					
Fit and healthy community	High standards of public and environmental health	Feel safe and enjoy lifestyle of District	Sustainable, safe and healthy infrastructure	Clean air, water and land	Minimal waste and effective waste management	A well-managed environment	Efficient and effective utility services	Protection of historic environment	Protection of natural environment	Employment	Affordable services	Affordable housing	Business opportunities	Empowered people through democratic process	A District in which people can take a pride	Safer communities	Place, space and occasion to express cultures and interests	Social and cultural well-being	Communication and consultation on all significant issues	High standard of infrastructure	Access to high quality facilities

Each of the significant activities undertaken by Council is aligned to one or more community outcomes. It is expected that the activities of other agencies will show similar alignment.

Update on Waipa's Community Outcomes

Under the Local Government Act 2002 the community outcomes are required to be reviewed every six years. In 2007 Council initiated a review exercise. Key stakeholder organisations in the District were involved in workshops in August 2007 (both a general one and a Māori specific one) to review the current community outcomes. The purpose of the workshops was to build on the work that was done in 2002/03 and to ensure community outcomes were more 'Waipa specific'. The ideas from the workshops were crafted into outcome statements and these were reviewed by the wider community and confirmed by the workshop participants. The final statements will be used as a basis for planning and service delivery in the 10-year Plan 2009-19 and are published on Council's website at www.waipadc.govt.nz

Monitoring Progress

According to the Local Government Act 2002, once the community outcomes have been identified, work towards achieving the outcomes needs to be monitored, and the results reported to the public at least every three years. Both locally and nationally there have been a number of processes to identify the most appropriate indicators to measure progress towards the achievement of community outcomes. As well as work at the national level on compiling national indicators, the local authorities in the Waikato Region have committed to work in partnership to develop joint approaches to identify and then monitor regional outcomes. A working group, 'Monitoring and Reporting Community Outcomes' (MARCO), has been formed and Waipa District Council is part of this working group.

In fulfilment of the Local Government Act 2002 community outcomes monitoring requirements, Council will publish a comprehensive State of the District report in 2008, and will continue to do so on a six-yearly basis, with an interim report to be published every three years. The purpose of the State of the District report is to demonstrate the overall level of well-being in Waipa District and any changes, both positive and negative, that occur over time. This first report will provide a baseline on which future data can be measured and compared, although, where available, historical data will be provided for some of the indicators. This information will assist in identifying priority areas for consideration in the development of the 10-year Plan 2009-19, as well as supporting the review of the Waipa District Plan. Once published, the full report and summary will be available on Council's website at www.waipadc.govt.nz

For a full list of Waipa's Community Outcomes, the Waikato Regional Community Outcomes, Waipa Iwi Community Outcomes and most of the indicators that Waipa District Council has used to monitor progress towards achieving Community Outcomes, please refer to Waipa District Council's 10-year Plan 2006-16.

Partnering to Achieve Community Outcomes

Where practicable, the Local Government Act 2002 requires Council to work with external agencies to achieve community outcomes. While the Local Government Act 2002 has given Council the ability to work beyond its traditional core areas, the community outcomes process relies upon partnerships that are not yet fully established. It will take time to develop the level of collaboration needed, but the process is ongoing. As well as developing partnerships as part of the ongoing regional 'Choosing Futures' process, Council initiated a process during 2007 that will continue through 2008 to bring key local stakeholders together in an effort to develop the partnerships required to work collaboratively towards achieving Waipa's Community Outcomes. Each organisation will have different roles to play in relation to specific Community Outcomes. The nature of Council's responsibility towards individual Community Outcomes and its ability to influence them will also vary from outcome to outcome. Regardless of whether Council is a primary service provider or a regulator, it is responsible for ensuring that its activities, services, policies and decisions contribute towards the achievement of Community Outcomes.



Lake Karapiro - Cambridge

SECTION 3 – SIGNIFICANT ACTIVITIES

GUIDE TO SIGNIFICANT ACTIVITIES

Waipa District Council's primary services are delivered within seven significant activity areas. These significant activities each contain a number of lesser activities, which have been consolidated for the purposes of presentation in this Annual Plan. Each significant activity has the same meaning and purpose as the term 'group of activities' specified in Schedule 10 of the Local Government Act 2002.

For each significant activity this Annual Plan sets out:

- What activities each significant activity includes
- The assets required to support the activities and services
- The rationale for Council involvement in each activity
- The extent of Council involvement in each activity
- Any key actions or projects within each significant activity over the period 1 July 2008 to 30 June 2009
- The community outcome(s) for Waipa District and the Waikato Region to which the significant activity relates
- The target levels of service, and the performance measures by which the actual levels of service can be assessed
- The estimated expenses of achieving and maintaining the proposed levels of service for each activity
- How the expenses are to be met and expected revenue levels, including the sources of funds (e.g. rates, fees and charges).

The Significant Activities

The significant activities are:

- Governance
- Environmental Services
- Amenity Services
- Transport Management
- Stormwater
- Water Treatment and Supply
- Wastewater Treatment and Disposal.

Support Services are those activities/areas within Council that support the delivery of services within each of the significant activities. While the costs of Support Services are included within each significant activity, they are also shown separately at the end of this section. This shows the indirect costs that are allocated to significant activities.

The net Cost of Service for each Significant Activity is compared to year 3 of the 10-year Plan. The reasons for the variations can be found on Note 5 of the financial statements.

GOVERNANCE

What does this Activity include?

This activity encompasses Council's democratic and decision-making processes, including meetings, consultation, communication and civic affairs. Council's Governance responsibilities include conducting local government elections and reviewing representation arrangements.

Governance assets

- Council administration buildings, Bank Street, Te Awamutu and Wilson Street, Cambridge
- Information management and support systems

Why is Council involved in this Activity?

Council is involved in this activity in order to fulfil the requirements of legislation and also to work towards the achievement of community outcomes.

Governance is a statutory responsibility vested in Council through the Local Government Act 2002. At its heart is a mandate given by the residents and ratepayers of Waipa to the elected Mayor and Councillors. Council is also required to provide accountable stewardship of assets and resources.

The activities included in Governance contribute to the community outcomes identified by the Waipa community and the Waikato Region. Council has a variety of roles in working towards achievement of those community outcomes, along with other key organisations.

What is the extent of Council's responsibility?

Council is required to govern Waipa District in accordance with the principles of the Local Government Act 2002. It is Council's responsibility to ensure that the role of democratic governance (of the community) is clear and understood by all. Subsequent to triennial elections, Council's responsibility includes the preparation and release of governance statements. These refer to (amongst other things) the functions, responsibilities and activities of the local authority, the electoral system and the opportunities to change it. Community Boards are part of the District's governance structure, and work in partnership with Council to promote and enhance community well-being.

Key projects 2008/09

- Conduct an annual survey of residents to determine levels of satisfaction with Council services.
- Prepare Council's 10-year Plan 2009-19 (Long Term Council Community Plan - LTCCP).

The Link to Community Outcomes

This activity contributes towards the achievement of the following Community Outcomes:

<p>WAIKATO REGION COMMUNITY OUTCOMES</p> <ul style="list-style-type: none"> ▪ All our people and communities can participate in decision-making. We are educated, informed and have the resources we need to take responsibility for our own futures. ▪ Our communities understand partnerships under the Treaty of Waitangi and representation and processes for these partnerships have integrity. <p>WAIPA COMMUNITY OUTCOMES</p> <ul style="list-style-type: none"> ▪ Empowered people through democratic process ▪ Communication and consultation on all significant issues
--

Governance Levels of Service and Measuring Performance

Customer Level of Service	Technical Level of Service	Performance measurement procedure	Target LOS 2008/09
Fair representation and opportunities to participate	Local government elections are administered in accordance with the statutory requirements	Percentage of electors voting in triennial local government elections	N/A
Resident satisfaction with elected members		Annual Community Satisfaction Survey	>=88% satisfaction with Mayor & Councillors and with Community Board Members for those who had an opinion
Public input/consultation is sought on all significant decisions	Number of consultation days available under the special consultative procedure compared to the minimum number required by statute	Total and compare days available with days required	Exceed minimum statutory period for each consultation
	Monthly publication to communicate Council's involvement on community issues	Word on Waipa published monthly	Minimum of 12 publications of Word on Waipa

Governance Operating and Capital Costs and Funding Forecasts

2007/08 Annual Plan \$000	2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
REVENUE			
38 Activity Revenue	-	-	-
38 TOTAL REVENUE	-	-	-
OPERATING EXPENDITURE			
3,267 Council & Committees	2,247	3,293	(1,046)
652 Cambridge Community Board	239	661	(422)
552 Te Awamutu Community Board	234	558	(324)
213 Elections	1	13	(12)
4,684 TOTAL EXPENDITURE	2,721	4,525	(1,804)
(4,646) OPERATING SURPLUS/(DEFICIT)	(2,721)	(4,525)	1,804
Funded by:			
4,646 Rates and General funding	2,721	4,525	(1,804)
4,646 TOTAL FUNDING	2,721	4,525	(1,804)
4,646 REQUIRED FROM RATES	2,721	4,525	(1,804)

Governance Performance Measures

2007/08 Annual Plan	2008/09 Annual Plan	2008/09 LTCCP
QUANTITY		
18,623 Rateable Properties	19,224	18,733
42,500 Population	42,500	43,200
\$ AVERAGE OPERATING COSTS	\$	\$
Per resident		
77 Council	53	76
28 Community Boards	11	28
RESOURCES		
190 Permanent staff (number of)	210	188

ENVIRONMENTAL SERVICES

What does this Activity include?

Resource Management – Consents and Policy
Enforcement of Statutes, Regulations and Bylaws
Land Information Memorandum (LIMs)
Building Control
Dangerous Goods
Fencing of swimming pools
Project Information Memorandum (PIMs)
Environmental Health
Noise Control
Animal Control
Liquor Licensing

Environmental Services assets

- Dog Pounds – Cambridge and Te Awamutu

Why is Council involved in this Activity?

Council is involved in this activity in order to fulfil the requirements of legislation and also to work towards the achievement of community outcomes.

Council has a legal obligation to promote, protect and manage natural and physical resources, public health and public safety. Activities associated with this activity area are Planning (Resource Management), Building Control, Environmental Health and Animal Control.

The rationale for this group of activities stems from statutory requirements which include the Local Government Act 2002, the Resource Management Act 1991, the Health Act 1956, the Building Act 2004, the Dog Control Act 1996 and the Sale of Liquor Act 1989.

The activities included in Environmental Services contribute to the community outcomes identified by the Waipa community and the Waikato Region. Council has a variety of roles in working towards achievement of those community outcomes, along with other key organisations. The activities undertaken are intended to contribute to the protection and enhancement of natural and physical resources, and the promotion, protection and enhancement of public health and safety.

What is the extent of Council's responsibility?

Council has a statutory responsibility to undertake these activities. These activities are largely undertaken as an in-house function, although elements may, from time to time, be undertaken by external contractors. Although a primary service provider, Council operates in partnership with other agencies, such as Environment Waikato and the Waikato District Health Board.

Key Projects 2008/09

- Continue process of reviewing the District Plan (to be loan funded and completed over a four-year period).
- Completion of a Sub-regional Growth Strategy (in conjunction with Environment Waikato, and Hamilton City and Waikato District Councils).

The Link to Community Outcomes

This activity contributes towards the achievement of the following Community Outcomes:

WAIKATO REGION COMMUNITY OUTCOMES

- We are healthy with active lifestyles and we enjoy a total sense of well-being. Everyone has access to affordable quality health services throughout the Waikato Region.
- Our natural environment is protected and respected. Its ecological balance is restored, its air, soil and water quality is improved, and its native biodiversity is enhanced.
- All our people and communities can participate in decision-making. We are educated, informed and have the resources we need to take responsibility for our own futures.

WAIKA COMMUNITY OUTCOMES

- Feel safe and enjoy lifestyle of District
- A well-managed environment
- A District in which people can take a pride
- Safer communities
- Communication and consultation on all significant issues

Environmental Services Levels of Service and Measuring Performance

Customer Level of Service	Technical Levels of Service	Performance measurement procedure	Target LOS 2008/09
Applications for resource consents, building consents, LIMS, PIMS, licences and permits are processed within statutory timeframes, in accordance with policy guidelines, and are accurate and cost effective	Process applications	Response time measured	100% compliance
		Annual Community Satisfaction Survey – satisfaction with Planning Services and Building Control Services.	>= 87% satisfaction with those who had an opinion (Building Control and Planning Services)
Environmental, public health and safety standards maintained or enhanced		Annual Community Satisfaction Survey – satisfaction with Animal Control	>= 87% satisfaction with those who had an opinion
Conditions of consents, licences and permits are complied with	Monitoring of resource consents	Annual audit	Satisfactory audit
		Number of breaches	100% compliance

Environmental Services Operating and Capital Costs and Funding Forecasts

2007/08 Annual Plan \$000		2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
REVENUE				
796	Resource Management	903	701	202
1,203	Building Control	1,434	1,091	343
134	Environmental Health	194	147	47
-	Lake Navigation	-	80	(80)
269	Animal Control	294	223	71
2,402	TOTAL REVENUE	2,825	2,242	583
OPERATING EXPENDITURE				
2,121	Resource Management	2,992	2,602	390
1,201	Building Control	1,583	1,162	421
382	Environmental Health	498	401	97
-	Lake Navigation	-	114	(114)
499	Animal Control	506	451	55
4,203	TOTAL EXPENDITURE	5,579	4,730	849
(1,801)	OPERATING SURPLUS/(DEFICIT)	(2,754)	(2,488)	(266)
Operating Deficit Funded by:				
1,547	Rates and General funding	1,884	1,784	100
254	Loan Funding	870	704	166
1,801	TOTAL FUNDING	2,754	2,488	266
CAPITAL EXPENDITURE				
12	Debt Repayment	27	27	-
12	TOTAL CAPITAL EXPENDITURE	27	27	-
Funded by:				
10	Rates and General Funding	25	22	3
2	Transfer from reserves	2	5	(3)
12	TOTAL FUNDING	27	27	-
1,557	REQUIRED FROM RATES	1,909	1,806	103

Note: Lake Navigation is now carried out and funded by Environment Waikato

Environmental Services Performance Measures

2007/08 Annual Plan		2008/09 Annual Plan	2008/09 LTCCP
\$	AVERAGE OPERATING COSTS	\$	\$
	Per Resident		
50	Resource Management	70	60
28	Building Control	37	27
9	Environmental Health	12	9
-	Lake Navigation	-	3
12	Animal Control	12	10
99	TOTAL	131	109
\$	Per Rateable Property	\$	\$
114	Resource Management	156	139
64	Building Control	82	62
21	Environmental Health	26	21
-	Lake Navigation	-	6
27	Animal Control	26	24
226	TOTAL	290	252



Viewing Platform, Maungatautari Mountain

AMENITY SERVICES

What Does this Activity Include?

Parks and Reserves:

- Parks and Reserves
- Karapiro Domain
- Kihikihi Domain

District Museums

District Libraries

District Pools:

- Cambridge Pool
- Te Awamutu Events Centre

Cemeteries

Public Toilets

Properties:

- Pensioner Housing
- Community Properties
- Commercial Properties
- District Halls

Forestry

Community Services Support (Grants)

Rural Fire Management

Civil Defence

Waste Management:

- Landfills
- Litterbins
- Recycling

Amenity assets

- 3,500 ha of parks, reserves, sports fields and playgrounds⁷
- Karapiro and Kihikihi Domains
- 2 community libraries (including books and collections)
- 2 museums
- Te Awamutu Events Centre and pool
- Cambridge public swimming pool
- 32 district halls and Cambridge town hall
- Cycling velodrome
- Recreational lakes (including peat lakes)
- 36 public toilets
- 10 cemeteries
- 50 community properties
- 89 commercial properties
- 124 pensioner housing units
- Forest plantation

⁷ Note that this includes areas of Crown reserve administered by Council

Why is Council involved in this Activity?

Council is involved in this activity in order to fulfil the requirements of legislation and also to work towards the achievement of community outcomes.

The activities in this section are mainly discretionary services that Council is able to provide under empowerment of the Local Government Act 2002, the Reserves Act 1977 and the Local Government (Rating) Act 2001. Other legislation, such as the Civil Defence Act 1983, the Forest and Rural Fires Act 1977, and the Forest and Rural Fires Regulations 2005 require Council to provide health, safety and well-being related services. Council is, however, required by the Local Government Act to have a Waste Management Plan.

The activities included in Amenity Services contribute to the community outcomes identified by the Waipa community and the Waikato Region. Council has a variety of roles in working towards achievement of those community outcomes, along with other key organisations.

What is the extent of Council's responsibility?

Council is the primary service provider for libraries, parks, reserves and sports fields, playgrounds and public toilets. In the area of Community Welfare, Council provides a partnership and/or a supporting role with emergency services and governmental organisations. For community groups and sporting organisations, Council has the role of facilitator and/or promoter. By assisting with discretionary grants and rates relief, Council enables community groups to maximise the value they add to the District.

Council's Community Leisure Plan (2002) sets out, in broad terms, how the leisure needs (i.e. recreation, sport, arts and culture) of the District could be met in the future. Many of the activities and projects Council undertakes each year contribute to the achievement of the goals and key result areas stated in the Plan.

In June 2005 Council adopted a Waste Management Plan, and associated actions and targets, for the five year period to 2009/10. Council's responsibilities under the Plan include roles as educator, partner/facilitator and service provider.

Key Projects 2008/09

- Continue the development of Karapiro Domain.
- Development of a new reserve at Lake Karapiro.
- Commencement of amenity works associated with the Heart of Te Awamutu project.
- Commencement of the construction of a new swimming pool in Cambridge.

The Link to Community Outcomes

This activity contributes towards the achievement of the following Community Outcomes:

WAIKATO REGION COMMUNITY OUTCOMES

- We are healthy with active lifestyles and we enjoy a total sense of well-being. Everyone has access to affordable quality health services throughout the Waikato Region.
- Waste reduction, recycling, energy conservation and energy efficiency are promoted and are part of how we all live.
- All our communities have cultural and recreational events and facilities. We identify with and take part in our communities, building good community spirit.
- We have reliable, efficient and well-planned infrastructure and services, including transport that is safe, interconnected and easy to get to and use.

WAIPA COMMUNITY OUTCOMES

- Fit and healthy community
- High standards of public and environmental health
- Minimal waste and effective waste management
- Place, space and occasion to express cultures and interests
- Access to high quality facilities
- Social and cultural well-being
- A District in which people can take a pride



Recycling Truck in the Waipa District

Amenity Services Levels of Service and Measuring Performance

PARKS AND RESERVES			
Customer Level of Service	Technical Level of Service	Performance measurement procedure	Target LOS 2008/09
There is adequate provision of parks space for leisure	22 ha per 1000 residents	Annual assessment	>= 25.4 ha per 1000 residents
Reserves are managed to meet community expectations	All reserves are subject to a Reserve Management Plan (RMP) in accordance with the Reserves Act 1977	Annual review	Updated Cambridge Greenbelt RMP in place
Playgrounds are maintained to be safe for use	Compliance with NZS 5828 for playground equipment	Quarterly Audit	100% compliance with standards for playground equipment
Residents are satisfied with the quality of parks in their community		Annual Community Satisfaction Survey	>= 89% of residents are satisfied with the quality of parks from those who had an opinion
LIBRARIES			
Customer Level of Service	Technical Level of Service	Performance measurement procedure	Target LOS 2008/09
Customers are satisfied with the quality of service and facilities provided	% Increase in issues over previous year	Monthly review	>= 2% increase
	% Increase in visitors over previous year	Monthly review	>= 1% increase
Customer satisfaction with Council library service and facilities		Annual Community Satisfaction Survey	>=88% satisfaction from those who had an opinion
	Libraries operated in accordance with LIANZA (Library and Information Association of New Zealand Aotearoa) Standards 2004	Quarterly review	Meet LIANZA Standards unless Council policy determines otherwise
	Maintain full service Libraries in Cambridge and Te Awamutu	Annual Review	Maintain full service Libraries in Cambridge and Te Awamutu

Amenity Services – continued

WASTE MANAGEMENT			
Customer Level of Service	Technical Level of Service	Performance measurement procedure	Target LOS 2008/09
All urban residents have access to a kerbside recycling service	Provide a weekly urban kerbside recycling service in Te Awamutu, Cambridge, Kihikihi, Pirongia, Ngahinapouri and Ohaupo	Annual Community Satisfaction Survey	>=88% satisfaction from those who receive service and had an opinion
		Annual Participation Survey	>= 90% participation in kerbside recycling

SWIMMING POOLS			
Customer Level of Service	Technical Level of Service	Performance measurement procedure	Target LOS 2008/09
Customer satisfaction with Council swimming facilities		Annual Community Satisfaction Survey	>=88% satisfaction from those who had an opinion
	Council swimming pools operated in accordance with NZS 5826:2000	Daily operational records	Meet or exceed NZS 5826:2000
	Maintain all-weather pool facilities in Cambridge and Te Awamutu	Annual Review	Maintain all-weather pool facilities in Cambridge and Te Awamutu

Amenity Services Operating and Capital Costs and Funding Forecasts

2007/08 Annual Plan \$000	2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
REVENUE			
254 Parks and Reserves	292	285	7
100 Cemeteries	196	132	64
14 Public Toilets	15	14	1
979 Properties	997	915	82
258 Forestry	-	-	-
29 Community Services Support	29	29	-
123 Heritage	78	133	(55)
6 Civil Defence	6	7	(1)
167 District Libraries	176	173	3
295 District Pools	320	506	(186)
2,225 TOTAL REVENUE	2,109	2,194	(85)
OPERATING EXPENDITURE			
2,795 Parks and Reserves	3,568	3,323	245
241 Cemeteries	262	239	23
349 Public Toilets	409	388	21
2,042 Properties	2,383	2,326	57
254 Forestry	16	48	(32)
726 Community Services Support	854	733	121
764 Heritage	1,017	664	353
82 Rural Fire	63	77	(14)
193 Civil Defence	237	215	22
1,250 Waste Management	1,398	842	556
1,186 District Libraries	1,437	1,253	184
1,804 District Pools	2,098	1,772	326
11,686 TOTAL EXPENDITURE	13,742	11,880	1,862
(9,461) OPERATING SURPLUS/(DEFICIT)	(11,633)	(9,686)	(1,947)

Amenity Services Operating and Capital Costs and Funding Forecasts (continued)

2007/08 Annual Plan \$000		2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
Operating Deficit Funded by:				
8,906	Rates and General Funding	11,171	9,038	2,133
130	Transfer to/from reserves	132	-	132
425	Other - Non funded	330	648	(318)
9,461	TOTAL FUNDING	11,633	9,686	1,947
CAPITAL EXPENDITURE				
7,605	Capital Expenditure	17,035	6,007	11,028
910	Debt Repayment	287	941	(654)
8,515	TOTAL CAPITAL EXPENDITURE	17,322	6,948	10,374
Funded by:				
116	Rates and General Funding	27	311	(285)
3,170	Loan Funding	6,284	1,366	4,918
2,585	Transfer from reserves	3,904	789	3,115
1,474	Development Contributions	1,123	1,312	(189)
1,170	Value of assets vested	5,984	3,170	2,814
8,515	TOTAL FUNDING	17,322	6,948	10,374
9,022	REQUIRED FROM RATES	11,198	9,349	1,849



Pensioner Housing – Vaile Court, Te Awamutu

Amenity Services Performance Measures

2007/08 Annual Plan	2008/09 Annual Plan	2008/09 LTCCP
\$ AVERAGE OPERATING COSTS	\$	\$
Per Resident		
71 Parks, Reserves and Cemeteries	90	82
42 District Pools	49	41
17 Community Services Support	20	17
6 Public Safety (Rural Fire/Civil Defence)	7	7
29 Waste Management	33	20
28 District Libraries	34	29
District Libraries		
2.48 \$ per book issued	2.92	2.62
Pensioner Housing		
9.3 \$ invested in millions	12.7	4.9
0.91% Return on investment	0.43%	0.59%



Library, Cambridge

Amenity Services Capital Expenditure Programme

2007/08 Annual Plan \$000		2008/09 Annual Plan \$000	2008/09 LTCCP \$000
EXPENDITURE			
461	Growth	3,501	474
	Levels of Service	5,927	
5,974	Renewal	1,623	2,363
1,170	Vested Assets	5,984	3,170
7,605	TOTAL AMENITIES	17,035	6,007



Mystery Creek Events Centre – Photo Supplied by Mitchell Round

TRANSPORT MANAGEMENT

What Does this Activity Include?

The management and development of local roads and car parks, including safety improvements, road marking and signage, street lighting, kerb and channelling, and footpaths. This activity also includes the progressive sealing of unsealed roads.

Transport Management Assets

Waipa's key road network assets are summarised as follows:

- 1,057km of roads (92% sealed approx.)
- 189 bridges and 76 stock underpasses
- 187km of footpaths
- 2,385 street lights
- Numerous road signs and marker posts

Why is Council involved in this Activity?

Council is involved in this activity in order to fulfil the requirements of legislation and also to work towards the achievement of community outcomes.

The rationale for Council's involvement stems in part from statutory requirements. The Local Government Acts 1974 and 2002 empower Council to construct, upgrade and repair all roads. This is done with the help of Government funding, and Council may maintain the District's transport network as it sees fit, subject to Government requirements.

Council prepares an annual Land Transport Programme, as required by Section 13 of the Land Transport Management Act 2003. The resourcing necessary to complete the programme, which reflects the works and other activities Council proposes to undertake, is reflected in the 10-year Plan 2006-16.

The activities included in Transport Management contribute to the community outcomes identified by the Waipa community and the Waikato Region. Council has a variety of roles in working towards achievement of those community outcomes, along with other key organisations.

What is the extent of Council's responsibility?

Council is the primary service provider for the construction, maintenance and repair of the local transport network within Waipa District. Transit New Zealand is responsible for the State Highways within the District. The activity area comprises a number of elements ranging from roads and footpaths to streetlights and bridges. Council oversees this responsibility by coordinating and contracting physical works to outside organisations.

Through the provisions of the Land Transport Management Act 2003, Council works in partnership with Land Transport New Zealand to undertake projects and maintenance that form part of a National Rooding Programme. Council receives financial assistance from Land Transport New Zealand.

Key Projects 2008/09

- Minor Safety Improvements – intersections, installation of stock underpasses and improvements to hazard identification and mitigation.
- Seal extensions of around 5.3km are programmed.
- Commencement of works associated with the Heart of Te Awamutu project.
- Footpath and kerb and channel extensions are expected to continue across the District.
- Community Safety is now managed by Council only. It was previously shared by Land Transport New Zealand and Council.

The Link to Community Outcomes

This activity contributes towards the achievement of the following Community Outcomes:

WAIKATO REGION COMMUNITY OUTCOMES

- We have reliable, efficient and well-planned infrastructure and services, including transport that is safe, interconnected and easy to get to and use.

WAIPA COMMUNITY OUTCOMES

- Fit and healthy community
- Business opportunities
- Safer communities
- High standard of infrastructure
- Access to high quality facilities



Kihikihi War Memorial Hall

Transport Management Levels of Service and Measuring Performance

Customer Level of Service	Technical Level of Service	Performance measurement procedure	Target LOS 2008/09	
Satisfaction of users with road safety	Reduction in injury crash trends and other road safety trend data, relative to control group as established by Land Transport New Zealand	Analyse Land Transport New Zealand road safety issues report	Poor observation, Speed and Road Factors	Less than or equal to Peer Group
		Annual Community Satisfaction Survey	>=88% satisfaction from those who had an opinion	
Smooth and comfortable travel experience	Compliance with performance measures within Land Transport New Zealand Roding Programme Agreement	Annual Audit	100% compliance	
	Sealed roads maintained to NAASRA standards	Annual Roughness survey	100% compliance	
	All roads capable of being effectively sealed are sealed	Annual Review	96.5% of sealable roads are sealed	
Customer satisfaction with the quality of Council roads and footpaths	All roading assets maintained to appropriate standards	Annual Community Satisfaction Survey	>=88% satisfaction from those who had an opinion	
	Every residential street in Cambridge, Te Awamutu, Kihikihi, Pirongia and Ohaupo has a footpath on at least one side	Annual Review	100% compliance	
	Street lighting meets NZ standards	Annual review Customer Complaints	100% compliance	
The services are affordable and managed at lowest possible cost for the required level of service	All projects are selected based on defined prioritisation and funding criteria Operation, maintenance and renewal expenditure managed to within a range of +/- 10% of budget.	Annual review	Capital projects are completed on time, within budget and to the appropriate standard.	

Transport Management Operating and Capital Costs and Funding Forecasts

2007/08 Annual Plan \$000		2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
REVENUE				
5,220	LTNZ Subsidies	5,690	5,050	640
75	Activity Revenue Non-Subsidised	-	57	(57)
5,295	TOTAL REVENUE	5,690	5,107	583
OPERATING EXPENDITURE				
9,900	Subsidised Roading	11,091	10,115	976
2,209	Non-Subsidised Roading	2,383	2,204	179
108	Car Parks	119	111	8
12,217	TOTAL EXPENDITURE	13,593	12,430	1,163
Analysis of Operating Expenditure				
5,422	Depreciation & Amortisation	5,392	5,534	(142)
5,210	Activity Expenses	5,828	5,078	750
953	Overhead Allocation	1,424	1,143	281
632	Finance Costs	949	675	274
12,217		13,593	12,430	1,163
(6,922)	OPERATING SURPLUS/(DEFICIT)	(7,903)	(7,323)	(580)
Operating Deficit Funded by:				
5,976	Rates and General Funding	6,853	6,523	330
146	Transfer to/from Reserves	-	-	-
-	Loan Funding	250		250
800	Other - Non funded	800	800	-
6,922	TOTAL FUNDING	7,903	7,323	580

Transport Management Operating and Capital Costs and Funding Forecasts (continued)

2007/08 Annual Plan \$000		2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
CAPITAL EXPENDITURE				
8,817	Capital Expenditure	13,321	9,322	3,999
1,525	Debt Repayment	613	1,250	(637)
10,342	TOTAL CAPITAL EXPENDITURE	13,934	10,572	3,362
Funded by:				
201	Rates and General Funding	50	832	(782)
1,726	Loan Funding	6,085	1,630	4,455
5,252	Transfer from Reserves	5,311	5,357	(46)
1,917	Development Contributions	1,230	1,495	(265)
1,246	Value of Assets Vested	1,258	1,258	-
10,342	TOTAL FUNDING	13,934	10,572	3,362
6,177	REQUIRED FROM RATES	6,903	7,355	(452)

Performance Measures

2007/08 Annual Plan		2008/09 Annual Plan	2008/09 LTCCP
EXPENDITURE			
3,037	Per lane kilometre on structural maintenance (1)	3,838	3,026
742	Per lane kilometre on corridor maintenance (2)	974	750
12	Total length of road reconstructed	8.5	12
89	Total length of road resurfaced (3)	70	89

(1) LTNZ work category. Includes pavement maintenance, area wide treatment, drainage, sealing and bridge maintenance

(2) LTNZ work category. Includes safety maintenance, street cleaning, signs, road marking and lighting

(3) The kilometres of resurfacing required each year varies depending on the condition and age of the existing surfaces

Transport Management Capital Expenditure Programme

2007/08 Annual Plan \$000		2008/09 Annual Plan \$000	2008/09 LTCCP \$000
EXPENDITURE			
1,257	Growth	1,603	1,823
1,873	Levels of Service	5,972	1,896
4,441	Renewal	4,488	4,345
1,246	Vested Assets	1,258	1,258
8,817	TOTAL TRANSPORT MANAGEMENT	13,321	9,322



Library and Museum, Te Awamutu

STORMWATER

What Does this Activity Include?

The management, maintenance and development of stormwater collection systems in urban and particular rural areas of the District. Stormwater is collected to maintain public convenience and safety, and its discharge is subject to consents granted by Environment Waikato.

Stormwater Assets

Council's stormwater assets comprise the following:

- 122km of pipelines
- Numerous weirs
- Seven detention dams
- A pollutech detritus filter and two gross litter traps

Council has prepared asset management plans covering key assets, including the services those assets help to deliver. These plans are subject to ongoing review, particularly in relation to changing service delivery standards and expectations, and changes in the demand for and use of services. By monitoring community service delivery requirements, Council will be better able to develop and manage its assets and ensure community demand and service levels are met in the most effective and timely manner. Council will be further developing and enhancing asset management plans in preparation for the development of the 10-year Plan 2009-19.

Why is Council involved in this Activity?

Council is involved in this activity in order to fulfil the requirements of legislation and also to work towards the achievement of community outcomes.

The rationale for this service delivery stems in part from statutory obligation. The Local Government Acts 1974 and 2002 empower Council to provide, repair and maintain all drainage works necessary for the efficient drainage of the District.

The activities included in Stormwater contribute to the community outcomes identified by the Waipa community and the Waikato Region. Council has a variety of roles in working towards achievement of those community outcomes, along with other key organisations.

What is the extent of Council's responsibility?

Council is the primary service provider for the collection and diversion of stormwater in urban areas. Whilst the Council also manages a drainage regime in most rural areas, other areas are jointly monitored between Council and Environment Waikato.

Key Projects 2008/09

- Upgrades to stormwater systems in Byron and Wordsworth Streets, Cambridge.

The Link to Community Outcomes

This activity contributes towards the achievement of the following Community Outcomes:

<p>WAIKATO REGION COMMUNITY OUTCOMES</p> <ul style="list-style-type: none"> ▪ Our natural environment is protected and respected. Its ecological balance is restored, its air, soil and water quality is improved, and its native biodiversity is enhanced. ▪ Our region's waterways have consistently high water quality. ▪ We have reliable, efficient and well-planned infrastructure and services, including transport that is safe, interconnected and easy to get to and use. <p>WAIPA COMMUNITY OUTCOMES</p> <ul style="list-style-type: none"> ▪ High standards of public and environmental health ▪ Sustainable, safe and healthy infrastructure ▪ Clean air, water and land ▪ A well-managed environment ▪ Efficient and effective utility services ▪ Protection of natural environment ▪ High standard of infrastructure

Stormwater Levels of Service and Measuring Performance

Customer Level of Service	Technical Level of Service	Performance measurement procedure	Target LOS 2008/09
Acceptable quality of discharge from stormwater outlets	Discharges meet standards set by Environment Waikato	Testing carried out in accordance with resource consents	100% compliance
Continuity of Service	Frequency of system blockages	Quarterly review of failure information sheets and INFRA ⁸	1 blockage per 2.4kms of pipe 1 blockage per 2.4kms of drain
	Number of flooding events in urban areas	Quarterly review of failure information sheets and INFRA	< 5 per annum
Residents are satisfied with Council stormwater services		Annual Community Satisfaction Survey	>=88% satisfaction from those who had an opinion
	Urban stormwater connections are approved within 5 working days of application	Monthly review of INFRA data	100% compliance

⁸ INFRA is a service request system used by Council.

Stormwater Operating and Capital Costs and Funding Forecasts

2007/08 Annual Plan \$000	2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
REVENUE			
- Activity Revenue	3	-	3
- TOTAL REVENUE	3	-	3
OPERATING EXPENDITURE			
479 Depreciation & Amortisation	602	500	102
926 Activity Expenses	691	415	276
313 Overhead Allocation	286	377	(91)
- Finance Costs	96	-	96
1,718 TOTAL EXPENDITURE	1,675	1,292	383
(1,718) OPERATING SURPLUS/(DEFICIT)	(1,672)	(1,292)	(380)
Operating Deficit Funded by:			
1,335 Rates and General Funding	1,622	1,242	380
333 Transfer to/from reserves	-	-	-
50 Other - Non funded	50	50	-
1,718 TOTAL FUNDING	1,672	1,292	380
CAPITAL EXPENDITURE			
803 Capital Expenditure	1,456	894	562
- Debt Repayment	39	-	39
803 TOTAL CAPITAL EXPENDITURE	1,495	894	601
Funded by:			
- Loan Funding	483	-	483
703 Transfer from Reserves	593	794	(201)
- Development Contributions	319	-	319
100 Value of Assets Vested	100	100	-
803 TOTAL FUNDING	1,495	894	118
1,335 REQUIRED FROM RATES	1,622	1,242	380

Stormwater Performance Measures

2007/08 Annual Plan	2008/09 Annual Plan	2008/09 LTCCP
QUANTITY		
230 Open drains managed	232	230
124.9 Piped reticulation maintained	122.4	126.2
AVERAGE OPERATING COSTS		
2,626 Rural land drainage (per km of drain)	1,230	1,106
11,124 Urban stormwater (per km of drain)	11,252	9,134

Capital Expenditure Programme

2007/08 Annual Plan \$000	2008/09 Annual Plan \$000	2008/09 LTCCP \$000
EXPENDITURE		
258 Growth	409	399
398 Levels of Service	503	346
47 Renewal	444	49
100 Vested Assets	100	100
803 TOTAL STORMWATER	1,456	894



Cherry Blossoms, Te Awamutu – Photo Supplied by Noelene Willison

WATER TREATMENT AND SUPPLY

What Does this Activity Include?

The management and operation of water treatment plants and maintenance and development of water supply systems.

Water Assets

Council supplies water to consumers in the townships and surrounding communities of Kihikihi, Ohaupo, Pukerimu, Te Awamutu, Pirongia, Karapiro, Cambridge and Te Rore. The assets associated with these include:

- 7 treatment plants
- 10 booster stations
- 2 bores
- 16 reservoirs
- 527.2km of mains and reticulation

Some consumers, generally classified as extraordinary users, have water meters, and these include properties in Ohaupo, Pirongia and those connected to the Pukerimu scheme (restricted supply). Consumers without water meters are charged the targeted water rate.

Council has prepared asset management plans covering key assets, including the services those assets help to deliver. These plans are subject to ongoing review, particularly in relation to changing service delivery standards and expectations, and changes in the demand for and use of services. By monitoring community service delivery requirements, Council will be better able to develop and manage its assets and ensure community demand and service levels are met in the most effective and timely manner. Council will be further developing and enhancing asset management plans in preparation for the development of the 10-year Plan 2009-19.

Why is Council involved in this Activity?

Council is involved in this activity in order to fulfil the requirements of legislation and also to work towards the achievement of community outcomes.

Council has a statutory obligation for the delivery of this service. The Health Act 1956 places an obligation on Council to improve, promote and protect public health within the District. Council is required to provide sanitary works, and by implication, is obliged to protect water supplies from pollution.

The Local Government Acts 1974 and 2002 enable Council to control the source of water, and the Local Government (Rating) Act 2002 empowers Council to levy a charge for that service.

The activities included in Water Treatment and Supply contribute to the community outcomes identified by the Waipa community and the Waikato Region. Council has a variety of roles in working towards achievement of those community outcomes, along with other key organisations.

What is the extent of Council's responsibility?

Council provides potable water to a large part of the District – both urban and rural. The Waikato Regional Council assists in the compliance monitoring in regard to the taking of water for community purposes. Health Waikato assists with compliance monitoring to ensure that treated water meets NZ Drinking Water Standards.

Key Projects 2008/09

- Additional water source, Te Awamutu – to gain security of supply.
- Trunk main renewals – continue for Te Awamutu and Cambridge town supplies.
- Hicks Road treatment plant upgrade.
- Cambridge Reservoir and rising main upgrade.

The Link to Community Outcomes

This activity contributes towards the achievement of the following Community Outcomes:

WAIKATO REGION COMMUNITY OUTCOMES

- We have reliable, efficient and well-planned infrastructure and services, including transport that is safe, interconnected and easy to get to and use.
- Our natural environment is protected and respected. Its ecological balance is restored, its air, soil and water quality is improved, and its native biodiversity is enhanced.

WAIPA COMMUNITY OUTCOMES

- High standards of public and environmental health
- Sustainable, safe and healthy infrastructure
- Efficient and effective utility services
- High standard of infrastructure



Lake Ngaroto – Te Awamutu

Water Treatment and Supply Levels of Service and Measuring Performance

Customer Level of Service	Technical Level of Service	Performance measurement procedure	Target LOS 2008/09
Clean and safe drinking water	Compliance with NZ Drinking Water Standards	Testing carried out as per New Zealand Drinking Water Standards 2005	Achieve a minimum Bb grading for all water supplies
Taking water for treatment has minimal effects on the environment	Water is abstracted in accordance with resource consents	Monitoring undertaken in accordance with consent requirements	100% compliance with Resource Consent requirements
Adequate water supply and pressure	Water pressure and flow meet Fire Service Standards (NZS 4509:2003)	Testing conducted in accordance with NZ Standards	100% compliance
Customers are satisfied with water supply service		Annual Community Satisfaction Survey	>= 88% residents are satisfied with the Council services for those who responded
	Continuous supply of water available to customers	Quarterly audit of failure information sheets and INFRA data	<=3 hours interruption of supply per annum for on demand service
	Water supply connections approved within 10 days	Monthly review of INFRA data	100% compliance



Karapiro Water Treatment Plant, Cambridge

Water Treatment and Supply Operating and Capital Costs and Funding Forecasts

2007/08 Annual Plan \$000		2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
2,461	Activity Revenue	2,765	2,506	259
2,461	TOTAL REVENUE	2,765	2,506	259
OPERATING EXPENDITURE				
2,209	Depreciation & Amortisation	2,514	2,432	82
2,893	Activity Expenses	3,256	2,919	337
745	Overhead Allocation	737	857	(120)
86	Finance Costs	334	369	(35)
5,933	TOTAL EXPENDITURE	6,841	6,577	264
(3,472)	OPERATING SURPLUS/(DEFICIT)	(4,076)	(4,071)	(5)
Operating Deficit Funded by:				
3,192	Rates and General Funding	3,816	3,811	5
20	Loan Funding	-	-	-
260	Other - Non funded	260	260	-
3,472	TOTAL FUNDING	4,076	4,071	5
CAPITAL EXPENDITURE				
6,955	Capital Expenditure	9,650	3,443	6,207
-	Debt Repayment	127	1,075	(948)
6,955	TOTAL CAPITAL EXPENDITURE	9,777	4,518	5,259
Funded by:				
4,220	Loan Funding	5,894	1,070	4,824
2,108	Transfer from Reserves	2,456	2,032	424
340	Development Contributions	1,140	1,129	11
287	Value of Assets Vested	287	287	-
6,955	TOTAL FUNDING	9,777	4,518	5,259
3,192	REQUIRED FROM RATES	3,816	3,811	5

Water Treatment and Supply Performance Measures

2007/08 Annual Plan	2008/09 Annual Plan	2008/09 LTCCP
QUANTITY		
10.2 Water processed (millions m3)	10	10.3
514.6 Reticulation system (km)	528	519.6
13,100 Separately rateable property	13,347	13,347
AVERAGE OPERATING COSTS		
453 Per separately rateable property	513	493
0.58 Production (per m3)	0.68	0.64

Capital Expenditure Programme

2007/08 Annual Plan \$000	2008/09 Annual Plan \$000	2008/09 LTCCP \$000
EXPENDITURE		
2,096 Growth	2,361	946
640 Levels of Service	1,272	207
3,932 Renewal	5,730	2,003
287 Vested Assets	287	287
6,955 TOTAL WATER TREATMENT AND SUPPLY	9,650	3,443

WASTEWATER TREATMENT AND DISPOSAL

What Does this Activity Include?

The management and operation of wastewater treatment plants, and the maintenance and development of wastewater reticulation systems.

Wastewater Treatment and Disposal assets

Reliable and effective infrastructure is essential for Council to fulfil its statutory obligations. The Cambridge/Karapiro sewerage system and the Te Awamutu/Kihikihi sewerage system account for the significant assets in this activity. These can be summarised as follows:

- 42 pump stations
- 228.1km of mains and reticulation
- 2 treatment plants

Resource consents for the operation and discharge of treated effluent from the Cambridge treatment plant expire in 2016. Resource consents for the operation and discharge of treated effluent from the Te Awamutu Treatment Plant expire in 2015. The Kihikihi wastewater scheme was commissioned in June 2006, with a connection to Te Awamutu. The Te Awamutu treatment plant has been designed for this, and the resource consents approved on that basis.

Council has prepared asset management plans covering key assets, including the services those assets help to deliver. These plans are subject to ongoing review, particularly in relation to changing service delivery standards and expectations, and changes in the demand for and use of services. By monitoring community service delivery requirements, Council will be better able to develop and manage its assets and ensure community demand and service levels are met in the most effective and timely manner. Council will be further developing and enhancing asset management plans in preparation for the development of the 10-year Plan 2009-19.

Why is Council involved in this Activity?

Council is involved in this activity in order to fulfil the requirements of legislation and also to work towards the achievement of community outcomes.

The rationale for this service stems from statutory obligation. The Health Act 1956 places an obligation on Council to improve, promote and protect public health within the District. The provision of sewerage systems helps to protect and promote public health. The provision of a sewerage system for Kihikihi was consistent with this obligation.

The Local Government Acts 1974 and 2002 empower Council to provide, repair and maintain all drainage works necessary for the efficient drainage of the District and to treat and deal with sewage by physical, chemical or biological means.

The activities included in Wastewater Treatment and Disposal contribute to Waipa and Waikato Region Community Outcomes. Of particular importance is the promotion of public health and the protection of the environment. Efficient and effective sewerage reticulation is fundamental to these outcomes.

What is the extent of Council's responsibility?

Council is the service provider for the collection, treatment and disposal of sewage in the Cambridge, Te Awamutu, Kihikihi and Karapiro urban areas of Waipa District. The Waikato Regional Council assists in the compliance monitoring of treated effluent from Council's wastewater treatment plants.

Key Projects 2008/09

- Cambridge Wastewater Treatment Plant – upgrade work to improve the quality of the treated discharge.
- Cambridge North Rising Main – this upgrade project is planned for completion during this year.

The Link to Community Outcomes

This activity contributes towards the achievement of the following Community Outcomes:

WAIKATO REGION COMMUNITY OUTCOMES

- We have reliable, efficient and well-planned infrastructure and services, including transport that is safe, interconnected and easy to get to and use.
- Our natural environment is protected and respected. Its ecological balance is restored, its air, soil and water quality is improved, and its native biodiversity is enhanced.

WAIPA COMMUNITY OUTCOMES

- High standards of public and environmental health
- Sustainable, safe and healthy infrastructure
- A well-managed environment
- Efficient and effective utility services
- High standard of infrastructure



Alexandra Street, Te Awamutu

Wastewater Treatment and Disposal Levels of Service and Measuring Performance

Customer Level of Service	Technical Level of Service	Performance measurement procedure	Target LOS 2008/09
No river or stream pollution resulting from treatment plant discharges	Discharges from treatment plants meet standards set by Environment Waikato	Testing carried out in accordance with resource consents	100% compliance with conditions in Te Awamutu 100% compliance with conditions in Cambridge
Minimal odour events	Wastewater assets are operated in accordance with best practice	Quarterly audit of INFRA data	<= 5 odour events per year
Maintain continuity of wastewater service	Wastewater systems are operated in accordance with best practice	Quarterly review of failure information sheets and INFRA data	<= 1 blockage per 9kms of pipe
	Response to requests for service: Urgent – 30 minutes Minor – 2 working days	Quarterly review of failure information sheets and INFRA data	100% compliance
Satisfaction with Council wastewater services		Annual Community Satisfaction Survey	>= 95% satisfaction with Council service for those who had an opinion
	Connections to wastewater system approved within 10 days	Monthly review INFRA data	100% compliance



Ohaupo

Wastewater Treatment and Disposal Operating and Capital Costs and Funding Forecasts

2007/08 Annual Plan \$000		2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
REVENUE				
229	Activity Revenue	375	238	137
229	TOTAL REVENUE	375	238	137
OPERATING EXPENDITURE				
1,742	Depreciation & Amortisation	2,097	1,917	180
2,412	Activity Expenses	2,572	2,331	241
549	Overhead Allocation	603	711	(108)
1,016	Finance Costs	855	1,161	(306)
5,719	TOTAL EXPENDITURE	6,127	6,120	7
(5,490)	OPERATING SURPLUS/(DEFICIT)	(5,752)	(5,882)	130
Operating Deficit Funded by:				
5,128	Rates and General Funding	5,692	5,547	145
20	Loan Funding	-	-	-
222	Transfer to/From Reserves	-	215	(215)
120	Other - Non funded	60	120	(60)
5,490	TOTAL FUNDING	5,752	5,882	(130)
CAPITAL EXPENDITURE				
7,148	Capital Expenditure	8,239	1,015	7,224
1,357	Debt Repayment	680	1,637	(957)
8,505	TOTAL CAPITAL EXPENDITURE	8,919	2,652	6,267
Funded by:				
703	Loan Funding	-	-	-
1,673	Transfer from Reserves	2,028	1,803	225
531	Development Contributions	1,293	551	742
5,598	Value of Assets Vested	5,598	298	5,300
8,505	TOTAL FUNDING	8,919	2,652	6,267
5,128	REQUIRED FROM RATES	5,692	5,547	145

Wastewater Treatment and Disposal Performance Measures

2007/08 Annual Plan	2008/09 Annual Plan	2008/09 LTCCP
QUANTITY		
182.7 Reticulation maintained (km)	228.1	184.7
3.3 Sewerage volume treated (millions m3)	2.8	3.6
10,680 Separately rateable property	10,617	10,240
AVERAGE OPERATING COSTS		
536 Per separately rateable property	577	599
1.73 Processing (per m3 treated)	2.19	1.69

Capital Expenditure Programme

2007/08 Annual Plan \$000	2008/09 Annual Plan \$000	2008/09 LTCCP \$000
EXPENDITURE		
155 Growth	1,293	120
469 Levels of Service	129	60
926 Renewal	1,219	537
5,598 Vested Assets	5,598	298
7,148 TOTAL WASTEWATER TREATMENT	8,239	1,015

SUPPORT SERVICES

What Does this Activity Include?

Support Services are those activities that are needed to support the Council's activities and the delivery of services to customers. Support Services is not a significant activity in its own right, but it reflects a significant part of Council's operating budget. Unlike the significant activities, which are focused on public service delivery, Support Services are internally focused.

Support Assets

A range of systems, equipment and other assets necessary to support Council's activities, statutory obligations and service delivery operations.

Why is Council involved in this Activity?

Support Services is an essential part of ensuring Council operates in an effective and efficient manner, meets its statutory obligations and is able to work towards the achievement of community outcomes.

What is the extent of Council's responsibility?

Council's Support Services can be broadly categorised as general management and administrative support, and comprises policy development and monitoring, financial and human resource management, information and administrative services.

Expenditure in this area relates to internal charges recovered as overheads or internal contracts from other activities. The costs of Support Services are shown as indirect costs (overheads) or direct costs (internal contracts) in each of Council's significant activities.

The way in which Council conducts its activities and operations is, in many cases, controlled by legislation. The Local Government Act 2002 and Local Government (Rating) Act 2002, for example, set out the administrative procedures and requirements to which Council must adhere. In addition, Council's financial management must be conducted in accordance with generally accepted accounting practice and is subject to rigorous independent audit.

The activities included in Support Services contribute to all of the community outcomes identified by the Waipa community and the Waikato Region. Council has a variety of roles in working towards achievement of those community outcomes, along with other key organisations.

Key Projects 2008/09

- Ongoing implementation of an Information Management Strategy.
- The Digitisation Project.

The Departments that contribute to Support Services have their own performance management arrangements, including operating plans and performance targets. Further work is contemplated to provide a coordinated organisation-wide approach to quality, efficiency and effectiveness of Support Services.

Support Services Operating and Capital Costs and Funding Forecasts

2007/08 Annual Plan \$000		2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
REVENUE				
884	Activity Revenue	421	705	(284)
9,623	Internal Recoveries	9,431	10,153	(722)
10,507	TOTAL REVENUE	9,852	10,858	(1,006)
OPERATING EXPENDITURE				
5,486	Employee Benefit Expenses	5,212	5,511	(299)
1,334	Depreciation & Amortisation	1,288	1,341	(53)
4,471	Activity Expenses	4,315	3,875	440
(704)	Finance Costs	(958)	(1,085)	127
10,587	TOTAL EXPENDITURE	9,857	9,642	215
(80)	OPERATING SURPLUS/(DEFICIT)	(5)	1,216	(1,221)
Operating Deficit Funded by:				
100	Loan Funding			
(275)	Accumulated Funds Transfers	(325)	(1,302)	977
255	Other - Non funded	330	86	244
80	TOTAL FUNDING	5	(1,216)	1,221
CAPITAL EXPENDITURE				
1,185	Capital Expenditure	1,506	1,271	235
113	Debt Repayment	113	110	3
1,298	TOTAL CAPITAL EXPENDITURE	1,619	1,381	238
Funded by:				
70	Loan Funding	125	-	125
1,228	Transfer from Reserves	1,494	1,381	113
1,298	TOTAL FUNDING	1,619	1,381	238

Support Services Capital Expenditure Programme

2007/08 Annual Plan \$000	2008/09 Annual Plan \$000	2008/09 LTCCP \$000
EXPENDITURE		
70 Levels of Service	125	
115 Renewal	1,381	1,271
185 TOTAL SUPPORT SERVICES	1,506	1,271



Planting at Lake Maungakaware



Sharing Memories – Photo Supplied by AR Webster

SECTION 4 – FINANCIAL SECTIONS

STATEMENT OF ACCOUNTING POLICIES

Reporting Entity

Waipa District Council is a territorial local authority governed by the Local Government Act 2002. Council has no subsidiaries and the financial statements are for the single entity of Waipa District Council.

The primary objective of Council is to provide goods or services for the community or social benefit rather than making a financial return. Accordingly, Council has designated itself as a public benefit entity for the purposes of New Zealand equivalents to International Financial Reporting Standards (NZ IFRS).

Basis of Preparation

The Financial Statements have been prepared in accordance with the requirements of the Local Government Act 2002: Part 6, Section 98 and Part 3 of Schedule 10, which includes the requirement to comply with New Zealand generally accepted accounting practice (NZ GAAP).

The Financial Statements have been prepared in accordance with NZ GAAP. They comply with NZ IFRS, and other applicable Financial Reporting Standards, as appropriate for public benefit entities.

The accounting policies set out below have been applied consistently to all periods presented in these financial statements.

The financial statements have been prepared on a historical cost basis, modified by the revaluation of land and buildings, infrastructural assets, investment property and forestry. The financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$'000). The functional currency of Council is New Zealand dollars.

There are no standards, interpretations and amendments that have been issued, but are not yet effective, that Council has not yet applied.

Revenue

Revenue is measured at the fair value of consideration received.

Rates Revenue

Rates are set annually by a resolution from Council and relate to a financial year. All ratepayers are invoiced within the financial year to which the rates have been set. Rates revenue is recognised when payable.

Other Revenue

Water billing revenue is recognised on an actual basis. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.

Council receives government grants from Land Transport New Zealand which subsidises part of Council's costs in maintaining the local roading infrastructure. The subsidies are recognised as revenue upon entitlement as conditions pertaining to eligible expenditure have been fulfilled.

Where a physical asset is acquired for nil or nominal consideration the fair value of the asset received is recognised as revenue. Assets vested in Council are recognised as revenue when control over the asset is obtained.

Interest income is recognised using the effective interest method.

Dividends are recognised when Council's right to receive the payment is established.

Development Contributions

The revenue recognition point for development and financial contributions is at the point that settlement is received, either by payment or negotiated developer agreement.

Borrowing Costs

Borrowing costs are recognised as an expense in the period in which they are incurred.

Grant Expenditure

Non discretionary grants are those grants that are awarded if the grant application meets the specified criteria, and are recognised as expenditure when an application that meets the specified criteria for the grant has been received. Discretionary grants are those grants where Council has no obligation to award on receipt of the grant application and grants are recognised as expenditure on payment.

Cash and Cash Equivalents

Cash and cash equivalents includes cash in hand, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities in the Statement of Financial Position.

Trade and other Receivables

Trade and other receivables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

Loans are initially recognised at the present value of their expected future cash flows, discounted at the current market rate of return of a similar asset/investment. They are subsequently measured at amortised cost using the effective interest method. The difference between the face value and present value of expected future cash flows of the loan is recognised in the statement of financial performance as a grant.

A provision between the face value and present value of expected future cash flows of the loan is recognised in the Statement of Financial Performance as a grant.

A provision for impairment of receivables is established when there is objective evidence that Council will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the effective interest method.

Financial Assets

Council classifies its investments in the following categories:

- Financial assets at fair value
- Loans and receivables
- Held-to-maturity investments

The classification depends on the reason behind acquiring the investment. Council decides how to classify its investments when they are acquired.

Purchases and sales of investments are recorded on the value date. Financial assets are no longer recognised when the right to receive cash flows from the financial assets has expired or has been transferred. The fair values of quoted investments are based on current bid prices. If the market for a financial asset is not active, Council establishes fair value through valuation techniques. At each year end Council assesses whether there is evidence that a financial asset or group of financial assets is impaired. Any impairment loss is recognised in the statement of financial performance.

Financial assets at fair value through profit or loss

This category has two sub-categories: financial assets held for trading, and those designated at fair value through profit or loss. A financial asset falls in this category if acquired principally to sell in the short-term or if designated this way by Council. After initial recognition, they are measured at fair value. These financial assets are classified as current assets if they are held for trading or expected to be realised within twelve months of the year end date.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments not quoted in an active market. They arise when Council provides money, goods or services directly to a debtor with no intention of selling the receivable asset. After initial recognition, they are measured at amortised cost using the effective interest method. They are included in current assets, except for those with maturities greater than twelve months after the year end date, which are classified as non-current assets.

Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that Council has the intention and ability to hold to maturity. After initial recognition, they are measured at amortised cost using the effective interest method.

Financial assets at fair value through equity

Financial assets at fair value through equity are non-derivative assets designated in this category or not classified in the other categories. After initial recognition, they are measured at fair value. They are included in non-current assets unless Council intends to dispose of the asset within twelve months of year end.

Non Current Assets Held for Sale

Non current assets held for sale are classified as held for sale if their carrying amount will be recovered principally through a sale transaction, not through continuing use. Non current assets held for sale are measured at the lower of their carrying amount and fair value less costs to sell. These assets are not depreciated or amortised.

Property, Plant and Equipment

Property, plant and equipment consists of:

Operational assets which include land, buildings, library books, plant and equipment, and motor vehicles.

Infrastructural assets which are the fixed utility systems. Each asset class includes all items that are required for the network to function, for example sewer reticulation includes reticulation piping and sewer pump stations.

Property, plant and equipment is shown at cost or valuation, less accumulated depreciation and impairment losses.

Additions

The cost of an item of property, plant and equipment is recognised as an asset if it is probable that future economic benefits or service potential associated with the item will flow to Council and the cost of the item can be measured reliably. Additions are generally recognised at cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value at the date of acquisition.

Disposals

Gains and losses on disposal are determined by comparing the proceeds with the carrying amount of the asset. Gains and losses on disposals are included in the statement of financial performance. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to retained earnings.

Subsequent costs

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits or service potential with the item will flow to Council and the cost of the item can be measured reliably.

Depreciation

Depreciation is provided on a straight-line basis on all property, plant and equipment other than land, at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives. The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

	Components	Years
Water treatment	- structures	50 – 100
	- plant	10 – 25
	- pipes	60
Water reticulation	- pipes	30 – 80
	- fittings	25
Sewage treatment	- structures	50 – 100
	- plant	10 – 25
	- pipes	60
Sewerage reticulation	- pipes	50 – 80
	- manholes	50
Stormwater	- structures	50
	- pipes	50 – 100
	- manholes	50
		Years
Formation/carrageway and shoulder		Infinite
Pavement structure		30 – 50
Pavement surface (seal)		10 – 15
Catchpits and culverts		30 – 70
Bridges		20 – 80
Kerb and channel		50
Lighting		10
Footpaths		20 – 50
		Years
Buildings – not componentised		40
Building – structure		50 - 80
Building – fit-out		25 - 80
Building – services		40 - 80
Plant/motor vehicles		3 - 10
Furniture, fittings and equipment		3 - 10
Computer equipment		3 - 10
Intangibles		3 - 10

The residual value and useful life of an asset is reviewed, and adjusted if applicable, at each financial year end.

Revaluation

Those asset classes that are revalued are valued on a three yearly cycle on the basis described below, with the exception of forestry assets and investment properties, which are valued annually. All other asset classes are carried at depreciated historical cost. The carrying values of revalued items are reviewed at each balance date to ensure that those values are not materially different to fair value.

Operational land and buildings

At fair value as determined from market-based evidence by an independent valuer. The most recent valuation was performed by Quotable Value New Zealand (registered valuers) and the valuation is effective as at 1 July 2005.

Infrastructural assets

At fair value determined on a depreciated replacement cost basis by an independent valuer. At balance date the carrying values of infrastructural assets are assessed to ensure that they do not differ materially from the assets' fair values. If there is a material difference, then a revaluation is undertaken. The most recent valuation was performed by Opus International Consultants Limited (registered valuers) and the valuation is effective as at 1 July 2006. All infrastructural asset classes carried at valuation were valued.

Land under roads and road reserves

Valued by Opus International Consultants Limited (registered valuers) using estimates provided by Quotable Value at current market prices (\$/ha) for land use categories through which the roads pass. Other roading assets are valued at optimised depreciated replacement cost by Opus International Consultants Limited. The valuation is effective at 1 July 2006.

Accounting for revaluations

Revaluations of property, plant and equipment are on a class of asset basis. The results of revaluing are credited or debited to an asset revaluation reserve for that class of asset. Where this results in a debit balance in the asset revaluation reserve, this balance is expensed in the statement of financial performance. Any subsequent increase in revaluation that offsets a previous decrease in value recognised in the statement of financial performance will be recognised first in the statement of financial performance up to the amount previously expensed, and then credited to the revaluation reserve for that class of asset.

Intangible Assets

Acquired computer software licences are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with maintaining computer software are recognised as an expense when incurred.

Amortisation

The carrying value of an intangible asset with a finite life is amortised on a straight line basis over its useful life. Amortisation begins when the asset is available for use and ceases at the date that the asset is derecognised. The amortisation charge for each period is recognised in the statement of financial performance. The useful lives and associated amortisation rates of computer software have been estimated at 3-10 years (33% - 10%).

Forestry

Forestry assets are independently revalued annually at fair value less estimated point of sale costs. Fair value is determined based on the present value of expected net cash flows discounted at a current market determined pre-tax rate.

Gains or losses arising on initial recognition of forestry assets at fair value less estimated point of sale costs and from a change in fair value less estimated point of sale costs are recognised in the statement of financial performance. The costs to maintain the forestry assets are included in the statement of financial performance.

Investment Properties

Initially, investment properties are measured at cost including transaction costs. Subsequent to initial recognition investment properties are measured at fair value as determined annually by an independent valuer. Gains and losses on revaluation, acquisition and disposal are recognised in the statement of financial performance.

Employee Benefits

Employee benefits expected to be settled within twelve months of balance date are measured at nominal values based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date, and sick leave. A liability for sick leave is recognised to the extent that absences in the coming year are expected to be greater than the sick leave entitlements earned in the coming year. The amount is calculated based on the unused sick leave entitlement that can be carried forward at balance date, to the extent that it is anticipated it will be used by staff to cover those future absences.

Provisions

Council recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, if it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense.

Borrowings

Borrowings are initially recognised at their fair value. After initial recognition, all borrowings are measured at amortised cost using the effective interest method.

Equity

Equity is the community's interest in Council and is measured as the difference between total assets and total liabilities. Equity is disaggregated and classified into a number of reserves, the components of which are retained earnings, reserves and special funds, and asset revaluation reserves.

Reserves and Special Funds

Reserves and special funds are a component of equity representing a particular use to which various parts of equity have been assigned. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Goods and Services Taxation (GST)

All items in the financial statements are stated exclusive of GST, except for receivables and payables which are stated on a GST inclusive basis.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the statement of financial position. The net GST paid to, or received from the IRD is classified as an operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

Cost Allocation

Council has derived the cost of service for each significant activity using the cost allocation system outlined below.

Direct costs are those costs directly attributable and charged to a significant activity. Indirect costs are those costs which cannot be identified in an economically feasible manner with a specific significant activity. Indirect costs are charged to significant activities using appropriate cost drivers such as computer equipment used, staff numbers and floor area.



Otawhao Marae – Photo Supplied by Jessie Kingi

FORECAST FINANCIAL STATEMENTS

Financial Overview

The financial statements have been prepared based on the third year of the LTCCP forecast (2008/09). On each financial statement comparisons are shown with the LTCCP and also the 2007/08 year. The Annual Plan shows a number of significant variances from the LTCCP and explanations for these variances can be found on the pages following the financial statements.

The Annual Plan shows forecast operating income at \$66m and operating expenditure at \$50m. The additional revenue and expenditure is largely from the high level of growth in the District, increased compliance costs, increases in contract prices such as electricity and fuel, additional costs to maintain service levels and to support promotion of the District.

A review of how corporate overheads are allocated to significant activities has resulted in a change to costs and the resulting variances between the Annual Plan and LTCCP can be seen against each significant activity. The reason for this change is to more accurately reflect the cost of overheads against the significant activity which requires the service.

The capital expenditure programme shows a forecast of \$51m and this includes projects carried forward from prior years. There are also a number of high cost projects such as the Cambridge town pool, the Karapiro development and the regional Airport wastewater connection. Variances are summarised and explained following the schedule of work.

Rate revenue is forecast at \$32.3 million and this represents a 6.8% increase from the previous year after taking into account growth in the number of rateable properties. This increase is consistent with the increase signalled in the 10 year Plan. Growth and changes in property values combine to alter the rating impact on individual properties. This Plan provides rating levels for a number of 'indicator' properties throughout the District, which show that the differences in rate increases for these properties range from 2.9 to 9.0%. Two Halls have requested an increase in rates and these are Karapiro Hall, an increase of .0006 cents per dollar of capital value, and Monovale Hall, an increase of \$5 per rating unit. These new levels are included in the Rating Information.

Loans are forecast to increase to \$38m and the increase is to cover additional and extended capital projects, changes to funding Transport Management projects and development contributions funding.

Statement of Prospective Financial Information

The financial information contained within this document is prospective financial information in terms of FRS42 which is the Accounting Standard used to establish principles and to specify minimum disclosures for the preparation and presentation of general purpose prospective financial information. The purpose for which it has been prepared is to enable the public to participate in the decision-making process as to the services to be provided by Waipa District Council for the financial year 2008/09, and to provide a broad accountability mechanism of Council to the Community.

In relation to the standard, the financial year 2008/09 is considered to be a 'forecast' and based on future events, which are expected to occur. The actual results achieved for the period are likely to vary from the information presented and may vary materially depending upon the circumstances that arise during the period.

The forecast financial information has been prepared in accordance with Council's current accounting policies which comply with the New Zealand International Financial Reporting Standards.

Funding of Operating Expenditure

Section 100 of the Local Government Act 2002 requires Council to fund operating expenditure from operating revenue.

In preparing the Annual Plan there are some instances where Council has resolved that it is financially prudent not to fully fund the operating expenses within the year in which they occur. Where operating expenses are not fully funded, this is shown in the Cost of Services Statement for each Significant Activity. The reasons for each of these are detailed below:

INFRASTRUCTURAL ASSETS

The value of assets written off as a result of the renewal of infrastructural assets is not funded in the current or future years. The following Significant Activities are affected:

- | | |
|-------------------------------------|-----------|
| ▪ Transport Management | \$800,000 |
| ▪ Stormwater | \$ 50,000 |
| ▪ Water Treatment and Supply | \$100,000 |
| ▪ Wastewater Treatment and Disposal | \$ 60,000 |

These estimates were based on trends relating to asset write-offs over the preceding years.

AMENITY SERVICES

Council has resolved not to fund depreciation on buildings and improvements where future renewals would be from community sources or through raising new debt. The type of facility is primarily community occupied, has a life in excess of 50 years and renewal would only occur if future generations so decided. The amount of depreciation not funded is \$330,000.

WATER TREATMENT AND SUPPLY

It has also been identified that \$160,000 of depreciation for the Cambridge and Pukerimu water scheme does not require funding. The Pukerimu components were all constructed in the late 1980s and are debt free, having been funded by capital contributions.

SUPPORT

It has been identified that \$330,000 of depreciation does not require funding within this activity and this relates to Council occupied administration buildings. There is no useful purpose in funding this amount as it is not required to meet expenditure within the ten year period.

PROSPECTIVE STATEMENT OF FINANCIAL PERFORMANCE
For the year ending 30 June 2009

2007/08 Forecast \$000		2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
OPERATING INCOME				
29,366	Rates	32,281	31,347	934
13,791	Income from significant activities	14,187	12,446	1,741
750	Investment income	651	481	170
1,706	Reserve contributions	1,158	1,561	(403)
4,240	Development contributions	3,094	3,909	(815)
300	Petroleum tax	325	300	25
900	Gain on revaluation of investment properties	945	421	524
4,750	Vested assets	13,227	5,113	8,114
55,812	Total Operating Income	65,868	55,578	10,290
OPERATING EXPENDITURE				
10,732	Employee benefit expenses	12,262	10,868	1,394
12,546	Depreciation & amortisation	13,053	13,114	(61)
24,334	Other expenses	23,179	20,364	2,815
1,000	Finance costs	1,566	1,545	21
48,612	Total Operating Expenditure	50,060	45,891	4,169
7,200	OPERATING SURPLUS/(DEFICIT)	15,808	9,687	6,121



Cambridge Bowling Club – Photo Supplied by Ant Wiles

PROSPECTIVE STATEMENT OF CHANGES IN EQUITY
For the year ending 30 June 2009

2007/08 Forecast \$000	2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
926,890 Balance at 1 July 2008	934,089	750,354	183,735
Property Plant and Equipment			
0 Revaluation gains/(losses) taken to equity	11,470	11,470	0
0 Net income recognised directly to equity	11,470	11,470	0
7,199 Surplus for the year	15,808	9,687	6,121
7,199 Total recognised income for the year ending 30 June	27,278	21,157	6,121
934,089	961,367	771,511	189,856



Te Awamutu – Photo Supplied by Justin Port

PROSPECTIVE STATEMENT OF FINANCIAL POSITION
As at 30 June 2009

2007/08 Forecast \$000	Note	2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
ASSETS				
Current Assets				
3,072		135	7,933	(7,798)
3,293		2,380	731	1,649
6,365		2,515	8,664	(6,149)
Non Current Assets				
930,423		979,520	772,136	207,384
599		375	-	375
1,781		1,781	2,168	(387)
726		726	-	726
19,769		20,714	12,975	7,739
250		250	250	-
953,548		1,003,366	787,529	215,837
959,913		1,005,881	796,193	209,688
LIABILITIES				
Current Liabilities				
4,471		4,771	2,297	2,474
195		195	150	45
886		886	699	187
10,610	1	14,000	5,463	8,537
16,162		19,852	8,609	11,243
Non Current Liabilities				
662		662	912	(250)
9,000	1	24,000	15,162	8,838
9,662		24,662	16,074	8,588
25,824		44,514	24,683	19,831
EQUITY				
306,474		325,926	314,884	11,042
627,615	3	635,441	456,627	178,814
934,089		961,367	771,511	189,856

PROSPECTIVE CASH FLOW STATEMENT
For the year ending 30 June 2009

2007/08 Forecast \$000		2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
Cash Flows from Operating Activities				
29,366	Receipts from rates revenue	32,281	31,382	899
750	Interest received	651	481	170
9	Dividends received	-	-	-
20,024	Receipts from other revenue	19,678	18,834	844
(37,971)	Payments to suppliers and employers	(35,142)	(30,756)	(4,386)
(1,000)	Interest Paid	(1,566)	(1,545)	(21)
-	Goods and services tax (net)	-	888	(888)
11,178	Net Cash Flow from Operating Activities	15,902	19,284	(3,382)
Cash Flows from Investing Activities				
(180)	Purchase of intangible assets	(100)	-	(100)
(28,450)	Purchase of property, plant and equipment	(37,129)	(16,839)	(20,290)
(28,630)	Net Cash Flow from Investing Activities	(37,229)	(16,839)	(20,390)
Cash Flows from Financing Activities				
18,000	Proceeds from borrowings	20,000	2,500	17,500
(13,438)	Repayment of borrowings	(1,610)	(1,610)	-
4,562	Net Cash Flow from Financing Activities	18,390	890	17,500
(12,890)	Net (decrease)/increase in cash, cash equivalents and bank overdrafts	(2,937)	3,335	(6,272)
15,962	Cash, cash equivalents and bank overdrafts at the beginning of the year	3,072	4,598	(1,526)
3,072	Cash & cash equivalents at the end of the year	135	7,933	(7,798)

NOTES TO FINANCIAL STATEMENTS

1 External Debt

2007/08 Forecast \$000	2008/09 Annual Plan \$000	2008/09 LTCCP \$000
Movements in Borrowings		
15,048 Opening Balance	19,610	19,175
4,562 Net Loans Raised/(Repaid)	18,390	890
<hr/>		
19,610 Closing Balance	38,000	20,065
<hr/>		
10,610 Current Portion of External Debt	14,000	5,463
9,000 Term Portion of External Debt	24,000	14,602
<hr/>		
19,610	38,000	20,065

The above represents the level of external borrowing but this could fluctuate depending on future use of reserves

Policy Compliance

461 External debt per capita	< \$1000	894	464
11.2 Net operating cashflow to interest expense	> 4	10.2	12.5
3.4% Interest expense as % of rates revenue	15.00%	4.9%	4.9%
29,366 Dollar rates revenue	000's	32,281	31,347
1,000 Interest expense	000's	1,566	1,545
11,178 Net cashflow from operating activities	000's	15,917	19,284
42,500 Population		42,500	43,200

2 Internal Debt – By Significant Activity

2007/08 Forecast \$000	2008/09 Annual Plan \$000	2008/09 LTCCP \$000
775 Stormwater	1,219	
6,591 Wastewater Treatment and Disposal	6,054	14,634
2,547 Water Treatment and Supply	8,314	4,342
9,708 Transport Management	15,438	10,091
10,450 Other	18,731	8,399
<hr/>		
30,071	49,756	37,466

3 Reserves and Special Funds

2007/08 Forecast \$000	2008/09 Annual Plan \$000	2008/09 LTCCP \$000
5,573 Special Funds and Property Reserves	3,371	274
600 Separate Balances	0	1,163
1,567 Development Contribution Reserves	725	5,482
534,250 Infrastructural Asset Revaluation Reserve	534,250	357,735
85,625 Fixed Asset Revaluation Reserve	97,095	91,973
627,615	635,441	456,627



Cenotaph – Photo Supplied by Mitchell Round

4 Statement of Cost of Services For the year ending 30 June 09

2007/08 Annual Plan \$000		2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
Revenue				
38	Governance	-	-	-
2,402	Environmental Services	2,825	2,242	583
2,225	Amenity Services	2,109	2,194	(85)
5,295	Transport Management	5,690	5,107	583
-	Stormwater	3	-	3
2,461	Water Treatment and Supply	2,764	2,506	258
229	Wastewater Treatment and Disposal	375	238	137
10,507	Support Services	9,852	10,858	(1,006)
23,157	GROSS REVENUE	23,618	23,145	473
10,340	Less Internal Charges	9,431	10,699	(1,268)
12,817	NET INCOME	14,187	12,446	1,741
Expenditure				
4,684	Governance	2,721	4,525	(1,804)
4,203	Environmental Services	5,579	4,730	849
11,686	Amenity Services	13,743	11,880	1,863
12,217	Transport Management	13,593	12,430	1,163
1,718	Stormwater	1,675	1,292	383
5,934	Water Treatment and Supply	6,841	6,577	264
5,720	Wastewater Treatment and Disposal	6,127	6,120	7
10,587	Support Services	9,857	9,642	215
56,749	GROSS EXPENDITURE	60,136	57,196	2,940
10,340	Less internal charges and interest	9,431	10,699	(1,268)
595	Less rates charged to Council properties	645	613	32
45,814	NET EXPENDITURE	50,060	45,884	4,176

5 Variations to LTCCP

	2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
NET COST OF SERVICE OF SIGNIFICANT ACTIVITIES			
GOVERNANCE	2,721	4,525	(1,804)
Reduction in overheads reflecting the support service supplied to Governance			
ENVIRONMENTAL SERVICES	2,754	2,488	266
Increase in overhead allocation. Higher revenue from increased volume processed. The revenue is offset by additional staff resources for greater compliance and volume processing.			
AMENITY SERVICES	11,633	9,686	1,947
Increase in overhead allocation. Extension of rural recycling in 07/08. Increased contract costs in 07/08 have contributed to higher operating costs for litterbins and the Events Centre.			
TRANSPORT MANAGEMENT	7,903	7,323	580
Increase in overhead allocation. Higher internal interest due to increased loans.			
STORMWATER	1,672	1,292	380
Additional depreciation and interest due to revaluation of assets in 06/07 and increased loans. Increased maintenance and planning costs for additional infrastructure due to growth. Reduction in overhead allocation.			
WATER TREATMENT AND SUPPLY	4,076	4,071	5
Reduction in overhead allocation is offset by higher direct costs. Internal interest reduced due to timing of capital projects and timing of loans.			
WASTEWATER TREATMENT AND DISPOSAL	5,752	5,882	(130)
Internal interest reduced due to the early repayment of loans relating to the Kihikihi Disposal Project.			
SUPPORT SERVICES	5	(1,216)	1,221
Additional staffing positions in 07/08 and 08/09 with significant changes to overhead allocations.			
	36,516	34,051	2,465

Note: The review of the overhead allocation has impacted on all significant activities.

6 Capital Expenditure Programme

	Annual Plan 2008/09	Reserves	Loan Funded	Other	Other Analysis
Water Treatment & Supply					
Vested Assets	287,000	-	-	287,000	1
Cambridge					
Renewals	490,100	280,100	210,000	-	
Reticulation	1,482,460	122,460	1,360,000	-	
Plant and Pumps	2,620,733	292,020	2,328,713	-	
Te Awamutu					
Renewals	800,000	800,000	-	-	
Reticulation	469,190	319,190	150,000	-	
Plant and Pumps	1,405,016	1,079,861	325,155	-	
TA Water Source & TP Upgrade	1,400,000	378,000	1,022,000	-	
Pukerimu					
Renewals	14,600	14,600	-	-	
Reticulation	67,312	17,312	50,000	-	
Plant and Pumps	312,703	62,703	250,000	-	
Kihikihi					
Reticulation	260,528	80,528	180,000	-	
Plant and Pumps	5,419	5,419	-	-	
Water District Wide	34,624	17,312	17,312	-	
Total Water Treatment and Supply Projects	9,649,685	3,469,505	5,893,180	287,000	
Wastewater Treatment and Disposal					
Vested Assets	5,597,500	-	-	5,597,500	1
Cambridge					
Reticulation	230,000	230,000	-	-	
Plant and Pumps	1,888,140	1,888,140	-	-	
Te Awamutu					
Reticulation	292,055	292,055	-	-	
Plant and Pumps	145,268	145,268	-	-	
	-	-	-	-	
District Wide	85,968	85,968	-	-	
Total Waste Water Projects	8,238,931	2,641,431	-	5,597,500	
Stormwater					
Vested Assets	100,000	-	-	100,000	1
Reticulation	1,307,214	824,382	482,832	-	
Development Contribution Projects	48,767	48,767	-	-	
Total Stormwater Projects	1,455,981	873,149	482,832	100,000	

Capital Expenditure Programme – continued

	Annual Plan 2008/09	Reserves	Loan Funded	Other	Other Analysis
Roading and Transportation					
Drainage Renewals	200,000	200,000	-	-	
Pavement Rehab	2,971,634	1,482,820	1,488,814	-	
Structures Component Renewal	210,000	210,000	-	-	
Traffic Services Renewals	47,250	47,250	-	-	
Assoc Improvements	500,000	500,000	-	-	
Minor Improvements	676,000	676,000	-	-	
Unsealed Road Metalling	100,000	100,000	-	-	
Sealed Road Resurfacing	1,877,000	1,877,000	-	-	
Bridge Renewals	50,000	50,000	-	-	
Walking and Cycling	280,000	-	280,000	-	
Vested Assets	1,258,000	-	-	1,258,000	1
Footpath Renewals	60,375	60,375	-	-	
Seal Extensions	1,590,000	550,000	1,040,000	-	
New Footpaths	15,000	-	-	15,000	2
Maungatautari Res Access Development	223,260	-	223,260	-	
Minor Community Works	35,000	-	-	35,000	2
Car Park Improvements	46,680	46,680	-	-	
Major Improvements	3,180,360	126,072	3,054,288	-	
Total Roothing and Transportation Projects	13,320,559	5,926,197	6,086,362	1,308,000	
Amenity Services					
Reserve Developments	1,123,000	1,123,000	-	-	
Parks Renewals	91,000	91,000	-	-	
Public Conveniences	60,600	10,600	50,000	-	
Commerical Properties	84,872	-	84,872	-	
Library Books	191,017	191,017	-	-	
TA Events Centre Renewals	24,281	24,281	-	-	
Karapiro Domain Development	5,122,288	-	2,337,926	2,784,362	1
Gecks Recreational Development	900,000	900,000	-	-	
Cambridge Town Pool Development	9,300,000	2,400,000	3,700,000	3,200,000	1
Housing	137,895	-	111,395	26,500	2
Total Amenity Services Projects	17,034,953	4,739,898	6,284,193	6,010,862	
Support Services					
Information Technology Hardware Renewal	544,859	544,859	-	-	
Photocopier Renewals	31,800	31,800	-	-	
Information Technology Software	125,000	-	125,000	-	
Plant Replacement	804,000	804,000	-	-	
Total Support Services Projects	1,505,659	1,380,659	125,000	-	
Total Capital Expenditure	51,205,768	19,030,839	18,871,567	13,303,362	

Analysis of Other Funding items: Vested 1
 Rate Funded 2

7 Capital Variations to LTCCP

The total capital expenditure is \$48.9m compared to \$21.9m in year 3 of the LTCCP. Of this, \$16.6m relates to work deferred in previous years, now re-budgeted for in 2008/09.

	08/09 Budget	Yr 3 LTCCP	Variance
	\$000's	\$000's	\$000's
Water Treatment & Supply			
Water Reservoirs	2,183	33	2,150
TAW Water Source	1,400	583	817
Leamington CBD Water Main	500	-	500
Reticulation	3,406	1,795	1,611
Plant & Pumps	2,161	1,032	1,129
Wastewater Treatment			
Waikato Regional Airport Vested Assets	5,300	-	5,300
CB DRZ Rising Main	1,150	-	1,150
Reticulation	906	732	174
Plant & Pumps	883	283	600
Stormwater	1,456	894	562
Transport Management			
Multiple Projects	7,997	7,642	355
Footpaths Improvements	280	-	280
Footpath Improvements PIR	15	15	-
Leamington CBD	2,550	-	2,550
Te Awamutu CBD Heavy Traffic	630	630	-
Maungatautari Res Access develop	223	-	223
Minor Community Works	35	35	-
Road Seal Extension	1,590	1,000	590
Amenities			
Reserve Development Projects	1,123	847	276
Cambridge Town Pool Development	9,300	2,000	7,300
Karapiro Development Projects	6,022	2,340	3,682
Multiple Projects	590	820	(230)
Support Services	1,506	1,271	235
TOTAL CAPITAL EXPENDITURE	51,206	21,952	29,254

Major Amenity Projects included in 08/09

Cambridge Town Pool Development	9,300	2,000	7,300
Karapiro Development Project	6,022	2,340	3,682
	15,322	4,340	10,982

GRANTS TO COMMUNITY ORGANISATIONS

	2007/08 Funded \$	2008/09 Annual Plan \$
Pirongia Ward Grants	10,000	15,000
Cambridge Community Board Grants	22,000	30,000
Te Awamutu Community Board Grants	22,000	30,000
Waikato Sports Foundation (Sport Waikato)	70,000	70,000
Citizens Advice Bureau - Cambridge	11,500	13,300
Citizens Advice Bureau - Te Awamutu	24,500	24,500
Nga Iwi Toopu Support	20,000	20,000
Pirongia Historical Visitors Centre	5,200	6,200
Regional Tourism	-	15,000
Cambridge Visitor Information Centre	68,000	71,000
Te Awamutu Public Relations	68,000	71,000
Pirongia Ratepayers Association	3,750	5,000
Public Transport (Bus Service)	10,000	35,000
District Promotions	80,000	100,000
Swimming Clubs	7,000	-
Schools - Swimming	6,000	-
Waikato Biodiversity Forum	3,000	3,000
Pirongia Voluntary Rural Fire Force	-	50,000
Te Awamutu Safer Community Charity	-	10,000
Gracelands Group of Services	-	30,000
Cambridge Community Arts Council	14,500	14,588
Waipa Community Arts Council	14,500	14,588
TOTAL	459,950	628,176

NOTES

The Individual grants to these organisations are specified for 2008/09 only.

A sum has been included in future years, although allocation is confirmed on an annual basis.

The grants on behalf of Community Arts Council are funded externally.

Funding for Public Transport covers the Cambridge-Hamilton and Kihikihi-Te Awamutu services. It also includes a review of the levels of service for public transport within the District and the funding of a pilot project to evaluate community services within Te Awamutu.

PROJECTS UNDER CONSIDERATION BUT NOT INCLUDED IN THE 10-YEAR PLAN 2006-16

There are a number of projects that Council is considering, but the need for further investigation has meant that these were not included in the 10-year Plan 2006-16. Where appropriate, funding has been confirmed to allow for investigations or other pre-construction work. The projects are listed below:

- Cambridge third bridge
- High Performance Centre at Karapiro
- Te Awamutu southwestern arterial road

Subject to the outcome of further investigations, these projects may be included in the 10-year Plan 2009-19.

Community Amenities

In 2005 Council commissioned a study to determine the feasibility and relative priority of a range of possible community facilities. The views of a number of community organisations and groups were sought as part of the study. The projects identified and considered are listed below in no priority order:

- Cambridge covered pool *
- Te Awamutu Library *
- Te Awamutu Museum *
- Cambridge Museum *
- Karapiro Domain development
- Development of a new reserve adjacent to Lake Karapiro
- Cycling Academy accommodation
- Te Awamutu soccer development⁹
- Te Awamutu outdoor pool
- Cambridge High School gymnasium¹⁰
- Whitewater kayaking facility

* Funding provision is included in the 2006-16 10-year Plan.

⁹ This project has extended beyond Te Awamutu soccer to include a collective group of sporting codes that could be jointly located on a recreation reserve.

¹⁰ Council has subsequently entered into a joint arrangement with Cambridge High School to provide a gymnasium at the High School that would be available for community use.

Council acknowledged that all of the projects identified would promote community well-being and add value to the District. However, while funding the capital cost of these projects may be achievable, Council is concerned about the community's ability to fund (through rates) the costs associated with operating and maintaining these facilities. Having regard to the findings of the study, and the need to maintain rates at affordable levels, Council signaled that the following projects be undertaken and provision for their funding was included in the 10-year Plan 2006–16:

- Cambridge covered pool
- Te Awamutu Library/Museum
- Cambridge Museum
- Karapiro Domain development
- Development of a new reserve adjacent to Lake Karapiro

The remaining projects will be subject to further consideration as part of the development of the 10-year Plan 2009-19, and may be included in that Plan.



Rangiaowia

FUNDING IMPACT STATEMENT

Introduction

This statement sets out the information required by Schedule 10 of the Local Government Act 2002, together with additional information provided to assist ratepayers in understanding the indicative impact of the 2008/09 Annual Plan.

This statement should be read in conjunction with Council's Revenue and Financing Policy that sets out Council's policies in respect of each source of funding of operating and capital expenses. Council has reviewed the Revenue and Financing Policy and has taken into consideration:

- a) the community outcomes to which each activity primarily contributes;
- b) the distribution of benefits between the community as a whole, any identifiable part of the community, and individuals;
- c) the period in or over which those benefits are expected to occur;
- d) the extent to which the actions or inaction of particular individuals or a group contribute to the need to undertake the activity;
- e) the costs and benefits, including consequences for transparency and accountability, of funding the activity distinctly from other activities; and
- f) the overall impact of any allocation of liability for revenue needs on the current and future social, economic, environmental, and cultural well-being of the community.

This process of review mostly confirmed the existing policy with some refinements around the use of the general rate and the targeted ward rate.

At various points of this policy a level of rate or charge is specified. These are indicative figures included to give ratepayers an estimate of what their level of rates is likely to be in the coming year. The actual figures will not be known until the Council's rating information database is finalised.

The revenue and financing mechanisms to be used by Council will be applied to the Annual Plan. The estimated amounts to be produced by each funding mechanism are outlined on the next page.



Cambridge Raceway – Photo Supplied by Ant Wiles

Funding Impact Statement Overview

2007/08 Annual Plan \$000	2008/09 Annual Plan \$000	2008/09 LTCCP \$000	2008/09 Variance \$000
<i>GST Exclusive</i>			
Rates			
11,702 General Rate	12,518	12,001	517
Targeted Rates:			
7,822 Ward Rate	8,518	8,853	(335)
48 Te Awamutu Events Centre Rate	56	49	7
201 Capital Works Rate	216	211	5
1,329 Stormwater	1,610	1,236	374
83 Rural Fire Rate	63	76	(13)
4,984 Sewerage	5,517	5,392	125
3,038 Water	3,608	3,633	(25)
744 Recycling Rate	753	448	305
53 District Hall Rates	58	52	6
30,004	32,917	31,951	966
595 Less Rates Charged to Council Properties	645	613	32
9 Plus Rates Penalties & Remissions	9	9	0
29,418 Total Rates	32,281	31,347	934
Other Funding Sources			
5,946 Development Contributions	4,252	5,470	(1,218)
5,220 Subsidies	5,689	5,050	639
8,401 Vested Assets	13,227	5,113	8,114
8,613 Fees & Charges	8,823	8,241	582
575 Interest	651	481	170
14,000 Loans	20,000	2,500	17,500
72,173 Total Source of Funds	84,923	58,202	26,721

The additional funding of \$26.7m is largely due to an increase in external debt, and the increase in vested assets expected, the main reasons being as follows:

- Capital projects of \$16.6m were budgeted in previous years but deferred and have been re-budgeted in the 2008/09 year, resulting in increased vested asset revenue and loans.
- Where some capital projects for Transport Management have previously been rate funded the source of funding has been changed to external loans, as this treatment is more consistent with funding for other activities. The impact of this is to increase external loans for that activity.
- Some of the development contributions received are still based at the development impact fee rate or based on development agreements, which are often lower than current development contribution rates. This results in a reduced level of development contributions received and additional external loans required for funding of the infrastructural assets for growth.

Rates Information

Note: The rates requirement figures quoted in the sections below include GST.

GENERAL RATE

Council proposes to set a general rate based on the capital value of each rating unit in the District with no differential being set. The rate for 2008/09 is 0.1493 cents in the dollar on the capital value of each rating unit.

Additional activities funded District-wide out of the general rate only include building control, swimming pools, public car parking, commercial properties, waste management, roading, and District stormwater.

Amount to be raised \$14,080,592

UNIFORM ANNUAL GENERAL CHARGE

Council does not propose to set a uniform annual general charge.

TARGETED RATES

Targeted rates will be set under Sections 16 and 19 of the Local Government (Rating) Act 2002 for the activities listed below. Utilities are not recorded in the District Valuation Roll as being located in any particular Ward and will not therefore be assessed for targeted rates.

The targeted rates for water and recycling are set for every separately used or inhabited part of a rating unit. This includes any portion of a rating unit inhabited or used by a person other than the owner, and who has the right to use or inhabit that portion by virtue of a tenancy, lease, licence or other agreement.

DISTRICT-WIDE ACTIVITIES

Council proposes to set a targeted rate on each rating unit in the District. The targeted rate will be a fixed amount per rating unit. This rate will be set on a differential basis based on location with the categories being the wards of Te Awamutu, Kakepuku, Cambridge, Maungatautari and Pirongia. The rates for the 2008/09 year are shown below:

		Raising:
Te Awamutu Ward	\$552	\$3,274,464
Kakepuku Ward	\$510	\$ 539,580
Cambridge Ward	\$559	\$3,901,261
Maungatautari Ward	\$507	\$ 613,977
Pirongia Ward	\$487	\$1,258,408

Both the general rate and the targeted District-wide rate will be used to fund the District-wide activities of governance, resource management, animal control, environmental health, libraries, civil defence, public toilets, cemeteries, community buildings, Te Awamutu Events Centre, District halls, water supply and sewerage.

Activities funded District-wide out of the targeted District-wide rate include parks and reserves, community services support (grants), litter control, public safety, camping grounds, Cambridge Town Hall (Cambridge ward only) and Kihikihi Memorial and Town Halls (Te Awamutu ward only).

Amount to be raised \$9,587,690

TE AWAMUTU EVENTS CENTRE

Council proposes to set a targeted rate to fund the loan charges for the development of the Te Awamutu Events Centre. The targeted rate is a fixed amount per rating unit. A rate of \$8 is set for each rating unit in the Te Awamutu and Kakepuku wards as well as the rating units referred to in rolls 04582, 04601, 04603 and 04605.

Amount to be raised \$62,784

CAPITAL WORKS

Council proposes to set a targeted rate to fund capital costs in connection with improvements and extensions to footpaths, kerbing and channelling of roads and street lighting for each ward as follows. The capital works rate is based on the capital value of each rating unit in the District. The capital works rate is set on a differential basis based on location, with the categories being the wards of Te Awamutu, Kakepuku, Cambridge, Maungatautari and Pirongia. The rates in cents per dollar of capital value are shown below:

		Raising:
Te Awamutu Ward	0.0048	\$87,376
Kakepuku Ward	0.0001	\$ 1,663
Cambridge Ward	0.0047	\$124,687
Maungatautari Ward	0.0002	\$ 2,459
Pirongia Ward	0.0014	\$28,225

Amount to be raised \$244,410

STORMWATER

Council proposes to set a targeted rate to fund the operating costs and loan charges for stormwater in urban and rural areas of the District. The stormwater rate is based on the capital value of each rating unit in the District. The stormwater rate is set on a differential basis based on location, the categories being urban and rural. Urban is identified as being the urban drainage areas of Cambridge, Te Awamutu, Kihikihi, Ohaupo, Pirongia and Karapiro. Rural is identified as the remaining areas of the District not identified in the urban category. The rates for 2008/09 in cents per dollar of capital value are shown in the following table:

		Raising:
Urban	0.0439	\$1,491,089
Rural	0.0055	\$ 322,580

Amount to be raised \$1,813,669

RURAL FIRE MANAGEMENT

Council proposes to set a targeted rate to fund the costs of rural fire management in rural areas of the District. The rural fire management rate is based on the capital value of each rating unit in the rural category defined in the paragraph entitled "Stormwater" above. The rate for 2008/09 in cents per dollar of capital value is 0.0012.

Amount to be raised \$70,381

SEWERAGE CHARGES

Council proposes to set a targeted rate for sewage disposal costs and loan charges for each rating unit in the areas of benefit of the Cambridge sewerage scheme and the Te Awamutu sewerage scheme.

The targeted rate is set on a differential basis based on the provision of service, the categories of service being connected and serviceable. Connected means any rating unit that is connected to the Cambridge sewerage scheme or the Te Awamutu sewerage scheme. Serviceable means any rating unit situated within 30 metres of a public sewerage drain in one of the above Council sewerage scheme areas to which it is capable of being effectively connected but which is not so connected. The rates for the 2008/09 year are:

		Raising:
Connected	\$487.00	
Serviceable	\$243.50	\$144,639

Rating units that are neither connected to the scheme nor serviceable are not liable for this rate.

For each connected property the liability for the targeted rate will be calculated as follows:

(i)	A charge of \$487.00 per pan for rating units with three or less pans connected	\$5,278,593
(ii)	A charge of \$413.95 per pan for rating units with four to 10 pans connected	\$ 389,113
(iii)	A charge of \$340.90 per pan for rating units with 11 to 15 pans connected	\$ 103,293
(iv)	A charge of \$297.07 per pan for rating units with 16 to 20 pans connected	\$ 71,000
(v)	A charge of \$267.85 per pan for rating units with 21 to 35 pans connected	\$ 84,908
(vi)	A charge of \$233.76 per pan for rating units with 36 to 45 pans connected	\$ 56,570
(vii)	A charge of \$219.15 per pan for rating units with 46 or more pans connected	\$ 78,456

A rating unit used primarily as a residence for one household will be treated as having one pan.

Amount to be raised \$6,206,572

WATER CHARGES

- (a) Council proposes to set a targeted rate to fund water supply costs and loan charges to non-metered consumers in the areas of the Cambridge water supply and the Te Awamutu water supply.

The targeted rate is set on a differential basis based on the provision of service, the categories of service being connected and serviceable. Connected means every separately used or inhabited part of a rating unit that is connected to the Council water works in the Cambridge water supply area or the Te Awamutu water supply area. Serviceable means any rating unit that is within 100 metres of a supply pipe in either of the above water supply areas and is capable of being effectively connected but which is not so connected. The rates for the 2008/09 year are:

Connected	\$373.00	Raising:
Serviceable	\$186.50	\$3,929,928
		\$ 129,618

Rating units that are metered and are neither connected to the scheme, nor serviceable are not liable for this rate.

Amount to be raised \$4,059,546

- b) Council proposes to set a targeted rate for the supply of water to metered water consumers.

The targeted rate includes a flat charge and a charge based on the cubic metres of water consumed and is set on a differential basis based on the provision of service, the categories of service being potable and raw water. The rates for the 2008/09 year are:

Potable water	\$213.00	plus	0.6406 per cu mtr
Raw water	\$213.00	plus	0.1602 per cu mtr

Amount to be raised \$ 3,110,625

RECYCLING CHARGES

Council proposes to set a targeted rate to fund the provision of a kerbside recycling service to each household in the District.

The targeted rate is a fixed amount per separately used or inhabited part of a rating unit. A rate of \$50 is set for every separately used or inhabited part of a rating unit.

Amount to be raised \$846,763

COMMUNITY CENTRE CHARGES

Council proposes to set a targeted rate on each rating unit in the Community Centre areas. The charge is set on a differential basis based on location and will be charged to rating units within the Community Centre areas as follows:

The targeted rate is a fixed amount per rating unit.

Hall Charge per Rating Unit		Raising:
Paterangi Hall	\$30.00	\$4,260
Pukeatua Hall	\$25.00	\$2,900
Parawera Hall	\$20.00	\$1,600
Rukuhia Hall	\$25.00	\$5,400

Hall Charge per Rating Unit		Raising:
Te Miro Hall	\$25.00	\$2,925
Maungatautari Hall	\$35.00	\$4,480
Rangiaowhia Hall	\$15.00	\$1,305
Monovale Hall	\$20.00	\$2,060

The targeted rate is a fixed amount for each dwelling unit situated on a rating unit.

Hall Charge per Dwelling		Raising:
Kaipaki Hall	\$20.00	\$5,080
Koromatua Hall	\$20.00	\$3,980
Ohaupo Hall	\$13.00	\$4,537
Ngahinapouri Hall	\$20.00	\$5,280
Fencourt Hall	\$14.00	\$3,934
Hautapu Hall	\$17.50	\$5,775

The rate is to fund part of the costs of the community centre halls.

Amount to be raised \$ 53,516

HALL CHARGES

Council proposes to set a targeted rate on each rating unit within the area of benefit.

The targeted rate is based on the capital value of each rating unit within the Karapiro Hall area, the Horahora Hall area and the Piarere Hall area. The rate is set on a differential basis based on location. The rates for 2008/09 in cents per dollar of capital value are:

		Raising:
Karapiro Hall	0.0035	\$7,867
Horahora Hall	0.0026	\$3,315
Piarere Hall	0.0038	\$ 501

The rate is to fund part of the costs of the halls.

Amount to be raised \$11,683

EARLY PAYMENT OF RATES

Sections 55 and 56 of the Local Government (Rating) Act 2002 empower Councils to accept early payment of rates.

Council proposes to accept payment in full of all rates assessed in each year on or before the due date for the first instalment of the year. Any payment of rates on this basis will be given a discount of 5%. This discount is not applicable to the targeted rate for the supply of water to metered water consumers.

RATES PAYABLE BY INSTALMENTS

Rates are payable by four equal instalments due on the 21st day of August, November, February and May each year. Where the due date falls on a weekend or public holiday, the due date is extended until the next working day.

PENALTIES ON RATES NOT PAID BY THE DUE DATE

A penalty of 10% will be added to all instalments or part thereof remaining unpaid six days after the expiration of the date on which that instalment is required to be paid.

Additional penalties of 10% will be added to any unpaid rates relating to a previous year or years that are still unpaid on 6 July and 6 January during the current rating year.

EFFECT OF RATES

The following tables show how a representative selection of properties will be affected by the proposed 2008/09 rates outlined in this plan. The examples are indicative only and the effect on individual properties will be influenced by a combination of the rates movement and changes in valuation.



Views towards Mt Pirongia

BENCHMARK PROPERTIES – RATES BREAKDOWN

	2008/09	2007/08
Fixed Targeted Rates	\$	\$
Sewerage	487	448
Water	373	319
Targeted Wards	487 - 559	459 - 526
Recycling	50	48
Capital Value Rates	Cents / \$ of CV	Cents / \$ of CV
General	0.1493	0.1443
Stormwater (Urban)	0.0439	0.0345
Capital Works	0.0002 - 0.0048	0.0002 - 0.0083

	2008/09			2007/08		
	<i>Cambridge</i>	<i>Te Awamutu</i>	<i>Kihikihi</i>	<i>Cambridge</i>	<i>Te Awamutu</i>	<i>Kihikihi</i>
(CV)	<i>\$320 k</i>	<i>\$310 k</i>	<i>\$185 k</i>	<i>\$320 k</i>	<i>\$310 k</i>	<i>\$185 k</i>
Fixed Targeted Rates	1,469	1,462	1,462	1,339	1,341	1,341
Capital Value Rates	633	622	374	598	571	344
Total Rates	2,102	2,084	1,836	1,937	1,912	1,685
\$ Incr per week	3.17	3.30	2.92			
(CV)	<i>Pirongia</i> <i>\$245 k</i>	<i>Ohaupo</i> <i>\$155 k</i>		<i>Pirongia</i> <i>\$245 k</i>	<i>Ohaupo</i> <i>\$155 k</i>	
Fixed Targeted Rates	537	537		507	507	
Capital Value Rates	485	335		449	297	
Total Rates	1,022	872		956	804	
\$ Incr per week	1.26	1.31				
(CV)	<i>Maungatautari</i> <i>\$2.1 m</i>	<i>Kakepuku</i> <i>\$2.8 m</i>	<i>Te Pahu</i> <i>\$1.975 m</i>	<i>Maungatautari</i> <i>\$2.1 m</i>	<i>Kakepuku</i> <i>\$2.8 m</i>	<i>Te Pahu</i> <i>\$1.975 m</i>
Fixed Targeted Rates	557	560	537	528	530	507
Capital Value Rates	3,353	4,372	3,131	3,260	4,264	3,057
Total Rates	3,910	4,932	3,668	3,788	4,794	3,564
\$ Incr per week	2.35	2.65	1.99			

Rural properties and properties within Pirongia and Ohaupo Townships, do not have targeted water or sewerage rates. Many of these properties may have metered water in addition to the rates noted above.

SECTION 5 – ORGANISATIONAL SNAPSHOT

ELECTED MEMBERS

ALAN LIVINGSTON
Mayor JP



Peter Lee
Deputy Mayor



Joe Scaramuzza



Barbara Taranaki
JP



Errol Newlands

Cambridge Ward



Hazel Barnes
JP



Graham Jull



Michael Cox
O.B.E



George Simmons

Te Awamutu Ward



Diane Sharpe
JP



Bruce Thomas

Pirongia Ward



Laurie Hoverd

Takepuku Ward

Maungatautari Ward



Grahame Webber

COUNCIL COMMITTEES

Waipa District Council has nine standing committees. These committees and their membership are:

Executive Committee

The purpose of this Committee is to consider and make decisions on urgent matters that arise between Council meetings or matters referred by Council. The Committee comprises the Mayor, Deputy Mayor and chairpersons of the Policy, Strategic Planning and Development and Regulatory Committees.

Mayor Alan Livingston JP (Chairperson)

Deputy Mayor Peter Lee

Cr Graham Jull – Chairperson Policy Committee

Cr Grahame Webber – Chairperson Strategic Planning and Development Committee

Cr Diane Sharpe JP – Chairperson Regulatory Committee

Policy Committee

The purpose of this Committee is to consider policy and strategy with respect to all Council's functions, duties and responsibilities prior to a recommendation to Council for approval or adoption. The Committee comprises the entire Council, plus one Iwi representative.

Cr Graham Jull (Chairperson)

Mayor Alan Livingston JP

Cr Hazel Barnes JP

Cr Michael Cox

Cr Laurie Hoverd

Cr Peter Lee

Cr Errol Newlands

Cr Joe Scaramuzza

Cr Diane Sharpe JP

Cr George Simmons

Cr Barbara Taranaki JP

Cr Bruce Thomas

Cr Grahame Webber

Valerie Ingley (Iwi Representative)

Strategic Planning and Development Committee

The role of this committee is to consider matters of a strategic planning nature relating to growth and development in the District, including the overseeing of the review of the District Plan and Council-promoted changes to the District Plan, prior to a recommendation to Council for approval or adoption.

Cr Grahame Webber (Chairperson)

Mayor Alan Livingston JP

Cr Hazel Barnes JP

Cr Michael Cox

Cr Laurie Hoverd

Cr Peter Lee

Cr Errol Newlands

Cr Joe Scaramuzza

Cr Diane Sharpe JP

Cr George Simmons

Cr Barbara Taranaki JP

Cr Bruce Thomas

Cr Graham Jull

Gaylene Roberts (Iwi Representative)

Iwi Consultative Committee

The purposes of this Committee are to assist in communications between Council and Tangata Whenua, to consider any matter impacting on the interests of Tangata Whenua, and to advise Council on Treaty of Waitangi implications for policies and activities of Council.

The Committee comprises the Mayor, Deputy Mayor, Chairpersons of the Regulatory and Policy Committees, Council's Chief Executive, the Chairperson of Ngā Iwi Toopu o Waipa, nine members appointed through Ngā Iwi Toopu o Waipa to represent the hapū of the Waipa District, and one Kaumātua representative. Council recently resolved that Iwi representatives appointed to the Policy and Regulatory Committees should also be Iwi Consultative Committee members as of right.

Mayor (Chairperson)	Alan Livingston JP
Deputy Mayor	Peter Lee
Regulatory Committee Chairperson	Diane Sharpe JP
Policy Committee Chairperson	Graham Jull
Chief Executive (notwithstanding clause 31 (4)(b) Schedule 7 LGA 2002)	John Inglis
Kaumātua (and proxy for Reg Brown)	Charlie Maikuku
Chair, Ngā Iwi Toopu o Waipa	Gaylene Roberts
Parawera	Gaylene Roberts
Parawera (proxy)	Rutu Wright
Ngati Haua	Wiremu Karaka (Clarke)
Purekireki (Pirongia)	Reg Brown
Puniu	Harold Maniapoto
Puniu (proxy)	Valerie Ingley
Te Kopua	Doris Walters
Kaniwhaniwha	Ledge Thompson
Maungatautari	Rose Tuineau
Te Kopua and Ngati Ngawaero (proxy)	Louise Doyle
Ngati Ngawaero	George Searancke

Pirongia Reserves Management Committee

The purpose of this Committee is to oversee the management and development of three Pirongia reserves (Sections 1, 167 and 550) pursuant to a delegation from the Department of Conservation. The Committee comprises the Mayor, the two Pirongia Ward Councillors, two persons nominated by the Pirongia Residents and Ratepayers Association, one person nominated by Purekireki Marae and one person nominated by Te Kauhanganui o Waikato.

Mayor (Chairperson)	Alan Livingston JP
Pirongia Ward Councillor	Diane Sharpe JP
Pirongia Ward Councillor	Bruce Thomas
Pirongia Representative	Kirsty Christison
Pirongia Representative	Stuart Henderson
Purekireki Marae	Sally Uerata
Te Kauhanganui o Waikato	Tom Roa

District Promotions Committee

The purpose of this Committee is to consider and approve, in accordance with specific criteria, applications for financial assistance for the promotion and sponsorship of significant events within the Waipa District. The Committee comprises the Mayor, Deputy Mayor and Chairman of the Policy Committee.

COMMUNITY BOARDS

There are two Community Boards – Cambridge, (which serves the Cambridge and Maungatautari Wards) and Te Awamutu (which serves the Te Awamutu and Kakepuku Wards). These Community Boards are not Council committees, but separate statutory authorities established under Part 4 of the Local Government Act 2002. Their purpose is:

- a) to represent and act as an advocate for the interests of its community;
- b) the consideration of and reporting on all matters referred to it by the Council or any matter of interest or concern to the community board;
- c) the overview of Council services;
- d) the preparation of an annual submission to Council for expenditure within the community; and
- e) to perform such functions as are delegated to it by Council.

The Community Boards comprise members elected by the communities they serve and appointments made by Council.

Cambridge Community Board

Rob Feisst (Chairperson)
Elwyn Andree-Wilsons
John Bishop
Brent Nielsen
Cr Barbara Taranaki
Cr Grahame Webber
Richard Wright

Te Awamutu Community Board

Dean Taylor (Chairperson)
Cr Hazel Barnes
Marcus Gower
Norris Hall
Cr Laurie Hoverd
Richard Hurrell
Colin Pinkerton

The Cambridge Community Board has the following committees:

- Sister Cities
- Light Up Cambridge
- Reserve Landscape
- ANZAC

MANAGEMENT STRUCTURE

CHIEF EXECUTIVE	John Inglis	
DEPUTY CHIEF EXECUTIVE		
Group Manager – Environmental Services	Garry Dyet	
Environmental Safety Manager	Jennie McFarlane	Animal Control Environmental Health Noise Control Liquor Licensing Navigation Safety
Building Control Manager	Gary Boys	Building Control Planning and Inspection
Planning Services Manager	Wayne Allan	Resource Consents District Plan Land Information Memoranda
Libraries Manager	Alison Gordon	Library Services
GROUP MANAGER – ASSETS AND COMMUNITY FACILITIES	John Mills	
Asset Manager Recreation	Max Ward	Parks and Reserves Rural Fire Public Toilets Cemeteries Litter Management Swimming Pools Community Halls Civil Defence Iwi Liaison Pensioner Housing Community Buildings
Property Manager	Colin Windleborn	Commercial Property
Stakeholder and Promotions Manager	Brian Aspin	Key Sites
Development Engineering Manager	Bill Mitchelmore	Engineering Code of Practice Processing Engineering Conditions for Resource Consents
GROUP MANAGER - ENGINEERING	John Kerr	
Asset Management Engineer	Paul Strange	Forward Planning of Engineering Assets
Design Engineer	Lorraine Kendrick	Design of Engineering Infrastructure

Operations Engineer	Sam Fernandez	Sewerage Treatment and Disposal
Contracts Engineer	Chris Gatehouse	Supervision and delivery of all maintenance and physical works
Manager Special Projects	Vacant	Water and Wastewater
GROUP MANAGER – FINANCE	Shelagh Kew	
Financial Accounting Manager	Yvonne Simpson	Reporting Accounting Accounts Management
Financial Planning Manager	Deborah Frederick	Financial Planning and Policies Risk Management
Business Services Manager	Bobbie Blenkarne	Frontline Customer Services Information Technology Information Management Official Information
Revenue Supervisor	Margaret Maher	Rates
GROUP MANAGER – POLICY AND STRATEGY	Ross McNeil	
Strategic Planning Manager	Vacant	Strategic Planning Reserve Management Planning
Corporate Planning Manager	Sharon Toi	Corporate Planning Corporate Policies
Community Planning and Governance Manager	Sandra Des Forges	Community Planning Community Liaison Community Board Support
Museums & Heritage Manager	Jan White	Te Awamutu Museum Cambridge Museum
Economic Development and Promotion Facilitator	Phyllis Huitema	Economic Development District Promotion
Human Resources Manager	Gill Riley	Human Resources/Payroll
Communications Advisor	Nicki Davidson	Communications

MĀORI INVOLVEMENT IN DECISION-MAKING

The purpose of the Iwi Consultative Committee is to consider any matter of significance to Māori, including, but not limited to, the development and implementation of policy. The Committee makes appropriate recommendations for Council consideration.

The Committee consists of the Mayor, the Deputy Mayor, Chairpersons of the Regulatory and Policy Committees, representatives of hapū within the District, the Chairperson of Ngā Iwi Toopu o Waipa and a Kaumātua representative.

Council has a formal agreement with Ngā Iwi Toopu o Waipa for the purpose of reviewing all resource consent applications and considering other matters of importance. This arrangement recognises the mandate Ngā Iwi Toopu o Waipa has in acting on behalf of Iwi within the District.

Council further promotes the decision-making capacity of Māori through the appointment of Iwi representatives to the Policy and Strategic Planning and Development Committees of Council.

COUNCIL CONTROLLED ORGANISATIONS

Council is a shareholder in three organisations that are classified as Council-controlled organisations as defined by the Local Government Act 2002. The organisations are Waikato Regional Airport Limited (WRAL), New Zealand Local Government Insurance Corporation (NZLGIC) and Local Authority Shared Services Limited (LASS).

The 10-year Plan 2006-16 contains more detailed information on these organisations. While there is no requirement to include information in the Annual Plan, a short summary is included here.

WRAL (Hamilton International Airport) is jointly owned by five local authorities: Hamilton City Council, and Waikato, Matamata-Piako, Otorohanga and Waipa District Councils. Waipa District Council's shareholding is 15.625%.

NZLGIC (New Zealand Local Government Insurance Corporation) is jointly owned by New Zealand City, District and Regional Councils. It provides a range of products and services to prevent loss and manage risk. Waipa District Council's shareholding is 0.3%.

Local Authority Shared Services Limited (LASS) has been developed as a joint initiative between the thirteen councils of the Waikato Region. The councils have continued to work together to develop shared service initiatives under the LASS. The company was incorporated in December 2005, with members of the Board (Directors) appointed by member Councils.

The objective of the LASS is to provide a vehicle that enables the promulgation and improvement of shared service opportunities across the Region. The benefits intended to be realised by this joint initiative are:

- Improved level and quality of service
- Coordinated approach to the provision of services
- Reductions in the cost of services
- Opportunity to develop new initiatives
- Opportunity for all councils irrespective of location or size to benefit from joint initiatives
- Leverage provided from economy of scales resulting from a single entity representing councils leveraging procurement opportunities.

The LASS governance structure enables the Directors appointed by the shareholders to decide on the future direction of those services that will be promoted under its auspices. Any such services will be operated as a stand alone business unit with an advisory group appointed by the shareholders participating in that service to provide direction but answerable to the Directors.

The Statement of Intent provides a declaration of the activities and intentions of the LASS. At this time the LASS is operating under the 2006/07 statement. The Local Government Act 2002 requires that a new statement be developed annually to encapsulate the direction that the LASS will take in the new financial year. The statement defines the directors' accountabilities to the shareholders for the companies' corporate performance, as intended by Schedule 8 of the Local Government Act 2002.

Any services that are to be initiated under the umbrella of this company will only do so if a business case shows that they provide benefit to the shareholders in terms of improved level of service and/or reduced cost. Each business case has to be presented to the Directors for approval prior to the service being considered for acceptance into the LASS framework.

At this time the Shared Valuation Database Service is the only service operative under the LASS. Other services being investigated at this time are:

- Initiation of a service for the procurement and distribution of aerial photography
- Initiation of region wide and inter-region discussions on a high speed digital network
- LIMs data marketing and distribution
- A review of Local Authority packages



Victoria Bridge Centenary Celebration, Cambridge

APPENDIX

CHANGES MADE FROM THE DRAFT ANNUAL PLAN

Subsequent to the consideration of submissions, the following changes have been made to the financials of the Draft Annual Plan 2008/09.

	Value	Rate Impact
Cambridge Community Board – increase discretionary grants budget to \$30,000	\$8,000	Increase
Te Awamutu Community Board – increase discretionary grants budget to \$30,000	\$8,000	Increase
Pirongia Ward – increase discretionary grants budget to \$15,000	\$5,000	Increase
Pirongia Residents and Ratepayers Association – increased Grants for Secretarial and Operating Costs to \$2,000 and \$1,500 respectively	\$1,250	Increase
Pirongia Historical Visitors Centre – increase annual grant to \$6,200	\$1,000	Increase
Cambridge Citizens Advice Bureau – increase annual grant to \$13,300	\$1,800	Increase
Gracelands Group of Services – Grant to support building development project	\$30,000	Increase
Pirongia Rural Fire Force – Grant to support building development project	\$50,000	Increase
Te Awamutu Safer Community Charitable Trust – Grant to support the continued employment of a Community Safety Coordinator	\$10,000	Increase
Karapiro Hall Rate reduced from \$9,500 (proposed) to \$7,000	\$2,500	Decrease
Capital Roding work – Leamington (loan funded)	\$2,300,000	No impact in 2008/09
TOTAL RATES REQUIRED (exclusive of GST)		\$32.9 million

LIST OF SUBMITTERS TO DRAFT ANNUAL PLAN

- Active Transport Cambridge & Te Awamutu
- Andrews, Jane
- Armistice in Cambridge
- Bodman, Kerry (and Others)
- Bowker, Janis
- Brunton, EW and NL
- Brunton, Trevor and Leonie
- Cambridge Chamber of Commerce
- Cambridge Citizens Advice Bureau
- Cambridge Community Board
- Cambridge Information Centre
- Cambridge Town Hall Focus Group
- Cambridge Tree Trust
- Cycle Action Waikato
- Dobbs, Trevor
- Douglas, George
- Environment Waikato
- Federated Farmers of NZ (Waikato Province)
- Firth, David
- Friends of Maungakawa
- Friends of Sanatorium Hill
- Gracelands Group of Services
- Hall, Sydney
- Hamilton City Council
- Hulse, Edward
- Huntly Energy Efficiency Trust
- Karapiro-Taotaoroa Settlers Hall Society Inc
- Lee, Martin
- Livingstone Bros. Ltd
- Maungatautari Ecological Island Trust
- Mayo, Brian
- McKenna, Tony
- Mighty River Power Ltd
- Morrison, BP
- Ohaupo Ratepayers Association
- Oliver, Michael and Margaret
- Owen, Sabina
- Parker, Eris
- Parnwell, Neville
- Peart, David
- Peterson, Mike and Shirley
- Pinnell, Graham and Bernice
- Pirongia Historic Visitor Centre Te Whare Taonga O Ngaa O Arekahanara Inc
- Pirongia Playcentre
- Pirongia Residents & Ratepayers Association Inc
- Pirongia School
- Pirongia Sports & Recreation Centre
- Pirongia Te Aroaro o Kahu Restoration Society Inc
- Pirongia Voluntary Rural Fire Force
- Poot, Huybrecht
- Pukerimu Preservation Society Inc
- Purchase, Brett
- Rump, Martin
- Sayers, David
- Senior Council
- Te Awamutu Chamber of Commerce
- Te Awamutu Community Board
- Te Awamutu Community Public Relations Org
- Te Awamutu Safer Community Trust
- Templer, Michael (and Others)
- Transit New Zealand
- Viggers, Maxine
- Waikato Biodiversity Forum
- Waikato District Health Board
- Wyatt, Lesley



Memorial Park, Te Awamutu – Photo Supplied by Barbara Fleck