

To: Waipa District Council, Private Bag 2402, Te Awamutu 3840

Phone: 0800 924 723 | Fax: 07 872 0033 | Web: [www.waipadc.govt.nz](http://www.waipadc.govt.nz) | Email: [info@waipadc.govt.nz](mailto:info@waipadc.govt.nz)

A dispensation will only allow possession of alcohol within a restricted area. It does not authorise sale. Applicants proposing to sell alcohol in any way (including as part of any ticket fee) will need to apply for a special licence.

## Details of Applicant

Full Legal Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Town: \_\_\_\_\_

Post Code: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

## Details of Event

Nature of the Event: (e.g. wedding): \_\_\_\_\_

Date of Event: \_\_\_\_\_

Hours of dispensation: \_\_\_\_\_

Number of attendees: \_\_\_\_\_

How is alcohol supplied?  
(e.g. BYO or supplied by event organiser)

What steps are in place to control alcohol related harm within the dispensation area during the event?  
(security, food, low and non-alcoholic beverages, drinking water etc)

## Location of the event:

Address/Location: \_\_\_\_\_

*(please see page 2 to detail the specific area for which dispensation is required)*

## Authorisation:

Applicant name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**The fee for a dispensation application is \$90.00 and must accompany this application**

**Plan of area that dispensation is intended to cover:**

*Please sketch a plan of the area that the dispensation is intended to cover, or attach a plan or photograph*